



WILLIAM & MARY

CHARTERED 1693

One-Time Computer Expense/Budget Increase Request Form 2019-2020

Student Name

Last First MI

W&M ID Number Email address

W&M Graduate Student W&M Undergraduate Returning W&M Undergraduate New

Federal Regulations give the Office of Student Financial Aid the ability to adjust a student's Cost of Attendance (COA), on a case-by-case basis, for the purchase of a computer for educational use. **The maximum COA increase for the purchase of a computer is \$1900, which may include the cost of a printer and other peripheral devices. However, it includes only the cost of one computer. Additional devices such as tablets, etc. are not considered for this increase.**

By increasing your COA, you may become eligible for additional loan money in the form of federal loans (Direct unsubsidized, Parent PLUS and/or Graduate PLUS) or private student education loans. Direct Parent PLUS, Graduate PLUS, and private student or private parent loans require a separate application process.

NOTE: Submitting this one-time computer expense form will NOT make you eligible for additional grant funds. This request form is NOT a loan application.

PLEASE ATTACH: a copy of either the paid receipt or estimated price sheet to verify your computer expense. The documentation submitted must demonstrate that the computer expense was or will be paid by you or your parents during the 2019/2020 academic year (or a maximum of 60 days prior to the start of the academic year). If you purchase a printer and other peripheral devices you must submit all receipts at the same time you submit this request. We will not consider further budget adjustment requests for additional peripheral devices purchased after the original form is submitted.

If your COA is increased, and you are eligible for additional Direct loans, we will offer you up to your maximum loan eligibility. You will receive a revised financial aid award that you can view and then accept your loans in Banner Self Service (at my.wm.edu).

If you have already borrowed up to your maximum Direct loan eligibility, you will not see additional loans posted in Banner. Your only option for additional loans to help cover this expense will be a private loan or a Parent PLUS loan. The private loan will not be posted to Banner until you have completed the loan application process with your lender and your loan has been certified by our office. The Parent PLUS loan will not be posted to your Banner account until your parent has completed the PLUS loan application process and submitted a PLUS loan request form. For Graduate students, additional unsubsidized or Graduate PLUS loan will be offered to you if you are eligible for it.

Student Request:

I request that my cost of attendance (COA) be increased in the amount of \$ to cover the cost for the purchase of a computer and related peripherals devices for the 2019-2020 academic year. I have **ATTACHED** a vendor's price sheet or paid receipt as a verification of expense/need for this COA increase. I understand that this COA increase for the computer expense is permitted only once, on a case-by-case basis and is **limited to either the actual cost or \$1900**. Additionally if I decide to purchase another computer during my enrollment at W&M, I understand that it will be at my own expense and cannot be included as a COA increase in subsequent years. (Exceptions may be made on a case-by-case basis for a student returning for an additional graduate, law, or second bachelor degree or if your first computer meets a catastrophic end).

Check this box if you want to have the loan origination fees included in your COA increase (i.e. to borrow approximately \$1920 to make sure your disbursement is \$1900).

Student's Signature _____ Date: _____
Handwritten signature required. Computer fonts are not acceptable.

USE ONE OF THE FOLLOWING METHODS TO RETURN THIS FORM:

USPS Mail	Surface Mail Carrier (FedEx, DHL, UPS) or In Person Delivery	Fax
Office of Student Financial Aid The College of William and Mary P.O. Box 8795 Williamsburg, VA 23187-8795	Office of Student Financial Aid The College of William and Mary Blow Memorial Hall, Room 208 262 Richmond Road Williamsburg, VA 23185	757-221-2515
		Online Upload
		www.wm.edu/financialaid/box

*** TO PROTECT YOUR DATA, WE DO NOT ACCEPT DOCUMENTS VIA E-MAIL ATTACHMENT ***