

The College of William and Mary
Educational Policy Committee

Minutes
November 1, 2006
3:30 p.m.

Attendance: Ray McCoy (Chair), Gail Bossenga, Susan Bosworth, Bruce Campbell, John Charles, John Eisele, Ryan Ford, Steve Holliday, Joe Kane, Casaundra Maimone, Sue Peterson, J.C. Poutsma, , Diane Shakes, Cory Springer, Shannon Turnage

Meeting called to order at 3:35 pm.

Minutes from October 18, 2006: Approved

Chair Announcements:

4. New Course Applications

- a. AMST350D – didn't get to this

5. Course Change Applications

6. Curriculum Change Applications

7. GER Applications

- a. ENGL 210 – The Romance of the Road – didn't get to this

8. Old Business

9. New Business

a. Final Reports from the Assessment Committee for GER5, GER7 and Freshman Seminar. Susan Bosworth from the Office of Planning and Assessment provided an overview of the Assessment process of these requirements. Periodic reviews of the GER's are part of the assessment process since the GER's were implemented in 1993. SCHEV and SACS also require this review. A portfolio methodology was used to review these GER's. Working groups comprised of faculty members across disciplines reviewed the portfolios and wrote these final reports with guidance from the Office of Planning and Assessment. Since the EPC responsibility is to monitor the curriculum, the committee should address recommendations that focus on the quality of the courses and how they satisfy the GER or Freshman Seminar requirements. EPC should also address the courses that get missed in the assessment process by non compliance by faculty members and for courses taught on non assessment years. An EPC response from these final reports should be completed by the end of the academic year, but sooner would be preferred. Any recommendations or action items that result from the reports will be communicated to the Arts and Sciences Faculty. EPC subgroups that will meet and provide feedback to EPC by November 29, 2006 include:

GER 5 – Bruce Campbell, Steve Holliday, and Ryan Ford

FRSM – Gail Bossenga, Diane Shakes and Joe Kane

GER 7 – Casaundra Maimone, John Eisele, and John Charles

Assessment Process – Sue Peterson and J.C. Poutsma

b. Non-credit Research Course proposal – we currently don't have a very good way to track UG research experiences led by W&M faculty. We need this data for grant information and for educational policy. Currently we look at the existing courses that are primarily research courses which bear credit. The proposal would create zero credit courses (for tracking purposes) for research experiences that are occurring outside of the classroom. Questions about the "product" that is required from students arose; and how we require students to register for such a class. Sue responded that a product is not necessarily required, but that the experience is capable of producing a quality product.

10. Adjournment.

Next meeting is on November 15, 2006 in the Colony Room of the UC.