

# W&M FINANCIAL AID

## 2026 - 2027 Identity Verification Worksheet

Name:

W&M Student ID #:

The student must appear in person at **William & Mary** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. If appearing with documents in person, William & Mary will maintain a copy of the student's photo ID that is annotated by William & Mary with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID. **In addition, you must sign, in the presence of the institutional official (or Notary if unable to appear in person), the Statement below)**

### Statement of Identity

***Must be completed by the student in the presence of a W&M Financial Aid Official or with a Notary***

I certify that I \_\_\_\_\_ am the individual signing this document and that my  
(Printed name of student)

Identification document \_\_\_\_\_ is not expired and is a true and  
(Type of Identity Document provided for Verification)  
actual documentation and representation of my person.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

### Notary's Certificate of Acknowledgement

***Must be completed by a Notary***

If the student is unable to appear in person at **William & Mary** to verify their identity, the student must provide to the institution.

**(a)** A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; **and**

**(b)** The original Statement of Identity provide above, which must be completed in the presence of the notary and notarized below. If notary provides a separate page, it must be clear that it was the 2026 - 2027 Identity Verification Worksheet that was notarized

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me a true, original copy of  
(Printed name of signer)  
an unexpired valid government issued identification document as indicated above.

**WITNESS my hand and official seal:**

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**This document must be mailed or completed in person (we cannot accept faxed, emailed or uploaded copies).**

**USPS Address:** W&M Financial Aid, P.O. Box 8795, Williamsburg VA 23187-9795.

*If you need assistance or clarification regarding this form contact our office at 757-221-2420 or finaid@wm.edu.*