Position Overview
Assist with recruitment, selection, training, scheduling, supervision and evaluation of the facility and aquatic student staff. Supervise the Student Recreation Center one night a week and assist in project management and special event programming.

Department Mission
The Department of Campus Recreation provides quality recreational opportunities to all members of the William & Mary Community to enhance and foster a lifelong appreciation for health, wellness and recreation.

Position Type
- Masters Level
- Full-time (20 hours/week)
- Doctoral Level
- Part-time (10 hours/week)

Compensation / Benefits
- This assistantship qualifies a full-time student for the in-state tuition waiver (School of Ed tuition level)
- Total financial package = School of Education in-state tuition + $4,000 stipend

Position Elements
- Mostly 9 a.m. -5 p.m. work
- Frequent night/evening work
- Rarely night/evening work
- Hiring student workers
- Frequent student interaction
- Advises individual students
- supervises/evaluates student workers
- Leads training sessions for students
- Advises student organizations
- Event/program management
- Shared work space
- Collaborative / group work
- Conference/workshop funding available
- Opportunity for committee work
- May take internship at same time as GA
- Opportunity for summer employment
Job Responsibilities
- Assist Associate Director in the day-to-day staffing and operation of the Student Recreation Center
- Conduct weekly staff meetings for several student staff teams
- Coordinate presentations and guest speakers for student staff development opportunities

Preferred Qualifications
- Bachelor’s degree in Recreation, Physical Education, Kinesiology, Business Administration or related field.
- Acceptance into Graduate School, preferably in Higher Education with an emphasis on Higher Education Administration or Counseling.
- Interest and experience in Collegiate Recreation as a career field.
- American Red Cross (or equivalent) instructor certification in CPR & First Aid

Learning Outcomes
As a result of employment with Campus Recreation, Graduate Assistants will:
- Demonstrate proficiency in describing the Mission, Values and Diversity statements of the department
- Strengthen time management skills through practical experience
- Gain confidence in managing risk and emergency situations
- Identify transferrable skills gained through the experience

Direct Supervisor
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Associate Director
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Interested applicants are welcome to contact the supervisor with any questions.