

EPC Meeting
March 19, 2004
University Center The Colony Room

Present: C. Boggs, J. Charles, M. Finn, J. Gibney, E. Hall, P. Kearns, A. Knight, L. McManus, E. Pratt, J. Taylor, D. Eck

Meeting called to order at 2 pm

I. Minutes

February 20 minutes—Approved
March 19 minutes—Approved

II. Course Approvals

New Courses

CHIN 400 Chinese Studies in China III—Approved
ENGL 210 Topics in Literature—Approved
GEO 205 Age of Dinosaurs—Approved
GRMN 220 Survey of German Cinema—Approved
GRMN 221 German Fairy Tales and National Identity—Approved
GRMN 287 German Topics English—Approved

Course Changes Applications

CHIN 200 Chinese Studies in Beijing Program I—New title—Chinese Studies in China I—Description Changes—Approved
CHIN 300 Chinese Studies in Beijing Program II—New title—Chinese Studies in China II—Description Changes—Approved
FREN 101—Elementary French I—Description Changes—Approved
FREN 102—Elementary French II—Description Changes—Approved
FREN 201—Intermediate French I--Description Changes—Approved
FREN 202—Intermediate French II—Description Changes—Approved
GRMN 205--Upper-Intermediate Grammar and Composition--Description Changes—Approved
GRMN 387—Topics in German Literature and Culture—Description Changes—Approved
GRMN 390—Topics in German Literature, Language, and Culture—Description Changes—Approved

Curriculum Changes

Biochemistry—Description of the new material—Approved
MLL—Description of the new material—Approved

GER

ENGL 210—Topics in Literature: The supernatural in nineteenth-century British Fiction and Poetry--Approved
ENGL 210—Topics in Literature—Topics---Denied

Meeting called to order at 2 pm

The EPC voted unanimously to nominate Phil Kearns to be Chair of EPC for the 2004-2005 academic year. His name has been presented to the Nominations and Elections Committee, and we will vote on this at the next A&S faculty meeting.

EPC committee members discussed CHIN 200, 300, 400. The same course numbers will be used for both William and Mary and non-William and Mary programs, but only William and Mary courses will have a grade recorded on transcripts. The course title changes were unanimously approved.

ENGL 210, Topics in Literature: The Supernatural in Nineteenth-Century British Fiction and Poetry, GER 5 course. This was unanimously approved. ENGL 210, Topics in Literature, was denied GER credit. Each ENGL 210 topics course must be considered individually for GER credit.

GEOL 205, Age of Dinosaurs, was approved unanimously.

FREN 101/102 and FREN 201/202. Course descriptions were changed to eliminate the drill sections taught by undergraduates. The drill sections are to be replaced with classes dealing with French culture taught by exchange students from Montpellier. The EPC approved the changes contingent upon the French section's close supervision of the classes taught by the Montpellier students, as well as on maintaining an appropriate level of French language instruction in those classes.

III. New Business

Limit on pre-registration credits. If students are limited to 16 credits in pre-registration, at what point should we allow them to register for 18? How will this affect incoming freshmen? What should be the time-frame be for this?

If currently enrolled students are allowed to register for 18 credit hours after priority registration, this would limit the ability of freshmen to get into classes. (This was a serious problem last year.) EPC members agreed that registration should continue to be restricted to 16 hours until after freshman have the opportunity to register for up to 16 hours. (Freshmen will be allowed to register for up to 11 credit hours in early August. They can add additional courses – up to 16 credit hours – on the Tuesday before the start of classes.) It was agreed that John Charles work with the Registrar's Office in regards to the timing of the opening of registration to 18 credit hours. The ideal would be for freshmen to have until early afternoon on Tuesday to register for 16 credits hours. The Registrar's Office would then make the necessary changes to Banner to allow all students to register for up to 18 hours. It was strongly suggested that all students have the opportunity to register for up to 18 hours well before the start of classes on Wednesday – perhaps starting late afternoon on Tuesday.

IV. Old Business

DIL (Digital Information Literacy) Proficiency. The EPC unanimously approved the following Catalog wording:

Digital Information Literacy Proficiency

The purpose of the Digital Information Literacy (DIL) proficiency is to ensure that all students, upon matriculation at the College, have a common baseline understanding of digital information, how it is processed, and how to use it judiciously. To assess that baseline understanding, all incoming freshmen, as well as newly admitted transfer students with fewer than 39 credits, must take and pass with a grade of C- or better the DIL exam. The exam consists of questions dealing with how computers process digital information; communicating using computers; analyzing research needs; finding information electronically; evaluating the information found; and information ethics. Those students failing to take and/or pass the exam by the end of the sixth week of classes after matriculation must enroll in and pass with a C- or better INTR 322.

Credit by Exam (see page 44 of the Catalog). This Committee on Degrees asked the EPC to address the question of why the College allows credit to be given for students after passing an exam in a particular field. EPC members felt that there was no problem in allowing students to gain exemption from a course based on preparatory work (self-study, etc.), but many asked why credit should be awarded to such students. It was decided to ask departments/programs how or if they have used this procedure in the past. Ed Pratt will look into the wording found in Catalog, in order to make it clear to students that such credit would only be awarded in exceptional cases.

Meeting adjourned at 3:04 pm

Respectfully yours,

Debra Eck