

College of Arts & Sciences

Enroll in Graduate-level Course for Graduate Credit Form

Senior undergraduate students at William & Mary may take up to six hours of courses offered at the graduate level and receive graduate credit, provided:

- Student has a GPA of at least 3.0 overall
- The graduate credits are in excess of all requirements for the bachelor's degree

Instructions

1. Complete one form for each graduate course.
2. Obtain the signature of the instructor of the graduate course.
3. Obtain the signature of that school's graduate dean or representative.
4. Attach a copy of your DegreeWorks.
5. Obtain the signature of the undergraduate dean or for your major (select A&S if undeclared).
6. Return the complete form to the Registrar's Office.

Deadline: The completed form is due before the end of Add/Drop.

If the petition is approved, the Registrar's Office will send a notification of enrollment in the course.

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Enroll in Graduate-level Course for Graduate Credit

Student's Name: _____ Banner ID #: _____

Phone: _____ Email: _____

Major: _____ Anticipated Graduation Date: _____

I request to take the graduate-level course (described below) for graduate credit:

Course Prefix and Number Semester | Year will be Taken

Course Title CRN

Student Signature Date

DegreeWorks

Permission granted by instructor:

Instructor Name (print) Instructor Signature Date

Approvals:

A&S Chair/Director Name A&S Chair/Director Signature Date
Or Or

College of Arts & Sciences Office of Graduate Studies Date

UReg Received and Processing