

EPC – Minutes

Feb. 23, 2001

Attending: Eric Bradley, Cory Butler, Jim Deffenbaugh, Gary DeFotis, Maryse Fauvel, Joan Gavalier, Satoshi Ito, Richard Palmer, Tom Payne, Constance Pilkington, Don Welsh, and Darlene Crouch, permanent secretary for the committee.

Dean Barbara Watkinson, Chair of EPC, called the meeting to order at 12:00 noon in Tucker 114.

Minutes from February 16, 2001 were approved.

I. New Business:

- A. EPC member changes: Eric Bradley, Maryse Fauvel, and Richard Palmer terms expire this year. Gary DeFotis will replace Deborah Bebout, and Tom Payne will replace Yana Rogers.
- B. Catalog organization: Cory Butler polled the EPC members on the organization of the catalog. It was the consensus of members to keep it by departments, but that a good table of content and index would be most effective.

I. Old Business:

- A. MLL approval of Linguistics electives: The Modern Languages and Literatures Department approved Arabic, Japanese or Chinese as non Indo-European languages for the Linguistics curriculum change.
- B. Computing: Dean Watkinson announced to the members that the assessment on computing was due at SCHEV by 15 May. After discussion the EPC members decided to bring the Computing Proficiency changes to the faculty at the April meeting. The reasoning to do this was because the assessment on computing competency needs to be at SCHEV by 15 May.

Eric Bradley moved that the EPC fast track the new Computing Proficiency plan based on a reduced number of modules suggested in the EPC Report on the Computing Proficiency presented at the February faculty meeting. This will create a pilot project for a portion of the freshman class in Fall 2001. The EPC will present this proposal at the April faculty meeting.

Seconded by Tom Payne

Discussion of the Motion: R. Palmer suggested that we use the term, essay to describe the evaluation of student understanding of digital information literacy. Have IT work with Don Welsh over the summer to get test modules up and running by fall.

Dean Watkinson called for a vote: Unanimous

- C. Internship Plan: Dean Watkinson discussed the Draft on Internships for Academic Credit (see below).

DRAFT – INTERNSHIPS FOR ACADEMIC CREDIT

Qualified students, usually in their junior or senior year, may receive credit from cooperating departments for an approved program that provides an opportunity to apply and expand knowledge under expert supervision for an on-campus or off-campus position. These internships should provide a structured learning experience and must be approved in advance by the department, and supervised and evaluated by a William and Mary faculty member. ~~If academic credit is sought, students must be registered for the term the internship is taken.~~ Academic credit is awarded for a written project that incorporates the hands-on experience of the internship but which also includes an analytic or research component. Individual departments determine the number of credits in an academic internship that may count toward the minimum number of credits required in a concentration. Normally three hours are awarded, but in exceptional and approved cases a department may award more. No more than six credits in academic internships may be applied to the 120 credits required for graduation. An internship agreement must be completed with signatures of the student, supervising faculty member and any external supervisor. These are to be filed in the Office of Academic Advising before the student begins the internship. There will be no consideration of academic credit without an internship agreement. Students undertaking internships that will take them away from campus for a semester or year should notify the Office of the Dean of Students before beginning the internship. ~~Students with paid internships are not eligible to receive credit.~~ Foreign students who receive payment should contact the Reves Center for International Studies concerning visa requirements. For general information and counseling about internships contact the Office of Academic Advising, Ewell Hall 127.

After discussion Richard Palmer moved that two changes in the wording (that are not underlined) be approved. Tom Payne seconded. Dean Watkinson called for a vote: Unanimous.

1) Academic credit is awarded for a project that incorporates the hands-on experience of the internship but which also includes an analytic or research component, and a final, written report.

1. International students who receive payment should contact the Reves Center [sic]for International Studies concerning visa requirements.

Nota bene: The Office of Multicultural Affairs now handles visas. This has been modified in the text sent to the Faculty of Arts and Sciences.

The Internship changes for the catalog will be brought to the faculty for a vote at the March meeting.

The next EPC meeting will be on Friday, March 2 at noon in Tucker 114.

Meeting adjourned at 1:30 pm.

Respectfully submitted,

Darlene Crouch, Secretary