

MINUTES

Annual Meeting of the Board of Visitors
The College of William and Mary in Virginia

April 19-21, 2017

Blow Memorial Hall - College of William and Mary

The Board of Visitors of The College of William and Mary in Virginia met on the campus in Williamsburg on Wednesday, Thursday and Friday, April 19-21, 2017.

On Wednesday, April 19, the Investments Subcommittee met from 12:10 to 2:00 p.m. in the Board Conference Room and the Richard Bland College Committee met in the Board Room from 4:05 to 5:40 p.m. The Executive Committee met from 5:40 to 6:23 p.m. in the Board Conference Room. That evening the full Board convened for dinner in Plumeri House at 119 Chandler Court.

Those present on Wednesday evening were:

Warren W. Buck III
S. Douglas Bunch
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
James A. Hixon
Anne Leigh Kerr
John E. Littel
Christopher M. Little

William H. Payne II
Lisa E. Roday
Karen Kennedy Schultz
Todd A. Stottlemeyer
John Charles Thomas
H. Thomas Watkins III
Brian P. Woolfolk

Absent: DeRonda M. Short

Also present was William and Mary President W. Taylor Reveley III.

At 7:35 p.m. the Rector convened the full Board, and moved that the Board of Visitors convene in Executive Session for the purpose of discussing personnel matters pertaining to specific personnel, the performance and evaluations of specific executive employees, and to discuss specific recommendations related to future fundraising strategies as well as current development activities, as provided for in Section 2.2-3711.A.1. and 8., of the Code of Virginia. Motion was seconded by Ms. Gerdelman and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 7:35 p.m.

The Board reconvened in open session at 7:45 p.m. Mr. Stottlemeyer reviewed the topic discussed during closed session for the benefit of the observers, then moved to adopt the Resolution certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Gerdelman and approved by roll call vote of

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the Committee members conducted by Secretary of the Board Sue Gerdelman. (Certification **Resolution** is appended.)

There being no further business, the Board adjourned at 7:50 p.m.

On Thursday, April 20, the Committee on Audit and Compliance, the Committee on University Advancement, the Committee on Administration, Buildings and Grounds, the Committee on Student Affairs and the Committee on Athletics met in the Board Room, while the Committee on Nominations met in the Board Conference Room and the Committee on Academic Affairs met in Blow Hall Room 201.

Those present on Thursday morning were:

Warren W. Buck III
S. Douglas Bunch
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
James A. Hixon
Anne Leigh Kerr
John E. Littel
Christopher M. Little
William H. Payne II

Lisa E. Roday
Karen Kennedy Schultz
Todd A. Stottlemeyer
John Charles Thomas
H. Thomas Watkins III
Brian P. Woolfolk
Faculty Representatives: Eric D. Chason
D. Jill Mitten
Student Representative: Eboni S. Brown

Absent: DeRonda M. Short

Others present were:

W. Taylor Reveley
Michael R. Halleran
Virginia M. Ambler
Kiersten L. Boyce
Henry R. Broaddus
Samuel E. Jones
Jennifer B. Latour
Kent B. Erdahl

Michael J. Fox
W. Fanchon Glover
James R. Golden
Amy S. Sebring
Brian W. Whitson
Sandra J. Wilms
Timothy A. Wolfe

Also in attendance were Staff Liaison David N. Morales, University Counsel Deborah Love, Dean Kate Conley, Dean Dave Douglas, Dean John Wells and other William and Mary staff.

The Committee on Nominations met from 7:50 to 8:02 a.m. The Committee on Audit and Compliance met from 8:30-9:40 a.m. The Committee on Academic Affairs met from 8:45-9:45 a.m. The Committee on University Advancement met from 10:00 to 10:50 a.m. The Committee on Administration, Buildings and Grounds met from 10:57-11:43 a.m.

At 11:47 a.m., the Board convened as a committee of the whole for the **Committee on Student Affairs**. Ms. Roday presided as chair, noting the focus of the meeting would be community engagement and service. In her opening remarks, Ms. Roday commented on recent meetings with transfer and Richard Bland students. She recognized Vice President Ambler who was featured on the cover of *Diverse* magazine; the Board congratulated Ms. Ambler with a round of applause. Ms. Roday commented on the need to enhance student engagement and transparency.

Vice President for Student Affairs Ginger Ambler reported that the radio station report, required to be provided annually, was detailed in Enclosure I. A video on the 2016 Williamsburg Health Foundation Award presented to the Division of Student Affairs was shown.

Student liaisons Rachel Smith and J.C. LaRiviere reported on the culture of service at William & Mary, community engagement and more broadly service on campus, focusing on specific students and organizations.

Assistant Vice President for Engagement and Leadership Drew Stelljes provided background for the lunch discussion on community engagement at William & Mary, which featured a panel of three current and previous service year/Community Engagement Fellows sharing their experiences. Following brief discussion, the Board recessed to lunch at 12:28 p.m.

At 2:00 p.m., the Board reconvened in the Boar Room as a committee of the whole for the presentation and discussion regarding Community Engagement led by Mr. Stelljes and Director of the Office of Community Engagement Melody Porter. The discussion concluded at 2:45 p.m.

The Committee on Athletics met from 2:57-3:43 p.m.

At 3:48 p.m., the Board convened as a committee of the whole for the Provost's Report and Faculty Presentation. Academic Affairs Committee Chair Lynn Dillon called on Provost Michael Halleran, who introduced Associate Professor of Government Paula Pickering, and her student Sonia Lunn, who discussed their work in Bosnia as an example of service learning in an academic context. A brief discussion ensued.

Faculty Assembly Vice President and Chair of the Faculty Liaison Committee Cathy Forestell introduced the faculty presentations on Creative Adaptation projects from Mark Hofer and Lindy Johnson in the School of Education and Graham Henshaw from the Mason School of Business. A brief discussion ensued and the Faculty Presentation concluded at 4:45 p.m.

There being no further business, the Board recessed at 4:50 p.m. for the annual photograph and then attended the Provost and Board of Visitors Faculty Reception and Picnic Dinner at the Wren Building.

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On Friday, April 21, the Board reconvened at 8:00 a.m. The Committee on Strategic Initiatives and New Ventures and the Committee on Financial Affairs met in the Board Room prior to the full Board meeting.

Those present on Friday were:

Warren W. Buck III
S. Douglas Bunch
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
James A. Hixon
Anne Leigh Kerr
John E. Littel
Christopher M. Little
William H. Payne II
Lisa E. Roday

Karen Kennedy Schultz
Todd A. Stottlemyer
John Charles Thomas
H. Thomas Watkins III
Brian P. Woolfolk
Faculty Representatives: Eric D. Chason
D. Jill Mitten
Student Representatives: Eboni S. Brown
David J. Snyder IV

Absent: DeRonda M. Short

Others present were:

W. Taylor Reveley
Michael R. Halleran
Virginia M. Ambler
Kiersten L. Boyce
Henry R. Broaddus
Edward C. Driscoll, Jr.
Samuel E. Jones

Kent B. Erdahl
Michael J. Fox
W. Fanchon Glover
James R. Golden
Jennifer B. Latour
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Staff Liaison David N. Morales, University Counsel Deborah A. Love, Associate University Counsel Sarah E. Melchior, Dean Kate Conley, Dean John Wells and other William and Mary staff.

Mr. Frantz convened the Board at 8:00 a.m. as a committee of the whole for the **Committee on Strategic Initiatives and New Ventures** and presided as chair. Mr. Broaddus briefly reviewed the agenda and the Strategic Planning Dashboard. Mr. Frantz provided an update on regional activity and a brief discussion ensued. There being no further business, the Committee adjourned at 9:10 a.m.

The Committee on Financial Affairs met in the Board Room from 9:15 to 10:25 a.m.

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Following a short break, the Rector convened the annual meeting of the full Board at 10:35 a.m.

Those present were:

Warren W. Buck III
S. Douglas Bunch
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
James A. Hixon
Anne Leigh Kerr
John E. Littel
Christopher M. Little
William H. Payne II
Lisa E. Roday

Karen Kennedy Schultz
Todd A. Stottlemeyer
John Charles Thomas
H. Thomas Watkins III
Brian P. Woolfolk
Faculty Representatives: Eric D. Chason
D. Jill Mitten
Student Representatives: Eboni S. Brown
David J. Snyder IV

Absent: DeRonda M. Short

Others present were:

W. Taylor Reveley
Michael R. Halleran
Virginia M. Ambler
Henry R. Broaddus
Edward C. Driscoll, Jr.
Kent B. Erdahl
Michael J. Fox

W. Fanchon Glover
James R. Golden
Jennifer B. Latour
Amy S. Sebring
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Staff Liaison David N. Morales, Richard Bland President Debbie L. Sydow, Richard Bland College Counsel Cynthia Norwood, University Counsel Deborah A. Love, Associate University Counsel Sarah E. Melchior, Dean Kate Conley, Dean John Wells and other William and Mary staff.

Recognizing that a quorum was present, the Rector asked for a motion to adopt the minutes of the meeting of February 8-10, 2017. Motion was made by Mr. Watkins, seconded by Ms. Gerdelman and approved by voice vote.

In his opening remarks, Rector Stottlemeyer thanked Terry Driscoll for his service, noting that the program reflects the integrity of the leader of the Athletics Department. The Rector also thanked John Charles Thomas for his long service on the Board from February 2006 to June 2017, noting he has served William and Mary with great integrity. The Board responded with standing ovation.

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In his opening remarks, President Reveley expressed his hope for continued momentum and a seamless transition to a new president in 2018.

Mr. Stottlemeyer moved that the Board of Visitors of the College of William and Mary convene in Closed Session for the purpose of approving personnel actions involving specific employees pertaining to the appointments, promotions, tenure, leaves and retirements of specific instructional faculty; discussing specific personnel matters; discussing internal investigations involving identifiable students and/or employees; discussing investment matters relating to the investment of public funds; and discussing specific recommendations related to fundraising initiatives, priorities and strategies, as provided for in Section 2.2-3711.A.1., 2., 6. and 8. of the Code of Virginia. Motion was seconded by Mr. Watkins and approved by voice vote. Observers were asked to leave the room and the Board went into closed session at 10:58 a.m.

The Board reconvened in open session at 11:05 a.m. Mr. Stottlemeyer moved that the Board certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Ms. Gerdelman and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

The Rector called for the reports of the standing committees.

Mr. Littel reported for the **Richard Bland College Committee** and thanked Richard Bland and William & Mary staff for working together on identifying opportunities for the College and the University to collaborate.

President Sydow reported on the challenges during the 2016-2017 academic year, noting the addition of a dedicated legal counsel is a very helpful asset for policy development and compliance. The President recognized the strong leadership of the new Faculty Assembly chair that has resulted in the unanimous faculty vote to bring the Faculty Handbook to the Board. There is a good team in place advancing strategic goals and projects and thanked the members of the Board for their support and efforts to visit campus and meet with students and faculty.

Mr. Littel moved adoption as a block of **Resolution 1**, Appointment to Fill Vacancy in the Professionals and Professional Faculty; **Resolution 2**, Faculty Promotion; **Resolution 3**, Award of Academic Tenure; **Resolution 4**, Retirement of LeAnn S. Binger, Division of Language and Humanities; **Resolution 5**, Retirement of Timothy J. Evans, Division of Language and Humanities; **Resolution 6**, Retirement of Linda Eanes Jefferson, Division of Language and Humanities; **Resolution 7**, Richard Bland College Faculty Handbook; **Handout Resolution 8**, Approval of FY 2017-2018 Tuition and Fees, and **Handout Resolution 9**, Approval of 2017-2018 Proposed Operating Budget. Motion was seconded by Ms. Roday and approved by voice vote. (**Handout Resolutions 8 and 9** are appended.)

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Mr. Littel thanked Professor Jill Mitten for her service as faculty representative and David Snyder for his service as the student representative from Richard Bland.

Mr. Thomas reported for the Committee on Audit and Compliance and briefly reviewed the agenda. There were no action items.

Mr. Payne reported for the **Committee on Administration, Buildings and Grounds**, and briefly reviewed the agenda.

Mr. Payne moved adoption as a block of **Resolution 18**, Virginia Institute of Marine Science 2018-2024 Six-Year Capital Plan; **Resolution 19**, College of William and Mary 2018-2024 Six-Year Capital Plan; **Resolution 20**, Resolution to Approve Revised Scope and Budget: Alumni Center; **Resolution 21**, Resolution to Approve the Naming of Richmond Hall; and **Resolution 22 REVISED**, Revisions to the Staff Assembly Bylaws. Motion was seconded by Mr. Little and approved by voice vote. (**Resolution 22R** is appended.)

Mr. Frantz reported for the **Committee on Strategic Initiatives and New Ventures**, and briefly reviewed the agenda. There were no action items.

Ms. Gerdelman reported for the **Committee on University Advancement**, noting there were no action items.

Mr. Watkins reported for the Committee on Athletics, and briefly reviewed the agenda. There were no action items.

Ms. Roday reported for the **Committee on Student Affairs**, and briefly reviewed the agenda. There were no action items.

Mr. Watkins reported for the **Committee on Financial Affairs**, and briefly reviewed the agenda.

Mr. Watkins moved adoption as a block of **Resolution 23**, College of William and Mary FY 2017-18 Operating Budget Proposal; **Resolution 24 REVISED**, FY 2017-18 Tuition and Fee Structure for Full- and Part-Time Students, and **Resolution 25**, Virginia Institute of Marine Science FY 2017-18 Operating Budget. Motion was seconded by Mr. Thomas and approved by voice vote. (**Resolution 24R** is appended.)

Mr. Hixon reported for the **Investments Subcommittee**, and briefly reviewed the agenda. There were no action items.

Ms. Dillon reported for the **Committee on Academic Affairs**, and briefly reviewed the agenda.

Ms. Dillon moved adoption as a block of **Resolution 10**, Appointments to Fill Vacancies in the Executive Faculty; **Resolution 11**, Appointments to Fill Vacancies in the Instructional Faculty; **Resolution 12**, Designated Professorships; **Resolution 13**, Faculty Leaves of Absence; **Handout Resolution 14**, Faculty Promotions, **Resolution 15 REVISED**, Award of Academic Tenure; and **Resolution 16**, Retirement of Hector H. Guerrero, Raymond A. Mason School of Business. Motion was seconded by Ms. Schultz and approved by voice vote. (**Handout Resolution 14** and **Resolution 15R** are appended.)

Ms. Dillon moved adoption of **Resolution 17**, Resolution to Modify the Faculty Handbook with Regard to Non-Tenure-Eligible Faculty. Motion was seconded by Mr. Little and approved by voice vote.

Mr. Stottlemeyer moved that the Board of Visitors confer the following honorary degrees on the individuals noted for Commencement 2017:

Carla D. Hayden - **Doctor of Literature (Litt.D.)**
Walter Isaacson - **Doctor of Humane Letters (L.H.D.)**
Paul R. Verkuil - **Doctor of Public Service (D.P.S.)**

Motion was seconded by Mr. Thomas and approved by voice vote.

Mr. Little reported on Monroe Legacy Working Group.

Ms. Roday report on the Race Relations Implementation Team.

Under Old Business, the Rector reported that planning continues for the Board Retreat this summer.

Under New Business, Ms. Dillon reported for the **Committee on Nominations** and thanked Mr. Payne and Mr. Littel for their service on the Committee.

Ms. Dillon reported that the Committee had reached out to every Board member and, based on those conversations, found that continuity during the presidential search was critical. Based on the experience and leadership skills of the current team of officers, the Committee recommends that they be continued in office. In order to accomplish that, the *Bylaws* must be suspended in order to amend with less than 30 days' notice. Ms. Dillon moved to suspend the requirement that the Bylaws can be amended only after 30 days' written notice. Motion was seconded by Mr. Thomas and approved by unanimous voice vote.

Following suspension of the Bylaws, Ms. Dillon moved to amend Article IV, Section B. to change the election of officers from odd-numbered years to occur in even-numbered years. Motion was seconded by Mr. Thomas and approved by unanimous voice vote.

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Following amendment of Article IV, Section B., Ms. Dillon moved that Article IV, Section C., setting a two-year term for the offices of Rector, Vice Rector and Secretary, be suspended until July 1, 2018. Motion was seconded by Mr. Thomas and approved by unanimous voice vote.

Once the two-year term limit was suspended, Ms. Dillon moved that the term of the current Rector Todd Stottlemyer, Vice Rector Tom Watkins, and Secretary Sue Gerdelman be extended until July 1, 2018. Motion was seconded by Mr. Frantz and approved by unanimous voice vote. The officers were congratulated with a standing ovation.

The Rector reviewed **HANDOUT Resolution 27**, Charge to the Presidential Search Committee, and moved its adoption. Motion was seconded by Mr. Littel and approved by voice vote. (**Resolution 27** is appended.)

The Rector moved that the Board of Visitors reappoint John Gerdelman for a three-year term beginning July 1, 2017, representing the Board of Visitors on the Real Estate Foundation Board. Motion was seconded by Mr. Thomas and approved by voice vote.

The Rector thanked David Morales for serving as the staff liaison from William and Mary, thanked Eboni Brown and David Snyder for serving as the student representatives from William and Mary and Richard Bland and also thanked Eric Chason and Jill Mitten for serving as faculty representatives from William and Mary and Richard Bland.

The Rector advised that all retiring members would be honored at the September Board meeting dinner.

The Rector then called on Tom Watkins, who read **HANDOUT Resolution 26**, Board of Visitors Resolution to Honor Edward C. Driscoll, Jr., Director of Athletics, and moved its adoption. Motion was seconded by Mr. Thomas and approved by voice vote. Mr. Driscoll was congratulated with a standing ovation. (**Resolution 26** is appended.)

Mr. Stottlemyer moved that the Board of Visitors of the College of William and Mary convene in Executive Session for the purpose of discussing personnel matters pertaining to the performance and evaluations of specific executive employees; and for consultation with legal counsel and briefings by staff members, as provided for in Section 2.2-3711.A.1., and 7., of the Code of Virginia. Motion was seconded by Mr. Watkins and approved by voice vote. Observers were asked to leave the room and the Board went into Executive Session at 12:07 p.m.

The Board reconvened in open session at 12:20 p.m. Mr. Stottlemyer moved that the Board certify by roll call vote that, to the best of each member's knowledge, only matters lawfully exempted from the open meeting requirements under the Freedom of Information Act were discussed, and only matters identified in the motion to have the closed session were discussed. Motion was seconded by Mr. Watkins and approved by roll call vote conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

The Rector called on Mr. Littel to report on a motion, designated **Resolution 29**, discussed during the Executive Session to formally approve the FY2017-2018 salary and bonus for President Debbie Sydow, in accordance with the Employment Contract. Mr. Littel read **Resolution 29** and moved its adoption. Motion was seconded by Ms. Gerdelman and approved by voice vote. (**Resolution 29** is appended.)

The Rector called on Secretary to the Board Michael Fox, who reviewed **HANDOUT Resolution 28** to extend the authorization for remote participation to committees or subcommittees of the Board. Following brief discussion, the Rector moved adoption of **Resolution 28**. Motion was seconded by Ms. Gerdelman and approved by voice vote. (**Resolution 28** is appended.)

Following brief closing remarks by the Rector, and there being no future business, the meeting adjourned at 12:23 p.m.

Board of Visitors

April 19, 2017

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;


NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: 16

NAYS: 0

ABSENT DURING CLOSED SESSION:


Todd A. Stottlemeyer
Rector of the College

Board of Visitors

April 20, 2017

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

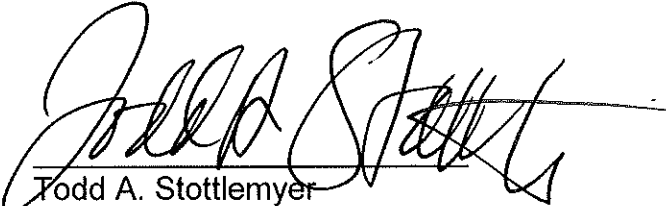
AYES:

15

NAYS:

0

ABSENT DURING CLOSED SESSION:



Todd A. Stottlemyer
Rector of the College

RICHARD BLAND COLLEGE

**APPROVAL OF
FY 2018 TUITION AND FEES**

In order to continue progress toward achieving the goals set forth in the Richard Bland College strategic plan, RBC-19, proposed adjustments to the FY 2018 tuition and fee structure will support infrastructure improvements and an affordable, high quality academic environment.

Tuition and mandatory E&G fees for an in-state student will increase by \$17 per credit hour and mandatory auxiliary fees will increase by \$6. Tuition and mandatory E&G fees for out-of-state students will increase by \$60 per credit hour and mandatory auxiliary fees will increase by \$6 per credit hour. The proposed FY 2018 Tuition and Mandatory Fees of \$7,830 for in-state students remains the lowest in the Commonwealth for a residential college.

Residential housing prices for all rooms will remain unchanged. All residents will be required to purchase a meal plan. Meal plan options have changed to two block plans and two weekly meal plans with the annual costs ranging from \$2,160 to \$4,150, inclusive of dining dollars that provide increased flexibility of food purchases. Dining Services continues to improve food quality, options, and service for a small campus population.

A FY 2018 tuition and fee summary sheet is attached.

THEREFORE, BE IT RESOLVED, that upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves the FY 2018 Tuition and Fee Schedule for Richard Bland College of William and Mary.

**RICHARD BLAND COLLEGE
 FY 2018 TUITION AND FEE SUMMARY**

IN-STATE***	ACTUAL FY 2016-17	PROPOSED FY 2017-18	DOLLAR CHANGE
Per Credit Hour Taken:			
Tuition	\$ 171	\$ 187	
E&G Technology Fee	5	6	
Total Tuition and E& G Fees	\$ 176	\$ 193	\$ 17
Auxiliary Comprehensive Fee	\$ 62	\$ 68	\$ 6
Total In State Tuition & Fees	\$ 238	\$ 261	\$ 23

Annual Cost Per Student - \$7,830

OUT-OF-STATE***

Per Credit Hour Taken:			
Tuition	\$ 591	\$ 650	
E&G Technology Fee	5	6	
Total Tuition and Fees	\$ 596	\$ 656	\$ 60
Auxiliary Comprehensive Fee	\$ 62	\$ 68	\$ 6
Total In State Tuition & Fees	\$ 658	\$ 724	\$ 66

Annual Cost Per Student - \$21,720

OTHER FEES:

* Application Fee	\$ 50	\$ 50	\$ -
Room (Double) annual	7,680	7,680	-
Room Change Fee	50	50	-
Room Damage Deposit	150	150	-
** Basic Residential Meal Plan annual	1,940	2,160	220
Co-Enrollment Fee	1,000	1,000	-
Transcript Fee	7	7	-
Late Fee	50	50	-
Returned Check Fee	50	50	-
Parking (Per Violation)	30	30	-
Lab Material Fee (Science)	25	25	-
Math Lab Fee (ALEKS)	75	75	-
Distance Education Fee (per credit hr)	3	3	-

* One-Time Fee (Mandatory Non-E&G fee)

** Mandatory for all residential students. Includes dining dollars

***apply to on campus, off campus, online, intercession and summer courses.

RICHARD BLAND COLLEGE
APPROVAL OF
2017-2018 OPERATING BUDGET PROPOSAL

Anticipated fees, appropriations and transfers are projected to generate the following revenue to meet the need of the College for 2017-2018.

General Funds	\$6,550,112
Tuition and E&G Fees	3,617,732
State Scholarships & Loan Assistance	637,018
Auxiliary Enterprises	5,483,148
Financial Assistance for E&G Programs	15,000
 TOTAL	 \$16,303,010

This budget is based on the enrolled biennium 2016-18 budget document HB1500. It takes into consideration the discounting of tuition, fees, and residence hall beds.

THEREFORE, BE IT RESOLVED, that upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves the operating budget for Richard Bland College for the 2017-2018 fiscal year.

RICHARD BLAND COLLEGE
APPROVAL OF
2017-2018 OPERATING BUDGET PROPOSAL

REVENUES	FY17 BUDGET	FY18 BUDGET
Student Tuition & Fees *	4,857,600	4,269,750
Auxilliary Charges (Comp Fee, Housing, Meal P	5,411,200	5,483,148
State Appropriations	6,494,464	6,550,112
Total Revenues	16,263,264	16,303,010
EXPENDITURES	FY17 BUDGET	FY18 BUDGET
Salaries & Wages	8,594,593.00	8,744,593.00
Employee Benefits	2,753,038.00	2,808,538.00
Capital Lease Residence Halls	1,293,690.00	1,293,690.00
Information Technology	1,249,049.00	1,374,049.00
Fixed Costs - Non IT	1,000,000.00	750,000.00
Equipment	250,000.00	200,000.00
Physical Plant	350,000.00	350,000.00
Supplies	250,000.00	150,000.00
Employee Training and Development	100,000.00	125,000.00
Other Expenses	200,000.00	150,000.00
Total Expenditures	16,040,370	15,945,870

*differential between 17 and 18 is based on fewer anticipated credit hours due to change in student profile and accounting allowance for questionable collections

**COLLEGE OF WILLIAM AND MARY
REVISIONS TO THE STAFF ASSEMBLY BYLAWS**

At the April 14-16, 2010, meeting, the Board of Visitors adopted **Resolution 9** establishing the Constitution and Bylaws of the Staff Assembly, representing the operational, classified and hourly wage employees of the College, in order to provide input on discussions of the general welfare of the university and to formalize the advisory role of the operational, classified and hourly wage employees in college governance and planning.

Article V. of the Staff Assembly Bylaws provides that amendments shall be presented, when approved, to the College Board of Visitors. Revisions to the Staff Assembly Bylaws were approved by the Staff Assembly on September 20, 2016 and are hereby presented to the Board of Visitors in the following pages.

THEREFORE, BE IT RESOLVED, That upon recommendation of the President and the Senior Vice President for Finance and Administration, the Board of Visitors hereby approves the revisions to the Bylaws of the Staff Assembly, effective immediately.

BYLAWS OF THE STAFF ASSEMBLY

Article I. Assembly Executive Board, Including Officers

Article II. Committees

Article III. Conducting Business

Article IV. Election Procedures

Article V. Amendments to the Bylaws

Article VI. Authorization and Parliamentary Authority

Article I. Assembly Executive Board, Including Officers

A. Staff Assembly Executive Board

The Staff Assembly Executive Board, hereafter referred to as the Executive Board, shall act on behalf of the Staff Assembly between regular meetings. All such actions shall be reported at the next Staff Assembly meeting. The Executive Board shall consist of the Officers of the Assembly and Chairs of the Standing Committees. The retiring President of the Staff Assembly shall serve as an advisor to the Executive Board for one year. If his/her elected term as a representative expires during that one-year advisory period, he/she shall serve as a non-voting member of the Executive Board for the remainder of the period.

1. The Executive Board shall meet at least once per month at a time to be determined by the Executive Board at its first meeting following annual elections. Other meetings of the Executive Board may be called by the Staff Assembly.
2. The Executive Board approves by majority vote the initial composition of each Standing Committee, except for the Committee Chairs. The Executive Board approves changes and additions to the membership of each Standing Committee as recommended by the appropriate Chair. All Executive Board meetings shall be open to the public.
3. The Executive Board screens proposals from Staff for consideration and implements the rules and regulations of the Staff Assembly.
4. The Executive Board assists in interpreting the intent of the Staff Assembly Constitution and Bylaws.
5. The Executive Board determines if a member's absence from a regular meeting is excused.
6. The Executive Board assists the Staff Assembly President in preparing the budget.

B. The Officers

The Staff Assembly Officers are elected from and by the 24 members. Officers are elected for a term of no more than one year. Officers shall be eligible for re-election but may not serve more than two consecutive terms of the same office.

The Officers shall be:

1. President. The President shall preside over the Executive Board and meetings of the Staff Assembly; prepare the agenda; with assistance of the Executive Board, prepare the budget and submit to Staff Assembly at the regular meeting for approval; authorize disbursement of funds consistent with the approved budget; perform such other duties associated with this office.
2. Vice-President. The Vice-President shall preside in absence of the President; serve as assistant to the President; complete term vacated by President; review minutes of committees prior to meetings of the Staff Assembly; perform such other duties associated with this office.
3. ~~Recording Secretary/Treasurer. The Recording Secretary/Treasurer shall prepare and distribute the minutes; distribute the agenda for regular meetings at least seven days prior to next meeting; maintain records of the Staff Assembly including mailing lists and prepare a report in an appropriate publication to the Staff of the business conducted at each meeting; maintain fiscal records; make authorized disbursements of funds; submit monthly financial reports of expenses to the Executive Board; perform such other duties associated with this office.~~ Secretary. The Secretary shall prepare and distribute the minutes; distribute the agenda for regular meetings at least five days prior to next meeting; conduct a roll call of members and record attendance; advise the President whether a quorum is present at the beginning of each meeting; maintain records of the Staff Assembly including a membership roster including term of office, mailing lists and prepare a report in an appropriate publication to the Staff of the business conducted at each meeting.
4. ~~Membership Secretary. The Membership Secretary shall maintain a membership roster including term of office; conduct a roll call of members and record attendance; advise the President whether a quorum is present at the beginning of each meeting; perform such other duties associated with this office.~~ Treasurer. The Treasurer shall maintain fiscal records; make authorized disbursements of funds in accordance with Bylaws Article III, Section II; submit monthly financial reports of expenses to the Executive board; create a consolidated annual report due no later than April 30 of each year; and perform such other duties associated with the office.

Article II. Committees

A. General guidelines for standing committees

1. The Chair of each Standing Committee shall be appointed annually by the Staff Assembly President.
2. The Chair of each Standing Committee must be a member of the Staff Assembly. Each Committee Chair shall appoint a Vice-Chair.
3. Members of a Standing Committee shall be appointed by the Chair and approved by a majority vote of the Executive Board. These members may be any Staff member.
4. A member of the Staff Assembly may not chair more than one Standing Committee.
5. Unless requested, membership on a Standing Committee shall not change during a member's term of office. Members do not have to serve on the same committee for both years of his/her term or on the same committee for multiple terms of office.
6. Each member shall serve on at least one Standing Committee.
7. Minutes shall be kept for each Standing Committee meeting. Each Standing Committee will also submit an annual report of its activities and any pending matters to the Executive Board at the June Executive Board meeting.
8. Standing Committees shall establish goals, objectives, and priorities. They have authority to carry out activities necessary to perform their charges, prepare reports, offer recommendations, and make parliamentary motions to the Staff Assembly.
9. Standing Committees or the Executive Board may establish subcommittees to address specific issues as needed. Chairs of subcommittees shall be appointed by Standing Committee Chairs or the President. The Standing Committees or the Executive Board may dissolve subcommittees upon completion of subcommittee's assignment.
10. The Standing Committee Chairs shall convene their first committee meeting within 30 days after appointment and as needed thereafter or as requested by the Executive Board.
11. Each Committee shall consist of at least four members.
12. At the end of each term, each Committee Chair shall provide to the respective incoming Chair appropriate information to facilitate continuity (e.g., responsibilities, goals, unfinished business, and past and pending parliamentary motions).

B. Committees

1. Policies and Issues Committee - Primary Responsibilities
 - a. Serves as a liaison between the Staff Assembly and the President, the Senior Vice President for Finance and Administration, the Office of Human Resources, other College administrators, and the Faculty/Professionals and Professional Faculty/Student Assemblies on staff-related matters.
 - b. Serves as a resource to Staff in obtaining information on matters of Staff concern.
 - c. Serves as a link in obtaining information from the Virginia Governmental Employees Association.

- d. Brings to the Staff Assembly's attention changes in policies and procedures that may affect the Staff and advises the Staff Assembly on these issues. This includes monitoring the actions of the Board of Visitors and any College Committees that may deal with issues of Staff concern.
2. Constitution and By-Laws Committee – Primary Responsibilities
 - a. Evaluate proposed amendments to the Constitution and Bylaws of the Staff Assembly.
 - b. Interpret the Constitution and Bylaws and make recommendations as needed to the Staff Assembly.
 - c. Revise and update the Constitution and Bylaws upon requisite approval.
 3. Communications Committee - Primary Responsibilities
 - a. As authorized by the Executive Board, disseminates information about the Staff Assembly to the College community in print and/or electronic form to include the Staff Assembly website and Staff listserv.
 - b. Fulfills communication needs of the Staff Assembly as requested by any Committee Chair, the Assembly President, or Executive Board.
 - c. Interfaces with the College and non-university media sources to provide information on Staff Assembly activities when appropriate.
 - d. Plans and coordinates all information session activities.
 - e. Communicates with other Standing Committees to ensure that information distributed at information and orientation sessions is correct.
 - f. Serves as historian and archivist.
 4. Elections and Nominations Committee - Primary Responsibilities
 - a. Coordinates the Staff Assembly election process. This Committee is responsible establishing election procedures and ensuring that these procedures and the Staff Assembly Constitution and By-laws are followed when electing Staff Assembly members and officers.
 - b. Compiles ballots for all Staff Assembly elections.
 - c. Makes recommendations to the Staff Assembly President for appointment of members and chairs to Staff Assembly and College committees, as needed.
 - d. Monitors elections and oversees voting on proposed amendments to the Constitution and Bylaws of the Staff Assembly.
 - e. Receives requests from individual Staff Assembly members of a member's desire to serve on a committee. Staff Assembly members with expertise in specific fields are encouraged to volunteer for membership on appropriate committees.

~~5. Staff and Community Relations Committee - Primary Responsibilities~~

~~Plans and coordinates outreach activities (Employee Assistance Fund), need-based fund drives (Holiday Food Drives), and awards (Employee of the Month).~~

~~7.5. Activities and Events Committee - Primary Responsibilities~~

~~a. Coordinates guest speakers/lectures, fundraisers for Staff activities, social activities and general meetings.~~

~~b. Plans and coordinates outreach activities (Employee Assistance Fund), need-based fund drives (Holiday Food Drives), and awards (Employee of the Month).~~

Article III. Conducting Business

- A. The Staff Assembly shall hold a General Meeting once per semester designed for attendance by all available Staff.
- B. Staff Assembly will meet no less than 10 times a year. These meetings will be open.
- C. Meeting dates shall be published in advance in all appropriate College publications.
- D. Items may be placed on the agenda for Assembly meetings by any of the following:
 - 1. The President, the Executive Board, or any committee of the Assembly.
 - 2. Any two Staff Assembly members
 - 3. Any ten Staff members, provided that submission must be in writing.
 - 4. The College President or the Senior Vice President for Finance and Administration.
- E. Items to be placed on the agenda must be submitted to the ~~Recording~~ Secretary at least 15 days prior to the next meeting.
- F. The agendas for the Executive Board and Staff Assembly meetings shall be distributed to the Staff, the College President and the Senior Vice President for Finance and Administration at least five days prior to the relevant meeting. Electronic distribution via email, list serves or web page is acceptable. All agendas shall be posted on the Staff Assembly website.
- G. A quorum for Staff Assembly is fifty percent of all filled positions. All Assembly measures and actions, except for amendments to the Constitution, shall pass by a simple majority of the Assembly members present and voting. Voting on motions shall normally be *viva voce*, by show of hands or by email. Five members may require a roll call vote upon any motion.
- G.H. Requests for expenditures must be submitted in writing to the Executive Board prior to the purchase being made. The Executive Board will approve requests by simple majority vote. The Executive Board has the right to decline reimbursement of any transaction that has

not been approved prior to the purchase being made or which does not comply with university guidelines. Expenses must comply with all university policies and procedures.

Article IV. Elections

A. Election of Assembly Members

1. Elections shall take place no later than March 31. Information concerning the election process will be distributed to all Staff by February 15.
2. Elections shall be held by secret ballot.

B. Election of Officers

1. Officers are elected by the 24 member Assembly, except where provided otherwise herein.
2. Elections of Officers will occur at the first meeting of the Staff Assembly after general elections are held.
3. An office may be filled by special election if an officer is unable to complete their term.
4. Elections shall be held by secret ballot.

Article V. Amendments to the Bylaws

Notice of any proposal to amend the Bylaws shall be given in the agenda in accordance with the requirements set out in Article III, above. An affirmative vote of the majority of the Assembly members is required for adoption. The amended Bylaws shall be presented, when approved, to the College Board of Visitors.

Article VI. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Assembly to the extent they apply.

Addendum

Process for Officer Voting

- A. A Tribe Response form will be created listing all of the available Officer positions. The form will allow individuals to nominate themselves or other Senators.
- B. The retiring President will contact Senators by email listing the Officer positions that are open, provide a brief description of each position (as stated in the Bylaws), and direct Senators to use the Tribe Response form for nominations. There will also be an opportunity for Senators to write-in nominees at the Staff Assembly meeting where voting will take place (Voting Meeting) if they are unable to access a computer before the meeting.

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- C. Prior to the Voting Meeting, a paper ballot will be created based on nominations submitted through the Tribe Response form. There will also be space to write-in nominees for all Officer positions.
- D. At the Voting Meeting, ballots will be distributed to all Senators.
- E. The retiring President will move through each Officer position.
- F. Prior to voting on each Officer position:
 - 1. The Assembly will be asked for any additional nominations. Nominated individuals will be written-in on all ballots.
 - 2. The Assembly will ask if anyone would like to be removed from consideration.
 - 3. The Assembly will allow time for remarks from nominees.
 - 4. Nominees will be asked to leave the room and the meeting will be opened up to discussion on the nominees.
 - 5. Voting will occur by secret ballot, per Bylaws.
 - 6. Two Senators will tally the votes and announce the new Officer based on majority vote. A run-off of the top two candidates will be required if a nominee does not receive the majority of votes.
- G. The Assembly will repeat this process for each of the positions.

Revisions approved by Staff Assembly 9/20/16; approved by Board of Visitors 4/21/17

COLLEGE OF WILLIAM AND MARY**FY 2017-18 TUITION AND FEE STRUCTURE
FOR FULL- AND PART-TIME STUDENTS**

Consistent with tuition and fee authority granted to William & Mary in the Code of Virginia, the attached schedules for undergraduate, graduate, first professional, and special program tuition, student fees, and room and board are recommended for approval by the Board of Visitors of the College of William and Mary in Virginia.

For FY 2018, the university maintains the William & Mary Promise as the operating model for enhancing and sustaining quality, affordability and access. The tuition structure included in the Promise, in combination with other elements of the plan, provides a four-year tuition guarantee for incoming Virginia undergraduates, reducing net tuition and the anticipated student loan burden for the vast majority of middle-income families, while providing the university with the resources necessary to implement its Six-Year and Strategic Plans.

In November, 2016, the Board of Visitors approved **Resolution 9 - Continuation: William & Mary Promise**, setting the FY 2018 in-state undergraduate tuition rate for new students at \$16,370. Under the Promise this tuition is guaranteed for four years. Tuition for in-state undergraduates admitted for FY 2015, FY 2016, and FY 2017 remains at \$12,428, \$13,978, and \$15,674 respectively. Total cost (tuition, fees, room, and board) for in-state undergraduates will range from \$29,901 to \$33,843, depending on class. Out-of-state undergraduate tuition will increase by \$1,267 (3.5%) to \$37,425 with a total cost of \$55,469. Tuition and fee increases for full-time in-state and out-of-state graduate and professional students range from \$150 to \$2,166, reflecting market conditions in each area.

Revenue generated through the proposed increases allows the university to implement the William & Mary Promise and maintain the top priorities of the university's Six-Year and Strategic Plans, despite a reduction in state general fund support. In addition to increased funding for student financial aid, these revenues provide support for a 3% salary increase for faculty and staff, consistent with the authority provided by the 2017 General Assembly, the College's share of state-mandated increases in health insurance costs, and targeted investments in College programs and activities consistent with its long-term plans.

Fee allocations for auxiliary services, facility debt service, student activities, and average charges for room and board support projected expenditures for operations and required debt service on facilities while allowing some contribution to the College's auxiliary reserve.

THEREFORE, BE IT RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves the Tuition and Fees outlined in Tables 1-8 for FY 2018, *as corrected for out-of-state students in the Master of Business Administration Program*. Pursuant to Section 23.1-1301 A.5., Code of Virginia, the Board further delegates authority to the Provost and Senior Vice President for Finance and Administration to establish: 1) course fees as needed to offset materials, supplies or additional course-specific costs not covered by general tuition and fees, and 2) special program fees for study abroad programs, on-line programs, certificate or other professional programs. The Provost and Senior Vice President for Finance and Administration shall update the Board annually on any program tuition and fees approved under this delegation.

**TABLE 1. TUITION AND FEE SUMMARY
UNDERGRADUATE PROGRAMS, BY RESIDENCY**

UNDERGRADUATE, FULL-TIME						
	FY 2017		Proposed FY 2018		Dollar Change	
	In-State	Out-of-State	In-State	Out-of-State	In-State	Out-of-State
<i>Tuition</i> ¹						
Seniors	12,428	36,158	12,428	37,425	-	1,267
Juniors	13,978	36,158	13,978	37,425	-	1,267
Sophomores	15,674	36,158	15,674	37,425	-	1,267
New Students	N/A	36,158	16,370	37,425	N/A	1,267
<i>Standard Fees</i> ²						
General Fee (See Table 6 Detail)	4,126	4,126	4,309	4,309	183	183
Facility Fee (See Table 7 Detail)	1,262	1,262	1,229	1,229	(33)	(33)
Technology Fee	100	100	100	100	-	-
Student Faculty Fee	5	5	5	5	-	-
HEETF Fee	31	62	31	62	-	-
State Building Fee	N/A	525	N/A	540	N/A	15
Subtotal, Standard Fees	5,524	6,080	5,674	6,245	150	165
<i>Room and Board</i>						
Room, Wtd. Avg.	6,944	6,944	7,183	7,183	239	239
Board (19 meals)	4,438	4,438	4,616	4,616	178	178
Subtotal, Room and Board	11,382	11,382	11,799	11,799	417	417
<i>Total Cost</i>						
Seniors	29,334	53,620	29,901	55,469	567	1,849
Juniors	30,884	53,620	31,451	55,469	567	1,849
Sophomores	32,580	53,620	33,147	55,469	567	1,849
New Students	N/A	53,620	33,843	55,469	N/A	1,849
UNDERGRADUATE, PART-TIME INCLUDING SUMMER SESSION(S) ³						
<i>Tuition</i>						
All Students, Per Credit Hour	400	1,150	420	1,195	20	45

Notes:

¹ Recommend that tuition for in-state students who entered prior to the Promise Increase from \$9,264 in FY17 to \$9,672 in FY 2018.

² Course specific or program specific fees may also apply.

³ FY 2018 part-time and summer session tuition rates are effective August 16, 2017 unless otherwise noted.

**TABLE 2. TUITION AND FEE SUMMARY
GRADUATE PROGRAMS, BY RESIDENCY**

GRADUATE (M.A., M.S., M.Ed., Ph.D., Ed.D), FULL-TIME						
	FY 2017		Proposed FY 2018		Dollar Change	
	In-State	Out-of-State	In-State	Out-of-State	In-State	Out-of-State
<i>Tuition</i>						
Arts & Science/Education/VIMS	9,000	24,686	9,630	25,920	630	1,234
Master of Public Policy (M.P.P.)	20,000	30,000	22,000	32,000	2,000	2,000
<i>Standard Fees¹</i>						
General Fee (See Table 6 Detail)	4,126	4,126	4,309	4,309	183	183
Technology Fee	100	100	100	100	-	-
Student Faculty Fee	5	5	5	5	-	-
HEETF Fee	30	62	30	62	-	-
State Building Fee	N/A	525	N/A	540	N/A	15
Subtotal, Standard Fees	4,261	4,818	4,444	5,016	183	198
<i>Graduate Program Fees</i>						
Arts & Sciences/Education/VIMS Facility Fee	961	960	928	928	(33)	(32)
<i>Total Tuition and Fees, By Program</i>						
Arts & Sciences/Education/VIMS (M.A., M.S., M.Ed., Ph.D., Ed.D)	14,222	30,464	15,002	31,864	780	1,400
Master of Public Policy (M.P.P.)	25,222	35,778	27,372	37,944	2,150	2,166
GRADUATE, PART-TIME INCLUDING SUMMER SESSION(S) ²						
<i>Tuition</i>						
Arts & Sciences/Education/VIMS	500	1,200	535	1,265	35	65

¹ Course specific or program specific fees may also apply.

² FY 2018 part-time and summer session tuition rates are effective August 16, 2017 unless otherwise noted.

**TABLE 3. TUITION AND FEE SUMMARY - TRADITIONAL PROGRAMS
SCHOOL OF LAW, BY RESIDENCY**

LAW (J.D., LL.M.), FULL-TIME						
	FY 2017		Proposed FY 2018		Dollar Change	
	In-State	Out-of-State	In-State	Out-of-State	In-State	Out-of-State
<i>Tuition</i>						
Juris Doctor (J.D.)	26,411	34,854	27,261	35,689	850	835
Master of Law (LL.M.)	26,411	34,854	27,261	35,689	850	835
<i>Standard Fees¹</i>						
General Fee (See Table 6 Detail)	4,126	4,126	4,309	4,309	183	183
Technology Fee	100	100	100	100	-	-
Student Faculty Fee	5	5	5	5	-	-
HEETF Fee	30	62	30	62	-	-
State Building Fee	N/A	525	N/A	540	N/A	15
Subtotal, Standard Fees	4,261	4,818	4,444	5,016	183	198
<i>Law School Fees</i>						
Law Facility Fee	692	692	659	659	(33)	(33)
Law North Wing Building Fee	230	230	230	230	-	-
Law Library Building Fee	340	340	340	340	-	-
Law Printing/Activity Fee	30	30	30	30	-	-
<i>Total Tuition and Fees, by Program</i>						
Juris Doctor (J.D.)	31,964	40,964	32,964	41,964	1,000	1,000
Master of Law (LL.M.)	31,964	40,964	32,964	41,964	1,000	1,000
LAW, PART-TIME INCLUDING SUMMER SESSION(S)²						
<i>Tuition</i>						
Law, Part-Time	800	1,200	825	1,225	25	25

¹ Course specific or program specific fees may also apply.

² FY 2018 part-time and summer session tuition rates are effective August 16, 2017 unless otherwise noted.

**TABLE 4. TUITION AND FEE SUMMARY
BUSINESS, BY RESIDENCY**

BUSINESS (MAcc, MBA, MSBA), FULL-TIME						
	FY 2017		Proposed FY 2018		Dollar Change	
	In-State	Out-of-State	In-State	Out-of-State	In-State	Out-of-State
<i>Tuition</i>						
Master of Accountancy (MAcc)	26,300	36,000	26,300	36,000	-	-
Master of Business Administration (MBA)	26,000	36,600	26,000	36,600	-	-
Master of Science in Business Analytics (MSBA)	33,000	39,000	34,000	40,200	1,000	1,200
<i>Standard Fees¹</i>						
General Fee	4,126	4,126	4,309	4,309	183	183
Technology Fee	100	100	100	100	-	-
Student Faculty Fee	5	5	5	5	-	-
HEETF Fee	30	62	30	62	-	-
State Building Fee	N/A	525	N/A	540	N/A	15
Subtotal, Standard Fees	4,261	4,818	4,444	5,016	183	198
<i>Business School Fees</i>						
Business Facility Fee	995	994	962	962	(33)	(32)
Business Printing Fee	100	100	100	100	-	-
Business Program/Support Fee	600	600	600	600	-	-
<i>Total, Tuition and Fees, by Program</i>						
Master of Accountancy (MAcc)	32,256	42,512	32,406	42,678	150	166
Master of Business Administration (MBA)*	31,956	43,112	32,106	43,278	150	166
Master of Science in Business Analytics (MSBA)	38,956	45,512	40,106	46,878	1,150	1,366
GRADUATE AND PROFESSIONAL, PART-TIME INCLUDING SUMMER SESSION(S)²						
<i>Tuition</i>						
Business - Flex MBA	800	1,200	825	1,225	25	25

¹ Course specific or program specific fees may also apply.

² FY 2018 part-time and summer session tuition rates are effective August 16, 2017 unless otherwise noted.

*The out-of-state tuition is a correction from the Board Agenda Book materials.

TABLE 5. TUITION AND FEE SUMMARY - SPECIAL RATE PROGRAMS

TOTAL PROGRAM COST INCLUDING TUITION AND FEES					
Description		FY 2017	Proposed FY 2018	Dollar Change	
Business - Executive Master of Business Administration (EMBA) ¹	Five Semester Cohort Program Cost	91,500	93,900	2,400	
St. Andrews Joint Degree Program (Bachelor of Arts) ²	Four-Year Undergraduate Dual Degree Program	39,650	39,650	-	
Miami-Dade Executive Doctorate of Education ³	Three-Year Cohort Program Cost	35,000	35,000	-	
Education - Executive Doctorate of Education (E-EdD) ⁴	Two and a Half Year Cohort Program Cost	44,250	Move to a per credit hour basis, see below	N/A	
TOTAL PROGRAM TUITION ONLY					
Study Abroad Programs (Eight credit hours or less) ⁵	Short programs offered typically during the summer terms, awarding W&M credit	1,200	1,200	-	
Study Abroad Programs (More than eight credit hours) ⁵	Longer programs typically offered during the Fall or Spring semesters, awarding W&M credit	2,200	2,200	-	
PER CREDIT HOUR TUITION					
Business - On-line Master of Business Administration (OMBA)	48 credit hours required over two years	1,081	1,150	69	
Education - Executive Doctorate of Education (E-EdD) ⁴	48 credit hours required over two and a half years	Program Cost Model, see above	950	N/A	

Notes:

¹ Each EMBA cohort enters in January. The proposed program rate (tuition and fees) for FY 2018 reflects the requested change for January 2018.

² W&M students pay \$39,650 per academic year in tuition regardless of domicile status. Fees are assessed based on the home institution regardless of where the student is studying that year. The location of the student's first year of study is the home institution.

³ Cohort start date was January 2017.

⁴ For FY 2017, out-of-state tuition & fees for the full program were \$59,000. Proposed pricing structure would be effective Summer 2017 and would apply to both in-state and out-of-state students.

⁵ Does not include program-specific costs related to non-educational aspects of the program for any study abroad program. For the Global Business Minor program specifically, students are also charged a separate mandatory E&G program fee listed on Table 8 to cover the additional educational costs of that program.

TABLE 6. GENERAL FEE COMPONENTS

	FY 2017	Proposed FY 2018	Dollar Change
AUXILIARY SERVICES			
Health & Wellness	508	531	23
Bus Service	58	59	1
Student Unions	356	364	8
Kaplan Arena Operations	326	348	22
General Auxiliary	210	218	8
Telecom/Networking	255	286	31
PC Maintenance	36	40	4
Intercollegiate Athletics	1,833	1,900	67
Tennis Center	20	20	-
ID Office	30	32	2
<i>Subtotal, Auxiliary Services</i>	3,632	3,798	166
STUDENT ACTIVITIES			
Green Fee	40	40	-
Cultural Fee	42	44	2
Student Activities	98	98	-
Student Affairs	33	33	-
Recreational Sports	157	168	11
Recreational Center	124	128	4
<i>Subtotal, Student Activities</i>	494	511	17
TOTAL GENERAL FEE	4,126	4,309	183

Note: Components of the general fee used to support debt service for facilities are now reflected in the Facilities Fee.

TABLE 7. UNDERGRADUATE FACILITY FEE

	FY 2017	Proposed FY 2018	Dollar Change
Athletic Facilities 1	42	42	-
Athletic Facilities 2	15	15	-
Cooling Tower 1	122	122	-
Cooling Tower 2	121	121	-
Integrated Science Center	238	238	-
Integrative Wellness Center*	120	120	-
Kaplan Hall 1*	21	21	-
Kaplan Hall 2*	16	16	-
Laycock Center	56	23	(33)
School of Business	302	302	-
School of Ed	30	30	-
Student Rec Ctr	110	110	-
Underground Utilities*	20	0	(20)
Utility Improvements	49	49	-
West Utilities	0	20	20
TOTAL, FACILITY FEE	1,262	1,229	(33)

* Amounts previously included in General Fee.

TABLE 8. MISCELLANEOUS STUDENT FEES

	FY 2017	Proposed FY 2018	Dollar Change
Undergraduate Application Fee	70	75	5
Graduate Continuous Enrollment Fee (Per Semester)	100	150	50
Summer Comprehensive Fee	55	55	0
Summer Registration Fee	25	25	0
International Student Orientation Fee	130	130	0
International Student Service Fee	65	65	0
Graduation Fee	85	95	10
Orientation Fee	291	322	31
Applied Music Fee (per credit hour)	400	425	25
Reves Center - Study Abroad Registration Fee	75	75	0
Arts & Sciences			
Graduate Application Fee	45	50	5
Master of Public Policy Student Activity Fee	400	400	0
Law School			
Application Fee	30	30	0
School of Education			
Application Fee	50	50	0
Live Text Fee	110	110	0
School of Business			
Application Fee	100	100	0
Undergraduate Business Major Fee	3,000	5,000	2,000
Undergraduate Business Minor Fee	1,500	2,500	1,000
Global Minor Program Fee	2,200	2,200	0
Global Minor Application Fee	75	75	0
Flex MBA Orientation Fee	300	300	0
MAcc Orientation Fee	450	450	0
MBA Orientation Fee	550	550	0
MSBA Orientation Fee	200	200	0
MBA Math Bootcamp Fee	400	400	0
MSBA Bootcamp Fee	500	750	250
OMBA Residency Fee	600	600	0
DC Center			
DC Semester Program Fee	500	500	0
DC Summer Institute Fee	250	250	0
DC Summer Prequel Course Fee	250	250	0
DC Spring Break Seminar Program Fee	2,500	2,500	0
DC Winter Institute Program Fee	2,500	2,500	0

Note: Excludes Course Specific Fees.

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for promotion in academic rank by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the academic promotion of the following members of the Faculty of the College, effective with the beginning of the 2017-18 academic year:

Assistant Professor to Associate Professor

ADMASU SHIFERAW, Department of Economics and Africana Studies

SARAH R. WASSERMAN RAJEC, William & Mary Law School

Research Associate Professor to Research Professor

RYAN B. CARNEGIE, School of Marine Science

Associate Professor to Professor

JULIE R. AGNEW, Raymond A. Mason School of Business

VLADIMIR A. ATANASOV, Raymond A. Mason School of Business

JENNIFER BICKHAM MENDEZ, Department of Sociology

JOSHUA A. BURK, Department of Psychology

RANDOLPH A. COLEMAN, Department of Chemistry

PHILIP H. DAILEADER, Lyon Gardiner Tyler Department of History

MARTIN D. GALLIVAN, Department of Anthropology

GEORGIA L. IRBY, Department of Classical Studies

KATHLEEN E. JENKINS, Department of Sociology

KYUNG HEE KIM, School of Education

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

Associate Professor to Professor (continued):

BRIAN S. KREYDATUS, Department of Art & Art History

ELIZABETH MEAD, Department of Art & Art History

KONSTANTINOS N. ORGINOS, Department of Physics

VASSILIKI PANOUSI, Department of Classical Studies

RONALD B. SCHECHTER, Lyon Gardiner Tyler Department of History

JEREMY D. STODDARD, School of Education

SILVIA R. TANDECIARZ, Department of Modern Languages and
Literatures

TODD M. THRASH, Department of Psychology

COLLEGE OF WILLIAM AND MARY
AWARD OF ACADEMIC TENURE

The following members of the Instructional Faculty at the College of William and Mary have been recommended for the award of academic tenure by the appropriate departmental committee and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the following members of the Faculty be awarded academic tenure, effective with the beginning of the indicated academic year:

JIANWEI QIU, Department of Physics
Effective 2017-2018

TOMOYUKI SASAKI, Department of Modern Languages and Literatures
Effective 2016-2017

ADMASU SHIFERAW, Department of Economics and Africana Studies
Effective 2017-2018

CHARGE TO THE PRESIDENTIAL SEARCH COMMITTEE

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia requests that the Presidential Search Committee (attached), appointed by the Rector of the College, conduct a search for the 28th president of the College of William and Mary; and

WHEREAS, in conducting this search the Board requests that the Search Committee actively seek nominations nationally and internationally as well as from the university community and from other institutions of higher education; and

WHEREAS, the Board directs the Presidential Search Committee to conduct a comprehensive review of the experience and qualifications of each recommended candidate; and

WHEREAS, the Board requests an expeditious but thorough search conducted in accordance with the laws of the Commonwealth and the Equal Opportunity policies of this university;

THEREFORE, BE IT RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia hereby charges the Presidential Search Committee to recommend to the Board not more than three qualified candidates for the position of president no later than February 15, 2018; and

BE IT FURTHER RESOLVED, That the Board of Visitors requests the Search Committee to forward these finalists to the Board unranked but with sufficient information for review.

2017-2018 PRESIDENTIAL SEARCH COMMITTEE

Tom Watkins (Chair) – BOV Vice Rector

Todd Stottlemeyer (Vice Chair) – BOV Rector

Julie Agnew – W&M undergraduate/Associate Professor, Business School

Laini Boyd – Class of 2018 president

Doug Bunch – BOV

Eric Chason – Associate Professor of Law/former Faculty Assembly president/BOV
faculty representative

Lynn Dillon – BOV

Tom Frantz – BOV

Sue Gerdelman – BOV Secretary

Paul Heideman – Professor of Biology; former department chair

Jim Hixon – BOV

John Littel – BOV

Iyabo Osiapem – Senior Lecturer in the Africana Studies and Linguistics programs;
Director of the Africana House; NTE Faculty Association president

Will Payne – BOV

Suzanne Raitt – Chancellor Professor; Chair, English Department; former Faculty
Assembly president; former BOV faculty representative

Lisa Roday – BOV

Lydia Whitaker – Applied Science Business Manager; former Staff Assembly
president; former BOV staff liaison, Duke Awardee

Yohance Whitaker – W&M undergraduate; former Student Assembly president;
former BOV student representative; currently in seminary in Richmond

Brian Woolfolk – BOV

Advisor to the Search Committee – Chancellor Robert M. Gates

Administrative Assistant – Cheryl Corvello

**BOARD OF VISITORS RESOLUTION TO HONOR
EDWARD C. DRISCOLL, JR.
DIRECTOR OF ATHLETICS**

Edward C. Driscoll, Jr. joined the College of William & Mary in 1996 as Director of Athletics. The longest tenured athletics director in the Colonial Athletic Association and the second longest in William & Mary's history, Terry Driscoll will retire from William & Mary on June 30, 2017.

Terry earned his undergraduate degree from Boston College. As a student-athlete, he captained the Boston College basketball team to the National Invitation Tournament Finals as a senior, and was named the tournament MVP. In addition to being named an All-American, his success in the classroom as a biology major garnered him an Academic All-America honor. His own success as a student-athlete was a defining influence on his role in leading William & Mary Athletics and its equally strong commitment to having athletes who are good citizens and able students as well as very skilled, competitive players.

After graduation, Terry was the fourth overall pick of the 1969 NBA Draft, selected by the Detroit Pistons, just three spots after the Milwaukee Bucks chose UCLA's Lew Alcindor, later to be known as Kareem Abdul-Jabbar. Terry chose to play a year in Italy first, but then returned to the United States to play for the Pistons, Washington Bullets and Milwaukee Bucks before going back to Italy as a player and then coach until 1980.

In 1980, Terry entered the corporate world, working for Kazmaier Associates, Inc., an international sporting goods sales and sports marketing firm. After Kazmaier purchased Bike Athletic in 1986, KSG Inc. was formed with the objective of becoming the first, and only, national sales agency in the sporting goods industry. By 1987, Terry was president of the company and had expanded the agency to all 50 states just two years later. In early 1990, Terry's contribution to a marketing research project for the NCAA was the initial step moving him from product marketing and sales to sports marketing and management. The result of the project was a joint venture between Kazmaier Associates and Host Communications - with Terry being named managing director and chief operating officer of NCAA International.

In 1993, Terry diversified his experience in the athletic world by working as the venue executive director of the 1994 World Cup site in Boston. In September of that year, Terry was again enlisted to launch a new business, Eagle International Group, an event management and services company. As vice president, Terry worked with Hawaii Pacific Sports to organize the Women's World Volleyball Grand Prix competition in Honolulu.

At William & Mary, Terry has led the Department of Athletics with rock-ribbed integrity and an uncanny combination of virtues: sound judgment with a willingness to make tough decisions when necessary while coupled with compassion and an abiding commitment to the ideals that set William & Mary apart in the world of college sports. During his tenure, he has overseen

an unprecedented era of improvement in terms of funding and facilities while also maintaining the university's rich history of producing well-rounded student-athletes – 59 Colonial Athletic Association titles, 11 top-100 rankings in the Directors' Cup and 131 all-time league championships – more than any other university in the CAA.

Academically, Terry has overseen a program in which 118 teams have had NCAA graduation rates of 100 percent. Since the CAA instituted its scholar athlete of the year award in 2002-03, W&M has won 67 awards, 26 more than the next highest school. William & Mary has won the overall award eight times, more than any two schools combined, and in 2014-15 swept the overall men's and women's awards. There have been 56 Phi Beta Kappa initiates and 30 academic All-Americans.

In addition to the many academic and athletic successes, Terry's impact on the program has been equally impressive in terms of physical and financial improvements. Since taking over as Athletics Director, he has overseen the construction of more than \$50 million in new facilities, including Plumeri Park, Martin Family Stadium at Albert-Daly Field and the Millie West Tennis Facility. The most recent additions include the \$27 million Zable Stadium renovation, which features a new state-of-the-art playing surface, and the Joe Plumeri Indoor Baseball Practice Facility.

The Zable Stadium renovation punctuates a long list of significant improvements to the football facilities in recent years, as the university dedicated the Jimmie Laycock Football Center at Zable Stadium in the summer of 2008. The venerable stadium has also been enhanced with the installation of a permanent lighting system in 2006 and a video scoreboard in 2007.

In 2009, Terry was inducted into the New England Basketball Hall of Fame.

Terry and his wife, Susan, have two children – Keith, a 1997 graduate of Holy Cross, and Leslie, a 2001 graduate of William & Mary, and five grandchildren.

THEREFORE, BE IT RESOLVED, That the Board of Visitors recognizes and commends Edward C. Driscoll, Jr. for his service and expresses its appreciation to him for the many contributions he has made to the university and to the Athletics Department during his tenure as Director; and

BE IT FURTHER RESOLVED, That upon recommendation of the President, and in recognition of Terry Driscoll's service to William & Mary, the Board of Visitors of the College of William and Mary hereby names the Athletics Director's office the "TERRY DRISCOLL ATHLETICS DIRECTOR OFFICE SUITE" and

BE IT FINALLY RESOLVED, That this resolution be included in the minutes of the Board and a copy of the same be delivered to Terry Driscoll with best wishes from a grateful College.

Board of Visitors

April 21, 2017

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;


NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: 15

NAYS: 0

ABSENT DURING CLOSED SESSION:


Todd A. Stottlemeyer
Rector of the College

Board of Visitors

April 21, 2017

RESOLUTION 29

RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves for the Fiscal Year 2017-2018 the salary of \$284,275 for President Debbie Sydow, and fully funds her bonus, in accordance with the terms of the Employment Contract, effective July 1, 2017.

Board of Visitors
April 21, 2017

RESOLUTION 28

WHEREAS, the Virginia Freedom of Information Act permits members of public bodies to authorize remote participation for their members who are unable to physically attend meetings of their boards for reasons relating to emergencies and personal matters, as well as for reasons of temporary and permanent disability or medical condition; and

WHEREAS, FOIA permits such remote participation for only those public bodies that have written policies that are consistent with the obligations imposed by the law; and

WHEREAS, the Board of Visitors has authorized such remote participation for itself under the terms of its Bylaws; and

WHEREAS, the Board wishes to extend this authorization to include the meetings of Board committees and subcommittees, committees appointed by the Board or the Rector to perform a delegated function or to advise the Board, as well as any subcommittees thereof;

BE IT RESOLVED, that the Board hereby adopts the following policy:

Committees or subcommittees of the Board of Visitors, or appointed by the Board or the Rector to perform a delegated function or to advise the Board, are authorized to allow members to participate remotely, subject to the same requirements as the Board has imposed on itself in Article III, Section D of the Bylaws.