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William & Mary
Office of the University Registrar
Blow Memorial Hall Room 240
PO Box 8795
Williamsburg, VA 23187-8795
(757) 221-2800 Fax-(757) 221-2151
degreeaudit@wm.edu

DECLARATION OF ACADEMIC MINOR

(Completed form to be submitted to the Office of the University Registrar prior to the last day of add/drop in their final semester.)

Student Name: _____ Student ID Number: _____

Email: _____ Expected Graduation Date: _____/_____
Month **Year**

Note: Students with two majors may not declare a minor. Student's minor must differ from declared major.

Major: _____

I request the following courses be used to fulfill requirements for a minor in:

_____

I understand that if the courses to be used to apply toward my minor are transferred to William & Mary after matriculation as elective credits (1XX, 2XX, etc.), or are not labeled as a course(s) that can meet the requirements of this minor, as outlined in the catalog, then the approval of the Committee on Degrees is attached. https://www.wm.edu/as/undergraduate/forms/index.php

Student Signature: _____ Date: _____

Courses Counted Toward Minor

Subject & Number	Title	Credits	Select Type of Course	Term
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	
			☐ W&M ☐ Transfer	

Note: Courses completed for a minor may not be taken on a Pass/Fail basis. Student must earn at least a 2.00 grade point average in the minor. Unless otherwise posted in the catalog, at least 9 credits toward the minor must be taken in residence.

To: Registrar
I certify that these courses fulfill the requirements for a minor in _____.
If the courses to be used were transferred to William & Mary after matriculation as elective credits (1XX, 2XX, etc.), or if they are not labeled as a course(s) that can meet the requirements of this minor, as outlined in the catalog, then the Major/Minor Substitution Waiver form must be attached.

_____ _____
Signature of Department Chair or Program Director **Date**

Rev. 1/2026