



WILLIAM & MARY

Enroll in Graduate-level Course for Graduate Credit Form

Senior undergraduate students at William & Mary may take up to six hours of courses offered at the graduate level and receive graduate credit, provided:

- Student has a GPA of at least 3.0 overall
- The graduate credits are in excess of all requirements for the bachelor's degree

Instructions

1. Complete one form for each graduate course.
2. Obtain the instructor's signature.
3. If the course is taught in the College of Arts & Sciences or the School of Computing, Data Sciences, and Physics, obtain the signature of the chair/director.

If the course is taught in the School of Business, School of Education, School of Law, or School of Coastal and Marine Sciences obtain the signature of that school's Dean.

For the School of Business, please contact the Associate Dean of Undergraduate Programs.

For the Batten School of Coastal & Marine Sciences, please contact the Associate Dean for Academic Affairs.

4. Attach a copy of your DegreeWorks.
5. Return completed form to the Associate Dean for Undergraduate Education (ADUE), via email or to Ewell Hall (as-undergraduate@wm.edu). If approved, the ADUE will submit the form to the Registrar's Office for processing, and they will send a notification of enrollment in the course.

Deadline: The completed form (with Degree Works) is due before the end of Add/Drop.

If the petition is approved,



WILLIAM & MARY

College of Arts & Sciences
Dean's Office, Ewell Hall
as-undergraduate@wm.edu

Enroll in Graduate-level Course for Graduate Credit

Student's Name: _____ Banner ID #: _____

Phone: _____ Email: _____

Major: _____ Anticipated Graduation Date: _____

I request to take the graduate-level course (described below) for graduate credit:

Course Prefix and Number	Semester Year will be Taken
Course Title	CRN

Student Signature _____ Date _____

Permission granted by instructor:

Instructor Name (print) _____ Instructor Signature _____ Date _____

Approvals:

A&S or CDSP Chair/Director Name (print) _____ A&S or CDSP Chair/Director Signature _____ Date _____

or

Dean of School Name (print) _____ Dean of School Signature _____ Date _____

Assistant Director of A&S Graduate Studies (required for A&S graduate courses only) _____ Date _____

Associate Dean for Undergraduate Education Signature in the College of Arts & Sciences _____ Date _____