FEDERAL DIRECT GRADUATE PLUS LOAN REQUEST FORM

- **Step 1:** The student must have a complete FAFSA (www.fafsa.gov) on file with the William and Mary School code 003705
- **Step 2:** Complete and return the information on this form (“GRADUATE PLUS Loan Request Form”) to the Office of Student Financial Aid, using the information at the bottom of this form.
- **Step 3:** Complete the GRAD PLUS Application through the Direct Loan website at http://studentloans.gov. This will enable the Department of Education to perform your credit check.
- **Step 4:** Complete the GRAD PLUS Master Promissory Note (MPN) also through the Direct Loan website at http://studentloans.gov.

**Student’s Information**

Student’s name ____________________________

Last __________ First __________ M.I. __________

Student’s W&M ID Number (93#) __________________________

Loan is requested for:  □ Fall/Spring  □ Fall term only  □ Spring term only  □ Summer term only

Anticipated Enrollment: _____ # of credits Fall term  _____ # of credits Spring term  _____ # of credits Summer

**PLUS Loan Amount Requested:** $ ____________________________ (whole dollars only, do not leave blank, do not indicate “maximum”) See * below for how to determine your eligibility amount.

*Please note that there is a fee of 4.264% retained by the government and is deducted from each disbursement.*

* The loan eligibility amount can be found in the award information in Banner Self Service (http://my.wm.edu) and is the cost of attendance minus other aid awarded. If you request a loan amount greater than your eligibility, the loan will automatically be reduced to the maximum amount eligible.

**Certification Statement**

A. I certify that all information provided here is true and complete and I will notify the Office of Student Financial Aid of any changes to the information I have provided.

B. I certify that I am not in default on a previously received education loan or do not owe a refund on a federal student grant.

C. I certify that the GRAD PLUS loan funds will be used only for expenses related to attendance at the College of William and Mary.

D. I authorize the College of William and Mary to request a credit check for the GRAD PLUS loan through the Department of Education, if it has not already been completed through the online process stated above.

E. I understand that changes to my enrollment may reduce or eliminate my eligibility for a GRAD PLUS loan.

Student’s Signature: ____________________________ Date: ____________________________

**USE ONE OF THE FOLLOWING METHODS TO RETURN THIS FORM:**

<table>
<thead>
<tr>
<th>USPS Mail</th>
<th>Surface Mail Carrier (FedEx, DHL, UPS) or In Person Delivery</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Student Financial Aid</td>
<td>Office of Student Financial Aid</td>
<td>757-221-2515</td>
</tr>
<tr>
<td>The College of William and Mary</td>
<td>The College of William and Mary</td>
<td></td>
</tr>
<tr>
<td>P.O. Box 8795</td>
<td>Blow Memorial Hall, Room 208</td>
<td></td>
</tr>
<tr>
<td>Williamsburg, VA 23187-8795</td>
<td>262 Richmond Road</td>
<td></td>
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<tr>
<td></td>
<td>Williamsburg, VA 23185</td>
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</tbody>
</table>

*** PLEASE NOTE AT THIS TIME WE DO NOT ACCEPT DOCUMENTS VIA E-MAIL ATTACHMENT ***