

W&M FINANCIAL AID

2023 - 2024 Dislocated Worker Verification Worksheet

Name: W&M Student ID #:

You indicated on the FAFSA that you, your spouse, or a parent is a dislocated worker. Information provided on this form and additional supporting documentation is needed to determine whether the dislocated worker status applies.

***NOTE:** *if a person quits work, generally he/she is not considered a dislocated worker.*

Section A: Complete the Following and attach the supporting documentation in Section B

Check which of the following was a dislocated worker at the time you completed your FAFSA:

- You (student)
 Your Spouse
 Father/Stepfather
 Mother/Stepmother

Section B: Indicate the situation that best represents the status for the person in Section A

| | | |
|--------------------------|---|---|
| <input type="checkbox"/> | You are receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation | <ul style="list-style-type: none"> Current notice of unemployment benefits showing effective dates (beginning to end) If unemployment has <i>exceeded 90 days</i> you will need to complete an Appeal for Special Circumstances form. |
| <input type="checkbox"/> | You have been laid off or received a lay-off notice from a job. | <ul style="list-style-type: none"> Separation or termination notice, or documentation from employer showing termination. If unemployment has <i>exceeded 90 days</i> you will need to complete an Appeal for Special Circumstances form |
| <input type="checkbox"/> | You were self-employed, now unemployed due to economic conditions or natural disaster | <ul style="list-style-type: none"> Signed copy of 2021 Federal Tax Return Transcript (www.irs.gov) <i>and</i> Proof of income loss <i>and</i> Written, detailed explanation of current situation. |
| <input type="checkbox"/> | You are a displaced homemaker who previously provided unpaid services to the family (e.g., a stay-at-home parent), are no longer supported by the spouse, are unemployed or underemployed and having trouble finding employment | <ul style="list-style-type: none"> Divorce or legal separation papers or death certificate for spouse <i>and/or</i> Written detailed explanation of current situation. |
| <input type="checkbox"/> | Does not apply | <ul style="list-style-type: none"> If you are not considered a dislocated worker, we will correct your FAFSA and you do not need to submit any documentation. |

Signature and Certification

- I certify that all of the information provided on this form is true and accurate to the best of my knowledge.
- I understand that if I purposely give false or misleading information, I may be fined, sentenced to jail, or both.

Student Signature: _____ Date: _____

*Signature must be handwritten. Computer fonts are not acceptable.

Use one of the following methods to return this form:

Online Upload (preferred): <https://www.wm.edu/financialaid/box>

Fax: 757-221-2515

To protect your data, we do not accept documents via e-mail attachment

Mail: Office of Student Financial Aid
William & Mary
P.O. Box 8795
Williamsburg, VA 23187-8795

Office of Student Financial Aid
William & Mary
Blow Memorial Hall, Room 124
262 Richmond Road
Williamsburg, VA 23185