



WILLIAM & MARY

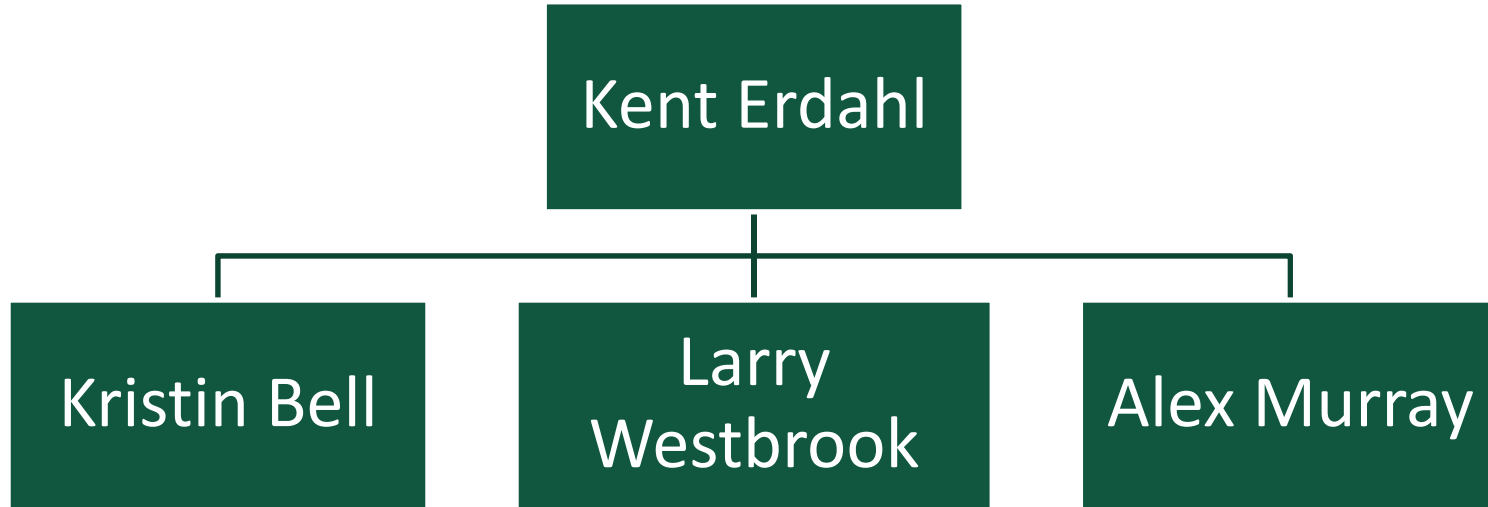
CHARTERED 1693

AUDIT, RISK AND COMPLIANCE COMMITTEE

Internal Audit

September 23, 2021

DEPARTMENT ORG CHART



DEPARTMENT STAFFING

- Hired two auditors in August
 - Replaced the auditor that resigned in 2019
 - Replaced IT auditor who resigned in June
- At full staffing strength for first time since 2019

AUDIT TEAM

- Kristin Bell, CPA, CIA
 - Eight years with W&M Internal Audit; three with W&M accounting
 - Eleven years of other relevant audit and accounting experience
- Larry Westbrook, CPA, CISA, CFE
 - Twenty plus years of audit/accounting experience including nine years with KPMG
- Alex Murray
 - Five years of Auditor of Public Accounts experience
 - Two years of private industry internal audit experience

RECENT AUDITS

W&M IT Data Center Audit

- Tested two data centers for compliance with an IT internal control framework
- Improvement opportunities include:
 - restricting and controlling access to data centers,
 - addressing fire suppression system, and
 - testing backup power sources
- IT has established timely corrective action plans

RECENT AUDITS (CON'T)

Athletics Ticket Office Audit

Audit occurred during Ticket Office system transition-testing focused on evaluating how existing processes could be enhanced

- Recommended use of system to generate improved management reporting and create efficiencies
- Recommended evaluation of complimentary ticket process including who gets comp tickets, and tracking of unused tickets

AUDIT PLAN STATUS

Completed:

Athletics Internal Control Review and Donor Restriction Compliance audit

W&M Data Center audit

Athletics Ticket Office audit

In-Process:

Admissions audit (Reporting phase)

RBC IT Security audit (Fieldwork phase with enhanced scope)

Law School Internal Control review (Fieldwork phase)

Scheduled for CY 21:

School of Education Internal Control review

Arts & Sciences Internal Control review

Cancelled

Remote work impact on internal control environment project (APA assessed as part of their audit)

Small purchase charge card monitoring (stopped monitoring as of July 1, 2021)

QUALITY ASSURANCE

- Internal Audit QA review completed this summer
- Auditing Standards require an independent review on a five-year cycle
- QA Objectives:
 - Verify that audit activity is meeting IIA Standards
 - Identify improvement opportunities to enhance value
- Provides the Committee and senior management assurances regarding department activity

QA RESULTS

- QA testing involved: interviews, surveys of auditees, and workpaper review
- *Generally Conforms* opinion
- Noted no non-compliance with Standards
- Improvement opportunity:
 - Add auditor; allocate costs

ERM UPDATE

- Identifying key metrics associated with identified risks
 - Allow for measurement and active monitoring
- Provide updated heat map in November

FOLLOW-UP SCORECARD

<u>Audit/Date</u>	<u>Follow-up</u>	<u>Status</u>
Fixed Assets (4/16)		Full remediation
Conference Services (2/17)	Dec	(A)
Donor Compliance (3/17)	Nov	(A)
Advancement Gift Accounting (9/18)	Dec	(A)
Student Employment (1/19)	Nov	(A)
Financial Aid (4/19)	Nov	(A)
International Travel (7/19)	Dec	

(A): Corrective action noted with some action items remaining.

FOLLOW-UP SCORECARD

<u>Audit/Date</u>	<u>Follow-up</u>	<u>Status</u>
RBC IT Security (8/19)		Full remediation
Sponsored Programs (1/20)	Oct	(A)
VIMS IT General Control (4/20)		Full remediation
President's Office (5/20)		Full remediation
IT Penetration Testing (6/20)	Oct	(A)
Highland Audit (10/20)	Dec	(A)
RBC IT Security (11/20)	Oct	(A)
Athletics IC/Donor Spend (4/21)	Nov	
W&M Data Center (6/21)	Jan	
Athletic Ticket Office (8/21)		

(A): Corrective action noted with some action steps remaining.

QUESTIONS