

MINUTES

Meeting of the Board of Visitors
The College of William and Mary in Virginia

November 18-20, 2015
Blow Memorial Hall - College of William and Mary

The Board of Visitors of The College of William and Mary in Virginia met on the campus in Williamsburg on Wednesday, Thursday and Friday, November 18-20, 2015.

On Monday, November 16, the Richard Bland College Committee met in the James B. McNeer Science and Technology Building on the campus of Richard Bland College in Petersburg from 11:30 to 3:00 p.m.

On Wednesday, November 18, the Executive Committee met in the Rector's Office from 4:15 to 6:45 p.m. That evening the full Board convened for dinner in The Commons Dining Hall at 651 Ukrop Way.

Those present on Wednesday were:

Kendrick F. Ashton, Jr.
Ann Green Baise
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
John E. Littel
Christopher M. Little
William H. Payne II

Lisa E. Roday
Karen Kennedy Schultz
Robert E. Scott
DeRonda M. Short
Todd A. Stottlemyer
John Charles Thomas
H. Thomas Watkins III

Absent: Keith S. Fimian
James A. Hixon

Also present was William and Mary President W. Taylor Reveley III.

At 8:40 p.m. the Rector convened the full Board, and asked for a motion that the Board of Visitors convene in Executive Session for the purpose of discussing personnel matters pertaining to the performance and evaluations of specific executive employees, as provided for in Section 2.2-3711.A.1., of the Code of Virginia. Motion was made by Ms. Gerdelman, seconded by Mr. Watkins and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 8:40 p.m.

The Board reconvened in open session at 9:30 p.m. Mr. Stottlemyer reviewed the topic discussed during closed session for the benefit of the observers, then asked for a motion to adoption of the Resolution certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was made by Ms. Gerdelman, seconded by Mr. Watkins and approved by roll call vote of the Committee members conducted by Secretary of the Board Sue H. Gerdelman. (Certification **Resolution** is appended.)

There being no further business, the Board adjourned at 9:30 p.m.

On Thursday, November 19, the Committee on Audit and Compliance met in the Board Conference Room while the Committee on Academic Affairs and the Committee on University Advancement met in the Board Room.

Those present on Thursday were:

Kendrick F. Ashton, Jr.	Karen Kennedy Schultz
Ann Green Baise	Robert E. Scott
Lynn M. Dillon	DeRonda M. Short
Thomas R. Frantz	Todd A. Stottlemyer
Sue H. Gerdelman	John Charles Thomas
John E. Littel	H. Thomas Watkins III
Christopher M. Little	Faculty representative: Suzanne Raitt
William H. Payne II	Student representative: Yohance Whitaker
Lisa E. Roday	

Absent: Keith S. Fimian
James A. Hixon

Others present:

W. Taylor Reveley	Kent B. Erdahl
Michael R. Halleran	Michael J. Fox
Virginia M. Ambler	W. Fanchon Glover
Henry R. Broaddus	Jeremy P. Martin
Edward C. Driscoll, Jr.	Brian W. Whitson
Samuel E. Jones	Sandra J. Wilms
Matthew T. Lambert	Timothy A. Wolfe

Also in attendance were University Counsel Deborah Love, Dean Kate Conley, Dean Carrie Cooper, Dean Dave Douglas, Dean Spencer Niles, Dean John Wells and other William and Mary staff.

The Committee on Audit and Compliance met from 8:00 to 9:30 a.m. The Committee on Academic Affairs met from 8:45 to 9:30 a.m. The Committee on University Advancement met from 9:30 to 10:00 a.m.

At 10:10 a.m. the Board convened as a committee of the whole for the **Committee on Strategic Initiatives and New Ventures**. Mr. Frantz presided as chair, briefly reviewed the agenda and introduced Vice President for Strategic Initiatives Henry Broaddus.

Mr. Broaddus reported on the development of a new communications piece designed to promote the College to in-state high school students and expressed his thanks to the Communications team for their work.

Mr. Broaddus provided an update on the university dashboard, detailed in Enclosure C, noting this was done in November and April, and a brief discussion ensued.

Mr. Broaddus then provided an update on regional activity, including the Virginia Summit on Higher Education and Economic Competitiveness, sponsored by the Virginia Business Higher Education Council and the Council on Virginia's Future, in partnership with the Virginia Chamber of Commerce and the State Council of Higher Education for Virginia, which was held on November 12. He noted the upcoming business roundtable meeting to be held at the Business School. Mr. Frantz commented on the agenda for the roundtable.

Mr. Frantz moved that the Committee convene in Closed Session to discuss the evaluation of performance of departments or schools, as provided for in Section 2.2-3711.A. 1., of the Code of Virginia. Motion was seconded by Ms. Gerdelman and approved by voice vote. The observers were asked to leave the room and the Committee went into closed session at 10:38 a.m.

The Committee reconvened in open session at 10:43 a.m. Mr. Frantz reviewed the topic discussed during closed session, then moved to adopt the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Scott and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.) There being no further business, the Committee adjourned at 10:43 a.m.

Academic Affairs Committee Chair Robert Scott introduced Provost Michael Halleran and advised that he had asked the Provost to lead a discussion on how to support scholarly excellence in the faculty. The Provost described the various ways in which research/scholarship is fundamental to William and Mary's characteristics and ambitions. This led to a general discussion about various aspects of research at William and Mary and possible connections with other schools and State initiatives.

At 11:30 a.m. the Board convened as a committee of the whole for the **Committee on Student Affairs**. Ms. Roday presided as chair and briefly reviewed the agenda. She reported that both she and Vice Chair Will Payne had been spending time on campus meeting with student groups and they are working on a survey of club sports for the spring.

Ms. Roday then called on Vice President for Student Affairs Ginger Ambler, who introduced the presentation by Associate Dean of Students and Director of Parent and Family Programs Mark Sikes and Director of Parent and Family Giving Stacey Summerfield, who discussed ways in which they are working to increase parental engagement and philanthropy. A brief discussion ensued.

Student liaisons Ryan Goss and Yussre El-Bardicy reported on diversity at William and Mary from the student perspective. A brief discussion ensued. There being no further business, the Committee adjourned at 12:30 p.m.

The Committee on Administration, Buildings and Grounds met from 2:00 to 3:11 p.m. and the Committee on Athletics met from 3:17 to 3:54 p.m. in the Board Room.

Following a short break, the Rector asked for a motion that the Board of Visitors convene in Executive Session to discuss personnel matters pertaining to the performance and evaluation of specific executive employees, as provided for in Section 2.2-3711.A.1., of the Code of Virginia. Motion was made by Ms. Gerdelman, seconded by Mr. Payne and approved by voice vote. The observers were asked to leave the room and the Board went into executive session at 4:00 p.m.

The Board reconvened in open session at 5:50 p.m. Mr. Stottlemeyer reviewed the topic discussed during closed session for the benefit of the observers, then asked for a motion to adoption of the Resolution certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was made by Ms. Gerdelman, seconded by Ms. Dillon and approved by roll call vote conducted by Secretary of the Board Sue Gerdelman. (Certification **Resolution** is appended.)

There being no further business, the Board recessed at 5:50 p.m. to attend a reception in the Wightman Cup Room at William & Mary Hall and then attend the William & Mary Men's Basketball game against Washington Adventist.

On Friday, November 20, the Board reconvened 8:45 a.m.

The Committee on Financial Affairs met in the Board Room from 8:45 to 10:00 a.m.

Following a short break, the Rector convened the meeting of the full Board at 10:19 a.m.

Those present were:

Kendrick F. Ashton, Jr.
Ann Green Baise
Lynn M. Dillon
Thomas R. Frantz
Sue H. Gerdelman
John E. Littel
Christopher M. Little
William H. Payne II

Lisa E. Roday
Karen Kennedy Schultz
Robert E. Scott
Todd A. Stottlemeyer
H. Thomas Watkins III
Faculty representative: Suzanne Raitt
Student representative: Yohance D. Whitaker

Absent: Keith S. Fimian
James A. Hixon

DeRonda M. Short
John Charles Thomas

Others present:

W. Taylor Reveley
Michael R. Halleran
Virginia M. Ambler
Henry R. Broaddus
Edward C. Driscoll, Jr.
Samuel E. Jones
Matthew T. Lambert
Kiersten L. Boyce

Kent B. Erdahl
Michael J. Fox
W. Fanchon Glover
Jennifer B. Latour
Jeremy P. Martin
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Staff Liaison Lyle Varnell, University Counsel Deborah Love, Associate University Counsel Sarah Melchior, Richard Bland College President Debbie Sydow, Dean Dave Douglas, Dean John Wells and other William and Mary staff.

Recognizing that a quorum was present, the Rector asked for a motion to adopt the minutes of the meeting of September 16-18, 2015. Motion was made by Mr. Watkins, seconded by Mr. Littel and approved by voice vote.

In his opening remarks, the Rector advised that staff liaison Claire Leatherwood had left the College in October for a position at Notre Dame, and welcomed new staff liaison Lyle Varnell. The Rector thanked the Board members for their participation during the committee meetings and thanked the members of the administration for their efforts.

President Taylor Reveley briefly commented on the upcoming end of the semester and the successful launching of the capital campaign at Homecoming.

Mr. Stottlemeyer moved that the Board of Visitors of the College of William and Mary convene in Closed Session for the purpose of discussing specific personnel matters; discussing internal investigations involving identifiable students and/or employees; discussing and/or approving personnel actions pertaining to the appointments, promotions and leaves of specific instructional and professional faculty, discussing the evaluation of the performance of departments or schools; discussing specific recommendations related to fundraising initiatives, priorities and strategies; and discussing reports or plans related to campus safety, as provided for in Section 2.2-3711.A.1., 2., 8., and 19., of the Code of Virginia. Motion was seconded by Mr. Payne and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 10:28 a.m.

The Board reconvened in open session at 10:35 a.m. Mr. Stottlemeyer reviewed the topics discussed during closed session, then moved to adopt the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Littel and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

The Rector called for the reports of the standing committees.

Mr. Littel reported for the Richard Bland College Committee and briefly reviewed the agenda, noting that the Committee had met on the Richard Bland Campus on Monday, visited classes and met with faculty members.

In her report, President Debbie Sydow expressed her appreciation to the members of the Richard Bland Committee for spending so much time on campus and thanked Ms. Dillon for participating in the ribbon cutting for the renovated Social Science, Humanities and English Building. The President advised that Lashrecse Aird would be serving as a member of the House of Delegates, representing the 63rd District. The Board offered congratulations to Delegate-elect Aird.

The President noted that the College has most assuredly been taken to a new level of excellence thanks to the efforts of many fine administrators and faculty leaders. There is positive momentum going into the new year at Richard Bland. She expressed her appreciation to individual Board members and to the Board as a whole for supporting the College over these past few years, and offered special thanks to John Littel, who is a full partner in the College's ongoing transformation.

Mr. Littel then moved adoption as a block **Resolution 1**, Adoption of Changes to Richard Bland College Policy Manual; **Resolution 2**, Modification to the Faculty Handbook with Regard to Specified Term Appointments; and **Resolution 12**, Receipt of the Consolidated Financial Report of The College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2015. Motion was seconded by Ms. Baise and approved by voice vote.

In the absence of Mr. Thomas, Mr. Little reported for the Committee on Audit and Compliance, and briefly reviewed the agenda.

Mr. Little moved adoption of **Resolution 3**, Approval of the Office of Internal Audit 2016 Work Plan. Motion was seconded by Ms. Dillon and approved by voice vote.

Ms. Baise reported for the Committee on Administration, Buildings and Grounds, and briefly reviewed the agenda.

Ms. Baise moved adoption of **Resolution 10**, Resolution to Approve Easement for New Transformer for Zable Stadium Underground Electric Facilities: Virginia Electric and Power Company. Motion was seconded by Ms. Schultz and approved by voice vote.

Mr. Watkins reported for the Committee on Athletics, and briefly reviewed the agenda. There were no action items.

Mr. Ashton reported for the Committee on Financial Affairs, and briefly reviewed the agenda.

Mr. Ashton moved adoption of **Resolution 11**, Continuation: William & Mary Promise. Motion was seconded by Mr. Littel and approved by voice vote.

Mr. Ashton then moved adoption of **Resolution 12**, Receipt of the Consolidated Financial Report of The College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2015; and **Resolution 13**, Receipt of the Financial Report of the Intercollegiate Athletic Department for the Fiscal Year Ended June 30, 2015. Motion was seconded by Mr. Littel and approved by voice vote.

Mr. Scott reported for the Committee on Academic Affairs, and briefly reviewed the agenda.

Mr. Scott moved adoption as a block **Resolution 4**, Appointments to Fill a Vacancy in the Executive Faculty; **Resolution 5**, Appointments to Fill a Vacancy in the Instructional Faculty; **Resolution 6**, Appointments to Fill Vacancies in the Professionals and Professional Faculty; **Resolution 7**, Designated Professorships; **Resolution 8**, Faculty Leave of Absence; and **Resolution 9**, Retirement of John M. Brubaker, School of Marine Science. Motion was seconded by Ms. Dillon and approved by voice vote.

Under Old Business, Mr. Stottlemeyer provided a brief update on revisions to the *Bylaws*, and thanked Bob Scott, John Littel, Deb Love and Michael Fox for their work. The Rector advised that the revised *Bylaws* had been mailed to the Board members for their review, and moved adoption of **Resolution 14**, Amendments to the Bylaws of the Board of Visitors. Motion was seconded by Mr. Watkins and approved by voice vote.

There was no new business.

Mr. Stottlemeyer moved that the Board of Visitors convene in Executive Session for the purpose of discussing personnel matters pertaining to the performance and evaluations of specific executive employees; and for consultation with legal counsel and briefings by staff members, as provided for in Section 2.2-3711.A.1., and 7., of the Code of Virginia. Motion was seconded by Mr. Scott and approved by voice vote. The observers were asked to leave the room and the Board went into Executive Session at 10:57 a.m.

The Board reconvened in open session at 12:04 p.m. Mr. Stottlemeyer reviewed the topics discussed during closed session, then moved to adopt the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was made by Mr. Watkins, seconded by Mr. Littel and approved by roll call vote of the Board members conducted by the Rector. (Certification **Resolution** is appended.)

There being no further business, the Board adjourned at 12:04 p.m.

Board of Visitors

November 18, 2015

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: 15

NAYS: 0

ABSENT DURING CLOSED SESSION:


Todd A. Stottlemyer
Rector of the College

November 19, 2015

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors Committee on Strategic Initiatives and New Ventures has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Committee on Strategic Initiatives and New Ventures, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Committee on Financial Affairs.

VOTE

AYES: 15

NAYS: 0

ABSENT DURING CLOSED SESSION:



Thomas R. Frantz
Chair
Committee on Strategic Initiatives and
New Ventures

Board of Visitors

November 19, 2015

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

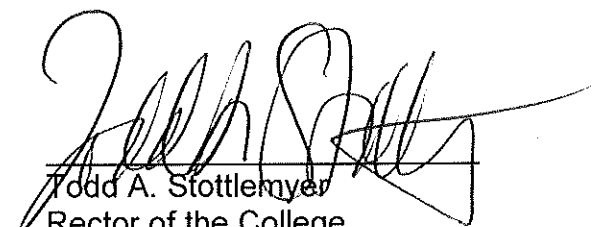
AYES:

15

NAYS:

0

ABSENT DURING CLOSED SESSION:



Todd A. Stottlenyer
Rector of the College

Board of Visitors

November 20, 2015

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

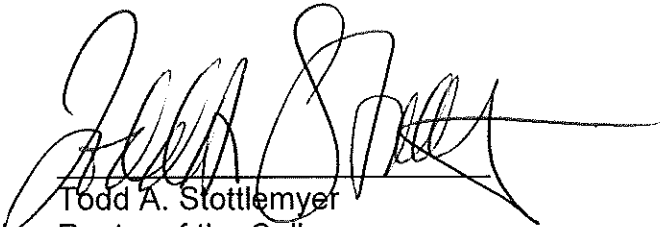
NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: 13

NAYS: 0

ABSENT DURING CLOSED SESSION:



Todd A. Stottlemyer
Rector of the College

Board of Visitors

November 20, 2015

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;


NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES: 13

NAYS: 0

ABSENT DURING CLOSED SESSION:


Todd A. Stottlemyer
Rector of the College