

**ARTS & SCIENCES, OFFICE OF THE DEAN**

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**DRAFT**

The Faculty of Arts & Sciences resolves that Arts & Sciences components of the St. Andrew's-William and Mary Joint Degree Program, hereafter referred to as the Joint Degree Program, shall be administered under the following terms:

1. The Arts & Sciences components of the Joint Degree Program at the College of William and Mary are governed by the Faculty of Arts & Sciences in collaboration with St. Andrew's University through the Joint Degree Council.
2. No major changes in the Arts & Sciences components of the Joint Degree Program, such as continuation or renewal of Arts & Sciences participation in the Joint Degree Program, or addition of Arts & Sciences degree tracks within the program, shall be made without the approval of the Faculty of Arts & Sciences.
3. The Arts & Sciences components of the Joint Degree Program shall be governed by an Arts & Sciences St. Andrew's Program Committee whose members shall be as follows:
  - a. The degree track advisors in each of the departments and programs participating in the Joint Degree Program. At the time of this memo, these are Economics, History, and International Relations.
  - b. The Assistant Dean for St. Andrew's in the Arts & Sciences Dean's office who will serve as Chair.
  - c. Two other tenured faculty members from departments or programs not involved in the Joint Degree Program, appointed by the Faculty Affairs Committee (FAC), with a preference for the chair of Study Abroad Committee or another of its members.
  - d. The contact dean in the Arts & Sciences Dean's office who is the liaison for international studies. At the time of this memo, this is the Dean for Educational Policy.
  - e. A representative of Academic Advising.
  - f. The Reves Center Director and the Registrar, or their designees, and representatives from Student Affairs and Admissions, may attend the meeting as needed but shall not vote.
4. The Arts & Sciences St. Andrew's Program Committee shall serve as liaison for Arts & Sciences with the Joint Degree Council.
5. The Arts & Sciences Program Committee shall keep the Joint Degree Council informed of its communications with counterparts at St. Andrew's as academic issues are addressed.
6. Proposed new undergraduate degree tracks and courses as well as major curricular changes within Arts & Sciences in the Joint Degree Program must be brought by the Arts & Sciences St. Andrew's Program Committee to the Educational Policy Committee (EPC) for consideration before being submitted to the Faculty of Arts & Sciences. Proposed new graduate degree tracks and graduate courses within Arts & Sciences in the Joint Degree Program must be brought by the Arts & Sciences St. Andrew's Program Committee to the Committee on Graduate Studies (COGS) for consideration before being submitted to the Faculty of Arts & Sciences.
7. The Arts & Sciences St. Andrew's Program Committee shall make an annual report on its activities during the previous academic year to FAC and the Faculty of Arts & Sciences in September.
8. Proposed changes in these terms shall be discussed by FAC and brought to the Faculty for discussion and vote.