

BOARD OF VISITORS
OF THE COLLEGE
OF WILLIAM AND MARY
IN VIRGINIA



WILLIAM
& MARY

COMMITTEE MEETINGS

Board Rooms - Blow Memorial Hall

April 14 - 15, 2011

SCHEDULE

Board of Visitors Committee Meetings The College of William and Mary

April 14-15, 2011

Blow Memorial Hall - College of William and Mary

WEDNESDAY, APRIL 13:

PLUMERI HOUSE - 119 CHANDLER COURT

7:00 p.m. Board Reception and Dinner

THURSDAY, APRIL 14:

BOARD DINING ROOM

7:15 a.m. Continental breakfast available

BOARD CONFERENCE ROOM - COMMITTEE ON AUDIT

7:45-8:30 a.m.

Committee on Audit
(Mr. Stump)
Laura L. Flippin
Robert E. Scott
Michael Tang
John C. Thomas

L. Clifford Schroeder, Sr., Chair
Edward L. Flippen, Vice Chair

- A. Approval of Minutes
- B. Report from Auditor of Public Accounts
- C. Report from Director of Internal Audit
- D. Report from Vice President for Finance
- E. Enclosure D, page 12
- F. Executive Session

BOARD ROOM - COMMITTEE ON ADMINISTRATION

8:15-9:15 a.m.

Committee on Administration
(Provost Halleran, Ms. Martin)
John W. Gerdelman
Kathy Y. Hornsby
Anita O. Poston
Jeffrey B. Trammell

Dennis H. Liberson, Chair
R. Philip Herget III, Vice Chair

Board of Visitors
SCHEDULE
April 14-15, 2011

THURSDAY, APRIL 14:

Committee on Administration (continued):

- A. Approval of Minutes
- B. Report from Provost
- C. Report from Vice President for Administration
- D. Closed Session (if necessary)

BOARD CONFERENCE ROOM - RICHARD BLAND COLLEGE COMMITTEE

8:45-10:00 a.m. Richard Bland College Committee Kathy Y. Hornsby, Chair
(President McNeer, Provost Binger) Jeffrey B. Trammell, Vice Chair
Edward L. Flippen
Dennis H. Liberson
Anita O. Poston

- A. Approval of Minutes
- B. Closed Session (if necessary)
- C. General Reports
 - 1. Report from President
 - 2. Report from Provost
 - 3. Report from Vice President of Administration and Finance
 - 4. Institutional Advancement Report
 - 5. Report from Faculty Representative
 - 6. Report from Student Representative
- D. Action Material
 - 1. **Resolution 1**, page 16
 - 2. **Resolution 2**, page 17
 - 3. **Resolution 3**, page 18
 - 4. **Resolution 4**, page 19
 - 5. **Resolution 5**, page 20
 - 6. **Resolution 6**, pages 21-26
 - 7. **Resolution 7**, pages 27-35
 - 8. **Resolution 8**, pages 36-40
- E. Informational Material
 - 1. Enclosure A, pages 41-43
 - 2. Enclosure B, page 44
 - 3. Enclosure C, page 45
- F. Executive Session

THURSDAY, APRIL 14:

BOARD ROOM - COMMITTEE ON BUILDINGS AND GROUNDS

9:15-10:30 a.m. Committee on Buildings and Grounds Janet M. Brashear, Chair
(Ms. Martin) Charles A. Banks III, Vice Chair
Colin G. Campbell
Laura L. Flippin
L. Clifford Schroeder, Sr.
Michael Tang

- A. Approval of Minutes
- B. Report from Building Official
- C. Report from Virginia Institute of Marine Science Dean/Director
 - 1. Enclosure E, pages 48-51
 - 2. Comprehensive Master Plan
 - 3. **Resolution 9**, paged 52-56
- D. Report from Vice President for Administration
 - 1. Enclosure F, pages 57-64
 - 2. Residence Life Housing Presentation
 - 3. Siting of Fraternity Housing Project
 - 4. **Resolution 10**, paged 65-71
 - 5. **Resolution 11**, page 72
- E. Closed Session (if necessary)

BOARD CONFERENCE ROOM - COMMITTEE ON ACADEMIC AFFAIRS

10:00-10:45 a.m.	<u>Committee on Academic Affairs</u> (Provost Halleran) Laura L. Flippin Kathy Y. Hornsby Dennis H. Liberson Robert E. Scott John C. Thomas	Anita O. Poston, Chair Colin G. Campbell, Vice Chair
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- A. Approval of Minutes
- B. Report from Provost
- C. Report from Faculty Liaison Committee Chair
- D. Closed Session (if necessary)
- E. Action Materials
 - 1. **Resolution 12**, pages 76-80
 - 2. **Resolution 13**, pages 81-86
 - 3. **Resolution 14**, page 87

THURSDAY, APRIL 14:

Committee on Academic Affairs (continued):

4. **Resolution 15**, page 88
5. **Resolution 16**, page 89
6. **Resolution 17**, page 90
7. **Resolution 18**, page 91
8. **Resolution 19**, pages 92-103
9. **Resolution 20**, pages 104-105
10. **Resolution 21**, pages 106-107
11. **Resolution 22**, pages 108-109
12. **Resolution 23**, pages 110-111
13. **Resolution 24**, pages 112-113
14. **Resolution 25**, pages 114-115
15. **Resolution 26**, page 116
16. **Resolution 27**, pages 117-118
17. **Resolution 28**, page 119
18. **Resolution 29**, page 120
19. **Resolution 30**, pages 121-122
20. **Resolution 31**, pages 123-124
21. **Resolution 32**, page 125
22. **Resolution 33**, pages 126-127

BOARD ROOM - COMMITTEE ON DEVELOPMENT AND ALUMNI AFFAIRS

10:45-12:00 noon Committee on Development and R. Philip Herget III, Chair
 Alumni Affairs Timothy P. Dunn, Vice Chair
 (Mr. Pieri, Ms. Cottrell) L. Clifford Schroeder, Sr., Vice Chair

- A. Approval of Minutes
- B. Alumni Association Report
- C. University Development Report
 1. **Resolution 34**, page 129
 2. **Resolution 35**, page 130
- D. Closed Session (if necessary)

THURSDAY, APRIL 14:

BOARD ROOM - COMMITTEE ON ATHLETICS

12:00-12:40 p.m. Committee on Athletics
 (Mr. Driscoll)

Timothy P. Dunn, Chair
John W. Gerdelman, Vice Chair

- A. Report from Director of Athletics
- B. Team Reports
- C. Special Guests
- D. "Do You Know" Exam
- E. Special Events

BOARD CONFERENCE ROOM – COMMITTEE ON NOMINATIONS

12:45-1:45 p.m. Committee on Nominations
 Colin R. Campbell
 John W. Gerdelman
 Kathy Y. Hornsby

R. Philip Herget III

- A. Closed Session

BLOW ROOM 201

12:45-1:45 p.m. Lunch with students

BOARD ROOM

1:45-2:30 p.m. Provost Report and Faculty Presentation

Ms. Poston

BOARD ROOM - COMMITTEE ON STUDENT AFFAIRS

2:30-3:15 p.m. Committee on Student Affairs
 (Ms. Ambler)

John C. Thomas, Chair
Michael Tang, Vice Chair

- A. Report from Vice President for Student Affairs
 - 1. Enclosure G, page 134
 - 2. Vice President's Update
 - 3. Charter Day: Student Co-Chairs Report
 - 4. Learning Through Living on Campus: Residence Life Program
- B. Report from Student Liaisons

Board of Visitors
SCHEDULE
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BOARD ROOM - COMMITTEE ON STRATEGIC INITIATIVES

3:15-4:20 p.m. Committee on Strategic Initiatives Jeffrey B. Trammell, Chair
(Mr. Golden) Janet M. Brashear, Vice Chair

- A. Comments on Strategic Planning
- B. Update on Strategic Planning Process
 - 1. Overview of Proposed Plan
 - 2. Innovation Project
 - 3. Diversity Review
 - 2. Enclosure H, pages 136-137
- C. Communications Update

BOARD ROOM

4:20-5:30 p.m. Executive Session – Full Board

BLOW MEMORIAL HALL FRONT STEPS:

5:30 p.m. Annual Photograph

GREAT HALL and PORTICO - SIR CHRISTOPHER WREN BUILDING

5:45-7:00 p.m. Provost's Annual Faculty Reception

WREN COURTYARD

6:30-8:00 p.m. Annual Picnic Dinner with Faculty

Board of Visitors
SCHEDULE
April 14-15, 2011

FRIDAY, APRIL 15:

BOARD DINING ROOM

7:30 a.m. Continental breakfast available

RECTOR'S OFFICE - EXECUTIVE COMMITTEE

8:00-9:00 a.m. Executive Committee

Henry C. Wolf, Chair
John W. Gerdelman, Vice Chair

Janet M. Brashear
Charles A. Banks III
R. Philip Herget III
Anita O. Poston
Jeffrey B. Trammell

- A. Approval of Minutes
- B. Closed Session (if necessary)
- C. Discussion

BOARD ROOM - COMMITTEE ON FINANCIAL AFFAIRS

9:00-10:00 a.m. Committee on Financial Affairs *
(Provost Halleran, Mr. Jones)
Colin G. Campbell
Timothy P. Dunn
Edward L. Flippen
John W. Gerdelman
R. Philip Herget III

Charles A. Banks III, Chair
Robert E. Scott, Vice Chair

****agenda and material to be sent under separate cover***

10:00 a.m. Adjourn Committee meetings

BOARD ROOM - BOARD OF VISITORS ANNUAL MEETING:

10:00 a.m.-12 noon FULL BOARD MEETING – see MEETING AGENDA Mr. Wolf

BOARD DINING ROOM:

12:00 p.m. Lunch

AGENDA ITEMS
Board of Visitors Meeting
The College of William and Mary in Virginia

April 14 - 15, 2011
Board Room - Blow Memorial Hall

RICHARD BLAND COLLEGE

Resolution 1, page 16	Faculty Promotion – Mary Gurnick
Resolution 2, page 17	Faculty Promotion and Tenure – Patricia Crocker
Resolution 3, page 18	Faculty Promotion and Tenure – Richard Love
Resolution 4, page 19	Faculty Promotion and Tenure – Barbara Morgan
Resolution 5, page 20	Appointment of Public Services/Reference Librarian
Resolution 6, pages 21-26	2011-12 Tuition and Fees
Resolution 7, pages 27-35	Proposed Six-Year Capital Outlay Plan – 2012-2018 Biennia
Resolution 8, pages 36-40	2011-12 Operating Budget Proposal
Enclosure A, pages 41-43	2010-11 Operating Budget Update
Enclosure B, page 44	Capital Outlay Progress Report
Enclosure C, page 45	Advancement Report

COLLEGE OF WILLIAM AND MARY

Resolution 9, pages 52-56	Virginia Institute of Marine Science Resolution to Approve the 2012-2018 Capital Outlay Plan
Resolution 10, pages 65-71	College of William and Mary Resolution to Approve the 2012-2018 Capital Outlay Plan
Resolution 11, page 72	Resolution to Approve Utility Easement for Martin Family Stadium

Board of Visitors
AGENDA ITEMS
April 14-15, 2011

Resolution 12, pages 76-80	Appointments to Fill Vacancies in the Instructional Faculty
Resolution 13, pages 81-86	Appointments to Fill Vacancies in the Professional Faculty
Resolution 14, page 87	Faculty Promotions
Resolution 15, page 88	Designated Professorships
Resolution 16, page 89	Distinguished Professorships for Associate Professors
Resolution 17, page 90	Appointments to University Professorships for Teaching Excellence
Resolution 18, page 91	Faculty Leave of Absence
Resolution 19, pages 92-103	Amendments to the Bylaws of the Faculty Assembly
Resolution 20, pages 104-105	Retirement of George W. Gilchrist Department of Biology
Resolution 21, pages 106-107	Retirement of Evelyn G. Hall Department of Kinesiology and Health Sciences
Resolution 22, pages 108-109	Retirement of Clyde A. Haulman Department of Economics
Resolution 23, pages 110-111	Retirement of David L. Holmes, Jr. Department of Religious Studies
Resolution 24, pages 112-113	Retirement of Marlene K. Jack Department of Art and Art History
Resolution 25, pages 114-115	Retirement of Mariann Jelinek Mason School of Business
Resolution 26, page 116	Retirement of David L. Lutzer Department of Mathematics

Board of Visitors
AGENDA ITEMS
April 14-15, 2011

Resolution 27, pages 117-118	Retirement of Henry E. Mallue, Jr. Mason School of Business
Resolution 28, page 119	Retirement of Richard S. Price Department of Anthropology
Resolution 29, page 120	Retirement of Sally H. Price Department of Anthropology
Resolution 30, pages 121-122	Retirement of Abdul-Karim Rafeq Department of History
Resolution 31, pages 123-124	Retirement of Alemante Gebre-Selassie Marshall-Wythe School of Law
Resolution 32, page 125	Retirement of Mary M. Voigt Department of Anthropology
Resolution 33, pages 126-127	Retirement of Alan Wallach Department of Art and Art History
Resolution 34, page 129	Establishment of the Terry Glenn Memorial Scholarship Endowment
Resolution 35, page 130	Establishment of the First Lieutenant Todd W. Weaver Memorial Endowment
Enclosure D, page 12	Report of Internal Audit Activity Since February 3, 2011
Enclosure E, pages 48-51	Virginia Institute of Marine Science Capital Outlay Project Progress Report
Enclosure F, pages 57-64	College of William and Mary Capital Outlay Project Progress Report
Enclosure G, page 134	WCWM-FM Annual Report 2010-11
Enclosure H, pages 136-137	University Dashboard Update

COMMITTEE ON AUDIT
April 14, 2011
7:45 – 8:30 a.m.
Board Conference Room - Blow Memorial Hall

L. Clifford Schroeder, Sr., Chair
Edward L. Flippen, Vice Chair

- I. Introductory Remarks - Mr. Schroeder
- II. Approval of Minutes – February 3, 2011
- III. Report from Auditor of Public Accounts
- IV. Report from Director of Internal Audit - Michael L. Stump
 - A. Report of Internal Audit Activity Since February 3, 2011 - Enclosure D.
- V. Report from Vice President for Finance – Samuel E. Jones
 - A. Update on Establishment of Commonwealth-wide Inspector General
 - B. Update on External Review Process
- VI. Closed Session (if necessary)
- VII. Executive Session
- VIII. Open Session – Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.
- IX. Discussion
- X. Adjourn

COMMITTEE ON AUDIT
MINUTES – FEBRUARY 3, 2011

MINUTES
Committee on Audit
February 3, 2011
Board Conference Room - Blow Memorial Hall

Attendees: L. Clifford Schroeder, Chair; Robert E. Scott, John C. Thomas and Rector Henry C. Wolf. Others present: Courtney M. Carpenter; Samuel E. Jones; Bernadette M. Kenney; Jennifer B. Latour; Anna Martin, Deborah A. Love; Johnathon R. Malbon; James B. McNeer; W. Taylor Reveley, III; Michael L. Stump; Russell E. Whitaker; and Sandra J. Wilms.

Chair Clifford Schroeder called the meeting to order at 9:14 a.m. Mr. Schroeder asked the Committee if there were any objections or corrections to the minutes of the meeting of December 2, 2010. Hearing none, the minutes were accepted as written.

Mr. Schroeder asked Director of Internal Audit Michael Stump to discuss projects completed and underway. Mr. Stump referred the Committee to the Report of Internal Audit Activity, detailed in Enclosure I, and briefly discussed each of the four completed projects and the 13 projects in process. Mr. Scott asked the purpose of the President's Honor System Review Committee (one of the projects in process). Mr. Reveley responded that he formed the committee to address growing student concerns about the Honor System. Mr. Stump stated that his role on the committee was to ensure that the current Honor System, and any proposed changes, included effective controls. Mr. Reveley asked Mr. Stump if the Committee would finish its work by the deadline. Mr. Stump responded that the Committee chairman said that it would.

Mr. Stump reviewed the proposed 2011 Office of Internal Audit Charter, as detailed in **Resolution 3**. Mr. Thomas and Mr. Scott offered the following revised text for inclusion in the proposed Charter: "Whenever the Director learns of any manner of fraud, waste, or abuse of Commonwealth or private resources, and any other matter deemed significant by the Director, he must promptly report such information to the Committee on Audit, presidents, and when appropriate, the Auditor of Public Accounts (APA), William and Mary Police, and the State Police." Mr. Thomas said that the revised text helps ensure that the Committee on Audit is fully informed and fulfilling its fiduciary responsibilities. Mr. Thomas also offered the following revised text for inclusion in the proposed Charter: "The Office shall have unrestricted access to all activities, properties, personnel, and records of the colleges to the fullest extent of the law." Mr. Thomas stressed that everyone should understand that the internal auditors will pursue their investigative work to the fullest extent of the law. Following brief discussion, the revisions were incorporated into the proposed Charter.

Mr. Thomas moved adoption of **Resolution 3(R)**, Revision of the Office of Internal Audit Charter. Motion was seconded by Mr. Scott and approved by voice vote of the Committee (**Resolution 3(R)** is appended).

There being no further business, the Committee adjourned at 9:40 a.m.

REVISION OF THE OFFICE OF INTERNAL AUDIT CHARTER

The Office of Internal Audit Charter was last revised at the February, 2008 meeting of the Board of Visitors. It is appropriate to review such documents periodically.

The revised Office of Internal Audit Charter (attached) has been reviewed by the Chair of the Audit Committee, the President and Vice President for Finance of the College of William and Mary, the President of Richard Bland College, and the Director of Internal Audit. The revisions address changes in the Board of Visitors *Bylaws* and various auditing standards.

Proposed additions to the existing text are shown in ***bold italics***. Revisions are shown on the bottom of page 3 and top of page 4 in ***underlined bold italics***.

BE IT RESOLVED, That the Office of Internal Audit Charter is approved by the Board of Visitors as revised.

***The College of William and Mary in Virginia
Richard Bland College
Office of Internal Audit Charter***

Article 1, section 14 of the Board of Visitor Bylaws states: ***The Committee on Audit shall oversee the Office of Internal Audit, which is charged with the responsibility of auditing the College of William and Mary and Richard Bland College.*** The Director of Internal Audit shall be directly responsible to the Committee on Audit in the formation of an annual Audit Plan. The President of the College and the President of Richard Bland College may advise and consult with the Committee on any matter pertaining to internal auditing. The Committee shall perform an annual evaluation of the Director of Internal Audit during the Board's annual meeting for recommendation to the full Board.

Article II, section 10 of the Board of Visitors Bylaws states: The Board of Visitors shall, on recommendation of the President of the College and the President of Richard Bland College, appoint a Director of Internal Audit. The Director of Internal Audit shall report directly to the Committee on Audit and shall be responsible to the Committee for the administration and operation in the Office of Internal Audit and for the formation of an annual Audit Plan. The budget for and authorization of positions in the Office of Internal Audit shall be reviewed and approved by the Committee on Audit. The Director of Internal Audit shall consult with the President of the College and the President of Richard Bland College in the administration and operation of the Office of Internal Audit. The Director of Internal Audit shall be evaluated annually by the Committee on Audit during the Board's annual meeting for recommendation to the full Board.

Mission

The mission of the Office of Internal Audit is to support the respective missions of the College of William and Mary and Richard Bland College by providing auditing services to the Board of Visitors and the colleges. The mission statements follow:

The College of William and Mary, a public university in Williamsburg, Virginia, is the second-oldest institution of higher learning in the United States. Established in 1693 by British royal charter, William and Mary is proud of its role as the Alma Mater of generations of American patriots, leaders and public servants. Now, in its fourth century, it continues this tradition of excellence by combining the best features of an undergraduate college with the opportunities offered by a modern research university. Its moderate size, dedicated faculty, and distinctive history give William and

Mary a unique character among public institutions, and create a learning environment that fosters close interaction among students and teachers.

The university's predominantly residential undergraduate program provides a broad liberal education in a stimulating academic environment enhanced by a talented and diverse student body. This nationally acclaimed undergraduate program is integrated with selected graduate and professional programs in five faculties — Arts and Sciences, Business, Education, Law, and Marine Science. Masters and doctoral programs in the humanities, the sciences, the social sciences, business, education, and law provide a wide variety of intellectual opportunities for students at both graduate and undergraduate levels.

At William and Mary, teaching, research, and public service are linked through programs designed to preserve, transmit, and expand knowledge. Effective teaching imparts knowledge and encourages the intellectual development of both student and teacher. Quality research supports the educational program by introducing students to the challenge and excitement of original discovery, and is a source of the knowledge and understanding needed for a better society. The university recognizes its special responsibility to the citizens of Virginia through public and community service to the Commonwealth as well as to national and international communities. Teaching, research, and public service are all integral parts of the mission of William and Mary.

Richard Bland College, of The College of William and Mary in Virginia was founded in 1960. It is The Junior College of the Commonwealth of Virginia. The College offers a traditional curriculum in the liberal arts and sciences leading to the associate degree, and other programs appropriate to a junior college. The curriculum is intended to allow students to acquire junior status upon transferring to a four-year college, or to pursue expanded career opportunities. The College also recognizes its responsibility to serve the public by providing educational and cultural opportunities for the community at large.

Background

Audit and advisory reports are addressed to the Chair of the Committee on Audit with copies to members of the Committee, the appropriate college president, and others directly impacted by audit findings. All reports are reviewed and signed by the Director. The Director also provides summarized reports to the Committee on Audit. ~~Any matter deemed significant by the Director, such as fraud, waste, or abuse of Commonwealth or~~

~~private resources must be promptly communicated to the Committee on Audit, presidents, and when appropriate, the Auditor of Public Accounts (APA), William and Mary Police and the State Police.~~ **Whenever the Director learns of any manner of fraud, waste, or abuse of Commonwealth or private resources, and any other matter deemed significant by the Director, he must promptly report such information to the Committee on Audit, presidents, and when appropriate, the Auditor of Public Accounts (APA), William and Mary Police, and the State Police.** The Director regularly consults with the presidents, provosts, deans, and vice presidents of the colleges. The Office shall have unrestricted access to all activities, properties, personnel, and records of the colleges unless prevented by law **to the fullest extent of the law.** **The Office retains and releases records in compliance with the Commonwealth's laws.** Should the Director leave employment for any reason, the Committee on Audit of the Board of Visitors will interview the departing Director.

Professional Auditing Standards and Statements

Internal auditing is an advisory function. We objectively analyze, review, and evaluate existing procedures and activities; report on conditions found; and recommend actions for consideration. **This includes an objective examination of evidence for the purpose of providing an independent assessment on governance, risk management, and control processes for the colleges.** Our work is completed with care, prudence, and professionalism. We report weak or missing controls, inefficiencies, fraud, illegal activities, or impediments to our work in accordance with the following:

American Institute of Certified Public Accountants (AICPA)

Commonwealth of Virginia (COV)

Governmental Accounting Standards Board (GASB) statements

Financial Accounting Standards Board (FASB) statements

Generally Accepted Auditing Standards (GAAS) including Statements of Auditing Standards (SAS) and the Government Accountability Office's (GAO) Governmental Auditing Standards (Yellow Book).

Institute of Internal Auditors

Audit and Advisory Services

Consulting: Provide consulting and advisory services as requested by the Board of Visitors, presidents, provosts, deans, and vice presidents of the colleges. ***Such services should improve the colleges' governance, risk management, and control processes - without the Office of Internal Audit assuming management responsibility.***

Compliance: Determine compliance with policies, procedures, laws and regulations established by the colleges, the Commonwealth, the Federal Government and certain external bodies, such as the National Collegiate Athletic Association (NCAA).

Financial: Audit internal control systems and financial transactions of the colleges, including capital projects.

Operational: Provide an evaluation of operational efficiency and effectiveness in accordance with the goals and policies established by the colleges, Commonwealth or the Federal Government.

Technology: Evaluate the design, development, implementation, and internal controls of information technology systems.

Responsibilities of the Director

- The Director represents the Office, the colleges, the Commonwealth, and the auditing profession at all times. Consequently, the Director must always be mindful of his/her actions.
- The Director must maintain a high level of professionalism within the Office. Accordingly, the Director is responsible for providing continuing professional education required by professional standards.
- The Director should prepare a report of Office activities for the Committee on Audit on a regular basis. This report may be sent to presidents, provosts, vice presidents, and, at the discretion of the Director, others directly impacted by audit findings. The report should be concise with supporting detail available upon request.
- The Director prepares a comprehensive annual work plan based upon judgment and a risk assessment model. This should be discussed with the presidents, provosts, vice presidents, and anyone else the Director deems necessary before the plans are presented to the Committee on Audit for approval.
- The Director is responsible for the work of all auditors in the Office.
- The Director is responsible for the efficient and effective use of Internal Audit

resources.

- The Director is the primary liaison to all external audit entities including the Federal Government and the Commonwealth.
- The Director is responsible for periodic external reviews of the Office, if funds are available. These reviews should be performed in accordance with professional auditing standards. A written report should be provided to the Committee on Audit and the presidents.

Adopted by the Board of Visitors February 4, 2011

April 14-15, 2011

COLLEGE OF WILLIAM AND MARY and RICHARD BLAND COLLEGE
REPORT OF INTERNAL AUDIT ACTIVITY SINCE FEBRUARY 3, 2011

Projects

Completion Date

- Center For Student Diversity
- Provost's Office – Provost's request

February 24
April 8

Projects in process

Estimated Completion Date

- Accounts Receivable bad debt collections – mgmt request June 2011
- ARMICS - cash collection points June 2011
- Assist Auditor of Public Accounts Ongoing
- Centralized billing and VA benefits – management request June 2011
- President's Honor System Review Comm – President's request June 2011
- President's Productivity Committee – President's request May 2011
- Quality Assurance Review Jan 2012
- Restructuring Ongoing
- Reves Center – management request April 2011
- Risk Management Steering Committee – management request Ongoing
- Small Purchase Charge Card Program Ongoing

COMMITTEE ON ADMINISTRATION

April 14, 2011

8:15 – 9:15 a.m.

Board Room - Blow Memorial Hall

Dennis H. Liberson, Chair
R. Philip Herget III, Vice Chair

- I. Introductory Remarks – Mr. Liberson
- II. Approval of Minutes – February 3, 2011
- III. Report from Provost – Michael R. Halleran
- IV. Report from Vice President for Administration – Anna B. Martin
 - A. Annual Report on Sustainability
 - B. Annual Report on IT
- V. Closed Session (if necessary)
- VI. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

- VII. Discussion
- VIII. Adjourn

COMMITTEE ON ADMINISTRATION
MINUTES – FEBRUARY 3, 2011

MINUTES
Committee on Administration
February 3, 2011
Board Room – Blow Memorial Hall

Attendees: Dennis H. Liberson, Chair; R. Phillip Herget III, Vice Chair; Anita O. Poston, Jeffrey B. Trammell. Board Members present: Charles A. Banks III, Robert E. Scott, Rector Henry C. Wolf; student representative Christina E. Scott. Others present: Senior Assistant Attorney General Deborah Love; Provost Michael R. Halleran, Michael J. Fox, Anna B. Martin, and other administrative staff.

Chair Dennis H. Liberson called the meeting to order at 8:40 a.m. Recognizing that a quorum was present, Mr. Liberson requested a motion to approve the minutes of the meeting of December 1, 2010. Motion was made by Ms. Poston, seconded by Mr. Trammell, and approved by voice vote of the committee.

Vice President for Administration Anna Martin provided the Committee with the first annual report on safety and security, an increasingly complex subject in the post 9/11, post-Virginia Tech world. Ms. Martin provided a summary level overview with a wide breadth, encompassing everything from burglary statistics to biohazards; from National Incident Management Systems (NIMS) to Incident Command Systems (ICS). Ms. Martin discussed the plans prepared for the Commonwealth and federal authorities. She discussed education, training and exercises for emergency management, common myths and basic terminology, crime statistics, operational readiness and challenges going forward. Colleges and universities have a higher than ever obligation to serve and protect their unique communities.

Ms. Martin also provided the Committee with an overview of the employee survey that was partially contaminated by faculty (mistaken) participation, but still contained valuable data. Over 90% of the employees surveyed consider the College a good place to work, even if the pay has not kept up with the demands of the job. Since the last survey, which was conducted in 2007, efforts to improve communications on a number of issues has increased employee understanding of how their position fits in the system, and thus improved job satisfaction. The Committee asked if survey data was available by department; Ms. Martin advised that this breakout is still underway.

The reports completed, Provost Halleran reviewed **Resolution 2**, Resolution to Approve Employee Policy for Executives, which is the last Human Resources policy to be completed under restructuring, and requested Committee approval. Following brief discussion, motion was made by Ms. Poston, seconded by Mr. Trammell and approved by voice vote of the Committee.

There being no further business, the Committee adjourned at 9:35 a.m.

RICHARD BLAND COLLEGE COMMITTEE
April 14, 2011
8:45 – 10:00 a.m.
Board Conference Room - Blow Memorial Hall

Kathy Y. Hornsby, Chair
Jeffrey B. Trammell, Vice Chair

- I. Introductory Remarks - Ms. Hornsby
- II. Approval of Minutes – February 3, 2011
- III. Closed Session (if necessary)
- IV. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

- V. General Reports
 - A. Report from President James B. McNeer
 - B. Report from Provost LeAnn Binger
 - C. Report from Vice President of Administration and Finance Russell E. Whitaker, Jr.
 - D. Institutional Advancement Report - Provost Binger
 - E. Report from Faculty Representative – Professor Steven Martin
 - F. Report from Student Representative – Mr. Johnathan Malbon

VI. Action Material

- | | |
|--|--------------------------------|
| A. Faculty Promotion – Mary Gurnick | Resolution <u> 1 </u> |
| B. Faculty Promotion and Tenure – Patricia Crocker | Resolution <u> 2 </u> |
| C. Faculty Promotion and Tenure – Richard Love | Resolution <u> 3 </u> |

RICHARD BLAND COLLEGE COMMITTEE
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D. Faculty Promotion and Tenure – Barbara Morgan **Resolution** 4

E. Appointment of Public Services/Reference Librarian **Resolution** 5

F. 2011-12 Tuition and Fees **Resolution** 6

G. Proposed Six Year Capital Outlay Plan –
2012-2018 Biennia **Resolution** 7

H. 2011-12 Operating Budget Proposal **Resolution** 8

VII. Informational Material

A. 2010-11 Operating Budget Update Enclosure A

B. Capital Outlay Progress Report Enclosure B

D. Advancement Report Enclosure C

VIII. Executive Session

IX. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

X. Discussion

XI. Adjourn

RICHARD BLAND COLLEGE COMMITTEE

MINUTES – FEBRUARY 3, 2011

MINUTES
Richard Bland College Committee
February 3, 2011
Board Conference Room – Blow Memorial Hall

Attendees: Kathy Y. Hornsby, Chair; Jeffrey B. Trammell, Vice Chair; Dennis H. Liberson, Anita O. Poston. Others in attendance: student representative Johnathan R. Malbon; faculty representative Steven E. Martin; President James B. McNeer, Provost LeAnn Binger, Assistant Attorney General Deborah Love, Michael L. Stump; Russell E. Whitaker, Jr., Sandra J. Wilms and the Richard Bland Faculty Liaison Committee.

Chair Kathy Hornsby called the Richard Bland College Committee to order at 8:03 a.m.

Recognizing that a quorum was present, Ms. Hornsby asked for a motion to approve the minutes of the meeting of December 2, 2010. Motion was made by Ms. Poston, seconded by Mr. Trammell, and approved by voice vote.

President James McNeer shared the successes of three recent Richard Bland graduates. He then provided an update on the General Assembly session, noting the continuing concern relating to the potential for further budget reductions and potential impact on morale as well as class sizes. The President advised that the Commencement speaker will be Delegate Rosalyn Dance. The President advised that work continues with the Southside Regional Medical School to determine if they will be able to secure funding on the proposal to move their nursing program to campus and renovate the old science building. A deadline of September has been set and other options for the building are being explored if this proposal does not work out.

Provost LeAnn Binger reported that she has been working with William and Mary Dean of Undergraduate Studies Sue Peterson to review the co-enrollment and transfer agreements. The final agreements are being signed and will take effect for Fall 2011. The major change is raising the GPA from 3.0 to 3.25. William and Mary Assistant Professor of Education Pamela Eddy continues work on the Richard Bland student survey with results expected by the April meeting. Ms. Binger noted that results from the RBC 101 one-credit course for first year students designed to help them think about a major and transfer opportunities should also be available by the next meeting. The Provost advised that the University of Richmond had inquired about developing a transfer agreement based on the one with William and Mary and work has begun on that.

Vice President of Administration and Finance Russell Whitaker reviewed **Resolution 1**, Lease of Ernst Hall, noting that the Governor and General Assembly must approve any leases. If funding can be identified, the lease should be approved but if not, a college committee is working on identifying other uses for the building.

Following brief discussion, Ms. Hornsby asked for a motion to adopt **Resolution 1**. Motion was made by Ms. Poston, seconded by Mr. Liberson and approved by voice vote of the Committee.

Mr. Whitaker provided a brief update on the 2010-11 Operating Budget, as detailed in Enclosure E, and summarized the Governor's budget recommendations, as detailed in Enclosure F. A brief discussion ensued.

Richard Bland College Committee
MINUTES
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Provost Binger provided an update on institutional advancement, as detailed in Enclosure H, and reviewed fund raising efforts, as well as pending gifts and grants and upcoming special events. A brief discussion ensued.

Faculty representative Professor Steven Martin reported on recent faculty activities and noted that a total of 107 students had attended workshops sponsored by the Business and Economic Club and Capital One. A brief discussion ensued.

Student representative Johnathan Malbon reported on recent student activities, including club sports and upcoming trips and events. He advised that they were continuing to work with William and Mary on community service projects that would involve both William and Mary and Richard Bland students.

There being no further business, the Committee adjourned at 8:45 a.m.

**RICHARD BLAND COLLEGE
FACULTY PROMOTION – MARY GURNICK**

The following member of the instructional faculty of Richard Bland College has been recommended for promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the promotion of the following faculty member.

MARY GURNICK, Associate Professor of Chemistry to Professor of Chemistry,
effective August 10, 2011

Dr. Mary Gurnick came to Richard Bland College in 2002 as Assistant Professor of Chemistry. She holds a B.A. in Chemistry from Marist College and the Ph.D. in Chemistry from the University of Illinois. She came to Richard Bland College with eight years of teaching experience at Florence-Darling Technical College in South Carolina, and served as Research Associate at the University of Illinois.

**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – PATRICIA CROCKER**

The following member of the instructional faculty of Richard Bland College has been recommended for tenure and promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

PATRICIA CROCKER, Assistant Professor of Mathematics to Associate Professor of Mathematics,
effective August 10, 2011

B.S., University of Wisconsin, Madison, 1972
M.A., Northern Illinois University, 1978
M.S., Virginia Commonwealth University, 1995

Pat came to Richard Bland College with experience in teaching mathematics in the public school systems of Illinois and Virginia, and served as an adjunct at John Tyler Community College and Virginia Commonwealth University.

**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – RICHARD LOVE**

The following member of the instructional faculty of Richard Bland College has been recommended for promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

RICHARD LOVE, Associate Professor of History to Professor of History
effective August 10, 2011

A member of the Richard Bland College faculty since 1999, Dr. Love holds a B.A. and M.A. from the University of Maryland. He received his Ph.D. from the University of Virginia.

Richard has served on the Faculty at Howard Community College and also at Virginia Commonwealth University. In addition, he has served as project historian and curator at museums and foundations in Washington, D.C., Johnstown, PA, and Charlotte, NC.

**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – BARBARA MORGAN**

The following member of the instructional faculty of Richard Bland College has been recommended for tenure and promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

BARBARA MORGAN, Assistant Professor of English to Associate Professor of Psychology,
effective August 10, 2011

B.S., Psychology, Virginia Commonwealth University, 1984

M.Ed., The College of William and Mary, 1995

Ed.S., The College of William and Mary, 1996

Ph.D., Counselor Education, The College of William and Mary, 1998

Adjunct Instructor, The College of William and Mary, 1998

Virginia Commonwealth University, 1997-2003

Richard Bland College, 1997-2007

Assistant Professor of Psychology, Richard Bland College, 2007-present

Private Practice Licensed Professional Counselor and Marriage and Family Therapist

April 14-15, 2011

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RICHARD BLAND COLLEGE
APPOINTMENT OF
PUBLIC SERVICES/REFERENCE LIBRARIAN

Following a national search to fill the full-time position of Public Services/Reference Librarian at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Jacqueline R. Carrell, as Public Services/Reference Librarian, effective April 1, 2011.

Ms. Carrell earned the Master's in Library Science in 2010 from the University of Maryland, College Park, Maryland and the B.A. in History and French in 2007 from Messiah College in Grantham, Pennsylvania. She has worked in the academic libraries of Messiah College and the University of Maryland's main campus, McKeldin Library. Her experience includes the areas of reference/public services, circulation, and technical services. Ms. Carrell has designed and provided technological support for websites (including the redesign of the Maryland Map Collection website), intranets, Flash/textual tutorials, digitization of videos, library blogs and managed over 100 electronic databases.

RICHARD BLAND COLLEGE

2011-12 TUITION AND FEES

Tuition and fee recommendations which follow are those the administration has agreed will meet the 2011-12 funding requirements for academic programs, residence hall operations and related support programs. The College has factored the impact of ARRA allocations and the requirement to "mitigate" tuition and fee allocations as a result of this allocation. Tuition and fees will increase an average of 5.72% for Virginia commuter students and 6.08% for Virginia residential students. Charges for out-of-state students will increase 5.80% for commuter students and 5.98% for residential students.

RESOLVED, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves tuition, fee and rent charges for Richard Bland College for 2011-12.

Board of Visitors

Resolution 6

April 14-15, 2011

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Tuition and Academic Fees (Per Semester)

Virginia Students

Full Time

	<u>10-11</u>	<u>11-12</u>	
Tuition	1385.00	1468.00	(5.99%)
Comprehensive Fee	13.00	14.00	
Technology Fee	<u>26.00</u>	<u>27.00</u>	
	1424.00	1509.00	(5.96%)

Part Time Per Credit

	<u>10-11</u>	<u>11-12</u>	
Tuition	109.00	115.00	(5.50%)
Comprehensive Fee	1.00	2.00	
Technology Fee	4.00	4.00	
Parking	5.00	5.00	
Auxiliary Ent. Fee	<u>2.00</u>	<u>2.00</u>	
	121.00	128.00	(5.78%)

Total Cost of Attendance (Per Semester)

Virginia StudentsResidential

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	1424.00	1509.00	(5.96%)
Auxiliary Fees	530.00	570.00	(9.43%)
Housing	<u>4375.00</u>	<u>4635.00</u>	(5.94%)
	6329.00	6714.00	(6.08%)

Commuters

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	1424.00	1509.00	(5.96%)
Auxiliary Fees	<u>218.00</u>	<u>227.00</u>	(4.12%)
	1642.00	1736.00	(5.72%)

Board of Visitors

Resolution 6

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Tuition & Academic Fees (Per Semester)

Out of State Students

Full-Time

	<u>10-11</u>	<u>11-12</u>	
Tuition	5815.00	6164.00	(6.00%)
Comprehensive Fee	13.00	14.00	
Technology Fee	26.00	27.00	
Capital Fee	<u>125.00</u>	<u>125.00</u>	
	5979.00	6330.00	(5.87%)

Part Time Per Credit

	<u>10-11</u>	<u>11-12</u>	
Tuition	488.00	517.00	(5.94%)
Comprehensive Fee	1.00	2.00	
Technology Fee	4.00	4.00	
Capital Fee	15.00	15.00	
Parking	5.00	5.00	
Auxiliary Ent. Fee	<u>2.00</u>	<u>2.00</u>	
	515.00	545.00	(5.82%)

Total Cost of Attendance (Per Semester)

Out of State StudentsResidential

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	5979.00	6330.00	(5.87%)
Auxiliary Fees	530.00	570.00	(9.43%)
Housing	<u>4375.00</u>	<u>4635.00</u>	(5.94%)
	10884.00	11535.00	(5.98%)

Commuters

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	5979.00	6330.00	(5.87%)
Auxiliary Fees	<u>218.00</u>	<u>227.00</u>	(4.12%)
	6197.00	6557.00	5.80%

Board of Visitors

Resolution 6

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Per Semester

Auxiliary Fee - Full Time - Residential (Per Semester)

	<u>10-11</u>	<u>11-12</u>
Parking	50.00	50.00
Auxiliary Ent. Fee	125.00	125.00
Student Activities	85.00	90.00
Intramural Athletics	20.00	25.00
Health Services	75.00	75.00
Technology	150.00	175.00
Food Services	25.00	30.00
Room Change	25.00	25.00

Auxiliary Fee - Full Time - Commuters

Parking	50.00	50.00
Auxiliary Ent. Fee	15.00	15.00
Student Activities	43.00	45.00
Intramural Athletics	10.00	12.00
Health Services	75.00	75.00
Food Services	25.00	30.00

Auxiliary Fee - Part Time - Students (Per Credit)

Student Parking	5.00	5.00
Auxiliary Ent. Fee	2.00	2.00

Other

Faculty/Staff Parking	35.00	35.00
Parking Tickets	30.00	30.00
Application Fee	20.00	25.00

RICHARD BLAND COLLEGE
PROPOSED SIX YEAR CAPITAL OUTLAY PLAN

2012 – 2018 BIENNIA

The attached information details the following Capital Outlay Proposals for Richard Bland College for the 2012-2018 Biennia.

2012-14 Biennium

- Priority 1 – Ernst Hall Renovation
\$7,185,000 General Funds
- Priority 2 – Phase II Student Housing
\$23,975,000 Nongeneral Funds
- Priority 3 – Umbrella Maintenance Project
\$1,375,000 General Funds
- Total Funding
\$8,560,000 General Funds
\$23,975,000 Nongeneral Funds

2014-16 Biennium

- Priority 1 – Renovate HHS Building
\$7,250,000 General Funds
- Priority 2 – Police Department/Technology Services Building
\$8,450,000 General Funds
- Total Funding
\$15,700,000 General Funds

Board of Visitors

Resolution 7

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2016-18 Biennium

- Priority 1 – Renovate Maze Hall
\$4,500,000 General Funds
- Priority 2 – Renovate Barn Theater
\$1,750,000 General Funds
- Total Funding
\$6,250,000 General Funds

RESOLVED, That, upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the Six Year Capital Outlay Plan for Richard Bland College for the 2012 – 2018 Biennia.

Proposed Six Year Capital Outlay Plan

2012-2014 Biennium

Renovation of Ernst Hall

Ernst Hall was opened in 1967 and has not had any major renovations. It contains 47,200 square feet and is currently empty, since the opening of the Science and Technology Center. The building has reached its maximum capacity from an electrical standpoint. Plumbing fixtures and piping are 40+ years old. While the boiler is new, the chiller must be replaced and all hvac distribution must be replaced throughout the building. The building does not contain a sprinkler system or monitored fire alarm system. Egress lighting is lacking, which is a code requirement. Due to onsite housing, enrollment continues to increase. Academic space is needed to continue to meet the academic needs. Once renovated, Ernst Hall will provide general classroom space, a music room, faculty office space, an art suite and lecture hall. The roof must be replaced and building access needs to be upgraded to card key access to increase safety. Handicap accessibility will be improved. Windows will be replaced to increase energy efficiency.

Budget for this Project:

Construction	\$5,000,000
Architect	800,000
FF&E	1,000,000
Contingency	100,000
Project Inspection	30,000
W&M Review	50,000
Project Management	30,000
Commissioning	30,000
Other Costs	145,000
Total	\$7,185,00

Proposed Six Year Capital Outlay Plan

Biennium 2012-2014

Construct Phase II Student Housing

Student Housing, Phase II will consist of approximately 120,000 square feet in four stories. This phase will differ from the original two buildings in several areas. It will be constructed of the same exterior materials, however, will be one continuous building, in a horseshoe configuration. Students will be housed in suites with two students per bedroom; 4 student and 8 student suites for a total of 400 beds. Suites will contain kitchenettes. Laundry facilities will be provided on the first floor. The building will include common spaces on each floor for both study and recreation, as well as a project room for art students to work in. There will be a large multi-purpose room to be used for group meetings. RA apartments will be located on all floors. A second egress will be constructed for vehicle egress as well as increased parking and a courtyard between Freedom Hall and Phase II. A generator will be added for emergency backup power.

Proposed Budget:

Construction	\$17,000,000
Architect	\$ 1,000,000
Landscape	\$ 500,000
Project Inspection	\$ 50,000
W&M Review	\$ 250,000
Construction Testing	\$ 175,000
Signage	\$ 25,000
Security	\$ 500,000
FF&E	\$ 1,500,000
Utilities	\$ 175,000
Telecommunications	\$ 500,000
Project Contingency	\$ 1,000,000
Project Management	\$ 250,000
Misc. Soft Costs	\$ 1,000,000
Commissioning	\$ 50,000
Total	\$23,975,000

Proposed Six Year Capital Outlay Plan

Biennium 2012-2014

Umbrella Maintenance Project

Richard Bland College has several projects to include in an umbrella project. Those include replacement of the chiller at Statesman Hall, converting the key system at the Center for Student Affairs to achieve better safety, the addition of sprinkler and monitored fire alarm systems to the Maintenance Building, as well as a generator to provide emergency power. This would include an upgrade in electrical service.

With the addition of residential students on campus in 2008, the need for storage of maintenance and custodial supplies and materials has grown. The current maintenance facility is 7,200 square feet and houses nine (9) offices, a mail room, a supply room, custodial supply area, and cage areas for various maintenance operations. Storage space is needed to enable both the custodial and maintenance departments to stock needed supplies and materials, have storage space for equipment, and work shop space for maintenance.

Proposed is a 60'x80' metal storage facility to be located on the old tennis court, adjacent to the maintenance facility. This location would allow for the least amount of site work, is in close proximity to electric service and is away from main campus activity.

Budget for this Project:

Construction of storage facility	\$250,000
Site Work	50,000
Built in Equipment (Shelving)	25,000
Rekey Center for Student Affairs	\$ 50,000
Chiller for Statesman Hall	\$ 500,000
Maintenance Building Work	\$ 500,000
 Total Umbrella Project	 \$1,375,000

Proposed Six Year Capital Outlay Plan
Biennium 2014-2016

Renovation of Humanities and Social Sciences Building

This 20,000 square foot building was built in the 1920s and last renovated in 1992; with a roof replacement in 2011. It currently houses classrooms, faculty offices, faculty and student lounge space and computer labs. As technology has advanced and some classes were relocated to the newly renovated Ernst Hall, Humanities and Social Sciences Building (HSS) needs to be brought up to current code as well as improved to allow faculty to take advantage of current technology.

Safety is of utmost concern on college campuses today. With this in mind, this renovation would retrofit all doors with card key access. Sprinkler systems and monitored fire alarm systems would be added. Emergency egress lighting would be added and all lead based paint plaster walls would be removed and replaced with high impact, mold resistant sheet rock. This would also entail lead based paint abatement. These walls are found in all classrooms, as well as office areas. Windows would be replaced for energy efficiency. Bathrooms would be reworked to allow for current ADA requirements. A generator would be added for emergency backup power. The data center for this building is currently housed in an unconditioned basement space. A data center room would be designed. The exterior of the brick building, built in the 1920's, would have rework of the brick, including repointing, and wood would be replaced with a more rot resistant product. Structurally, the foundation wall in the front would be reworked.

Budget for this project:

Construction	\$5,000,000
Architect	500,000
FF&E	500,000
Project Management	50,000
Construction Testing	50,000
Project Inspection	50,000
W&M Review Costs	50,000
Data	500,000
Project Contingency	250,000
Other Costs	300,000
Total	\$7,250,000

Proposed Six Year Capital Outlay Plan

Biennium 2014-2016

Construct Police Department/Technology Services Building

Richard Bland College formed a full time Police Department in 2008. An existing storage building was retrofitted for their use. This building has rapidly become too small and does not meet the needs of the department. Additionally, the Department of Technology Services is located on the second floor of Statesman Hall (Gymnasium). With increased enrollment, the space they currently occupy is needed for academic programs. Due to security needs of both departments, one building is being proposed. This is reflected on the updated Master Plan.

This 10,000 square foot, single story brick building would house an evidence room, squad room, office space, protected central dispatch space, receptionist, bathrooms with showers, and a training room for the police department. Attached will be unconditioned garage space.

Housed within this building will also be the campus administrative technology services department. Included in this space will be offices, bathrooms, equipment receiving/work area, meeting rooms, and a secured data center. This building will be located on the north side of campus, as indicated on the Master Plan. Parking and road access will be part of this project. A generator sufficient to power the entire operation of the building is a requirement.

Budget for this Project:

Construction	\$5,000,000
Site	\$ 500,000
Infrastructure	\$ 750,000
Architect	\$ 750,000
Project Inspection	\$ 50,000
W&M Review	\$ 50,000
Other Costs	\$ 50,000
Project Management	\$ 50,000
Construction Testing	\$ 100,000
FF&E	\$ 300,000
Data/Telecommunications	\$ 500,000
Project Contingency	\$ 300,000
Commissioning	\$ 50,000
Total	\$8,450,000

Proposed Six Year Capital Outlay Plan

Biennium 2016-2018

Renovate Maze Hall

Maze Hall, constructed in 1935, was last renovated in 1992. No upgrades have been performed since that time. It houses administrative offices of the President, Provost, Vice President of Administration and Finance, Cashier's Office, Registrar, Purchasing and support staff.

With safety in mind, this renovation will include the additional sprinkler systems, monitored fire alarm systems and egress lighting, which will bring it into current code compliance. Windows would be replaced to achieve energy efficiency. The roof would be evaluated and either repaired or replaced. All wood trim on the exterior would be replaced with rot resistant materials and the building would be re-pointed and painted.

Budget for this Project:

Construction	\$4,000,000 (including roof)
Architect	\$ 400,000
Project Management	\$ 25,000
Project Inspection	\$ 20,000
W&M Review	\$ 35,000
Other Costs	\$ 20,000
Total	\$4,500,000

Proposed Six Year Capital Outlay Plan

2016-2018 Biennium

Renovate Barn Theater

The Barn Theater is a converted dairy barn. It is used as a "black box" theatre and classroom space, housing the theatre arts department. To bring this building up to code and provide maximum safety, this renovation will add sprinkler systems, monitored fire alarm system, and egress lighting. The building needs new electrical wiring as well as updated data. The "back of house" currently is not conditioned. This space would be totally renovated to include heating, air conditioning, office space, costume storage, makeup areas, and dressing rooms. The main theatre would be painted. Sound systems and theatrical lighting will be updated and a sound/light board booth would be constructed. Currently the existing windows are boarded up. With this renovation, windows would be removed and permanently blocked up. The ceiling would be insulated and treated for acoustics. The exterior of the building, which is concrete block with steel supports, would be painted and gutters would be added. Sidewalks would be upgraded to ensure ADA compliance.

Budget for this Project:

Construction	\$1,500,000
Architect	150,000
Project Management	15,000
Project Inspection	20,000
W&M Review	25,000
Other Costs	25,000
Data/Telecommunications	15,000
Total	\$1,750,000

**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

Anticipated fees, appropriations and transfers are projected to generate the following amounts to meet the operating needs of the College for 2011-12:

Educational & General Programs	\$ 9,324,895
Scholarships & Loan Assistance	441,736
Auxiliary Enterprises	2,554,000
Financial Assistance for E&G Services	25,000
Private Funds (Scholarships)	<u>22,000</u>
 TOTAL	 \$12,367,631

This budget has been approved by the 2011 General Assembly and is awaiting the Governor's review and signature. Any adjustments or revisions required or permitted by final action of the Governor and General Assembly will be reported in the 2012 operating budget reports. The following factors should be noted:

1. The Educational & General budget is approximately level funded from 2010-11 when general funds and tuition and fees are considered for both years.
2. Additional general funds are included as follows:
 - \$247,655 for Access, Affordability and New Degrees
 - 57,197 for Base Adequacy
 - 67,917 for Undergraduate Financial Aid
3. This budget includes a 5.96% increase in tuition and fees for in-state students and 5.87% for out-of-state students.
4. While no salary increases have been appropriated by the Commonwealth, the College will use savings from retirements and other budget adjustments to make targeted salary adjustments for workload and equity reasons.
5. The Educational & General budget includes funding for two additional faculty positions.
6. State employees will be required to pay 5% of their gross salary to VRS for retirement. These employees are scheduled to receive a 5% salary increase as an offset to the VRS payment.

Board of Visitors

Resolution 8

April 14-15, 2011

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RESOLVED, That, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves the operating budget for Richard Bland College for the 2011-12 fiscal year.

**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

EDUCATIONAL & GENERAL

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Proposed 2011-12
<u>REVENUE</u>					
General Funds	\$ 5,947,972	\$ 6,119,777	\$ 6,062,200	\$ 5,234,621	\$ 4,908,736
Nongeneral	2,719,406	3,282,470	3,509,190	3,522,927	3,820,000
Central Appropriations	205,153	(35,083)	(148,222)	-	96,159
Prior Year Reappropriations	152,807	101,997	112	-	-
ARRA	-	-	155,539	701,736	500,000
General Fund Reversion	(291,936)	(295,397)	(819,526)	-	-
TOTAL REVENUE	\$ 8,733,402	\$ 9,173,764	\$ 8,759,293	\$ 9,459,284	\$ 9,324,895

<u>EXPENDITURES</u>					
Instruction	\$ 3,436,449	\$ 3,478,496	\$ 3,238,234	\$ 3,700,000	\$ 3,830,000
Public Service	-	-	-	1,000	1,000
Academic Support	335,742	339,316	329,583	430,000	430,000
Student Services	962,433	971,741	984,503	1,130,000	1,160,000
Institutional Support	2,488,697	2,888,116	2,766,213	2,548,000	2,650,000
Operation of Plant	1,506,606	1,544,941	1,415,317	1,250,000	1,150,000
Contingency	-	-	-	400,284	103,895
TOTAL EXPENDITURES	\$ 8,729,927	\$ 9,222,610	\$ 8,733,850	\$ 9,459,284	\$ 9,324,895

**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

SCHOLARSHIPS AND LOAN ASSISTANCE

FINANCIAL AID

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Proposed 2011-12
General Funds	\$ 277,856	\$ 308,417	\$ 313,819	\$ 313,819	\$ 381,736
Nongeneral Funds	-	-	40,000	40,000	60,000
<u>TOTAL REVENUE</u>	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 441,736
<u>EXPENDITURES</u>					
Scholarships	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 441,736

**FINANCIAL ASSISTANCE FOR E & G PROGRAMS
SPONSORED PROGRAMS**

<u>REVENUE</u>					
General Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Nongeneral Funds	7,638	35,869	10,364	25,000	25,000
<u>TOTAL REVENUE</u>	\$ 7,638	\$ 35,869	\$ 10,364	\$ 25,000	\$ 25,000
<u>EXPENDITURES</u>					
Sponsored Programs	\$ 7,638	\$ 34,633	\$ 10,364	\$ 25,000	\$ 25,000

April 14-15, 2011

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**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

AUXILIARY ENTERPRISES

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Proposed 2011-12
<u>REVENUE</u>					
Fund Balance	\$ 287,654	\$ 358,885	\$ 1,704,628	\$ 1,291,000	\$ 1,291,000
Residences	74,500	1,477,489	1,832,350	1,900,000	2,000,000
Special Funds	33,123	9,480	9,480	35,000	35,000
General Auxiliary Income	16,848	155,299	159,304	150,000	150,000
Parking	44,600	135,294	147,640	135,000	135,000
Intramural Athletics	4,212	22,130	22,100	19,000	24,000
Health Services	-	142,147	151,503	150,000	150,000
Food Services	-	85,280	79,275	55,000	60,000
TOTAL REVENUE	\$ 460,937	\$ 2,386,004	\$ 4,106,280	\$ 3,735,000	\$ 3,845,000

EXPENDITURES

Residences	\$ 18	\$ 212,807	\$ 1,981,918	\$ 2,300,000	\$ 2,200,000
General Operating	20,846	67,028	138,660	100,000	100,000
Parking	7,896	43,047	9,000	50,000	50,000
Intramural Athletics	5,034	14,805	12,640	18,000	24,000
Health Services	-	16,028	14,142	150,000	135,000
Food Services	-	83,345	98,726	60,000	60,000
Indirect Costs	12,000	244,317	194,317	150,000	200,000
Renewal/Replacement	56,257	-	-	50,000	70,000
TOTAL EXPENDITURES	\$ 102,051	\$ 681,377	\$ 2,449,403	\$ 2,878,000	\$ 2,839,000

PRIVATE FUNDS

<u>REVENUE</u>					
Private Funds	\$ 15,157	\$ 21,329	\$ 22,000	\$ 22,000	\$ 22,000
<u>EXPENDITURES</u>					
Scholarships	\$ 11,600	\$ 12,800	\$ 22,000	\$ 22,000	\$ 22,000

April 14-15, 2011

**RICHARD BLAND COLLEGE
2010-11 OPERATING BUDGET UPDATE**

EDUCATIONAL & GENERAL

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Revised 2010-11	To Date 02/28/11
REVENUE						
General Funds	\$ 5,947,972	\$ 6,119,777	\$ 6,062,200	\$ 5,234,621	\$ 5,234,621	\$ 5,234,621
Nongeneral	2,719,406	3,282,470	3,509,190	3,522,927	3,600,000	3,522,927
Central Appropriations	205,153	(35,083)	(148,222)	-	96,159	96,159
Prior Year Reappropriations	152,807	101,997	112	-	25,000	-
ARRA	-	-	155,539	701,736	701,736	200,000
General Fund Reversion	(291,936)	(295,397)	(819,526)	-	-	-
TOTAL REVENUE	\$ 8,733,402	\$ 9,173,764	\$ 8,759,293	\$ 9,459,284	\$ 9,657,516	\$ 9,053,707
EXPENDITURES						
Instruction	\$ 3,436,449	\$ 3,478,496	\$ 3,238,234	\$ 3,700,000	\$ 3,700,000	\$ 2,099,735
Public Service	-	-	-	1,000	1,000	-
Academic Support	335,742	339,316	329,583	430,000	430,000	197,677
Student Services	962,433	971,741	984,503	1,130,000	1,130,000	753,740
Institutional Support	2,488,697	2,888,116	2,766,213	2,548,000	2,658,000	1,937,099
Operation of Plant	1,506,606	1,544,941	1,415,317	1,250,000	1,150,000	1,266,980
Contingency	-	-	-	400,284	588,516	-
TOTAL EXPENDITURES	\$ 8,729,927	\$ 9,222,610	\$ 8,733,850	\$ 9,459,284	\$ 9,657,516	\$ 6,255,230

**RICHARD BLAND COLLEGE
2010-11 OPERATING BUDGET UPDATE**

**SCHOLARSHIPS AND LOAN ASSISTANCE
FINANCIAL AID**

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Revised 2010-11	To Date 02/28/11
REVENUE						
General Funds	\$ 277,856	\$ 308,417	\$ 313,819	\$ 313,819	\$ 313,819	\$ 313,819
Nongeneral Funds	-	-	40,000	40,000	50,000	6,363
TOTAL REVENUE	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 363,819	\$ 320,182
EXPENDITURES						
Scholarships	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 363,819	\$ 320,182

**FINANCIAL ASSISTANCE FOR E&G PROGRAMS
SPONSORED PROGRAMS**

REVENUE						
General Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nongeneral Funds	7,638	35,869	10,364	25,000	25,000	-
TOTAL REVENUE	\$ 7,638	\$ 35,869	\$ 10,364	\$ 25,000	\$ 25,000	\$ -
EXPENDITURES						
Sponsored Programs	\$ 7,638	\$ 34,633	\$ 10,364	\$ 25,000	\$ 25,000	\$ -

April 14-15, 2011

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**RICHARD BLAND COLLEGE
2010-11 OPERATING BUDGET UPDATE**

AUXILIARY ENTERPRISES

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Revised 2010-11	To Date 02/28/11
REVENUE						
Fund Balance	\$ 287,654	\$ 358,885	\$ 1,704,628	\$ 1,291,000	\$ 1,291,000	\$ 1,655,677
Residences	74,500	1,477,489	1,832,350	1,900,000	1,900,000	1,037,541
Special Funds	33,123	9,480	9,480	35,000	35,000	6,560
General Auxiliary Income	16,848	155,299	159,304	150,000	150,000	160,992
Parking	44,600	135,294	147,640	135,000	135,000	131,780
Intramural Athletics	4,212	22,130	22,100	19,000	19,000	22,910
Health Services	-	142,147	151,503	150,000	150,000	148,635
Food Services	-	85,280	79,275	55,000	55,000	70,900

TOTAL REVENUE	\$ 460,937	\$ 2,386,004	\$ 4,106,280	\$ 3,735,000	\$ 3,735,000	\$ 3,234,995
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EXPENDITURES

Residences	\$ 18	\$ 212,807	\$ 1,981,918	\$ 2,300,000	\$ 2,300,000	\$ 1,865,681
General Operating	20,846	67,028	138,660	100,000	100,000	192,607
Parking	7,896	43,047	9,000	50,000	50,000	136,923
Intramural Athletics	5,034	14,805	12,640	18,000	18,000	7,801
Health Services	-	16,028	14,142	150,000	150,000	11,223
Food Services	-	83,345	98,726	60,000	60,000	54,585
Indirect Costs	12,000	244,317	194,317	150,000	150,000	-
Renewal/Replacement	56,257	-	-	50,000	250,000	-

TOTAL EXPENDITURES	\$ 102,051	\$ 681,377	\$ 2,449,403	\$ 2,878,000	\$ 3,078,000	\$ 2,268,819
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PRIVATE FUNDS

REVENUE						
Private Funds	\$ 15,157	\$ 21,329	\$ 22,000	\$ 22,000	\$ 22,000	\$ 4,350
EXPENDITURES						
Scholarships	\$ 11,600	\$ 12,800	\$ 22,000	\$ 22,000	\$ 22,000	\$ 7,250

April 14-15, 2011

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RICHARD BLAND COLLEGE
CAPITAL OUTLAY PROGRESS REPORT

- Maintenance Reserve

The appropriation of \$51,900 for each year of the 2010-2012 Biennium will be used to replace aging HVAC units in the Humanities and Social Sciences Building.

- Umbrella Maintenance Project

- Water line replacement campus wide (completed).
- Miscellaneous renovation in Statesman Hall (completed).
- Abandon all underground fuel tanks (completed).
- Renovation of Student Commons – a design contract has been awarded to McKinney & Co. architects of Ashland, VA.
- Roof replacement in Humanities and Social Sciences Building – a construction contract for \$518,000 has been awarded to N.W. Martin of Richmond, VA.

- Recreation Complex

W.M. Jordan of Newport News, Va. began construction in October, 2010 with completion scheduled for late Spring, 2011. The project is within budget (\$800,000) and on schedule.

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RICHARD BLAND COLLEGE
ADVANCEMENT REPORT

For March 14, 2011:

Annual Fund 08-09	370,324.44
Annual Fund 09-10	254,889.92
Annual Fund 10-11	<u>177,721.25</u>
Total 3-14-11	\$802,935.61

Golf Tournament - Fall 2008	\$9,049.00
Golf Tournament - Fall 2009	\$11,759.40
Golf Tournament - Fall 2010	\$11,600.00
Wine Tasting & Silent Auction - Spring 2009	\$9,522.10
Wine Tasting & Silent Auction - Spring 2010	\$11,500.00
Night at the Bistro	<u>\$842.00</u>
Total:	\$54,272.50

Quarterly Figures for Fiscal Year 2010-11:**1st Quarter**

Unrestricted:	\$35,417.25
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Restricted:	<u>\$17,048.00</u>
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Total:	\$52,465.25
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2nd Quarter

Unrestricted:	\$33,269.00
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Restricted:	<u>\$47,118.19</u>
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Total:	\$80,387.19
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3rd Quarter

Unrestricted:	\$9,894.81
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Restricted:	<u>\$34,974.00</u>
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Total:	\$44,868.81
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4th Quarter

Unrestricted:	
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Restricted:	
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Total:	
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Total for Fiscal Year 2010-11 3-14-2011:	\$177,721.25
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COMMITTEE ON BUILDINGS AND GROUNDS

April 14, 2011

9:15 – 10:30 a.m.

Board Room - Blow Memorial Hall

Janet M. Brashear, Chair

Charles A. Banks III, Vice Chair

- I. Introductory Remarks – Ms. Brashear
- II. Approval of Minutes – February 3, 2011
- III. Report from Building Official – Robert P. Dillman
- IV. Report from Virginia Institute of Marine Science – Dean/Director John T. Wells
 - A. Capital Outlay Project Progress Report. Enclosure E.
 - B. Comprehensive Master Plan
 - C. Resolution to Approve the 2012-2018 Capital Outlay Plan.
Resolution 9.
- V. Report from Vice President for Administration - Anna B. Martin
 - A. Capital Outlay Project Progress Report. Enclosure F.
 - B. Residence Life Housing Presentation
 - C. Siting of Fraternity Housing Project
 - D. Resolution to Approve the 2012-2018 Capital Outlay Plan.
Resolution 10.
 - F. Resolution to Approve Utility Easement for Martin Family Stadium.
Resolution 11.
- VI. Closed Session (if necessary)
- VII. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for

COMMITTEE ON BUILDINGS AND GROUNDS
April 14, 2011

adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

VIII. Discussion

IX. Adjourn

COMMITTEE ON BUILDINGS AND GROUNDS

MINUTES – FEBRUARY 3, 2011

MINUTES
Committee on Buildings and Grounds
February 3, 2011
Board Room – Blow Memorial Hall

Attendees: Janet M. Brashear, Chair; Charles A. Banks III, Vice Chair; Colin G. Campbell. Board members present: Robert E. Scott, Rector Henry C. Wolf; student representative Christina E. Scott. Others present: Provost Michael R. Halleran, Michael J. Fox, Virginia M. Ambler, Anna B. Martin, John T. Wells, and other administrative staff.

Chair Janet M. Brashear called the Committee to order at 8:05 a.m. Recognizing that a quorum was not present, Ms. Brashear did not request a motion to adopt the minutes of the December 1, 2010 meeting. The Committee did proceed with the reports as scheduled.

The Committee had no questions regarding the Building Official's written report.

Virginia Institute of Marine Science Dean/Director John T. Wells reviewed capital project activity, as detailed in Enclosure B. He also reported that VIMS expects to receive \$1.0M in insurance proceeds to rebuild the Wachapreague lab destroyed by fire on November 18. Two property acquisitions in Wachapreague are also pending.

Mr. Wells reviewed VIMS' proposed draft capital outlay plan for 2012-2018. Highlights include replacement of their research vessel, the Bay Eagle.

Vice President for Administration Anna Martin reviewed capital project highlights, detailed in Enclosure C. She also reviewed the debt ceiling report from the Secretary of Finance, which advocates release of Maintenance Reserve funds (via tax supported debt) for fiscal years 2011 and 2012; however, no additional instructions have been forthcoming from the Governor's office.

Ms. Martin notified the committee that she and Vice President for Student Affairs Virginia Ambler will bring details of the Fraternity Complex Feasibility Study to the April 2011 meeting. Mr. Campbell requested information on debt capacity available for dormitory projects. Vice President for Finance Sam Jones, Ms. Martin and Ms. Ambler will provide an overview of debt capacity and room rates relative to the Fraternity project and the \$100M in dormitory renovation unmet need during the April meeting.

Ms. Martin reviewed the College's proposed draft capital outlay plan for 2012-2018. The Committee requested information on capital debt retirement over the next 20 years.

There being no further business, the committee adjourned at 8:35 a.m.

April 14-15, 2011

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VIRGINIA INSTITUTE OF MARINE SCIENCE CAPITAL OUTLAY PROJECT PROGRESS REPORT

268-17724 Eastern Shore Seawater Laboratory

Appropriation Amount: \$3,674,892
Design Team: VIA Design Architects, Inc.
Fund Source: VCBA Bonds

Biennium: 2008-2010
Obligated to Date: \$3,501,051
Contractor: Nason Construction, Inc.

This project supports construction of a new 8,000 square-foot laboratory building with running seawater for research on coastal marine ecology and aquaculture in a high salinity environment. The building walls and floor are complete. The roof trusses, roof, electrical and plumbing systems are under construction. Substantial completion is scheduled for Spring 2011.

268-17723 Shoreline Erosion Control

Appropriation Amount: \$1,200,000
Design-Build Team: Coastal Design & Construction
Vannasse Hangen Brustlin, Inc
Fund Source: VCBA Bonds

Biennium: 2008-2010
Obligated to Date: \$1,200,000
Contractor: Same as Design-Build Team

This project supports erosion control of the entire shoreline of the Gloucester Point campus to protect the shoreline and surrounding structures. This project includes construction of eight new rip rap breakwaters, the extension of several pipe outfalls further into the York River, replenishment of sand along the entire shoreline, creation of small dunes along the west shoreline and planting of riparian vegetation on both shorelines. With the exception of the remedial planting of SAV by VIMS personnel, the project is complete.

268-17447 Electrical Upgrades, Chesapeake Bay Hall

Appropriation Amount: \$267,500
Design Team: McKinney & Company
Fund Source: General Funds
VCBA Bonds

Biennium: 2006-2008
Obligated to Date: \$220,234
Contractor: E.G. Middleton, Inc.

This project involves upgrading the electrical distribution system at Chesapeake Bay Hall. The building's present electrical system does not provide the type of clean power needed by some of the sensitive electronic lab equipment and instrumentation used in modern research. The project will install transient voltage surge suppression and other improvements to the grounding system and a second emergency generator. The project is substantially complete. VIMS will purchase and install UPS systems in various laboratories with the remaining funds.

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Page 2 of 4**268-17400 Property Acquisition: CBNERRVA**

Appropriation Amount: \$1,490,500
Fund Source: Federal Funds

Biennium: 2006-2008
Obligated to Date: \$12,436

This appropriation involves the purchase of master plan properties to support the CBNERRVA program. VIMS received a federal grant to purchase an additional 455 acres of the Catlett Islands. The Institute currently owns 65 acres of the Islands. Two appraisals of the property were obtained and an offer has been made to the property owners. The owners have accepted VIMS' offer and a purchase agreement has been sent to them for their review. VIMS is proceeding with obtaining proposals to have the property surveyed, a Phase I Environmental Survey and a Title Search performed in preparation of the purchase.

268-17094 Field Support Center

Appropriation Amount: \$2,043,135
Design Team: MMM Design Group
Fund Source: VCBA Bonds
State Insurance Reserve Trust Funds

Biennium: 2004-2006
Obligated to Date: \$2,043,135
Contractor: Ritchie-Curbow Constr. Co.

This project involved the construction of a 10,000 square-foot facility located at the Gloucester Point Campus. This facility replaced the former vessel operations and field support infrastructure that was severely damaged as a result of Hurricane Isabel. The building was occupied in May 2010. The project is complete.

268-17085 Improve Information Technology Infrastructure

Appropriation Amount: \$1,200,000
Design Team: Agency
Fund Source: VCBA Bonds

Biennium: 2004-2006
Obligated to Date: \$1,200,000
Contractor: Various

This project involves the modernizing of VIMS' aging information technology infrastructure to meet increasing demands for information exchange including systems to carry voice, data, and video. The Gloucester Point campus is vulnerable to lightning strikes and this project has completely replaced the original copper network with new high speed fiber optics. Also, distance learning capabilities have been completed for the Gloucester Point and Wachapreague campuses. Construction to improve the air conditioning and power requirements for the Watermen's Hall network server room has been completed. Along with networking Andrews Hall and the Seawater Research Laboratory, VIMS has extended 24x7 networking capability to the Fisheries Science Laboratory. This service will be provided to Chesapeake Bay Hall pending completion of the electrical upgrades. Redundant fiber-optic cable network service has been installed to Andrews Hall and the Coastal Resources Management Buildings. The fiber and copper cable in Watermen's Hall will be relocated this month and the project will be complete.

April 14-15, 2011

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268-16615 Maury Hall Renovation

Appropriation Amount: \$2,000,000
Design Team: TBD
Fund Source: Private Funds

Biennium: 2004-2006
Obligated to Date: \$0
Contractor: TBD

Options are being explored to renovate this 50-year-old 6,400 square-foot outdated laboratory into functional meeting and conference space for the campus.

268-16863 Research Storage Facility

Appropriation Amount: \$641,000
Design Team: DJG, Inc.
Fund Source: General Obligation Bonds

Biennium: 2002-2004
Obligated to Date: \$560,127
Contractor: Norman Company

This project involves the construction of a 4,900 square-foot storage building to secure research equipment and instruments that are currently stored outdoors. The project is substantially complete and is awaiting inspection by the William & Mary Code Review Team and the state fire marshal.

268-16522 Marine Research Building Complex

Appropriation Amount: \$31,214,371
Design Team: Clark Nexsen Architects and Engineers
Fund Sources: General Funds
 GOB & VCBA Bonds
 Higher Education Operating

Biennium: 2000-2002
Obligated to Date: \$31,133,871
Contractor: W.M. Jordan and Company

This appropriation funds the planning and construction of a project to demolish and replace outdated laboratory buildings with Andrews Hall, a new 71,000 square-foot scientific research building and a separate 46,000 square foot seawater laboratory. The project is 99% complete.

268-16634 Property Acquisition: VA-NERRS

Appropriation Amount: \$350,000
Fund Source: Federal Funds

Biennium: 2000-2002
Obligated to Date: \$193,000

This project acquires property by the Virginia Estuarine & Coastal Research Reserve System using federal grants. To date, VIMS has purchased a parcel on the Dragon Run (the upper Piankatank River) in November 2002 and a portion of the Catlett Islands in June 2003 for the Reserve System. The appropriation remains open for future acquisitions.

April 14-15, 2011

Page 4 of 4**268-16299 Property Acquisition: Master Plan Properties**

Appropriation Amount: \$1,100,000
Fund Sources: VCBA Bonds
Higher Education Operating

Biennium: 2000-2002
Obligated to Date: \$602,754

This appropriation involves the purchase of properties contiguous to the Gloucester Point campus. No purchases have been made since May 2004; however, the appropriation remains open for future acquisitions.

268-16149 Property Acquisition: Wachapreague

Appropriation Amount: \$743,926
Fund Sources: Private Funds
Higher Education Operating

Biennium: 1998-2000
Obligated to Date: \$397,768

This appropriation involves the purchase of properties at the Eastern Shore Laboratory campus at Wachapreague, Virginia. The properties located at #5 Riverview and #25 Brooklyn Avenue have become available and each owner has verbally accepted VIMS offer. Purchase agreements have been drafted for the owners review and VIMS is proceeding to have the properties surveyed.

268-12331 Maintenance Reserve

Appropriation Amounts:

Fund Source: VCBA Bonds	\$347,315	June 30, 2009 Balance
	\$424,000	2010
	\$275,067	2011

The following maintenance reserve projects are included in an Energy Savings Performance Contract:

- Replace the North Mechanical Penthouse on Chesapeake Bay Hall
- Replace the South Mechanical Penthouse on Chesapeake Bay Hall
- Replace Air Handling Units at Watermen's Hall
- Replace Chiller Rack, Electric Boiler, and Cooling Tower at Watermen's Hall

VIMS worked with the Division of Mines, Minerals, and Energy to obtain an energy audit on three of its buildings (Watermen's Hall, Chesapeake Bay Hall, and Nunnally Hall/Fisheries Science Laboratory). VIMS signed an energy performance contract with Siemens Industry, Inc. to complete the projects listed above. \$650,000 of the maintenance reserve funds are being used to support this project. Substantial completion is scheduled for Spring 2011.

**VIRGINIA INSTITUTE OF MARINE SCIENCE
RESOLUTION TO APPROVE
THE 2012-2018 CAPITAL OUTLAY PLAN**

Whereas, in the late spring of each odd numbered year, the Governor, through the Department of Planning and budget, requests higher education institutions develop the next (rolling) six year capital outlay plans; and

Whereas, VIMS has developed its proposed capital outlay six year plan for the biennia 2012-2018 based on the Governor's historical guidance on previous six year capital plans; and

Whereas, the plan reflects the capital outlay needs as identified in the comprehensive master plan which was completed in March 2011. The bulk of the plan is to construct modernized replacement buildings for substandard/outdated facilities, move buildings out of the floodplain, and purchase properties contiguous to the campus. And

RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves the 2012-2018 Capital Outlay Plan as recommended; and

BE IT FURTHER RESOLVED, That the Board authorizes the Dean and Director of the Virginia Institute of Marine Science to take the actions necessary to fulfill VIMS' response to the Governor and supporting agencies with respect to the 2012-2018 Capital Outlay Plan.

**VIRGINIA INSTITUTE OF MARINE SCIENCE
2012-2018 CAPITAL OUTLAY PLAN**

2012-2014 BIENNIUM

<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>FUNDING</u>
1a	Major Repairs and Maintenance Reserve Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs.	\$700,000 GF
2	Construct Facilities Management Maintenance Facility Provides for a modern replacement building to house administrative offices, maintenance trades shops, automotive and equipment repair garage, grounds keeping, housekeeping, storage, and shipping and receiving. The new 15,000 square-foot facility would be relocated and out of the flood plain.	\$6,299,000 GF
3	Construct Marine Advisory, Research, & Support Facility Provides 32,000 square-feet of research, study, and technology space for Marine Advisory Services, the Center for Coastal Resources, the Communications Center and Computer Center in a single facility. These programs are currently housed in inadequate single family dwellings, temporary modular buildings, and unrenovated office space throughout the campus.	\$13,035,000 GF
4	Construct New Oyster Hatchery Supports the construction of a new 22,000 square-foot Hatchery Complex to replace the 40 year old VIMS Oyster Hatchery and will include office and laboratory space for oyster restoration, industry and economic development, marine finfish culture and educational space.	\$11,611,000 GF
5	Purchase New Research Vessel - Equipment Supports the design and construction of a 75-100 foot aluminum hull vessel that will provide the necessary platform to support the Institute's research mission.	\$8,050,000 GF
6	Property Acquisition, Gloucester Point Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction.	\$750,000 GF
7	Property Acquisition, Wachapreague Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction.	\$550,000 GF

2012-2014 BIENNIUM TOTAL:

\$40,995,000 GF

2014-2016 BIENNIUM

- 1b Major Repairs and Maintenance Reserve \$700,000 GF**
Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs.
- 8 Construct Eastern Shore Admin. & Education Complex \$2,996,000 GF**
Supports the design and construction of three new buildings that total 10,200 square-feet to replace outdated buildings vulnerable to flooding on the Wachapreague campus. The complex includes administrative offices, an educational conference center with classrooms, convertible meeting rooms, a distance learning classroom, and a maintenance shop to support buildings, grounds, and vessel repairs.
- 9 Construct Addition to the Fisheries Science Building \$8,569,000 GF**
Supports a 13,900 square-foot addition to the Fisheries Science Building to expand the laboratory and office requirements of the Department of Fisheries Science.
- 10 Expand and Renovate Watermen's Hall \$16,870,000 GF**
Funds the renovation and expansion of Watermen's Hall that is critical to meeting the programmatic, technological, and instructional needs of graduate marine education at VIMS. The project includes renovation of existing laboratories, classrooms, a renovation/expansion of the research library, and a 10,000 square-foot addition for an educational center with classrooms, conference rooms, convertible meeting rooms, and an informal lounge. The research library addition includes increased book and journal shelf space, rare book and chart space, expanded study/reading area, and computer study areas.
- 11 Property Acquisition, Gloucester Point \$750,000 GF**
Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction.
- 12 Property Acquisition, Wachapreague \$550,000 GF**
Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction.

2014-2016 BIENNIUM TOTAL:**\$30,435,000 GF**

2016-2018 BIENNIUM

- | | | |
|-----------|--|-----------------------|
| 1c | Major Repairs and Maintenance Reserve
Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs. | \$700,000 GF |
| 13 | Construct Visiting Investigators Center
Provides 18,000 square-feet of adequate and necessary space for visiting scientists and student groups on the Institute campus. This would support active collaboration with scientists from other institutions in the U.S. and abroad, and allow for small meetings on-site. | \$3,548,000 GF |
| 14 | Construct Field Support Administration Building
Supports the construction of a new 10,000 square-foot administration building for vessel and field research operations. | \$4,205,000 GF |
| 15 | Construct Field Maintenance Shop & Storage Facilities
Supports the construction of a 4,300 square-foot vessel maintenance shop and a 4,000 square-foot storage facility located next to the Field Support Center. This project also includes the construction of a new 6,000 square-foot storage facility located on the north side of campus. | \$3,569,000 GF |
| 16 | Construct Education and Research Building
Supports the construction of a 24,000 square-foot building to support the education, research and advisory service missions of the Institute. | \$9,533,000 GF |
| 17 | Property Acquisition, Gloucester Point
Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction. | \$750,000 GF |
| 18 | Property Acquisition, Wachapreague
Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction. | \$550,000 GF |

2016-2018 BIENNIUM TOTAL:**\$22,855,000 GF****2012-2018 CAPITAL PLAN TOTAL:****\$94,285,000 Total**

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Virginia Institute of Marine Science
2012-2018 Six-Year Capital Plan

Priority	2012-2014 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1a	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
2	Construct Facilities Management Maintenance Facility	0100	\$ 6,299,000		\$ 6,299,000	
3	Construct Marine Advisory, Research & Support Facility	0100	\$ 13,035,000		\$ 13,035,000	
4	Construct New Oyster Hatchery	0100	\$ 11,611,000		\$ 11,611,000	
5	Purchase New Research Vessel - Equipment	0100	\$ 8,050,000		\$ 8,050,000	
6	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
7	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2012 - 2014 Bienium Totals			\$ 40,995,000		\$ 40,995,000	

Priority	2014-2016 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1b	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
8	Construct Eastern Shore Administration & Education Cplx	0100	\$ 2,996,000		\$ 2,996,000	
9	Construct Addition to the Fisheries Science Building	0100	\$ 8,569,000		\$ 8,569,000	
10	Expand & Renovate Watermen's Hall	0100	\$ 16,870,000		\$ 16,870,000	
11	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
12	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2014 - 2016 Bienium Totals			\$ 30,435,000		\$ 30,435,000	

Priority	2016-2018 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1c	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
13	Construct Visiting Investigators Center	0100	\$ 3,548,000		\$ 3,548,000	
14	Construct Field Support Administration Building	0100	\$ 4,205,000		\$ 4,205,000	
15	Construct Field Maintenance Shop and Storage Facilities	0100	\$ 3,569,000		\$ 3,569,000	
16	Construct Education and Research Building	0100	\$ 9,533,000		\$ 9,533,000	
17	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
18	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2016 - 2018 Bienium Totals			\$ 22,855,000		\$ 22,855,000	

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**COLLEGE OF WILLIAM AND MARY
CAPITAL OUTLAY PROJECT PROGRESS REPORT**

204-17278 Renovate: Power Plant & Utilities Improvements (Umbrella)

Appropriation Amount: \$13,636,000

Biennium: 2006-2008

Fund Source: VCBA, 9d Bond

Obligated to Date: \$12,654,033

204-17278-01 – Renovate: Power Plant: COMPLETE

Budget: \$10,243,331

Obligated to Date: \$10,243,331

204-17278-02 – Construct: No. Boundary St. Utility Improvements: COMPLETE

Budget : \$2,579,439

Obligated to date: \$2,410,702

204 – 17278-03 – Utility Piping Interconnect

Design Team: RMF Engineering

Biennium: 2008-2010

Budget: \$630,540

Obligated to Date: \$0

Fund Source: VCBA, 9d Bond

Contractor: TBD

Description: New steam and chilled water lines will be extended to Jamestown North and South Dormitories from the North Campus District Plant.

Progress: Design is underway. Construction is scheduled for summer 2011.

204-17651 Construct/Replace: Cooling Plant & Utilities Improvements (Umbrella)

Appropriation Amount: \$31,540,332

Biennium: 2008-2010

Fund Source: VCBA, 9d Bond

Obligated to Date: \$27,779,394

204-17651-01 – Construct: Cooling Plant Addition

Design Team: RMF Engineering

Biennium: 2008-2010

Budget: \$6,020,401

Obligated to Date: \$5,189,756

Fund Source: VCBA, 9d Bond

Contractor: Martin Horn, Inc.

Description: A 3600 gsf Cooling Addition attached to the south wall of the existing heating plant will house up to four 900 ton chiller units and one 400 ton ice plant (in order to provide a thermal reserve for peak demand).

Progress: Construction is complete to include fit out of three of four chiller units. Initial chiller system commissioning will be complete in April when the first seven buildings are connected to provide sufficient load for testing. Commissioning will continue until all 27 buildings have been connected via the new distribution system (sub-projects 2 & 4).

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204-17651-02 & 04 – Replace: Historic Campus Utility Improvements

Design Team: RMF Engineering
Budget : \$24,717,931
Funding Source: VCBA, 9(d) bond

Biennium: 2008-2010
Obligated to date: \$21,594,045
Contractor: Mid-Atlantic
Infrastructure Systems (MIS)

Description: Design and installation of distribution piping to support steam and chilled water from the central district utility plant to the Historic Campus, including south of Jamestown Road.

Progress: Boring is complete of two 48" diameter shafts installed 20' beneath the historic beech trees west of the Wren building. Distribution piping will extend as far as Zable Stadium (north) and Landrum Drive (south) in order to connect a total of 27 facilities.

204-17651-03 – Replace: Historic Campus Utility Improvements

Design Team: RMF Engineering
Budget: \$802,000
Funding Source: VCBA, 9(d) bond

Biennium: 2008-2010
Obligated to date: \$599,468
Contractor: MIS

Description: Installation of three water line segments to improve fire suppression pressure. Final completion will occur after Graduation, 2011.

Progress: Construction is concurrent with sub-project - 02. Status as follows:

- Segment 1 – Sunken Garden to Bryan Hall – **Complete**.
- Segment 2 – Sunken Garden to North Boundary Street – Underway.
- Segment 3 – Jamestown Road to Swem Library – **Complete**.

204-17093 Construct: Emergency Generators

Design Team: McKinney
Appropriation Amount: \$1,600,000
Fund Source: VCBA

Biennium: 2004-2006
Obligated to Date: \$1,470,638
Contractor: Multiple firms

Description: Installation of emergency generators in numerous critical campus facilities, including Facilities Management Building (site of the Crisis Action Center); Jones Hall (computer center machine room); and the Recreation Sports Center (emergency student housing).

Progress: The next projects support: 1) lift station operations serving the Historic Campus; and 2) critical systems in the Facilities Maintenance complex. Construction started 3/28. Completion is scheduled for summer 2011.

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(GOB) 204-16784 Construct: Addition/Renovation Small Hall

Appropriation Amount: \$28,281,000
Design Team: Burt Hill
Fund Source: GOB, GF, VCBA funds

Biennium: 2002-2004
Obligated to Date: \$25,094,040
Contractor: W.M. Jordan

Description: The project constructs 22,000 GSF of new space, and renovates 65,000 GSF of existing in the 1964 physical sciences facility. The renovation corrects structural issues, replaces all building systems, and modernizes teaching and research lab spaces.

Progress: Construction of the new lab addition was completed in summer of 2010. Work is being completed sequentially from the top floor down to the basement. The third and second floor finishes are complete, and the project will be substantially complete by May. Transition into the renovated facility will begin in June. The entire facility will be open for classes, fall 2011.

(GOB) 204-16786 Renovate: Andrews Hall

Appropriation Amount: \$3,801,000
Design Team: McKinney
Fund Source: GOB

Biennium: 2002-2004
Obligated to Date: \$3,226,026
Contractor: Barton Malow

Description: For this 1967 era art and art history facility, the project scope addresses hazardous material remediation (asbestos and lead paint); and improvements to fire and life safety systems, accessibility, HVAC, and electrical service. It will also correct brick veneer separation from the structural frame at select stress points. The project is phased to occur over summers 2010 & 2011.

Progress: The Construction Manager, Barton Malow, completed 75% of the work between graduation and the resumption of classes on Aug 25th, 2010. All mechanical and electrical systems and selected structural repairs were completed on the 1st floor and on the west half of the 2nd floor to include the atrium. Remaining building system upgrades in the east half of the second floor will be accomplished during summer 2011.

204-17652 Renovate: Tucker Hall (Detailed Planning – 35% drawings)

Design Team: Cunningham-Quill
Budget: \$563,500
Funding Source: VCBA

Biennium: 2008–2010
Contractor: Donley's
Obligated to date: \$563,500

Description: The project will reconfigure and improve the 1909 era Tucker Hall, last upgraded in 1980. Instructional space and technology will be modernized for the department of English. Building systems will be replaced, accessibility improved, and

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life safety upgraded to current code. The current appropriation supports only preliminary design development.

Progress: Donley's was selected as the construction manager on September 7th and has prepared a constructability review, value management review and an associated cost estimate. This information was forwarded to Department of General Services (DGS) for budget review on October 29th, 2010. The College has requested the next increment of funding to complete working drawings and support interior demolition and haz-mat removal. Construction, when funded, will take approximately 14 months if interior demolition precedes it during completion of working drawings.

The College's funding request of \$12,684,500 was reduced to \$10,992,717 by DGS during their Dec 29th, 2010 review. The College submitted its response to the 13% budget reduction in January and followed with a second letter in March to the Director of General Services and the Director of Planning & Budget. This project was included in the Commonwealth's \$1.0 billion pool (2008), and a seven-project priority list (2010) which remain unfunded following the 2011 General Assembly session.

204-17650 Construct: Integrated Science Center Ph 3 (Schematics – 15%)

Design Team: TBD

Biennium: 2008–2010

Budget: \$250,000; \$2.05M

Contractor: TBD

Funding Source: VCBA; HEO

Obligated to date: \$0

Description: The proposed project is a 113,000 GSF facility, designed for scientific research in existing applications (applied science), future programs (inter-disciplinary), and computer modeling.

Progress: A 2007 preplanning study by Moseley Architects was updated in August, 2008, and again in March, 2009. The project (\$85M+planning) This project was included in the Commonwealth's \$1.0 billion pool (2008). Additional funding requests by the for design and/or construction were not acted upon by the 2011 General Assembly. The project will continue to be a College priority in the 2012 – 2018 Six Year Capital Plan which will be submitted to Department of Planning and Budget later this year.

204-16340 Improve: Dormitory Renovations (Umbrella)

Design Team: Multiple

Biennia: 2002-2008

Budget: \$17,129,000

Contractor: Multiple

Funding Source: 9c bonds

Obligated to Date: \$16,811,928

Description: Sub-projects '01- '26 were completed under a \$17.13M NGF appropriation. Last active project: Sorority House #6 fire alarm installation.

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Progress: Sorority #6 fire alarm repair was awarded to Bay Electric Company in March for construction during summer 2011.

204-17281 Improve: Dormitory Renovations (Umbrella)

Design Team: Multiple
Budget: \$5,000,000
Funding Source: 9c bonds

Biennium: 2008-2010
Contractor: Multiple
Obligated to Date: \$4,556,868

Description: Last active project: Dupont exterior repair – phases 2 & 3 (repair to cracked limestone façade).

Progress: Dupont 2 & 3 was awarded to Blueridge General Construction for execution during the summers of 2011 and 2012, respectively.

204-17555 Improve: Graduate Student Residences

Design Team: Multiple
Budget: \$2.5M + \$2.8M
Funding Source: 9c bonds, NGF Settlement

Biennium: 2008-2010
Contractor: Multiple
Obligated to Date: \$2,296,934

Description: Last project is: design of Barrett Hall windows/chilled water piping (to accept air-conditioning).

Progress: Design fees are being negotiated for the last project, which will enable hook-up to the district plant chilled water. Construction is projected for summer 2012.

204-17811 Improve: Dormitory Renovations (Umbrella)

Design Team: Multiple
Budget: \$4.5M
Funding Source: 9c bonds

Biennium: 2010-2012
Contractor: Multiple
Obligated to Date: \$2,486,688

Description: Yates HVAC installation; Graduate Housing unit 7 brick re-cladding; Monroe Hall fire alarm installation; Old Dominion roof repair, and Yates Hall sprinkler installation.

Progress: Yates HVAC was completed over summer, 2010. Design of Grad Housing 7 re-cladding, Monroe Hall fire alarm installation, Old Dominion roof replacement, and Yates Hall Sprinkler installation are underway to enable summer 2011 execution for all but Yates Hall which is scheduled for construction in summer 2012.

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204-90002 Construct: Martin Family Stadium

Design Team: BCWH

Budget: \$2,968,000

Funding Source: Private

Biennium: 2010-2012

Contractor: Hourigan

Obligated to date: \$2,806,297

Description: Design and construction of a 1,000 seat pre-engineered bleacher with a brick facade, a prefabricated press box, restrooms and team rooms. The project will be designed to support additional seat build-out to 1500.

Progress: Substantial completion was achieved on April 1st in preparation for stadium dedication on April 16th during the last women's lacrosse game on April 17th.

Feasibility and Site Study: New Fraternity Housing (204 – 17808)

Design Team: Moseley-Treanor Associates

Budget: \$190,000 (\$25.8M appropriated)

Funding Source: 9c Bonds

Biennium: 2010-2012

Contractor: TBD

Obligated to date: \$182,928

Description: The feasibility study for a new 200 bed Fraternity Complex addresses programming, conceptual design, site selection and conceptual cost development.

Progress: The Moseley/Treanor team coordinated and led four (4) multi-day workshops to facilitate site selection, project programming, conceptual design, and conceptual cost estimating. The final report was delivered on March 18th. Design will start in April, 2011, upon DRB & BOV approval. April, 2012, is the estimated start of construction. Substantial completion is projected for June, 2013.

204-17554 Feasibility Study: Campus Center Renewal

Design Team: TBD

Budget: \$199,250 (\$35M appropriated)

Funding Source: 9c funds

Biennium: 2010-2012

Contractor: TBD

Obligated to date: \$0

Description: The feasibility study to renew the Campus Center via renovation & replacement, or a combination of renovation & new construction will address programming, phasing, temporary space requirements and conceptual cost estimating. The proposed project will maintain the traditional campus Georgian order on the exterior while rebuilding the interior to improve the delivery of student-focused services.

Progress: A/E proposals were received on March, 24th, and a short list of firms to be interviewed was developed on April 8th. Interviews of short listed firms are scheduled

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for April 22nd and 27th. Contract award is scheduled for mid-May to enable a December, 2011 final report.

Feasibility Study: Law School Addition

Design Team: TBD

Budget: \$150,000

Funding Source: E&G Operating Funds (Law)

Biennium: 2010-2012

Contractor: TBD

Obligated to date: \$0

Description: The feasibility study to create an addition to the east side (and possibly a segment of the north side) of the Law School will address programming, phasing, temporary space requirements and conceptual cost development to create additional space for programs that are space constrained, and develop informal student space. The project will address also building systems integration issues inherent in a facility with a 1980 core flanked by more recent additions.

Progress: A/E proposals were received on March, 31st and a short list of firms to be interviewed will be developed on April 15th. Interviews of short listed firms are scheduled for April 28th and May 2nd. Contract award will occur in May to enable a January, 2012 final report.

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Page 8 of 8**Major Repair and Maintenance Reserve****2008-2010: \$4,864,000**

Funding Source: VCBA bonds

MR Projects currently under construction:

- Andrews Hall Structural Repairs
- Bell Hall Elevator Repair
- Small Hall HF Magnet Sprinkler Repair

2010-2012: \$1,620,563

Funding Source: VCBA bonds

MR Projects on hold pending release of FY 11 funds:**Maintenance Reserve Projects Ready for Bid/Award:**

• 204 – 00006	ADA Accessibility (Davis House ramp +)	\$ 50,000
• 204 – 00009	Underground Utility Replacement (sewer)	\$116,614
• 204 – 00010	PBK Structural Repairs (design)	\$120,000
• 204 – 00049	Repair: Cooling Towers	\$100,000
• 204 – 00048	Replace: ISC Steam Boiler	\$ 55,000
• 204 – 00051	T-12 Lighting Retrofit	<u>\$200,000</u>
		\$641,614

Maintenance Reserve projects on hold pending release of funds:

• 204 – 00027	Ewell Attic Fire Alarm Replacement	\$155,000
• 204 – 00050	Replace: Halon Systems	\$203,755
• 204 – TBD	Morton Foundation Repair	\$125,000
• 204 - 00073	Hoke House Roof Repair	\$200,000
• 204 - 00008	Stormwater system repair	\$ 80,000
• 204 - 00077	Energy Conservation	
	▪ Washington Hall DDC HVAC Controls	\$ 55,000
	▪ ISC Fan Controls - Hood Air Handling Unit	<u>\$ 80,000</u>
		\$ 898,755

Total \$1,540,369

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**COLLEGE OF WILLIAM & MARY
RESOLUTION TO APPROVE
THE 2012-2018 CAPITAL OUTLAY PLAN**

Whereas, in the late spring of each odd numbered year, the Governor, through the Department of Planning and Budget, requests that higher education institutions develop their next (rolling) six-year capital outlay plan; and

Whereas, the College has developed its proposed capital outlay six year plan for the biennia 2012-2018 based on the Governor's historical guidance regarding previous six-year capital plans; and

Whereas, the first biennium, which will be the focus of potential action by the 2012 legislature, reflects a continued focus on infrastructure, including safety and environmental projects for the campus; and

Whereas, renovation projects make up the bulk of the plan over the 2012-2018 timeframe, with the major exceptions being the appropriated but (still) unfunded projects, Tucker Hall and ISC 3, and a new Arts Complex; and

Whereas, the College expects to make several submittals to the Department of Planning and Budget between April 2011, and September 2011; and in the course of that process, staff will develop, refine and adjust project budgets, which may change the estimates reflected in this resolution;

THEREFORE, BE IT RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves the 2012-2018 Capital Outlay Plan as recommended; and

BE IT FURTHER RESOLVED, That the Board authorizes the Vice President for Administration to take the actions necessary to fulfill the College's response to the Governor and supporting agencies with respect to the 2012-2018 Capital Plan.

2012-2014 BIENNIUM

<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>FUNDING</u>
1a	Major Repairs and Maintenance Reserve (MR) Always the first capital priority in any institution's biennial plan, the MR request funds <u>only</u> newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, electrical, plumbing and mechanical, etc.	\$3,740,000 GF
2	Construct: Thermal Storage Facility Supports continued fit-out of the new cooling addition to the central plant with installation of an ice plant, which will enable the College to reduce power consumption during the peak cooling season, as well as provide emergency cooling in the event of power outages.	\$3,500,000 GF
3	Improve: Lake Matoaka Dam Spillway In the wake of Hurricane Isabel and other 100-year rain events, the Commonwealth began working more closely with localities to permit use of existing earthen dams. The College owns Lake Matoaka Dam, but the City of Williamsburg owns the road and the utilities that run across and through it. This project responds to new requirements by the Commonwealth to increase the dam's capacity for release of emergency outflow.	\$4,500,000 GF
4	Renovate: Tucker Hall (26,883 GSF) Supports renovation of the existing facility, originally constructed in 1909 and last renovated in 1980. Home to the Department of English, the project will replace all major building systems, upgrade classrooms, address ADA access, improve fire safety, and reconfigure space. In 2008, the College received \$563,500 for completion of design development (35% working drawings).	\$12,121,000 GF
5	Construct: Integrated Science Center 3 (112,716 GSF) Provides funds to design and construct the third phase of the Integrated Science Center. The facility will provide research and teaching space for interdisciplinary collaboration, using the William and Mary Research Institute to foster public/private partnerships. ISC 3 will also house programs such as mathematical biology, biomedical imaging, neuroscience, and proteomics.	\$85,000,000 GF
6	Improve: Campus Stormwater Infrastructure This project will update the College's Storm Water Master Plan to comply with new state regulations, and to improve storm water infrastructure for any	\$2,000,000 GF

increases to runoff. An improved central system will create cost avoidance for other capital construction projects in the range of \$50,000 - \$300,000 per project depending on scope.

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| 7 | Renovate: Tyler Hall (38,017 + attic) | \$16,364,000 GF |
| | Supports the design and renovation of Tyler Hall, built in 1921 and most recently updated in 1981. Proposed renovation work will include replacement of major building systems, modernization of classrooms, and installation of the newest teaching technologies. | |
| 8 | Design: Arts Complex, Phase 1 | \$250,000 GF |
| | Supports a preplanning study for a multi-phased, integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. A programming study and conceptual cost estimate were completed in 2009. | |
| 9 | Design: IT Data Center (TBD GSF) | \$250,000 GF |
| | Supports a preplanning study that will determine site, size, scope and program for the construction of a new computer center. The existing space in Jones Hall is undersized, underpowered and inflexible. IT requires a facility which can accommodate and respond to continuous technological innovation in the areas of academic (instruction & research) and administrative computing. | |
| 10 | Construct: Monticello/Compton Pedestrian Pathway | \$1,950,000 GF |
| | Supports construction of a pedestrian path down Compton drive and parallel to Monticello in order to link the campus with NewTown, and provide students with safe access. | |
| 11 | Renovate: Brafferton & Brafferton Kitchen (6,711 GSF) | \$2,900,000 GF
\$1,600,000 NGF |
| | Supports renovation of the historic Brafferton, circa 1723. The project includes improvements to security, fire suppression, roof, drainage, HVAC, electrical and plumbing. A preplanning study was completed in 2010. | |
| 12 | Improve: Auxiliary Facilities | \$12,000,000 NGF |
| | Supports umbrella projects for various auxiliary (NGF) facilities to address equipment replacement and building system upgrades, including food service. | |
| 13 | Renovate: Dormitories | \$5,000,000 NGF |
| | Continues the College's dorm renovation program by funding major replacement and improvement projects. | |

2014-2016 BIENNIUM

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| 1b | Maintenance Reserve
Always the first capital priority in any institution's biennial plan, the MR request funds <u>only</u> newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, cooling towers, electrical, plumbing and mechanical, etc. | \$3,830,000 GF |
| 14 | Construct: Landrum Drive Pump Station
Expansion and replacement project to improve sewage pumping capacity due to increased demand created by decade-long construction growth throughout New Campus and Jamestown Road corridor. | \$8,000,000 GF |
| 15 | Design/Construct: Arts Complex, Phase 2 (TBD GSF)
Supports the next phase of design and multi-phased construction of an integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. A preplanning study was completed during 2012-14. | \$50,000,000 GF
\$45,000,000 NGF |
| 16 | Design/Construct: IT Data Center (TBD GSF)
Supports the construction of a new computer center, based on the preplanning study completed during 2012-14 biennium. The existing space in Jones Hall is undersized, underpowered and inflexible. IT requires a facility which can accommodate and respond to continuous technological innovation in the areas of academic (instruction & research) and administrative computing. | \$42,000,000 GF |
| 17 | Improve: Ewell Hall Infrastructure
Supports building envelope work and HVAC replacement. Ewell Hall was originally built in 1926 and last renovated in 1986. Home to the department of Music and the Dean of Arts and Sciences, Ewell has had major HVAC issues since its last renovation. | \$5,300,000 GF |
| 18 | Improve: Blow Hall Roof & Windows
Supports replacement of roof and windows, the scope and cost of which exceed Maintenance Reserve standards. | \$8,200,000 GF |
| 19 | Construct: ADA Infrastructure
Provides pathways, elevators, ramps, according to a plan developed by the office of Student Affairs. | \$3,000,000 GF |

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- 20 Renovate/Expand: Facilities Maintenance Shops \$16,900,000 GF**
Supports the design, renovation (14,120 GSF) and expansion (28,100 GSF) of the FM shops area, to include new space for the code review team and administrative functions; new housing for vehicles and warehousing for equipment; and new roadway/circulation and security.
- 21 Construct: Campus Fire Safety Water System \$4,000,000 GF**
Improves capacity and flow of on-campus fire suppression water system within the New Campus, and allows the College to detach from the City's domestic water system.
- 22 Renovate: Dormitories \$3,500,000 NGF**
Continues the College's dormitory renovation program, which funds major replacement and improvement projects.

2016-2018 BIENNIUM

- 1c Maintenance Reserve \$5,178,000 GF**
Always the first capital priority in any institution's biennial plan, the MR request funds only newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, cooling towers, electrical, plumbing and mechanical, etc.
- 23 Construct: Arts Complex, Phase 3 (TBD GSF) \$40,000,000 GF**
Supports the next phase of the multi-phased construction of the new integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. The design and first phase of construction were completed in 2014-16.
- 24 Renovate: Jones Hall (58,066 GSF) \$31,617,000 GF**
Supports replacement of major building systems, modernization of teaching and research spaces, and select improvements necessary to meet current code requirements.
- 25 Construct: Population Lab (8,620 GSF) \$5,762,000 GF**
Supports reconstruction of an expanded animal lab, currently located adjacent to the Tennis Center. Will upgrade and improve facilities to meet national standards. This facility supports primarily biology and psychology curriculum and research.

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| 26 | Improve: Adair Hall (42,175+ GSF) | \$8,435,000 GF |
| | Supports improvements to building systems and the reconfiguration of space to better support the kinesiology program. Supports modest expansion for out-patient cardiac rehab program. | |
| 27 | Renovate: Morton Hall (57,304 GSF) | \$33,200,000 GF |
| | Supports renovation of the College's largest classroom building. Over 20 classrooms, from seminar to fixed seating, occupy the building, and receive intensive use throughout the academic year. | |
| 28 | Renovate: Washington Hall (41,903 GSF) | \$22,700,000 GF |
| | Supports complete renovation of building systems, modernization of instructional and research space, improvements to accessibility and fire safety/suppression, as well as reconfiguration of support space. | |
| 29 | Improve: Lake Matoaka | \$5,850,000 GF |
| | Supports the dredging and rehabilitation of this 18 th century, man-made lake, which receives significant runoff from developed areas around it. | |
| 30 | Renovate: William & Mary Hall (190,700 GSF) | \$28,022,000 NGF |
| | Supports a comprehensive renovation of the existing facility, including replacement of primary HVAC systems, roof areas, storefront windows and doors, lighting, technology, and restroom/locker room facilities; as well as improvements to fire safety/suppression and accessibility. | |
| 31 | Improve: Athletic Facilities | \$8,202,000 NGF |
| | Supports the design and renovation of Zable Stadium's east stands, as well as construction of a press box and elevator. | |
| 32 | Renovate: Dormitories | \$3,500,000 NGF |
| | Continues the College's dormitory renovation program, which funds major replacement and improvement projects. | |
| 33 | Renovate/Expand Student Health Center | \$9,400,000 NGF |
| | In 2006, the College received \$900K in NGF authority to design the renovation (9,500 GSF) and expansion (4,500 GSF) of the student health center, which has not been renovated since its construction in the 1970's. The expansion will allow accommodation of mental health services, depending on program requirements. | |

April 14-15, 2011

Page 7 of 7

The College of William and Mary						
2012-2018 Six-Year Capital Plan						
	2012 - 2014 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1a	Maintenance Reserve	0100	\$3,740,000	\$0	\$3,740,000	
2	Construct: Thermal Storage Facility	0100	\$3,500,000	\$0	\$3,500,000	
3	Improve: Lake Matoaka Dam Spillway	0100	\$4,500,000	\$0	\$4,500,000	
4	Renovate: Tucker Hall	0100	\$12,121,000	\$0	\$12,121,000	\$563,500
5	Construct: Integrated Science Center, Phase 3	0100	\$85,000,000	\$0	\$85,000,000	\$2,300,000
6	Improve: Campus Storm Water Infrastructure	0100	\$2,000,000	\$0	\$2,000,000	
7	Renovate: Tyler Hall	0100	\$16,364,000	\$0	\$16,364,000	
8	Design: Arts Complex, Phase 1	0100	\$250,000	\$0	\$250,000	\$11,380,000
9	Design: IT Data Center	0100	\$250,000	\$0	\$250,000	
10	Construct: Monticello/Compton Pedestrian Pathways	0100	\$1,950,000	\$0	\$1,950,000	
11	Renovate: Brafferton & Brafferton Kitchen	0100/0302	\$2,900,000	\$1,600,000	\$4,500,000	
12	Improve: Auxiliary Facilities	0815	\$0	\$12,000,000	\$12,000,000	
13	Renovate: Dormitories	0813	\$0	\$5,000,000	\$5,000,000	
	2012-2014 Biennium Totals		\$132,575,000	\$18,600,000	\$151,175,000	\$14,243,500
	2014 - 2016 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1b	Maintenance Reserve	0100	\$3,830,000	\$0	\$3,830,000	
14	Construct: Landrum Drive Pump Station	0100	\$8,000,000	\$0	\$8,000,000	
15	Design & Construct: Arts Complex, Phase 2	0100/0302	\$50,000,000	\$45,000,000	\$95,000,000	
16	Design & Construct: IT Data Center	0100	TBD	\$0	TBD	
17	Improve: Ewell Hall Infrastructure	0100	\$5,300,000	\$0	\$5,300,000	
18	Improve: Blow Hall Roof & Windows	0100	\$8,200,000	\$0	\$8,200,000	
19	Improve: Accessibility Infrastructure	0100	\$3,000,000	\$0	\$3,000,000	
20	Renovate: Facilities Maintenance Shops	0100	\$16,900,000	\$0	\$16,900,000	
21	Construct: Campus Fire Safety Water System	0100	\$4,000,000	\$0	\$4,000,000	
22	Renovate: Dormitories	0813	\$0	\$3,500,000	\$3,500,000	
	2014-2016 Biennium Totals		\$99,230,000	\$48,500,000	\$147,730,000	
	2016 - 2018 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1c	Maintenance Reserve	0100	\$5,178,000	\$0	\$5,178,000	
23	Construct: Arts Complex, Phase 3	0100	\$40,000,000	\$0	\$40,000,000	
24	Renovate: Jones Hall	0100	\$31,617,000	\$0	\$31,617,000	
25	Construct: Population Lab	0100	\$5,762,000	\$0	\$5,762,000	
26	Improve: Adair Hall	0100	TBD	\$0	\$0	
27	Renovate: Morton Hall	0100	\$33,200,000	\$0	\$33,200,000	
28	Renovate: Washington Hall	0100	\$22,700,000	\$0	\$22,700,000	
29	Improve: Lake Matoaka	0100	\$5,850,000	\$0	\$5,850,000	
30	Renovate: William and Mary Hall Infrastructure	0815	\$0	\$28,022,000	\$28,022,000	
31	Improve: Athletic Facilities	0815	\$0	\$8,202,000	\$8,202,000	
32	Renovate: Dormitories	0813	\$0	\$3,500,000	\$3,500,000	
33	Renovate and Construct: Student Health Center	0815	\$0	\$9,400,000	\$9,400,000	\$900,000
	2016-2018 Biennium Totals		\$144,307,000	\$49,124,000	\$193,431,000	\$900,000
	TOTAL ALL BIENNIA:		\$376,112,000	\$116,224,000	\$492,336,000	

**COLLEGE OF WILLIAM AND MARY
RESOLUTION TO APPROVE
UTILITY EASEMENT FOR MARTIN FAMILY STADIUM**

WHEREAS, the College requests Board of Visitors' approval of the following utility easement for Dominion Virginia Power to provide electrical service to the new capital project, Martin Family Stadium:

WHEREAS, the College and the Commonwealth entered into a 2006 Management Agreement (the "Agreement"), governed by the restructured Higher Education Financial and Administrative Operations Act of 2005, Chapter 4.10 of the Title 23 of the *Code of Virginia*; and

WHEREAS, the Agreement was renewed in 2009; and

WHEREAS, the Agreement authorizes the College's Board of Visitors to approve easements locally; and

WHEREAS, Dominion Virginia Power has requested an easement to locate electrical service serving the new capital project, Martin Family Stadium; and

WHEREAS, timely execution of easements is critical to capital project progress and milestones, including certification for occupancy, which will occur for this project on April 1, 2011; and

WHEREAS, there is no transfer of property involved which would require action by the General Assembly (per Chapter 774, 1995 Acts of Assembly); thus

THEREFORE, BE IT RESOLVED, by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that approval is given for the easement named, in accordance with all authorities, policies, and procedures in force and necessary to accomplish same; and

FURTHER RESOLVED, That the Vice President for Administration, the Associate Vice President for Facilities Management, and the College Building Official are authorized to execute any and all documents pertaining to the approval and recordation of such easements in the College's name.

COMMITTEE ON ACADEMIC AFFAIRS
April 14, 2011
10:00 – 10:45 a.m.
Board Conference Room - Blow Memorial Hall

Anita O. Poston, Chair
Colin G. Campbell, Vice Chair

- I. Introductory Remarks - Ms. Poston
- II. Approval of Minutes – February 3, 2011
- III. Report from Provost Michael R. Halleran
- IV. Report from Faculty Liaison Committee Chair Professor Todd A. Mooradian
- V. Closed session (if necessary)
- VI. Open Session

A. Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

B. Action Materials - Provost Michael R. Halleran

- | | |
|--|-----------------------------|
| 1. Appointments to Fill Vacancies in the Instructional Faculty | Resolution <u>12</u> |
| 2. Appointments to Fill Vacancies in the Professional Faculty | Resolution <u>13</u> |
| 3. Faculty Promotions | Resolution <u>14</u> |
| 4. Designated Professorships | Resolution <u>15</u> |
| 5. Distinguished Professorships for Associate Professors | Resolution <u>16</u> |
| 6. Appointments to University Professorships for Teaching Excellence | Resolution <u>17</u> |

COMMITTEE ON ACADEMIC AFFAIRS
April 14, 2011

- | | | |
|-----|---|-----------------------------|
| 7. | Faculty Leave of Absence | Resolution <u>18</u> |
| 8. | Amendments to the Bylaws of the Faculty Assembly | Resolution <u>19</u> |
| 9. | Retirement of George W. Gilchrist
Department of Biology | Resolution <u>20</u> |
| 10. | Retirement of Evelyn G. Hall
Department of Kinesiology and Health Sciences | Resolution <u>21</u> |
| 11. | Retirement of Clyde A. Haulman
Department of Economics | Resolution <u>22</u> |
| 12. | Retirement of David L. Holmes, Jr.
Department of Religious Studies | Resolution <u>23</u> |
| 13. | Retirement of Marlene K. Jack
Department of Art and Art History | Resolution <u>24</u> |
| 14. | Retirement of Mariann Jelinek
Mason School of Business | Resolution <u>25</u> |
| 15. | Retirement of David J. Lutzer
Department of Mathematics | Resolution <u>26</u> |
| 16. | Retirement of Henry E. Mallue, Jr.
Mason School of Business | Resolution <u>27</u> |
| 17. | Retirement of Richard S. Price
Department of Anthropology | Resolution <u>28</u> |
| 18. | Retirement of Sally H. Price
Department of Anthropology | Resolution <u>29</u> |
| 19. | Retirement of Abdul-Karim Rafeq
Department of History | Resolution <u>30</u> |
| 20. | Retirement of Alemante Gebre-Selassie
Marshall-Wythe School of Law | Resolution <u>31</u> |

COMMITTEE ON ACADEMIC AFFAIRS
April 14, 2011

21. Retirement of Mary M. Voigt
Department of Anthropology

Resolution 32

22. Retirement of Alan Wallach
Department of Art and Art History

Resolution 33

VII. Discussion

VIII. Adjourn

COMMITTEE ON ACADEMIC AFFAIRS

MINUTES – FEBRUARY 3, 2011

MINUTES
Committee on Academic Affairs
February 3, 2011
Board Room – Blow Memorial Hall

Attendees: Anita O. Poston, Chair; Colin G. Campbell, Vice Chair; Kathy Y. Hornsby; Dennis H. Liberson; Robert E. Scott; John C. Thomas. Board members present: Rector Henry C. Wolf; Charles A. Banks III; Timothy P. Dunn; R. Philip Herget III, Jeffrey B. Trammell; faculty representative Alan J. Meese, student representatives Christina E. Scott and Johnathan Malbon. Others present: President W. Taylor Reveley III, Provost Michael R. Halleran, Dean Carl J. Strikwerda, Interim Dean Beatriz Hardy, Assistant Attorney General Deborah Love, Virginia M. Ambler, Kiersten L. Boyce, John E. Donaldson, Edward C. Driscoll, Jr., Michael J. Fox, W. Fanchon Glover, James R. Golden, Michael R. Stump, Brian W. Whitson, Sandra J. Wilms and members of the Faculty Liaison Committee.

Chair Anita Poston called the meeting to order at 10:30 a.m., and reviewed the meeting agenda, noting that due to the joint meeting scheduled for the afternoon, the Provost's Report and Faculty Presentation would be held immediately following the business portion of the committee meeting.

Ms. Poston moved that the Committee on Academic Affairs of the Board of Visitors of the College of William and Mary convene in Executive Session for the purpose of discussing and/or approving personnel actions pertaining to the appointments, promotions and tenure of instructional and professional faculty, as provided for in Section 2.2-3711.A.1., of the Code of Virginia. Motion was seconded by Mr. Scott and approved by voice vote. The Committee went into Executive Session at 10:44 a.m.

The Committee reconvened in open session at 11:15 a.m. Ms. Poston reviewed the topics discussed during closed session for the benefit of the observers, then asked for a motion to adopt the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was made by Mr. Thomas, seconded by Mr. Scott and approved by roll call vote of the Committee members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

Recognizing that a quorum was present, Ms. Poston asked for a motion to adopt the minutes of the meeting of December 2, 2010. Motion was made by Mr. Scott, seconded by Mr. Thomas and approved by voice vote of the Committee.

Ms. Poston asked for a motion to approve as a block **Resolution 4**, Appointments to Fill Vacancies in the Instructional Faculty; **Resolution 5**, Appointments to Fill Vacancies in the Professionals and Professional Faculty, and **Resolution 6(R)**, Faculty Promotions, **Resolution 7(R)**, Award of Academic Tenure, and handout **Resolution 8**, Appointment to Fill a Vacancy in the Professionals and Professional Faculty – Interim Dean of Arts and Sciences. Motion was made by Mr. Scott, seconded by Mr. Liberson and approved by voice vote of the Committee. (**Resolution 6(R)**, **Resolution 7(R)** and **Resolution 8** are appended.)

Committee on Academic Affairs

MINUTES

Page 2

On behalf of the Committee, Ms. Poston congratulated Dean Carl Strikwerda on his new position at President of Elizabethtown College. Provost Halleran advised that the search for a new Dean of Arts and Sciences would be conducted next year, and provided updates on the searches currently underway for the new Dean of University Libraries and the Vice Provost for International Affairs. Mr. Halleran also provided a brief report on the new program with St. Andrews and a brief discussion ensued.

There being no further business, the Committee adjourned at 11:30 a.m.

February 3, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors Committee on Academic Affairs has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

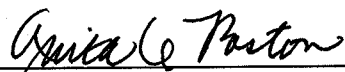
NOW, THEREFORE, BE IT RESOLVED, That the Committee on Academic Affairs, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Committee on Academic Affairs.

VOTE

AYES: 6

NAYS: 0

ABSENT DURING CLOSED SESSION:



Anita O. Poston
Chair
Committee on Academic Affairs

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for promotion in academic rank by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the academic promotions of the following members of the Faculty of the College, effective with the beginning of the 2011-2012 academic year:

Assistant Professor to Associate Professor

DOROTHEA LACHON ABRAHAM, Mason School of Business

VLADIMIR ATANASOV, Mason School of Business

ANGELA M. BANKS, Marshall-Wythe School of Law

SARAH L. DAY, Department of Mathematics

RAVI M. GUPTA, Department of Religious Studies

ANNE C. HUDLEY, Department of English

KYUNG HEE KIM, School of Education

BETSY O. KONEFAL, Department of History

KONSTANTINOS ORGINOS, Department of Physics

BRETT H. RUSHFORTH, Department of History

JEREMY D. STODDARD, School of Education

MATTHEW J. WAWERSIK, Department of Biology

KELLY J. WHALON, School of Education

Board of Visitors

Resolution 6 (R)

February 3-4, 2011

Page 1 of 2

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

Research Assistant Professor to Research Associate Professor

RYAN B. CARNEGIE, School of Marine Science

Associate Professor to Professor

LAURA A. HEYMANN, Marshall-Wythe School of Law

MARK R. PATTERSON, School of Marine Science

COLLEGE OF WILLIAM AND MARY
AWARD OF ACADEMIC TENURE

The following members of the Instructional Faculty at the College of William and Mary have been recommended for the award of academic tenure by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the following members of the Faculty be awarded academic tenure, effective with the beginning of the 2011-2012 academic year:

DOROTHEA LACHON ABRAHAM, Mason School of Business

VLADIMIR ATANASOV, Mason School of Business

SARAH L. DAY, Department of Mathematics

RAVI M. GUPTA, Department of Religious Studies

LAURA A. HEYMANN, Marshall-Wythe School of Law

ANNE C. HUDLEY, Department of English

KYUNG HEE KIM, School of Education

BETSY O. KONEFAL, Department of History

KONSTANTINOS ORGINOS, Department of Physics

BRETT H. RUSHFORTH, Department of History

JEREMY D. STODDARD, School of Education

MATTHEW J. WAWERSIK, Department of Biology

KELLY J. WHALON, School of Education

COLLEGE OF WILLIAM AND MARY
APPOINTMENT TO FILL A VACANCY IN THE
PROFESSIONALS AND PROFESSIONAL FACULTY

A vacancy in the Faculty of the College of William and Mary has resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointment of the following individual to fill this position:

EUGENE R. TRACY, Interim Dean, Faculty of Arts and Sciences, effective July 1, 2011

B.S., Johns Hopkins University, 1980
M.S.; Ph.D., (1984) University of Maryland

College of William and Mary
Professor, 1997-Present
Interim Dean of Research and Graduate Studies, 2001-2002
Director, Graduate Center Programs, 1998-2002
Associate Professor, 1990-1996
Director of the Graduate Program, Physics Department, 1990-1992
Assistant Professor, 1985-1990
Instructor, 1984-1985

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

Vacancies in the Instructional Faculty of the College of William and Mary have resulted because of resignations, terminations and the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the 2011-2012 academic year:

ALEXANDER B. ANGELOV, Assistant Professor of Religious Studies

B.A., Roberts Wesleyan College, 2004

M.A. (2006); (2009), Ph.D. (Candidate) University of Michigan, Ann Arbor

MELANIE V. DAWSON, Assistant Professor of English

B.A., University of Richmond, 1989

M.A., College of William and Mary, 1990

Ph.D., University of Pittsburgh, 1997

College of William and Mary

Visiting Assistant Professor, 2001-2011

Adjunct Assistant Professor, 2000-2001

University of Pittsburgh

Visiting Lecturer, 1999-2000

Visiting Assistant Professor, 1997-1998

University of Kentucky

Visiting Assistant Professor, 1998-1999

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

MONIKA GOSIN, Assistant Professor of Sociology

B.A., University of California-Irvine, 1995

M.A., Arizona State University, 1998

M.A. (2004); Ph.D. (2009), University of California-San Diego

Duke University

Postdoctoral Fellow, 2009-2011

University of California, San Diego

Lecturer, 2009

TARA LEIGH GROVE, Assistant Professor of Law

B.A., Duke University, 1998

J.D., Harvard Law School, 2002

Florida State University College of Law

Assistant Professor of Law, 2009-2011

Harvard Law School

Climenko Fellow and Lecturer, 2007-2009

Yoto Junior High School, Japan

English Teacher, 1998-1999

CULLEN S. HENDRIX, Assistant Professor of Government

B.A., Kalamazoo College, 2000

M.A. (2003); Ph.D. (2008), University of California-San Diego

University of North Texas

Assistant Professor, 2008-2011

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

SCOTT B. ICKES, Assistant Professor of Kinesiology and Health
Sciences

B.S., College of William and Mary, 2004

Ph.D., University of North Carolina at Chapel Hill, 2010

Cornell University Division of Nutritional Sciences
Postdoctoral Trainee, 2010-2011

AYFER KARAKAYA-STUMP, Assistant Professor of History

B.A., Bilkent University, 1993

M.A., Ohio State University, 1996

Ph.D., Harvard University, 2008

Cornell University
Postdoctoral Fellow, 2009-2011

Harvard University
Postdoctoral Fellow, 2008-2009

MICHAEL DREW LAMAR, Assistant Professor of Biology

B.S., University of Texas at San Antonio, 1997

Ph.D., University of Texas at Austin, 2005

College of William and Mary
Research Assistant Professor, 2010-2011
Visiting Assistant Professor, 2009-2010
Postdoctoral Associate, 2007-2009

Cornell University
Postdoctoral Associate, 2005-2007

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

JOHN M. PARMAN, Assistant Professor of Economics

B.A., Williams College, 2002

Ph.D., Northwestern University, 2008

University of California-Davis

Instructor, 2008-2010

PHILIP G. ROESSLER, Assistant Professor of Government

B.A., Indiana University, 2001

Ph.D., University of Maryland, College Park, 2007

Oxford University

Senior Research Fellow, 2010-2011

Research Associate, 2007-2011

JOANNA SCHUG, Instructor of Psychology

B.A., San Francisco State University, 2004

M.A. (2008); Ph.D. (2011), Hokkaido University, Japan

ROBERT A. ST. CLAIR, Assistant Professor of Modern Languages
and Literatures

B.A., Knox College, 2003

M.A., Université de Franche-Comté, 2006

Ph.D. (Candidate), University of Minnesota

University of Minnesota

Graduate Instructor, 2006-2011

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

KARA T. THOMPSON, Assistant Professor of English

B.A., Santa Clara University, 2001

Ph.D., University of California, Davis-2009

Oberlin College

Visiting Assistant Professor, 2009-2011

NAARA TOURGEMAN, Assistant Professor of Military Science

B.S., Florida Southern College, 2004

Fort Hood, Texas

OPN Training Staff Officer, 2004-2010

XIN WU, Assistant Professor of Art and Art History

B.S. (1992); M.S. (1996), Tongji University, China

M.Arch., McGill University, 2001

Ph.D., University of Bristol, United Kingdom, 2008

Southwestern University

Visiting Assistant Professor, 2010-2011

American University

Adjunct Lecturer, 2009-2010

Dumbarton Oaks, Harvard University, Washington, DC

Historian and Coordinator of Asian Programs, 2002-2009

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

Vacancies in the Professional Faculty of the College of William and Mary have resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the dates listed below:

CARLA L. BOYD, Assistant Director for Legal Technology and Consulting, Marshall-Wythe School of Law, effective March 25, 2011

B.A., College of Notre Dame of Maryland, 1995
J.D., College of William and Mary, Marshall-Wythe School of Law, 2000

Murphy and McGonigle, P.C.
Contract Attorney, 2010-2011

College of William and Mary, Marshall-Wythe School of Law
Acting Assistant to the Deputy Director for Courtroom Design and Technology, 2010-2011

High Street Tappo Restaurant Group, LLC
Owner, 2008-2010

Franklin & Prokopik, P.C.
Litigation Associate, 2006-2008

Cornblatt, Bennett, Penhallegon & Roberson, P.A.
Medical Malpractice/Litigation Associate, 2004-2006

The Honorable Karen H. Abrams, Circuit Court for St. Mary's County, Maryland
Law Clerk, 2002-2004

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

ELIZABETH CAVALLARI, Assistant Dean for Admission, Marshall-Wythe
School of Law, effective September 10, 2011

B.A., Bucknell University, 2008

Bucknell University
Assistant Director of Admissions, 2008-2011

CARRIE LYNN COOPER, Dean of University Libraries, effective
August 1, 2011

B.S., The Florida State University, 1992
M.L.I.S., The University of Southern Mississippi, 1997

Eastern Kentucky University, John Grant Crabbe Library
Dean of Libraries, 2006-2011
Interim Dean of Libraries, 2005-2006
Coordinator of Research & Instruction Services, 2002-2005
Learning Resources Center, Team Leader, 1998-2001

St. Johns County Schools, St. Augustine, Florida
High School Librarian and Media Department Chair, 1997-1998

KATHLEEN DELAURENTI, Arts Librarian, Earl Gregg Swem Library,
effective June 16, 2011

B.F.A., Carnegie Mellon University, 1999
M.L.I.S., University of Washington Information School, 2008

University of Washington, Bothell and Cascadia Community College
Reference and Instruction Librarian, 2008-2011

University of Washington, Seattle
Grants and Funding Information Manager, 2006-2008
Project Assistant, 2008
Digital Library Developer, 2008

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

STEPHEN E. HANSON, Vice Provost for International Affairs, effective
August 1, 2011

B.A., Harvard University, 1985
M.A (1986); Ph.D. (1991), University of California, Berkeley

University of Washington
Professor, 2005-2011
Associate Professor, 1998-2005
Assistant Professor, 1990-1998
Director, Henry M. Jackson School of International Studies, 1999-2008

LAURA EDGE KOTTKAMP, Director of Employment Relations, Mason
School of Business, effective March 10, 2011

B.A., College of William and Mary, 1996
M.B.A., Duke University, 2003

College of William and Mary, Mason School of Business
Consultant, 2010-2011

Dominion Resources, Inc.
Director of Supplier Diversity, 2009-2010
Director of Investor Relations, 2006-2009
Six Sigma Black Belt, Human Resources, 2004-2005
Manager, Investor Relations, 2003-2004

DARRELL K. MCDONALD, JR., Assistant Football Coach, Athletics,
effective March 7, 2011

B.A., Edinboro University, 2001

Indiana University of Pennsylvania
Assistant Football Coach, 2006-2011

Edinboro University of Pennsylvania
Assistant Football Coach, 2003-2006

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

THOMAS P. RIDEOUT, Senior Associate Director of Career Services
and Advancement for Accounting Programs, Mason School of Business,
effective February 25, 2011

B.A. Washington & Lee University, 1963

College of William and Mary, Mason School of Business
Director of Corporate and Alumni Relations, 2008-2011
Associate Director, Individual and Corporate Gifts, 2006-2008

Rideout & Associates
Principal, 1998-2006

SEDOA Systems, Inc.
Senior Vice President, 2002-2006

ANDREW TABER, Regional Director of Major Gifts, University
Development, effective February 25, 2011

B.S., Rensselaer Polytechnic Institute, 2006

Lenox Advisors, Inc.
Relationship Manager, 2009-2011

The Russo Financial Group, Northwestern Mutual Financial Network
Financial Representative, 2008-2009

Merrill Lynch Investment Managers
Senior Specialist, Server Engineer, 2002-2006

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

DANA MICHELLE TORIELLO, Assistant Director, Direct Marketing-
Special Projects, University Development, effective March 25, 2011

B.B.A., Radford University, 2003

Occasionally Made
Sales & Marketing Account Manager, 2010

Virginia Linen Service, Inc.
Textile Rental B2B Sales Consultant, 2008-2010

National Restaurant Association
Marketing Consultant, 2009-2010
Assistant Marketing Manager, 2004-2008

VIZEL L.TOWNSEND, Director, Business Services, Facilities
Management, effective March 16, 2011

B.S., Hampton University, 1981
M.B.A., College of William and Mary, 1993

Norfolk Public Schools
Senior Director, Accounting, 1998-2010

Tidewater Community College
Accounting Manager, Receivables, 1993-1998

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

ROBERT WAGGONER, Regional Director of Major Gifts, University
Development, effective March 10, 2011

B.A., University of Colorado, 2002

Union First Market Bank
Branch Manager-Assistant Vice President, 2008-2011

RBC Bank
Branch Manager, 2003-2008

Archon Advertising Group
Team Leader, 2003

BRIAN WALL, Assistant Dean for Admissions, Marshall-Wythe School
of Law, effective May 25, 2011

B.A. (2006); M.A. (2008), Brigham Young University
J.D. (Candidate), College of William and Mary, Marshall-Wythe School
of Law

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for promotion in rank by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the promotions of the following members of the Faculty of the College, effective with the beginning of the 2011-2012 academic year:

Associate Professor to Professor

ELIZABETH L. BARNES, Department of English and American Studies

G. SCOTT GIBSON, Mason School of Business

JOHN D. GRIFFIN, Department of Biology

HECTOR H. GUERRERO, Mason School of Business

ROBERT J. HINKLE, Department of Chemistry

C. DENISE JOHNSON, School of Education

SIMON P. JOYCE, Department of English

LEE A. KIRKPATRICK, Department of Psychology

LISA M. LANDINO, Department of Chemistry

ROSA A. LUKASZEW, Department of Applied Science and Physics

JACK B. MARTIN, Department of English and Linguistics

TODD A. MOORADIAN, Mason School of Business

SOPHIA SERGHI, Department of Music

MEGAN TSCHANNEN-MORAN, School of Education

PATRICIA M. WESP, Department of Theatre, Speech and Dance

COLLEGE OF WILLIAM AND MARY
DESIGNATED PROFESSORSHIPS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for designated professorships.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the designated professorships for the following members of the Faculty of the College, effective with the 2011-2012 academic year:

MARYSE FAUVEL, Margaret L. Hamilton Professor of Modern Languages and Literatures, for a three-year term.

JENNIFER M. MELLOR, Margaret L. Hamilton Professor of Economics, for a three-year term.

COLLEGE OF WILLIAM AND MARY
DISTINGUISHED PROFESSORSHIPS
FOR ASSOCIATE PROFESSORS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for distinguished professorships for tenured associate professors which recognizes outstanding mid-career faculty members.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the distinguished professorships for the following members of the Faculty of the College, effective with the 2011-2012 academic year:

KVETA E. BENES, Weingartner Professor, Associate Professor of History for a two-year term.

MARY C. FABRIZIO, Moses D. Nunnally Term Distinguished Associate Professor of Marine Science for a three-year term.

VASSILIKI PANOUSI, Robert and Sara Boyd Term Distinguished Associate Professor of Classical Studies for a three-year term.

DIANE C. SHAKES, Class of 1964 Term Distinguished Associate Professor of Biology for a three-year term.

JEREMY D. STODDARD, Sallie Gertrude Smoot Spears Term Distinguished Associate Professor of Education for a three-year term.

HAINING WANG, William and Martha Stephens Term Distinguished Associate Professor of Computer Science for a three-year term.

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO UNIVERSITY PROFESSORSHIPS
FOR TEACHING EXCELLENCE

The following members of the Instructional Faculty of the College of William and Mary have been recommended for excellence in teaching, and to encourage them to be leaders in faculty development.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves three-year appointments as University Professors for Teaching Excellence for the following members of the Faculty of the College, effective with the 2011-2012 academic year.

SUSAN S. GROVER, University Professor for Teaching Excellence of Law, for a three-year term.

ELIZABETH J. HARBRON, University Professor for Teaching Excellence of Chemistry, for a three-year term.

ROBERT T. VINSON, University Professor for Teaching Excellence of History and Africana Studies, for a three-year term.

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COLLEGE OF WILLIAM AND MARY
FACULTY LEAVE OF ABSENCE

The following faculty member has requested a leave of absence without pay or partial pay during the 2011-2012 academic year for the reason given.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary hereby approves this leave of absence:

JACK B. MARTIN, Associate Professor of English, to accept a distinguished professorship in the Anthropology Department at the University of Florida.

COLLEGE OF WILLIAM AND MARY
AMENDMENTS TO THE BYLAWS
OF THE FACULTY ASSEMBLY

At its June 24, 1988 meeting, the Board of Visitors adopted Resolution R-10 which established the Faculty Assembly and approved its Constitution and Bylaws. Amendments to the Assembly's Constitution and its Bylaws were approved by the Board of Visitors at its June 23, 1989, February 4, 1994, February 4, 2000 and April 21, 2005, meetings with the adoption of Resolution 18, Resolution 6, Resolution 11, and Resolution 18, respectively.

Amendments to the Faculty Assembly Constitution and Bylaws require review and approval at many levels, including a two-thirds vote of the Assembly membership, approval by votes in at least five of the seven faculty constituencies of the Assembly (Humanities, Social Sciences, Natural Sciences, Business, Education, Law and Marine Science), and approval by the Board of Visitors. On November 16, 2010, the Faculty Assembly voted to approve the attached changes and additions to the Bylaws; there were no amendments to the Constitution. Deletions are shown in strikethrough. Changes and additions are indicated in the margin.

The proposed amendments to the Bylaws reflect changes in the technology of distributing notices (electronic versus paper), allow for the replacement of a President-elect and other officers if one is not able to take office or complete a term, allow for the more effective appointment of an alternate member when a member cannot attend a meeting, add undergraduate enrollment policy to the responsibilities of the Committee on Planning and Resources, and clarify representation on the Committee on Planning and Resources.

BE IT RESOLVED, That upon the recommendation of the President, the Board of Visitors approves the revisions to the Faculty Assembly Bylaws, as described on the following pages.

COLLEGE OF WILLIAM AND MARY

AMENDMENTS TO THE BYLAWS
OF THE FACULTY ASSEMBLY

ARTICLE I

Elections of Representatives and Alternates

Regular elections for Assembly representatives and alternates shall be held by March 1 of each year, with elected members assuming their duties at the first regular meeting of the ensuing academic year. However, newly elected members shall attend the Annual Meeting (See Article II, Section 2)

ARTICLE II

Election of Officers and Committees, and Duties of Officers

Section 1. The Officers of the Assembly shall be the President of the Assembly (hereafter, "the President"); the Vice-President and President-Elect (hereafter, "the Vice-President"), who shall succeed to the Office of President the July following his or her assumption of the Vice-Presidential duties; and the Secretary. Each of the officers shall represent a different constituency.

Section 2. Each spring, after the election of the new members of the Assembly and prior to Commencement, the incumbent officers shall convene the following year's Assembly for the Annual Meeting. The purpose of the Annual Meeting shall be to elect the Executive Committee, the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources (See Article IV and Article V, Section 5). Elections shall proceed in the

following sequence: President (if necessary), Vice- President, Secretary, the remaining members of the Executive Committee, the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources. The incumbent Officers shall officiate at this meeting and shall distribute notices of the meeting and minutes as for regular meetings. Only the members of the following year's Assembly are eligible to vote in this meeting.

Section 3. In the event that more than two candidates are nominated for a position and none receives a majority of the votes cast on the first ballot, balloting continues with the name of the candidate receiving the fewest votes being dropped from the ballot, after each vote. In the event that there is no one candidate with the fewest votes, balloting continues with all names included until such time as a candidate receives a majority of votes cast (in which case he or she is declared elected) or until a candidate receives the fewest votes (in which case his or her name is dropped from the ballot and the balloting continues).

Section 4. Officers shall serve one-year terms and shall assume their duties on July 1.

Section 5. Officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Assembly.

Section 6. The President shall preside over meetings of the Assembly and shall appoint a Parliamentarian. The Parliamentarian shall attend all Assembly meetings and advise the Chair on parliamentary procedure. The President shall serve on all long-range planning or long-range advisory committees of the university.

Section 7. The Vice-President shall perform the duties of the President during his or her absence and shall serve on all long-range planning or long-range advisory committees of the university.

Section 8. The Secretary shall: maintain the membership roster; prepare and distribute to each member of the faculty the agenda for regular meetings at least tenseven calendar days prior to the meetings; prepare and distribute the minutes of meetings of the Assembly, except for those of executive sessions, to members of the Assembly, to the President of the university, to the Provost and other concerned parties, and to the university Archivist; and shall have published in an appropriate publication a report to the faculty of the business conducted in each meeting.

Comment [w1]: Due to technical changes, it is unnecessary to have such a long lag.

Section 9. When either the elected President, Vice-President, or the Secretary is unable to take office, or is unable to complete a term of office, a replacement shall be elected, by the means described in Article II, Section 3, to complete the term.

Comment [w2]: This covers what happened last summer.

Section 10. The faculty representative to the Board of Visitors shall not serve as an Officer of the Assembly nor as a member on the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources.

ARTICLE III

Meetings

Section 1. The regular meetings of the Assembly shall be held at least once per semester, and not more often than once per month. Regular meeting dates shall be published in advance in an appropriate university publication.

Section 2. Items may be placed on agendas for regular meetings by the President, by the Executive Committee, by any committee of the Assembly, or by any two members of the Assembly. Items to be placed

on the agenda shall be submitted to the Secretary at least ~~fifteen~~^{ten} days prior to the next regular meeting.

Comment [w3]: Again, technology makes shorter notification possible.

Section 3. Special meetings of the Assembly may be called by the President of the Assembly or by the Executive Committee and may be called upon the written request of ten members of the Assembly. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least ten days notice shall be given.

Section 4. A majority of all voting members of the Assembly shall constitute a quorum.

Section 5. Meetings of the Assembly are open to attendance by all members of the university community. However, the Assembly may move into executive session by a majority vote of the Assembly members present.

Section 6. The Assembly may invite persons who are not members of the Assembly to speak. Non-members may also be granted the privilege of the floor by the presiding officer.

Section 7. Voting on motions shall normally be viva voce or by show of hands, but five members may require a roll call vote upon any motion.

There shall be no proxy votes. ~~Individual constituencies shall elect one or more~~^{A faculty member who will be absent from a meeting may appoint as an alternate member for that meeting any person from his or her constituency who recently has served on the Assembly.} ~~alternate members. An assembly member who is unable to attend a general meeting of the Assembly shall arrange to have an alternate member attend in his or her place.~~ Such alternate members shall have the same debating and voting privileges as the regular members they replace.

Comment [w4]: Few constituencies actually elect alternate members. This is a better procedure.

ARTICLE IV

Executive Committee

Section 1. The Executive Committee shall consist of eleven members, two each from the Areas of Arts & Sciences, one from each School, and the faculty representative to the Board of Visitors. It shall be chaired by the President of the Assembly. The Officers of the Assembly shall be members of the Executive Committee. Members shall serve one year terms and shall assume their duties on July 1.

Section 2. Except for the faculty representative to the Board of Visitors, the Executive Committee shall be nominated and elected by means of the procedures in Article II, Section 3.

Section 3. The Executive Committee shall administer the affairs of the Assembly between its meetings, fix the hour and place of meetings, make recommendations to the Assembly, and shall perform such other duties as are specified in these bylaws. The Committee shall be subject to the orders of the Assembly, and none of its acts shall conflict with action taken by the Assembly.

Section 4. The Executive Committee shall be the Faculty Liaison Committee to the Board of Visitors, to the President, and to the Provost and shall provide representation on such other policy committees of the university as the Assembly shall approve.

Section 5. The Executive Committee shall monitor all Assembly committees to assess their continuing usefulness; at least once every four years, review the jurisdiction, composition, and activities of University-wide committees to assess whether the committees, individually and collectively, meet the needs of the university; and present recommendations to the Assembly for modifying the University-wide

committee structure. In addition, the Executive Committee shall recommend to the Assembly the members of its standing and special committees, and faculty members of campus-wide committees, except as provided in Article VII, Section 3.

Section 6. During the summer recess, the Executive Committee may act on behalf of the Assembly and shall report all such actions to the Assembly at its next meeting. During the summer recess the Executive Committee shall normally follow the operating procedures set forth in the bylaws and Assembly rules as to establishing Assembly Committees and nominating representatives.

ARTICLE V

Governing Assembly Committees

Section 1. Committees, standing or special, may be established as the Assembly deems necessary. The purpose and charges for new Assembly Committees shall be determined by the Assembly upon recommendation from the Executive Committee.

Section 2. Committee members may be drawn from the faculty, faculty emeriti, administration, professional staff, alumni, and student bodies of schools and such other constituencies as may be required or appropriate.

Section 3. Each committee shall formulate its own operating procedures, which shall include: the election of a chair from among the faculty members of the committee; provision for liaison with all appropriate councils and committees; and provision for sub-committees of the committee, if appropriate. Rules and operating procedures shall be filed with the Assembly secretary for distribution to new members of the Assembly along with the Constitution and Bylaws.

Section 4. The chair of each Assembly committee shall: hold open hearings on issues when appropriate; file minutes of all committee meetings and hearings, and annual reports with the Assembly Secretary; submit to the Assembly Secretary committee recommendations to be placed on the Assembly's agenda; and arrange for the distribution of a copy of committee reports to each representative in advance of the Assembly meeting at which action on its recommendations is to take place.

Section 5. The standing governing committees of the Assembly shall include:

a. The Committee on Academic Affairs. The Committee on Academic Affairs shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual Meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1. The Committee on Academic Affairs shall report to the Assembly on matters concerning educational policy, admissions policy, and student affairs, including athletic policy, within the University. It shall receive reports from the Admissions Policy Committee and the Library Policy Committee. The Committee will maintain liaison with FUPC and other long-range planning committees.

b. The Committee on Faculty Affairs. The Committee on Faculty Affairs shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Faculty Affairs shall report to the Assembly on personnel matters, broadly conceived, including personnel policies, recruitment policies, faculty research and development programs, and the policy aspects of faculty compensation and benefits. It shall receive reports from the Faculty Research Committee.

c. The Committee on Planning and Resources. The Committee on Planning and Resources shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual Meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Planning and Resources shall report to the Assembly on matters concerning the development and allocation of resources, broadly conceived, including budgeting, [undergraduate enrollment policies](#), fund-raising and development, the development or renovation of the physical plant of the College, and financial aspects of faculty compensation and benefits. The Committee will maintain liaison with the Faculty Compensation Board [and](#), the Development Office, [The members of the Committee on Planning and Resources serve as the faculty members on and](#) FUPC [and its successors](#), and [on](#) other long-range planning [committees](#).

Comment [w5]: This makes explicit that COPAR has responsibility for monitoring and advising on policies relating to the size of undergraduate enrollment.

Comment [w6]: This reflects current practice.

Section 6. Membership of the standing governing committees. The three standing governing committees shall draw their members from the Executive Committee and from the rest of the Assembly membership.

a. As officers of the Executive Committee, the President, Vice President and Secretary of the Assembly are ineligible to serve as chair of the standing governing committees, ~~and each must serve on a different standing governing committee.~~ [The President and Vice President also serve on the Committee on Planning and Resources.](#)

Comment [w7]: The existing policy doesn't work because the Pres. and VP have to serve on FUPC and thus must be on COPAR.

b. Each member of the Assembly shall serve either on two of the standing governing committees, or on the Executive Committee and one of the standing governing committees.

ARTICLE VI

Other Committees Reporting to the Assembly

Section 1. Standing committees of the Assembly, which are established by the Assembly and whose members are appointed by the Assembly, shall include:

a. The Admissions Policy Committee - helps to develop undergraduate admissions policy. The Committee advises the Admissions Office and acts as a review committee in special cases. The Committee submits to the Assembly an annual report that includes freshman profile developed by the Admissions Office.

b. Faculty Compensation Board - works with the Committee on Planning and Resources to improve compensation for all faculty of the College. It informs itself of evolving statutes and regulations that deal with matters of faculty compensation and discusses with the administration ways to present faculty concerns to state agencies including the General Assembly, Governor's Office, State Council for Higher Education, and the Department of Planning and Budget. The Board reports annually to the Assembly.

c. Faculty Liaison to the Board of Visitors - meets with the Academic Affairs Committee of the Board of Visitors or with the full Board, at its request, to discuss matters of interest to the Faculties. This Committee is composed of the Executive Committee of the Assembly and reports regularly to the Assembly.

d. Faculty Research Committee - fosters and promotes research activity at the College. It administers a program of subsidized faculty research, establishes procedures governing the program, solicits applications, reviews them, and selects grant recipients for recommendation to the Provost. The Committee reports annually to the Assembly.

e. The Library Policy Advisory Committee - in consultation with the Librarian advises the Assembly, the President, and Provost on policy consistent with standards of accrediting agencies. It reports in writing at least once a year to the Assembly.

ARTICLE VII

University-wide Advisory Committees

Section 1. University-wide committees may be established as the Provost or other appropriate person deems necessary upon consultation with the Executive Committee. A University-wide committee is a committee which affects more than one faculty or school or significantly affects the University's resource allocation or education mission. Purposes and charges for such University-wide committees shall be determined by the Provost or other appropriate persons upon consultation with the Executive Committee.

Section 2. On the advice of the Executive Committee, the Assembly shall recommend to the appropriate appointing authority, in a timely manner, the individuals who represent the faculty on search committees for University-wide administrative positions including President, Provost, Vice Presidents, and University Librarian, and on all university-wide standing and ad hoc committees other than long-range planning and long-range advisory committees. Terms of office shall be recommended by the Assembly. Except as specified in Article VII, section 3 of these Bylaws, each constituency has the right of

representation on every university-wide committee. Each constituency may recommend faculty, administrators, or professional staff to represent it on University-wide committees if appropriate.

Section 3. Long-range planning or long-range advisory committees of the university shall include the President, Vice-President and most recent past President of the Assembly. On the advice of the Executive Committee, other faculty members of any such committees shall be approved by the Assembly. (See Article IV, Section 4 of these Bylaws.)

ARTICLE VIII

Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Assembly in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Assembly may adopt.

ARTICLE IX

Amendment of Bylaws

These bylaws may be amended by a two-thirds vote of the full Assembly membership and approval by the Board of Visitors.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF GEORGE W. GILCHRIST
DEPARTMENT OF BIOLOGY

George W. Gilchrist joined the faculty of the College of William and Mary in 2002 as an Assistant Professor of Biology. He was promoted to Associate Professor 2006. His many accomplishments at the College were recognized in 2008 when he was appointed as the Marjorie S. Curtis Term Distinguished Associate Professor of Biology. Professor Gilchrist received his B.S. from Arizona State University with a major in Zoology, a M.S. from Brown University in Ecology and Evolution, and his Ph.D. in Zoology from the University of Washington in 1993. Prior to joining the faculty at William and Mary, he served as an Assistant Professor at Clarkson University from 1998 to 2002.

Professor Gilchrist served ably as the Director of Graduate Studies for the Department of Biology from 2006 to 2008. He has served on a number Arts & Sciences Committees, including the Darwin Day Planning Committee, the College Writing Committee, the Committee on Graduate Studies, and the Protection of Human Subjects Committee. Professor Gilchrist has also been an effective member of numerous important committees within the Department of Biology.

Professor Gilchrist's research interests and publications have focused on fundamental questions on the mechanisms, rates, and genetic basis of adaptation in changing environments, using field and laboratory populations of *Drosophila* (fruit flies). With more than 33 papers published or submitted, and with more than 59 invited talks or presentations at professional meetings, Professor Gilchrist has had a highly significant impact on his research field. Notably, two of his publications were in the journal *Science*, an accomplishment that only a very small percentage of scientists achieve in their career. His research has been supported by over \$420,000 in extramural funding from the National Science Foundation and other agencies. In addition to his great impact as a researcher in his field, Professor Gilchrist has held many professional service roles, including as a reviewer and editor.

Professor Gilchrist has been very effective in blending his research with undergraduate and graduate student mentoring and teaching. In his classroom teaching, Professor Gilchrist is known for his expertise, rigor and passion for biology. He has taught Evolutionary Genetics, Biostatistics, Principles of Biology: Organisms, Ecology, and Evolution, and was the coordinator of our Introduction to Graduate Studies course for two years. In addition, he has taught other small seminar courses and was co-chair of the Cohen Lecture Series on Evolution. Professor Gilchrist has been an exceptionally committed advisor and mentor for our graduate students, and he is still in contact with many of them.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of George W. Gilchrist; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his eight years of devoted service to the university, a change in status from Associate Professor of Biology to Associate Professor of Biology, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor George W. Gilchrist with best wishes for continuing and creative work in the years ahead as he serves as a Program Director for the National Science Foundation.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF EVELYN G. HALL
DEPARTMENT OF KINESIOLOGY AND HEALTH SCIENCES

Evelyn G. Hall joined the Faculty of Arts & Sciences at the College of William and Mary in 1999 as Assistant Professor of Kinesiology. In 2000 she was promoted to Associate Professor. Having earned an academic scholarship to William and Mary, Professor Hall graduated with a B.S. in 1970. While a student at William and Mary, Professor Hall received academic achievement awards in Biology, Chemistry, Physics and Government. Professor Hall received her M.S. in 1974 in Physical Education from James Madison University and her Ph.D. with a specialization in Sport Psychology in 1977 from the University of Virginia.

Prior to joining the faculty at William and Mary, Professor Hall served as Associate Professor at Louisiana State University where she was jointly appointed in the departments of Health, Physical Education, Recreation & Dance and the department of Psychology. While at LSU, she also coached Men's Lacrosse. Subsequent to her appointment at LSU, she went on to serve as Associate Professor at Temple University and then as Associate Professor of Exercise and Sport Science at the University of Utah where she also served as Associate Dean of the College of Health.

Professor Hall is well known for her work in sport psychology. She has published over 20 peer reviewed articles, numerous abstracts, and has made many peer reviewed and invited presentations at professional meetings. Professor Hall has served as Associate Editor of several journals in her field as well as President of the Sport Psychology Academy. Her area of specialty is gender differences in sport performance and psychological performance enhancement techniques that focus on mental imagery. During her career at William and Mary, Professor Hall taught Sport and Gender and Sport Psychology. She is highly regarded as an advocate for fairness and equality, as well as a mentor to her students.

Professor Hall remains active in professional organizations and continues to work as a consultant to professional and amateur elite athletes and teams.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Evelyn G. Hall; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her twelve years of devoted service, a change in status from Associate Professor of Kinesiology & Health Sciences to Associate Professor of Kinesiology & Health Sciences, Emerita.

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BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Evelyn G. Hall with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF CLYDE A. HAULMAN
DEPARTMENT OF ECONOMICS

Clyde A. Haulman joined the faculty of the College of William and Mary as an Assistant Professor of Economics in 1969. Professor Haulman received his B.A. (1965), M.S. (1967), and Ph.D. (1969) from Florida State University. During his career at the College, Professor Haulman has served as Dean of Undergraduate Studies, Acting Chair of the Department of Music, Assistant to the President, Director of the Marshall-Wythe Institute for Social Research, and Chair of the Department of Economics. Those versed in the academic history of the College will recognize from this list and the multitude of committees he has chaired the fact he was present at the creation of much that we highly value. The Reves Center, the American Studies Program, the Sharpe Community Partnership Program, the general education reform of the early 1990s – all these and more bear his graceful imprint. Recipient of the College's prestigious Thomas Jefferson Award in 2002, Professor Haulman has also received the President's Award for Service to the Community.

As the last award suggests, the impact of his energy and ability has not stopped at the campus walls. As a member of the Williamsburg-James City County School Board, Williamsburg City Council, and now as Mayor of the City of Williamsburg, Professor Haulman has served this community with distinction and is a community leader who has earned the abiding respect of his neighbors.

As a scholar, Professor Haulman has published his research in a wide range of professional journals. His book, *Virginia and The Panic of 1819*, was published in 2008, and he has been honored as a Fulbright Senior Lecturer to the People's Republic of China, as a Distinguished Fulbright Scholar at the Hong Kong – America Center, the Chinese University of Hong Kong, as Scholar in Residence at the Virginia Center for the Humanities, and at the Commonwealth Center for the Study of American Culture. In 2004 he was elected a member of Alpha Chapter of Phi Beta Kappa.

Generations of William and Mary students have benefited from Professor Haulman's excellence in the classroom. The excitement and creativity he brought to teaching introductory economics and his senior seminars made them among the College's most popular courses. His former students populate the ranks of academia, business, and the public sector, a testament to a lifetime of teaching.

Professor Haulman is a person who modestly and deftly prepares the documents, builds the consensus, and sees that fundamental change and reform occur. His fingerprints are all over the College and the community. He has been a catalyst for change, our voice of conscience, our best friend and mentor at every turn. His colleagues spare little praise when they describe his impact on this university and this community, but also always note the greater value they place on his friendship, his even-handed and calm judgment, and his willingness to listen.

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BE IT RESOLVED, That the Board of Visitors acknowledge the retirement of Clyde A. Haulman; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his forty-two years of devoted service, a change in status from Professor of Economics to Professor of Economics, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Clyde A. Haulman with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF DAVID L. HOLMES, JR.
DEPARTMENT OF RELIGIOUS STUDIES

The son of a legendary Midwestern coach who regularly produced national champions out of a nineteenth-century gymnasium, David L. Holmes, Jr. has always wanted William and Mary graduates to compete with the best in the nation. In forty-six years at the College, he has achieved a distinguished record. He has viewed teaching as a calling, and he has given his enduring support to America's second oldest college.

David Holmes received a B.A. in English from Michigan State University, an M.A. in English from Columbia University, and a M.A. and Ph.D. in Religion from Princeton University. He also studied for two-and-a-half years at Duke University Divinity School. During service in the United States Army, he rose from draftee to lieutenant. Joining William and Mary's English Department in 1965, he transferred in 1968 to the newly-established Department of Religion. He has also taught at Carnegie-Mellon University and at the University of Virginia.

A significant feature of his years at William and Mary has been his impressive record as a teacher and mentor. Every semester Professor Holmes has spent extraordinary time both in and out of the classroom advising students, counseling them on academic and vocational matters, writing recommendations that have opened doors, and keeping in touch with alumni.

Professor Holmes's students have sensed his deep interest in them. His skills as a teacher are acknowledged by his receipt of the Society of the Alumni Teaching Award twice, the Graves Award for Sustained Excellence in Teaching, the Outstanding Faculty Award of the Commonwealth of Virginia, the Outstanding Freshman/Sophomore Advisor Award, the Alumni Service Award, and – most recently – the College's highest honor, the Thomas Jefferson Award. Two liberal-arts colleges have awarded him honorary degrees.

But Professor Holmes' service to the College extends far beyond the classroom. He has served on a wide variety of departmental and College-wide committees. He has initiated and guided several student clubs, including the Bishop Madison Society. He has given generously of his time to the Admissions and Alumni offices. In his anonymous role as "the Wizard" on the College's Virtual Visits, he advised undecided students about whether to choose William and Mary or another option. During those years, he gained a following among high school seniors for his humor and for his remarkable knowledge of other colleges.

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Professor Holmes has done all of this while engaging actively in scholarship. He has held offices and editorships in professional societies. When he has delivered papers at sessions of the American Society of Church History, attendance has picked up. He has published over fifty scholarly articles and chapters in books. Of the six books he has written or edited, his highly regarded A Brief History of the Episcopal Church has educated thousands in seminaries and churches across the country. His The Faiths of the Founding Fathers, published by Oxford University Press, became an academic best-seller. He has just completed a sequel entitled Religious, But Not Too Religious. It focuses on the faiths of the post-World War II American Presidents.

In short, David Holmes has been – in the words of a William and Mary alumna and staff member – “a gift to this institution.”

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of David L. Holmes, Jr.; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his forty-six years of service, a change from Walter G. Mason Professor of Religious Studies to Walter G. Mason Professor of Religious Studies, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor David L. Holmes, Jr. with best wishes for continuing and creative work in the years ahead.

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COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARLENE K. JACK
DEPARTMENT OF ART AND ART HISTORY

Professor Marlene K. Jack joined the faculty of the College of William and Mary as an Instructor in Fine Arts in 1974. She was promoted to Assistant Professor in 1977, to Associate Professor in 1981 and to Professor in 1992. She received her B.A. in Studio Art cum laude from Knox College in 1970 and her M.F.A. in Ceramics from the University of Minnesota in 1974.

Professor Jack has had a long and distinguished career as a ceramist exploring both functional and sculpture ceramics. She is a tireless explorer of form, a first-rate technician, and an artist for whom clay has become an extension of herself. In short, she is a "ceramist's ceramist."

Over the last nearly four decades she has participated in over 100 exhibitions in national and regional venues. The high quality and originality of her work have earned her many awards, including the coveted Virginia Museum Professional Fellowship (Virginia Museum of Fine Arts, 1982) and what must be a record twelve summer research grants from the College. Examples of her work were included in two recent books on contemporary ceramics. In December 2005, her work appeared on the cover of *Ceramics Monthly*, which is widely regarded as the most prestigious ceramics publication in the nation.

Professor Jack has been the sole head of Ceramics since 1974, and was in fact, the first tenure-eligible faculty member in that role at the College. Over the years, Professor Jack has built a first rate ceramics concentration from the ground up. Her complete involvement with teaching and advising of both studio art majors and non-majors has made her a sought after teacher and mentor.

On a national level, Professor Jack has been heavily involved with the National Council on Education in the Ceramic Arts (NCECA). In 1989, Professor Jack was awarded NCECA's highest award - "Fellow of the Council, Lifetime Award" in recognition of her outstanding contribution to the Council and her notable commitment to education in the ceramic arts.

Professor Jack served as Department Chair from 1985 to 1987 and from 1993 to 1994. She has served on a multitude of committees including: Nominations and Elections Committee; Retention, Promotion, Tenure Committee; Assessment Steering Committee; Search Committee, Dean, Faculty of Arts & Sciences; Faculty Research Committee; Educational Policy Committee; Affirmative Action Committee; and Nominations Committee. From this list of key committees at large, it is clear that Professor Jack has had a direct hand in shaping not only her own department but the College as well.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Marlene K. Jack; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her thirty-seven years of devoted service, a change in status from Professor of Art and Art History to Professor of Art and Art History, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Marlene K. Jack with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARIANN JELINEK
MASON SCHOOL OF BUSINESS

Mariann Jelinek joined the faculty of the School of Business at the College of William and Mary as Richard C. Kraemer Professor of Business in 1989. From 1999 to 2001, she served as Director of the Innovation and Organizational Change Program at the National Science Foundation, on leave from her regular duties at the College of William and Mary. Her career interests include innovation, technology, and their strategic implications; organizational learning; and administrative systems and organization design - topics on which she has written extensively and is considered a leading expert.

Professor Jelinek earned a Ph.D. in English from the University of California at Berkeley in 1973. After teaching literature and rhetoric briefly in Canada, she discovered her interests in management, organizations and strategy, and received a Doctorate in Business Administration (DBA) from Harvard University in 1977. Her first teaching position was at the Tuck School at Dartmouth College, where she was their first woman in a tenure-track position. At Dartmouth she published her initial two books and the first of what would become more than fifty scholarly articles. She subsequently taught at McGill University, the State University of New York at Albany, and the Weatherhead School of Management at Case Western Reserve University before coming to William and Mary as the Kraemer Professor.

Professor Jelinek's teaching and research have focused on organizational theory, strategy, manufacturing, and innovation. Most recently, she has been teaching courses in entrepreneurship and small business and in innovation management. The most recent of her five books is *Innovation Marathon*. Her last paper with her late husband, Professor Joseph Litterer, won the 1995 Best Paper Award in the journal *Entrepreneurship: Theory and Practice*. Professor Jelinek remains active in the Academy of Management and the Eastern Academy of Management, where she is Fellow and Past President.

Professor Jelinek credits her two years at the National Science Foundation as being transformational in her career. There she managed the Innovation and Organization Science Program, oversaw \$4 million in research expenditures, helped to improve the FastLane electronic submission, and influenced hundreds of researchers. Upon her return to William and Mary in 2001, she re-engaged in research and established a visiting association with the Technical University of Eindhoven in the Netherlands, where she continues to advise doctoral students. In the Mason School of Business she has taught undergraduate, MBA, and Executive MBA students.

Throughout her career, she has encouraged her students to look for evidence to test their thoughts as theories about the world and not to be intimidated by technical matters. After all, she began her career as a Professor of English.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Mariann Jelinek; expresses its appreciation to her for her many contributions to the College of William and Mary; and approves, with deep gratitude for her twenty-two years of devoted service, a change in status from Richard C. Kraemer Professor of Business to Richard C. Kraemer Professor of Business, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Mariann Jelinek with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF DAVID J. LUTZER
DEPARTMENT OF MATHEMATICS

David J. Lutzer, Chancellor Professor of Mathematics, received his B.S. in 1964 from Creighton University and his Ph.D. in 1970 from the University of Washington in Seattle. After holding tenured positions at several other universities, he came to William and Mary in 1987 as Dean of the Faculty of Arts & Sciences, a position that he held until June 1995. At that time he returned to the faculty as a member of the Mathematics Department where he was a popular teacher of a wide spectrum of courses, ranging from Business Calculus to upper division courses for mathematics majors. He had five undergraduate honors students during his time in the Mathematics Department and was project director of the College's NSF-funded summer undergraduate research program in mathematics for four years. In addition, Professor Lutzer worked with faculty in the School of Education on mathematics education activities and taught frequently in the College's summer programs for in-service middle school mathematics teachers.

Professor Lutzer was able to re-launch his research career after his time in the administration, publishing more than forty refereed articles and two books in the remaining sixteen years of his William and Mary career, and receiving almost half a million dollars in NSF support for national studies of undergraduate mathematics in the United States in 2000 and in 2005.

Professor Lutzer was elected President of William and Mary's Faculty Assembly in 1999. In later years he served on many College and professional society committees, and chaired the committee of his professional society that focuses on congressional relations. From 2007 to 2010, he served as Chair of the Mathematics Department.

In 1995, Professor Lutzer received the College's Jefferson Award, an annual award presented to a faculty member who has demonstrated a deep devotion and outstanding service to the College. In recognition of his excellence in teaching, research and service, Professor Lutzer was selected in 2006 to receive a Virginia Outstanding Faculty Award administered by the State Council of Higher Education for Virginia.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of David J. Lutzer; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his twenty-four years of devoted service to the university, a change in status from Chancellor Professor of Mathematics to Chancellor Professor of Mathematics, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor David J. Lutzer with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF HENRY E. MALLUE, JR.
MASON SCHOOL OF BUSINESS

Henry E. Mallue, Jr. joined the faculty of the William and Mary School of Business in 1975 as Assistant Professor of Business. Professor Mallue earned his B.S.B.A. in 1966 and his J.D. in 1969 from the University of Florida, and in 1972 he received his M.B.A. from the University of Central Florida. In 1973 he earned an Ed.D. in business education from Oklahoma State University.

Professor Mallue's research has focused on business law and has been published in numerous scholarly and academic publications. Most recently, he has written about his experiences teaching law to Executive M.B.A. students. Prior to coming to William and Mary in 1975, Professor Mallue served on the faculties of both the University of Central Florida and Oklahoma State University. He is a highly-regarded teacher whose courses include the legal environment of business at both the graduate and undergraduate levels, as well as courses in antitrust law and real estate in the resident and evening M.B.A. programs. He was the first member of the Business School faculty to offer a freshman seminar. Professor Mallue is renowned among students and faculty alike for his dry sense of humor his quick wit. A member of the Florida Bar and the bars of the United States District Court for the Middle District of Florida and the United States Court of Appeals for the Eleventh Circuit, Professor Mallue has been a highly successful political consultant for candidates and members of the Florida legislature and the United States Congress.

Professor Mallue's career has been distinguished by extraordinary administrative and faculty leadership and service. He served as associate dean, first for undergraduate studies and then for administration and external affairs, from July 1979 through June 1989. As associate dean, he established the policy of ensuring that all authorized faculty lines in the School of Business would remain filled—either by tenure-track or visiting professors—so that the College's students always had a full contingent of faculty members in place to serve them. Another hallmark of Associate Dean Mallue's administrative service was a very large expansion of the number and scope of electives available to B.B.A. students. Perhaps his most important contribution as associate dean was his effort to diversify the business school faculty. He hired the first woman and the first two African-Americans to hold full-time faculty positions in the business school.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Henry E. Mallue, Jr.; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his thirty-six years of devoted service, a change in status from Professor of Business to Professor of Business, Emeritus.

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BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Henry E. Mallue, Jr. with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF RICHARD S. PRICE
DEPARTMENT OF ANTHROPOLOGY

Richard S. Price, Duane A. and Virginia S. Dittman Professor of Anthropology, American Studies and History, earned his A.B. in 1963 and his Ph.D. in 1970 from Harvard University. Before coming to William and Mary as the Dittman Professor in 1994, he taught at Yale, Johns Hopkins, where he was founding chair of the Department of Anthropology, the University of Paris, and the University of Minnesota.

Professor Price has been awarded several prestigious grants and fellowships, including several NSF and NEH Research Grants, Rockefeller, Fulbright, and Guggenheim Fellowships, and Residential Fellowships at the Stanford Humanities Center and Netherlands Institute of Advanced Study. He is the author of numerous books, including *First Time* (1983 – winner of the Elsie Clews Parsons Prize of the American Folklore Society); *Alabi's World* (1990 – winner of the Albert J. Beveridge Award in American History, given by the American Historical Association; the Gordon K. Lewis Memorial Award for Caribbean Scholarship, given by the Caribbean Studies Association; and the J. I. Staley Prize in Anthropology, given by the School of American Research); *The Convict and the Colonel*, and *Travels with Tooy* (2008 - winner of the Victor Turner Prize in Ethnographic Writing, the Gordon K. and Sybil Lewis Memorial Award for Caribbean Scholarship, and the Clifford Geertz Prize in the Anthropology of Religion). He has written several books in collaboration with his wife, Sally Price, including *Two Evenings in Saramaka*, *Equatoria*, *Enigma Variations: A Novel*, *Maroon Arts*, and *Romare Bearden: The Caribbean Dimension*. His most recent book is *Rainforest Warriors: Human Rights on Trial*.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Richard S. Price; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his seventeen years of devoted service to the university, a change in status from Duane A. and Virginia S. Dittman Professor of Anthropology to Duane A. and Virginia S. Dittman Professor of Anthropology, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Richard S. Price with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF SALLY H. PRICE
DEPARTMENT OF ANTHROPOLOGY

Sally H. Price joined the faculty of the College of William and Mary in 1994 as the Duane A. and Virginia S. Dittman Professor of Anthropology and American Studies. Professor Price earned her A.B. in French Literature from Harvard University in 1965 and her Ph.D. in Social Anthropology from Johns Hopkins in 1982.

Professor Price has written books in the fields of gender, art criticism, museum studies, folklore, and Caribbean studies. Her book on a polygynous society in Suriname, *Co-Wives and Calabashes*, won the Alice and Edith Hamilton Prize in Women's Studies. Her critique of the concept of "primitive art," *Primitive Art in Civilized Places*, has been published in English, Dutch, French, German, Italian, Spanish, and Portuguese, and is widely used in courses. In the realm of museum studies, her *Paris Primitive: Jacques Chirac's Museum on the Quai Branly* is published in English and French. And *Caribbean Contours* (edited with Sidney W. Mintz) reflects her role as a Caribbeanist. She has also co-authored a number of books, including a novel on art forgery, with her husband, Richard Price.

Before coming to William and Mary, and in periods when she was on leave from the College, she has taught at Stanford, Princeton, the University of Minnesota, the Federal University of Bahia (Brazil), and the École des Hautes Études en Sciences Sociales in Paris. She has had multiple grants and fellowships, including the Fulbright Foundation, the National Endowment for the Humanities, NATO, the American Council of Learned Societies, and the John Simon Guggenheim Foundation. She is one of only three foreign anthropologists elected to membership in the prestigious Royal Dutch Academy of Arts and Sciences.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Sally S. Price; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her seventeen years of devoted service to the university, a change in status from Duane A. and Virginia S. Dittman Professor of Anthropology to Duane A. and Virginia S. Dittman Professor of Anthropology, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Sally H. Price with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ABDUL-KARIM RAFEQ
DEPARTMENT OF HISTORY

Professor Abdul-Karim Rafeq, a historian of the Modern Middle East, joined the Department of History in 1990 as the William and Annie Bickers Professor in Arab Middle Eastern Studies. He received his bachelor's degree from the University of Damascus in 1955, and his doctorate from the University of London's School of Oriental and African Studies in 1963.

The list of professional prizes and awards presented to Professor Rafeq makes for astounding and lengthy reading. The Syrian Studies Association named him its first honorary member in 2002; the Toyo Bunko, widely regarded as Japan's most prestigious research center, named him an Honorary Research Fellow in 2006; and the Middle Eastern Studies Association of North America named him an Honorary Fellow in 2009. There are no more than ten Honorary Fellows at any one time. An international symposium was convened in Professor Rafeq's honor at the German Orient Institute in Beirut and at the French Institute in Damascus in 2004. In 2005, William and Mary's own "Seven Society," one of several secret societies that operate (stealthily) around campus, publicly recognized Professor Rafeq for his contributions to the College community. A massive Festschrift titled "Syria and Bilad al-Sham under Ottoman Rule: Essays in Honor of Abdul-Karim Rafeq" was published by Brill in Leiden in the summer of 2010. Thirty international scholars contributed to the Festschrift. This recognition—local, national, and international—reflects more than four decades of service, teaching and scholarship. Between 1966 and the present, Professor Rafeq published approximately a dozen books. His works in English, Arabic and French cover nine pages in the Festschrift. In 2002, the American Council of Learned Societies reissued Professor Rafeq's very first book, *The Province of Damascus, 1723-1783*, as an electronic book. This testifies to the continuing significance of Professor Rafeq's work. Much of what we know about Syrian history and about the history of the Ottoman Empire's eastern Arab provinces, we know thanks to Professor Rafeq.

Professor Rafeq is a scholar's scholar. Tireless archival research, virtuoso technical skills, and the utmost rigor are his hallmarks. Professor Rafeq's arrival at William and Mary in 1990 had a transformative effect. Before that time, the Department of History had no faculty member who specialized in the history of the Middle East. Professor Rafeq's arrival signaled the College's commitment to Middle Eastern Studies, and to providing its students with the highest-quality education in global history more generally. Today, Middle Eastern Studies at William and Mary is strong and growing stronger. For those of us who arrived at William and Mary to find the field already thriving, it is salutary to remember that it has not always been so, and to recognize how much we owe to Professor Rafeq and his pioneering labors.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Abdul-Karim Rafeq; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his twenty-one years of devoted service, a change in status from William and Annie Bickers Professor in Arab Middle Eastern Studies to William and Annie Bickers Professor in Arab Middle Eastern Studies, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Abdul-Karim Rafeq with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ALEMANTE GEBRE-SELASSIE
MARSHALL-WYTHE SCHOOL OF LAW

Alemante Gebre-Selassie came to Williamsburg and the College of William and Mary by a route far more circuitous than most of his colleagues. Born and raised in Ethiopia, Professor Selassie earned an L.L.B. from Addis Ababa University (formerly Haile Selassie I University), in Addis Ababa, Ethiopia in 1969. After working for twelve years in the Ethiopian Ministry of Land Reform, Professor Selassie fled for his life in the midst of civil strife in his homeland during the 1970s and eventually found his way to Madison, Wisconsin.

At the University of Wisconsin, Professor Selassie earned his M.L.I. (1972) and J.D. (1984) degrees with honors, serving as an editor on the *Wisconsin Law Review*. After working for three years at the Milwaukee law offices of Foley and Lardner, the largest law firm in Wisconsin, he joined the Marshall-Wythe law faculty in 1987.

Professor Selassie has been a teacher of extraordinary range. He has taught courses in commercial law, contracts, debtor-creditor law, secured transactions, comparative law, law and development, remedies, and public international law. He has long been a student favorite. The Law School Class of 2003 selected Professor Selassie as their favorite professor, bestowing on him the Walter L. Williams, Jr. Teaching Award at their graduation ceremonies.

Professor Selassie's scholarship has covered quite a range of topics. His first piece of scholarship addressed a cutting-edge issue on the outer limits of permissible land use regulation. He subsequently published impressive work on commercial law and international law. Throughout his academic career, Professor Selassie has maintained a scholarly interest in developments in Ethiopia, his nation of birth. His work on democracy and constitutionalism in Ethiopia, and in Africa as a whole, is uniquely nuanced, perceptive, and thought-provoking.

Professor Selassie's interest in his mother country has been more than academic. He is a very active member of the Ethiopian ex-patriot community in the United States, and led delegations of leading parties pushing for democratic reform to high-profile discussions in Congress and elsewhere in the mid-1990s.

Professor Selassie's colleagues will remember him for many things. Perhaps first and foremost, he has always been a calm, measured voice for reason and compromise. On more than one occasion, his natural skills as a mediator helped the faculty resolve difficult questions. He has always been exceedingly kind and solicitous of the feelings of others. Finally, Professor Selassie has been a man of unquestioned integrity, a man who unfailingly acted in accordance with the dictates of his conscience.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Alemante Gebre-Selassie; expresses its appreciation to him for the many contributions he has made to the School of Law and the College of William and Mary; and approves, with deep gratitude for his twenty-four years of devoted service, a change in status from Associate Professor of Law to Professor of Law, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy delivered to Professor Alemante Gebre-Selassie with best wishes for continuing and creative work in the years ahead.

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COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARY M. VOIGT
DEPARTMENT OF ANTHROPOLOGY

Mary M. Voigt began her career as an archaeologist while a graduate student at the University of Pennsylvania. In 1968 she directed the excavation of Hajji Firuz Tepe in Northwest Iran, which became the basis of her dissertation and first book entitled *Hasanlu I: Hajji Firuz Tepe, Iran: The Neolithic Settlement* (1983). Her research on the prehistory of Iran was interrupted by the Iranian revolution, and in 1981 she began fieldwork in Turkey, working on archaeological salvage projects on the Euphrates River.

In 1988, Professor Voigt assumed the direction of archaeological excavations at Gordion, the administrative center of the Phrygian Kings, including the semi-mythical King Midas. Her publications on Gordion range in time from the period when the Phrygian state was formed (circa 900 BCE) to the arrival of Galatian settlers at Gordion, a Celtic group whose presence marked the expansion of that people into the Near East during Hellenistic times. Research at Gordion is sponsored by the University of Pennsylvania Museum of Anthropology and Archaeology where Professor Voigt served as editor of *Expedition Magazine* from 1986 to 1990. Her long collaborative relationship with the museum and its director Robert Dyson resulted in numerous publications, including a chapter on Iran in *Chronologies in Old World Archaeology* (1992), co-authored with Dyson. This chapter has been translated into Persian and published as a book in Iran, as has her monograph on Hajji Firuz.

Joining the Faculty at the College of William and Mary in 1990 as Professor of Anthropology, Professor Voigt served as Department Chair from 1996 to 2002, and Director of Graduate Studies from 2002 to 2008. Professor Voigt offered courses in the archaeology of complex societies and cities, the ancient Near East, and the Celts in Europe. She was named Chancellor Professor of Anthropology in 2000.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Mary M. Voigt; expresses its appreciation to her for her many contributions to the College of William and Mary; and approves, with deep gratitude for her twenty-one years of devoted service, a change in status from Chancellor Professor of Anthropology to Chancellor Professor of Anthropology, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Mary M. Voigt with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ALAN WALLACH
DEPARTMENT OF ART AND ART HISTORY

Professor Alan Wallach joined the faculty of the College of William and Mary as the Ralph H. Wark Professor of Art and Art History with a joint appointment in American Studies in 1989. Professor Wallach received his B.A. (1963), his M.A. (1965), and his Ph.D. (1973) from Columbia University. He was promoted to full professor of Art and Art History in 1997.

Professor Wallach is widely considered a leading scholar in the field of American art history and a pioneer in the field of American Studies. A specialist in the art of Thomas Cole and the Hudson River School, he is co-editor and principal author of *Thomas Cole: Landscape into History* (Yale University Press, 1994) and the author of *Exhibiting Contradiction: Essays on the Art Museum in the United States* (University of Massachusetts Press, 1998). He has written over one hundred essays and articles on American art museums and on American art of the nineteenth and twentieth centuries. Professor Wallach is a frequent speaker, commentator, and chair of scholarly panels nationally and internationally.

During the fall of 2008 he was the Robert Sterling Clark Distinguished Visiting Professor in the Williams College Graduate Program in the History of Art. In the fall of 2010 he was the Terra Visiting Professor of American Art at the John F. Kennedy Institut für Nordamerikastudien and Kunsthistorisches Institut, Freie Universität, Berlin.

In 2007, Professor Wallach was the recipient of the College Art Association's Distinguished Teaching of Art History Award. This is the highest award for teaching given by the definitive U.S. organization for artists and art historians. In the conclusion of its citation, the CAA committee noted that "Wanda Corn (co-recipient) and Alan Wallach revolutionized the teaching of American art and museum studies as they have opened these fields to new areas of inquiry through dazzling blends of social history, anthropology, and formal visual analysis. Their contributions in the classroom and through scholarship are everything our profession values in the best of welcoming, advanced, probing, and influential pedagogy."

Professor Wallach served as chair of the Department of Art and Art History from 1997 to 2000, acting chair of the American Studies program from 1993 to 1995, and in what must clearly be a department record, chair of the department's personnel committee nine times during his twenty-two year career. Unsurprisingly, he has been an

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active supporter of the Muscarelle Museum. He was a member of the Muscarelle Museum Director Search (2004 - 2005 and 1995 - 1996), Chair of the Administrative Evaluation Committee for the Director, Faculty Representative for the Museum Task Force, and a member of both the Exhibition and Acquisitions Advisory Committees.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Alan Wallach; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his twenty-two years of devoted service, a change in status from Professor of Art and Art History to Professor of Art and Art History, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Alan Wallach with best wishes for continuing and creative work in the years ahead.

COMMITTEE ON DEVELOPMENT AND ALUMNI AFFAIRS

April 14, 2011

10:45 a.m. – 12:00 noon

Board Room - Blow Memorial Hall

R. Phillip Herget III, Chair
Timothy P. Dunn, Vice Chair
L. Clifford Schroeder, Sr., Vice Chair

- I. Opening Remarks – Mr. Herget
- II. Approval of Minutes – February 3, 2011
- III. Alumni Association Report – Executive Vice President Karen R. Cottrell
- IV. University Development Report – Vice President Sean M. Pieri
 1. Establishment of the Terry Glenn Memorial Scholarship Endowment. **Resolution 34**.
 2. Establishment of the First Lieutenant Todd W. Weaver Memorial Endowment. **Resolution 35**.
- V. Closed Session (if necessary)
- VI. Open Session - Certification of Closed Session **Resolution**

Chair should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.
- VII. Discussion
- VIII. Adjourn

COMMITTEE ON DEVELOPMENT AND ALUMNI AFFAIRS

MINUTES – FEBRUARY 3, 2011

MINUTES
Committee on Development and Alumni Affairs
February 3, 2011
Matoaka Woods Room – School of Education

Board of Visitors Attendees: R. Philip Herget III, Chair; Timothy P. Dunn, Vice Chair; L. Clifford Schroeder, Sr., Vice Chair; Charles A. Banks III; Laura L. Flippin, John W. Gerdelman, Kathy Y. Hornsby, Dennis H. Liberson, Anita O. Poston; Robert E. Scott, Michael Tang, John C. Thomas, Jeffrey B. Trammell; Rector Henry C. Wolf; Faculty Representative Alan J. Meese, Student Representatives Jonathan R. Malbon and Christina E. Scott.

William and Mary Foundation Trustees in attendance: Peter W. Atwater, Craig W. Broderick, D. Bruce Christian, Patrick S. Cousins, Patricia Demoff, Thomas C. Dexter, Jr., Lynn M. Dillon, David A. Eklund, Jean B. Estes, Sue H. Gerdelman, Nancy B. Gofus, Michael P. Hennessy, Frederick H. Henritze, Elizabeth C. Jennings, Lawrence E. Kochard, Sophie K. Lee, Wayne MacMasters, Leslie McCormack-Gathy, Devin I. Murphy, Donald G. Owens, Anne P. Sharp, Ellen R. Stofan, H. Thomas Watkins III, Donnan C. Wintermute, Amy Wright.

Alumni Association Executive Committee in attendance: Janet Atwater, Barbara Joynes, Nancy Mathews, Maria Monteverde-Jackson, Peter Nance.

Others attending: President W. Taylor Reveley III, Michael R. Halleran, Virginia M. Ambler, Andrew C. Barry, Jennifer M. Bateman, Deborah C. Bebout, Mark Begly, Molly A. Bodnar, Kiersten L. Boyce, Frances C. Bradford, Nancy J. Buchanan, M. Elaine Campbell, Courtney M. Carpenter, Michael J. Connolly, William D. Copan, Karen R. Cottrell, Annie C. Davis, John E. Donaldson, Edward C. Driscoll, Jr., Susan T. Evans, Lee J. Foster, Michael J. Fox, Joshua P. Frederick, Cynthia B. Gilliam, W. Fanchon Glover, James R. Golden, Earl T. Granger, III., S. Brooke Harrison, Karlene N. Jennings, Samuel E. Jones, John S. Kane, Sarah F. Kellam, Betty C. Kent, Deborah Love, Anne A. Marshall, Anna B. Martin, Virginia L. McLaughlin, Todd A. Mooradian, Jennifer J. Morgan, Teresa L. Munford, Patricia P. O'Neill, Sean M. Pieri, Mary W. Stebbins, Michael L. Stump, Lee G. Walsh, Christine Q. Ward, Susan R. Warner, John T. Wells, Brian W. Whitson, Sandra J. Wilms and Renell M. Wynn.

Chairman Herget called the meeting to order at 3:45 p.m., and expressed his thanks to those who coordinated this joint meeting of the three leadership boards.

Recognizing that a quorum was present, Mr. Herget moved adoption of the minutes of the meeting of December 3, 2010. Motion was seconded by Mr. Dunn and approved by voice vote of the Committee.

Mr. Herget introduced Karen Cottrell, Executive Vice President of the Alumni Association. She reported on the Alumni Association in relation to the Strategic Plan. Ms. Cottrell noted that many of their activities support the Challenge of Lifelong Relationship. She highlighted the Alumni Admission Weekend, outreach to legacy applicants, student programs for each class, the Legacy Brunch funded by the Owens Foundation and held during Family Weekend, "Dinner with 12

Committee on Development and Alumni Affairs
MINUTES
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Strangers,” “LADS” or Life After Dog Street, which teaches life skills like choosing wine or relocating to a new city, the Alumni Induction ceremony, and the Young Guard Weekend. Ms. Cottrell highlighted the work of the alumni chapters and career networking, emphasizing the need for service, connection and mentoring among our alumni. A brief discussion ensued.

Chairman Herget encouraged all Board members to participate in the alumni chapter events and thanked Karen Cottrell for her continued support.

Mr. Herget moved that the Committee on Development and Alumni Affairs convene in Closed Session in order to discuss specific recommendations related to future fundraising strategies as well as current development activities, as provided for in Section 2.2-3711.A.8, of the Code of Virginia. Motion was seconded by Mr. Schroeder and approved by voice vote. The observers were asked to leave the room and the Committee went into closed session at 4:08 p.m.

The Committee reconvened in open session at 5:07 p.m. Mr. Herget reviewed the topics discussed during closed session for the benefit of the observers, then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Scott and approved by roll call vote of the Committee members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended).

There being no further business, the Committee adjourned at 5:10 p.m.

February 3, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors Committee on Development and Alumni Affairs has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

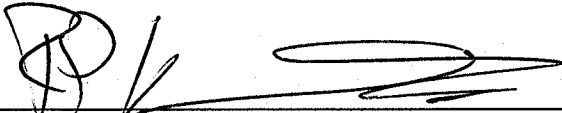
NOW, THEREFORE, BE IT RESOLVED, That the Committee on Development and Alumni Affairs, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Committee on Development and Alumni Affairs.

VOTE

AYES: 14

NAYS: 0

ABSENT DURING CLOSED SESSION:



R. Philip Herget III
Chair
Committee on Development and Alumni Affairs

COLLEGE OF WILLIAM AND MARY
ESTABLISHMENT OF THE
TERRY GLENN MEMORIAL
SCHOLARSHIP ENDOWMENT

The Eileen Glenn Charitable Lead Annuity Trust made a generous gift to the College of William and Mary to establish the Terry Glenn Memorial Scholarship Endowment, the income from which shall be used to provide for merit-based scholarships for students who are academically distinguished with a concentration in Economics.

Terry Glenn graduated from the College of William and Mary in the Class of 1963 with a degree in economics. He went on to earn a J.D. from the University of Pennsylvania. An army veteran, Mr. Glenn became president and chief executive officer of the Carnegie Capital Management Company. In 1983, he accepted a position as an executive vice president for Merrill Lynch, where he would spend the rest of his career.

Mr. Glenn held fond memories of William and Mary, speaking often of how the rigorous academics and inspiring professors helped to shape him as a person. He served as a trustee for the College of William and Mary Foundation from 1995 to 2005. In this role, he sought to maximize return on the Foundation's investments as part of the Investments Committee.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary hereby acknowledges this generous gift and establishes the Terry Glenn Memorial Scholarship Endowment, the income from which shall be used at the discretion of the Chair of the Economics Department; and

BE IT FURTHER RESOLVED, That the Board of Visitors directs the Secretary to inform Eileen Glenn of this action.

COLLEGE OF WILLIAM AND MARY
ESTABLISHMENT OF THE
FIRST LIEUTENANT TODD W. WEAVER
MEMORIAL ENDOWMENT

The family and friends of First Lieutenant Todd A. Weaver made a generous gift to the College of William and Mary to establish the First Lieutenant Todd W. Weaver Memorial Endowment, the income from which shall be used to provide support to an academic or research study abroad experience for a current student with an emphasis on government or international relations.

Lieutenant Weaver graduated Phi Beta Kappa and summa cum laude from the College of William and Mary in the Class of 2008. As a student, he served as the ROTC cadet battalion commander while majoring in government with a minor in psychology. He was remembered as “one of the very best” by Professor John McGlennon of the Government Department. Lieutenant Colonel Barbara Streater remembered him as “the best of the best.”

Lieutenant Weaver was already a veteran when he enrolled at the College. Motivated by the terrorist attack of September 11, 2001, he enlisted in the National Guard upon graduating from Bruton Parish High School. He was deployed as a combat engineer in 2004 as part of Operation Iraqi Freedom.

Lieutenant Weaver was killed in action on September 9, 2010, in Kandahar, Afghanistan as a result of wounds suffered while leading a reconnaissance team. The American flag at the College of William and Mary was flown at half-mast in honor and memory of Todd Weaver and presented to his wife at a memorial service in Williamsburg.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary hereby acknowledges this generous gift and establishes the First Lieutenant Todd W. Weaver Memorial Endowment, the income from which shall be used at the discretion of the Chancellor Professor of Physics and Applied Science; and

BE IT FURTHER RESOLVED, That the Board of Visitors expresses its appreciation to the family and friends of Lieutenant Weaver for their thoughtful and generous gift.

COMMITTEE ON ATHLETICS
April 14, 2011
12:00 – 12:40 p.m.
Board Room – Blow Memorial Hall

Timothy P. Dunn, Chair
John W. Gerdelman, Vice Chair

- I. Introductory Remarks
- II. Report by Director of Athletics Edward C. Driscoll, Jr.
 - A. Team Reports – Spring
 - B. Special Guests: Student Athlete Advisory Council (SAAC) – Service and Community
- III. Do You Know?
- IV. Special Events
 - A. Spring Game – April 16, 2011
 - B. Martin Family Stadium Dedication – April 16, 2011
 - C. Year-End Athletic Awards Reception – April 26, 2011
 - D. Celebration of Women's Athletics, Friday & Saturday, April 29 & 30, 2011
 - E. Tribe Club Pro Am – May 23, 2011
- V. Discussion
- VI. Adjourn

COMMITTEE ON NOMINATIONS

April 14, 2011

12:45 – 1:45 p.m.

Board Conference Room - Blow Memorial Hall

R. Philip Herget III, Chair

Colin G. Campbell

John W. Gerdelman

Kathy Y. Hornsby

I. Introductory Remarks - Mr. Herget

II. Closed Session

III. Open Session - Certification of Closed Session **Resolution**

Chair should review topic discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

IV. Adjourn

COMMITTEE ON STUDENT AFFAIRS

April 14, 2011

2:30 – 3:15 p.m.

Board Room - Blow Memorial Hall

John Charles Thomas, Chair

Michael Tang, Vice Chair

- I. Introductory Remarks - Mr. Thomas
- II. Report from Vice President for Student Affairs – Virginia M. Ambler
 - A. Radio Station Report
 - 1. WCWM-FM Annual Report 2010-11 - Enclosure G.
 - B. Vice President's Update
 - C. Charter Day: Student Co-Chairs Report
 - D. Learning Through Living On Campus: W&M's Residence Life Program
- III. Report from Student Liaisons
- IV. Discussion
- V. Adjourn

Board of Visitors

Enclosure G

April 14-15, 2011

Page 1 of 1

**College of William and Mary
WCWM-FM Annual Report 2010-11**

In accordance with the Board of Visitors' operating policies for WCWM-FM, the following report is submitted as an annual review of the station's operations for 2010-11.

WCWM-FM (90.9 MHz.) is a student-funded activity approved by the Publications Council of the College. The operational budget for the 2010-11 fiscal year is \$21,085 which is derived from the student activities portion of the General Fee. The amount allocated by the Publications Council covers basic operating expenses such as a contacted engineer, electricity, phone service, memberships, and computer leases. Major repairs and equipment purchases, or replacement items, are covered through a special reserve fund maintained by the Publications Council.

As a requirement of the Publications Council, each editor/station manager presents his or her annual goals and objectives to the group during the fall semester. Membership consists of undergraduate and graduate students who show an interest in working at the station. The station actively recruits new freshmen and transfer students at the annual Activities Fair during Orientation. New members can also join by contacting the station and attending their weekly station meetings.

Training and orientation sessions are very important to the success of the station. Before any DJs may broadcast on-air, they need to meet pre-established training guidelines. WCWM's leadership is primarily responsible for this training. Joe Wetherbee, our contracted engineer, also plays a role in these endeavors. At the beginning of each semester Joe works with the leadership to discuss FCC guidelines as well as general station protocol. Training and orientation sessions are very important to the success of the station, and provide consistency from show to show.

Paul Gibson is our current station manager. Elections for his replacement will take place in late March or early April. Mr. Gibson has been a consistent mentor, directing the leadership team in all facets of their duties. Paul will work alongside his replacement over the last month of the semester in order to assure the continuity that is so important to this operation.

Overall it has been a solid year for WCWM. They have taken on new initiatives, while maintaining many of their annual programs and services. The leadership of the station has been successful in meeting their goals and objectives, and student involvement continues to be high.

Mark Constantine, Assistant Vice President for Student Affairs
Publications Council Advisor

COMMITTEE ON STRATEGIC INITIATIVES

April 14, 2011

3:15 – 4:20 p.m.

Board Room – Blow Memorial Hall

Jeffrey B. Trammell, Chair
Janet M. Brashear, Vice Chair

- I. Introductory Remarks – Mr. Trammell
- II. Comments on Strategic Planning – Ms. Brashear
- III. Update on Strategic Planning Progress -- Provost Michael R. Halleran and Vice President for Strategic Initiatives James R. Golden
 - A. Overview of Proposed Strategic Framework for FY2012-2016
 - B. Report on Business Innovation Project
 - C. Diversity Program Review – Assistant to the President for Diversity and Community Initiatives W. Fanchon Glover
 - D. University Dashboard Update - Enclosure H.
- IV. Communications Update – Vice President Golden
- V. Adjourn

TOP LEVEL WILLIAM & MARY DASHBOARD

Measures+	W&M 2006-07	W&M 2007-08	W&M 2008-09	W&M 2009-10	W&M 2010-11	Target	UVA*** (2009-10)	Brown*** (2009-10)
Challenge 1 – Leading Liberal Arts University								
1. Undergraduate acceptance rate ^a	32%	34%	34%	34%	32%	34%	32%	11%
2. Undergraduate yield rate ^a	39%	37%	35%	34%	35%	34%	48%	54%
3. Undergraduate Middle 50% SAT score range ^{b1}	1240-1440	1250-1450	1250-1440	1240-1450	1260-1440	1250-1450	1230-1440	1320-1530
4. Undergraduate graduation rates ^a	91%	91%	91%	91%	Avail. 9/2011	93%	93%	95%
5. Student: faculty ratio ^{b8}	11:1	11:1	11:1	12:1	Avail. 5/2011	<13:1	16:1	9:1
6. Undergraduate small class percentage (2-19 students) ^b	47%	49%	45%	48%	Avail. 8/2011	50%	52%	70%
Challenge 2 – Diversity								
7. Undergraduates who are members of historically underrepresented groups ^{a9}	20%	20%	22%	23%	25%		26%	33%
8. Graduate/professional students who are members of historically underrepresented groups ^{a9}	13%	13%	13%	13%	14%		13%	20%
9. Average per-borrower cumulative undergraduate debt ^{c3}	Not Available	\$15,602	\$16,765	Avail. 5/2011	Avail. 5/2012	<\$20,000	\$19,016 (2008-2009)	\$19,390 (2008-2009)
Challenge 3 – Lifelong Connection								
10. Alumni giving participation rate: undergraduates with degrees ^d	24%	21.9%	22.4%	23.4%	Avail. 7/2011	30% by 2014	23% (USNews) (2008-09)	34.9% (2008-09)
Challenge 4 – Business Plan								
11. US News & World Report: Financial resources rank ^b	106	111	88	85	Avail. 8/2011	<70	64	27
12. Total sponsored program expenditures (millions) ^a	\$50	\$50	\$50	\$54	Avail. 1/2012	\$60 by 2014	\$319 (2007-08)	\$104 (2007-08)
13. Debt Service as Percent of Operating Expense ^f	4.4%	4.2%	4.6%	4.1%	Avail. 8/2011	<7%	Not available	Not available
14. Annual Total Value of Private Gifts (in millions) ^{d6}	\$49	\$35	\$51	\$43	Avail. 7/2011	50	\$239 (2008-09)	\$193 (2008-09)
Challenge 5 – Administrative Resources and Infrastructure								
15. All E&G Facilities Condition Index ^{e5}	13.6%	12.4%	11.0%	7.6%	7.8%	<10%	9.4%	
Challenge 6 – Communications								
16. US News & World Report: National universities ^b	33	32	33	31 (tie)	Avail. 8/2011		25 (tie)	15 (tie)
17. US News & World Report: Public universities ^b	6	6	6	6	Avail. 8/2011		2 (tie)	Not applicable

- +Preliminary list. A measure of the quality of faculty is under discussion.
- *Years vary by data availability as noted in W&M data
- **Denotes schools with a medical school and engineering program
- ^a From Integrated Postsecondary Education Data System of US Dept. of Education Nat'l Center for Education Statistics (data for required reports could vary among schools by one year for some measures)
- ^b From US News & World Report: rankings published in August based on data submitted in previous spring
- ^c From Common Data Set
- ^d From Council for Aid to Education/Voluntary Support of Education
- ^e Calculated by facilities management for submission to State Council of Higher Education
- ^f Internal calculation using data included in the College's annual audited financial statements
- ^g From National Association of College and University Business Officers (NACUBO)
- ¹ Calculated by adding the 25th and 75th percentiles for Critical Reading and the percentiles for Math.
- ² Figures are estimates for current year or actual for previous year
- ³ For undergraduates who earned bachelor's in previous year
- ⁴ Includes W&M and VIMS operating and non-operating expenditures; excludes independent operations, auxiliary and hospital services expenditures. Examples of operating expenditures include instruction, research, operation/maintenance of plant. FTE count includes both graduate and undergraduate students.
- ⁵ The Facilities Condition Index (FCI) is a fitness indicator for the College's facilities and infrastructure. The FCI is the ratio of known maintenance deficiencies to the current replacement value of academic facilities. Industry standards suggest that an FCI of 5% or less indicates good condition, 5% to 10% fair condition, and above 10% poor condition. "All E&G Facilities" are those facilities supported by general funds allocated by the Commonwealth. These facilities include "major" E&G facilities (classrooms, class lab facilities, Wren Building, Admissions, Blow Memorial Hall, Cohen Career Center) and "minor" E&G facilities (e.g., Jamestown Road Houses, Galt Houses, Quonset Huts, physical plant-related facilities). E&G facilities do not have a revenue generating component and exclude facilities that are self-supporting such as dormitories, athletic facilities, food service facilities.
- ⁶ Annual rate based on Council for Aid to Education/ Voluntary Support of Education. For UVA, 2-year average from US News & World Report is used
- ⁷ Also includes race reported as unknown and non-resident alien
- ⁸ Does not include faculty or students in stand-alone graduate or professional programs (i.e., Law and, prior to 2010, VIMS)
- ⁹ Includes American Indian or Alaska Native, Asian/Native Hawaiian/Other Pacific Islander, Black or African American, Hispanic or Latino, Two or more races. Does not include White, Unknown, Nonresident aliens.

EXECUTIVE COMMITTEE
April 15, 2011
8:00 – 9:00 a.m.
Rector's Office - Blow Memorial Hall

Henry C. Wolf, Chair
John W. Gerdelman, Vice Chair
Janet M. Brashear, Secretary

- I. Introductory Remarks - Mr. Wolf
- II. Approval of Minutes – February 4, 2011
- III. Closed Session (if necessary)
- IV. Open Session - Certification of Closed Session **Resolution**

Chair should review topic discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Chair or designee will conduct roll call vote of the Committee members for adoption. Upon passage, Chair should sign the resolution and direct that it be appended to the official minutes of this meeting.

- V. Adjourn

EXECUTIVE COMMITTEE
MINUTES – FEBRUARY 4, 2011

MINUTES
Executive Committee
February 4, 2011
Rector's Office – Blow Memorial Hall

Attendees: Henry C. Wolf, Chair, John W. Gerdelman, Vice Chair; Janet M. Brashear, Secretary; Charles A. Banks III; R. Philip Herget III; Anita O. Poston and Jeffrey B. Trammell. Others in attendance: President W. Taylor Reveley III and Michael J. Fox.

Chair Henry C. Wolf called the meeting to order at 8:05 a.m. Recognizing that a quorum was present, Mr. Wolf moved adoption of the minutes of the meeting of December 2, 2010. Motion was seconded by Ms. Brashear and approved by voice vote of the Committee.

Mr. Wolf moved that the Executive Committee of the Board of Visitors of the College of William and Mary convene in Closed Session for the purpose of discussing the performance of specific college employees; and matters pertaining to honorary degrees, as provided for in Section 2.2-3711.A.1., and 10., of the Code of Virginia. Motion was seconded by Ms. Brashear and approved by voice vote. The observers were asked to leave the room and the Committee went into closed session at 8:06 a.m.

The Committee reconvened in open session at 9:05 a.m. Mr. Wolf reviewed the topics discussed during closed session for the benefit of the observers, then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Brashear and approved by roll call vote of the Committee members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended).

There being no further business, the Committee adjourned at 9:05 a.m.

February 4, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors Executive Committee has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711.A.10. of the Code of Virginia requires a certification by this Committee that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Executive Committee, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Executive Committee.

VOTE

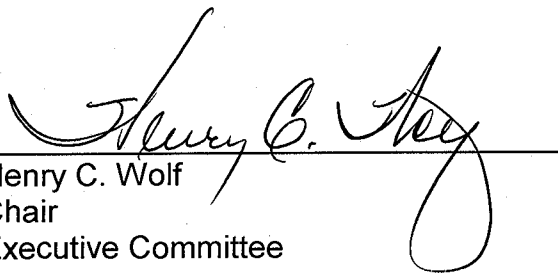
AYES:

7

NAYS:

0

ABSENT DURING CLOSED SESSION:


Henry C. Wolf
Chair
Executive Committee

COMMITTEE ON FINANCIAL AFFAIRS

April 15, 2011

9:00 - 10:00 a.m.

Board Room - Blow Memorial Hall

Charles A. Banks III, Chair

Robert E. Scott, Vice Chair

AGENDA AND MATERIAL TO BE SENT UNDER SEPARATE COVER

**THE COLLEGE OF WILLIAM AND MARY
BOARD OF VISITORS
OFFICERS AND COMMITTEES**

2010-2011

OFFICERS

Henry C. Wolf, Rector of the College
John W. Gerdelman, Vice Rector of the College
Janet M. Brashear, Secretary of the Board

Committee on Administration

Dennis H. Liberson, Chair
R. Philip Herget III, Vice Chair
John W. Gerdelman
Kathy Y. Hornsby
Anita O. Poston
Jeffrey B. Trammell
Michael R. Halleran
Anna B. Martin

Committee on Academic Affairs

Anita O. Poston, Chair
Colin G. Campbell, Vice Chair
Laura L. Flippin
Kathy Y. Hornsby
Dennis H. Liberson
Robert E. Scott
John C. Thomas
Michael R. Halleran

Committee on Buildings and Grounds

Janet M. Brashear, Chair
Charles A. Banks III, Vice Chair
Colin G. Campbell
Laura L. Flippin
L. Clifford Schroeder, Sr.
Michael Tang
Anna B. Martin

Committee on Athletics

Timothy P. Dunn, Chair
John W. Gerdelman, Vice Chair
Edward C. Driscoll, Jr.

Committee on Student Affairs

John C. Thomas, Chair
Michael Tang, Vice Chair
Virginia M. Ambler

2010-2011 Student & Faculty Representatives:

W&M

Christina E. Scott, student
Alan J. Meese, faculty

RBC

Johnathan R. Malbon, student
Steven E. Martin, faculty

EXECUTIVE COMMITTEE

Henry C. Wolf, Chair
John W. Gerdelman, Vice Chair
Janet M. Brashear, Secretary
Charles A. Banks III
R. Philip Herget III
Anita O. Poston
Jeffrey B. Trammell

Committee on Audit

L. Clifford Schroeder, Sr., Chair
Edward L. Flippin, Vice Chair
Laura L. Flippin
Robert E. Scott
Michael Tang
John C. Thomas
Michael L. Stump

Committee on Financial Affairs

Charles A. Banks III, Chair
Robert E. Scott, Vice Chair
Colin G. Campbell
Timothy P. Dunn
Edward L. Flippin
John W. Gerdelman
R. Philip Herget III
Michael R. Halleran
Samuel E. Jones

Richard Bland College Committee

Kathy Y. Hornsby, Chair
Jeffrey B. Trammell, Vice Chair
Edward L. Flippin
Dennis H. Liberson
Anita O. Poston
James B. McNeer
LeAnn Binger

Committees of the Whole:

Committee on Strategic Initiatives

Jeffrey B. Trammell, Chair
Janet M. Brashear, Vice Chair
James R. Golden

Committee on Development and Alumni Affairs

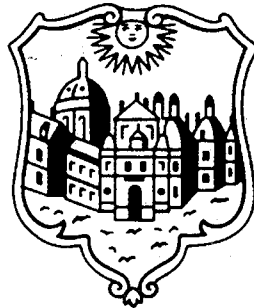
R. Philip Herget III, Chair
Timothy P. Dunn, Vice Chair
L. Clifford Schroeder, Vice Chair
Sean M. Pieri
Karen R. Cottrell

Staff Liaison: Deloris J. Thomas, Staff Assembly President

Real Estate Foundation Board representatives:

John Gerdelman and Kathy Hornsby

BOARD OF VISITORS
OF THE COLLEGE
OF WILLIAM AND MARY
IN VIRGINIA



WILLIAM
& MARY

ANNUAL BOARD MEETING

Board Room - Blow Memorial Hall

April 15, 2011

ANNUAL MEETING AGENDA
Board of Visitors
The College of William and Mary

April 15, 2011 - 10:00 a.m. - 12:00 noon
Board Room - Blow Memorial Hall

- | | |
|---|----------------------|
| I. Welcome and call to order | Rector Henry C. Wolf |
| II. Approval of Minutes – February 3-4, 2011 | Mr. Wolf |
| III. Opening Remarks | Mr. Wolf |
| IV. Closed Session (if necessary) | Mr. Wolf |
| V. Open Session - Certification of Closed Session Resolution | Mr. Wolf |

Rector should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Rector or designee will conduct roll call vote of the Board members for adoption. Upon passage, Rector should sign the resolution and direct that it be appended to the official minutes of this meeting.

- | | |
|---|----------------------------|
| VI. Reports of Standing Committee chairs | |
| A. Committee on Audit | L. Clifford Schroeder, Sr. |
| B. Committee on Administration | Dennis L. Liberson |
| C. Richard Bland College Committee | Kathy Y. Hornsby |
| | |
| 1. Resolution 1: Faculty Promotion – Mary Gurnick | <i>tab #1</i> |
| 2. Resolution 2: Faculty Promotion and Tenure – Patricia Crocker | <i>tab #2</i> |
| 3. Resolution 3: Faculty Promotion and Tenure – Richard Love | <i>tab #3</i> |
| 4. Resolution 4: Faculty Promotion and Tenure – Barbara Morgan | <i>tab #4</i> |
| 5. Resolution 5: Appointment of Public Services/Reference Librarian | <i>tab #5</i> |
| 6. Resolution 6: 2011-12 Tuition and Fees | <i>tab #6</i> |
| 7. Resolution 7: Proposed Six-Year Capital Outlay Plan – 2012-2018 Biennia | <i>tab #7</i> |
| 8. Resolution 8: 2011-12 Operating Budget Proposal | <i>tab #8</i> |

Board of Visitors
ANNUAL MEETING AGENDA
April 15, 2011

D. Committee on Buildings and Grounds Janet M. Brashear

1. **Resolution 9:** Virginia Institute of Marine Science
Resolution to Approve the 2012-2018
Capital Outlay Plan *tab #9*
2. **Resolution 10:** College of William and Mary Resolution
to Approve the 2012-2018 Capital
Outlay Plan *tab #10*
3. **Resolution 11:** Resolution to Approve Utility Easement
for Martin Family Stadium *tab #11*

E. Committee on Development and Alumni Affairs R. Philip Herget III

1. **Resolution 34:** Establishment of the Terry Glenn
Memorial Scholarship Endowment *tab #34*
2. **Resolution 35:** Establishment of the First Lieutenant
Todd W. Weaver Memorial Endowment *tab #35*

F. Committee on Financial Affairs Charles A. Banks III

***See separate book**

G. Committee on Academic Affairs Anita O. Poston

1. **Resolution 12:** Appointments to Fill Vacancies
in the Instructional Faculty *tab #12*
2. **Resolution 13:** Appointments to Fill Vacancies
in the Professional Faculty *tab #13*
3. **Resolution 14:** Faculty Promotions *tab #14*
4. **Resolution 15:** Designated Professorships *tab #15*
5. **Resolution 16:** Distinguished Professorships
for Associate Professors *tab #16*
6. **Resolution 17:** Appointments to University Professorships
for Teaching Excellence *tab #17*
7. **Resolution 18:** Faculty Leave of Absence *tab #18*
8. **Resolution 19:** Amendments to the Bylaws of the
Faculty Assembly *tab #19*
9. **Resolution 20:** Retirement of George W. Gilchrist
Department of Biology *tab #20*
10. **Resolution 21:** Retirement of Evelyn G. Hall
Department of Kinesiology and Health
Sciences *tab #21*
11. **Resolution 22:** Retirement of Clyde A. Haulman
Department of Economics *tab #22*

Board of Visitors
ANNUAL MEETING AGENDA
April 15, 2011

- | | | | |
|---|-----------------------|---|----------------|
| 12. | Resolution 23: | Retirement of David L. Holmes, Jr.
Department of Religious Studies | <i>tab #23</i> |
| 13. | Resolution 24: | Retirement of Marlene K. Jack
Department of Art and Art History | <i>tab #24</i> |
| 14. | Resolution 25: | Retirement of Mariann Jelinek
Mason School of Business | <i>tab #25</i> |
| 15. | Resolution 26: | Retirement of David L. Lutzer
Department of Mathematics | <i>tab #26</i> |
| 16. | Resolution 27: | Retirement of Henry E. Mallue, Jr.
Mason School of Business | <i>tab #27</i> |
| 17. | Resolution 28: | Retirement of Richard S. Price
Department of Anthropology | <i>tab #28</i> |
| 18. | Resolution 29: | Retirement of Sally H. Price
Department of Anthropology | <i>tab #29</i> |
| 19. | Resolution 30: | Retirement of Abdul-Karim Rafeq
Department of History | <i>tab #30</i> |
| 20. | Resolution 31: | Retirement of Alemante Gebre-Selassie
Marshall-Wythe School of Law | <i>tab #31</i> |
| 21. | Resolution 32: | Retirement of Mary M. Voigt
Department of Anthropology | <i>tab #32</i> |
| 22. | Resolution 33: | Retirement of Alan Wallach
Department of Art and Art History | <i>tab #33</i> |
| H. Executive Committee | | | Mr. Wolf |
| VII. Old Business | | | Mr. Wolf |
| VIII. New Business | | | Mr. Wolf |
| A. Nominating Committee Report | | R. Philip Herget III | |
| B. Election of 2009-2011 Officers | | | |
| IX. Executive Session (if necessary) | | | Mr. Wolf |
| X. Open Session - Certification of Closed Session Resolution | | | Mr. Wolf |

Rector should review topics discussed during closed session for benefit of observers, then move adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion will be seconded and Rector or designee will conduct roll call vote of the Board members for adoption. Upon passage, Rector should sign the resolution and direct that it be appended to the official minutes of this meeting.

Board of Visitors
ANNUAL MEETING AGENDA
April 15, 2011

XI. Closing remarks

XII. Adjournment

Mr. Wolf

BOARD DINING ROOM:

12:00 p.m. Lunch

FULL BOARD OF VISITORS MEETING

MINUTES – FEBRUARY 3-4, 2011

MINUTES

Meeting of the Board of Visitors
The College of William and Mary in Virginia

February 3-4, 2011

The Board of Visitors of The College of William and Mary in Virginia met on the campus in Williamsburg on Thursday and Friday, February 3-4, 2011.

On Wednesday evening, February 2, the full Board convened for dinner in Plumeri House at 119 Chandler Court.

Those present were:

Charles A. Banks III
Janet M. Brashear
Colin G. Campbell
Timothy P. Dunn
Laura L. Flippin
R. Philip Herget III
Kathy Y. Hornsby

Dennis H. Liberson
Anita O. Poston
L. Clifford Schroeder, Sr.
Robert E. Scott
John C. Thomas
Jeffrey B. Trammell
Henry C. Wolf, Rector

Absent: Edward L. Flippen
John W. Gerdelman
Michael Tang

Also present was William and Mary President W. Taylor Reveley III.

At 7:15 p.m. the Rector convened the full Board and moved that, pursuant to Section 2.2-3711.A.1., of the Code of Virginia, the meeting be closed in order to discuss personnel matters involving specific college employees. Motion was seconded by Ms. Brashear and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 7:15 p.m.

The Board reconvened in open session at 9:15 p.m. Mr. Wolf reviewed the topic discussed during closed session for the benefit of the observers, then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Brashear and approved by roll call vote of the Committee members conducted by Secretary of the Board Janet Brashear. (Certification **Resolution** is appended.)

There being no further business, the Board adjourned at 9:15 p.m.

On Thursday morning, February 3, the Committee on Buildings and Grounds, Committee on Administration, Committee on Student Affairs and Committee on Academic Affairs met in the Board Room, while the Richard Bland College Committee and the Committee on Audit met in the Board Conference Room in Blow Memorial Hall. On Thursday afternoon, the Committee on Strategic Initiatives and the Committee on Development and Alumni Affairs met jointly with the William and Mary Foundation Board of Trustees in the Matoaka Woods Room at the School of Education.

Board of Visitors
MINUTES
Page 2

Those present on Thursday morning were:

Charles A. Banks III
Janet M. Brashear
Colin G. Campbell
Timothy P. Dunn
R. Philip Herget III
Kathy Y. Hornsby
Dennis H. Liberson
Anita O. Poston

L. Clifford Schroeder, Sr.
Robert E. Scott
John C. Thomas
Jeffrey B. Trammell
Henry C. Wolf, Rector
Faculty representatives: Alan J. Meese
Student representatives: Christina E. Scott
Johnathan R. Malbon

Absent: Edward L. Flippen
Laura Flippin

John W. Gerdelman
Michael Tang

Others present were:

W. Taylor Reveley III
Michael R. Halleran
Virginia M. Ambler
Samuel E. Jones
Anna B. Martin
Kiersten L. Boyce
John E. Donaldson

Edward C. Driscoll, Jr.
Michael J. Fox
W. Fanchon Glover
James R. Golden
Michael L. Stump
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Interim Dean Beatriz Hardy, Dean Virginia L. McLaughlin, Dean John T. Wells, and members of the William and Mary Faculty Liaison Committee.

The Committee on Buildings and Grounds met from 8:00 to 8:30 a.m. The Richard Bland College Committee met from 8:00 to 8:45 a.m. The Committee on Administration met from 8:30 to 9:30 a.m. The Committee on Audit met from 9:15 to 9:40 a.m.

At 10:00 a.m. the Board convened as a committee of the whole for the **Committee on Student Affairs**. Mr. Thomas presided as chair and introduced Vice President for Student Affairs Virginia Ambler, who provided a brief update on two recent surveys – Virginia Healthy Minds Study, administered out of the Campus Suicide Prevention Center of Virginia at James Madison in conjunction with the Virginia Department of Health; and the National Survey of Student Engagement, administered out of the Center for Post-Secondary Research at Indiana University.

Ms. Ambler introduced Director of Recreational Sports Linda Knight and her staff. A brief overview of the mission of the Recreational Sports Department as well as program area highlights was presented, followed by a brief discussion of challenges for the future.

Student representative Christina Scott reported on student participation in the Road to Richmond lobbying effort with the Virginia General Assembly in January. Following a brief discussion, and there being no further business, the committee adjourned at 10:30 a.m.

Board of Visitors
MINUTES
Page 3

Following a short break, the Committee on Academic Affairs convened at 10:40 a.m. Chair Anita Poston reviewed the agenda and advised that the Provost Report and Faculty Presentation would occur immediately following the business portion of the committee.

At 11:30 a.m. Provost Halleran introduced Dean of the Law School Dave Douglas, who reported on the current status of the Law School and the challenges faced. A general discussion ensued.

Faculty Assembly Vice President Professor Todd Mooradian introduced the Faculty Presentation, which focused on two areas – the recently completed study of the student body size and the start of the curriculum review. Professor Mooradian reported that faculty concerns relating to the size of the student body centered on the quality of students, noting that resources were already stressed, and advised that the faculty would like to continue to be involved in decisions. Professor J. C. Poutsma discussed the first stages of the curriculum review and how the committee will do its work, noting that the bulk of the actual work will be done during the 2011-2012 academic year for implementation in the 2012-2013 academic year. A general discussion ensued.

At 12:30 p.m. the Board recessed and moved to the School of Education for lunch and the afternoon joint meeting with the William and Mary Foundation and the Alumni Association Executive Committee in the Matoaka Woods Room of the School of Education.

Those present on Thursday afternoon were:

Charles A. Banks III
Janet Brashear
Colin G. Campbell
Timothy P. Dunn
Laura Flippin
John W. Gerdelman
R. Philip Herget III
Kathy Y. Hornsby
Dennis H. Liberson
Anita O. Poston

L. Clifford Schroeder, Sr.
Robert E. Scott
Michael Tang
John C. Thomas
Jeffrey B. Trammell
Henry C. Wolf, Rector
Faculty representatives: Alan J. Meese
Student representatives: Christina E. Scott
Johnathan R. Malbon

Absent: Edward L. Flippen

Others present were:

W. Taylor Reveley III
Michael R. Halleran
Virginia M. Ambler
Samuel E. Jones
Anna B. Martin
Kiersten L. Boyce
John E. Donaldson

Edward C. Driscoll, Jr.
Michael J. Fox
W. Fanchon Glover
James R. Golden
Michael L. Stump
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, additional members of the William and Mary administration, members of the William and Mary Foundation Board of Trustees and the Alumni Association Executive Committee.

At 2:00 p.m. Rector Henry Wolf convened the joint meeting of the Board of Visitors, William and Mary Foundation Board of Trustees and the Alumni Association Executive Committee, and welcomed everyone. In his opening remarks, the Rector noted that this meeting of the three leadership boards may have been an historic first and represented an opportunity to work together to meet the challenges facing the College in the years ahead. The Rector introduced the President of the Alumni Association, Janet Atwater, who had brief welcoming remarks on behalf of the Alumni Association. Sue Gerdelman, chair of the William and Mary Foundation Board, noted that Foundation members looked forward to increased collaboration between the boards, then introduced President Taylor Reveley.

In his welcoming remarks, President Reveley noted how important senior volunteer leadership was to the College, and outlined the four pillars of the new financial foundation which will be needed to solve the financial challenge ahead of us.

Following President Reveley's administrative report, the Rector provided brief background on the creation of the Strategic Initiatives Committee and its mission, then introduced Chair Jeffrey Trammell, who called the **Committee on Strategic Initiatives** to order at 2:27 p.m. and presided.

Following brief opening remarks, Mr. Trammell recognized Vice Chair Janet Brashear, who commented on the background of the strategic planning efforts and the development of the dashboard metrics. Ms. Brashear introduced Provost Michael Halleran and Vice President for Strategic Initiatives James Golden, who outlined the scope of the strategic plan, progress to date and emerging plans.

Mr. Golden reviewed the University Dashboard update, contained in Enclosure K. A general discussion ensued. Members of the three boards who had participated in the planning process provided comments on the work of their respective subcommittees, and a brief discussion ensued.

Mr. Golden described the major changes to the communications effort over the last two years, including a major review in 2009-2010, noting the substantial increases in communication activity measured by national media coverage, website hits, news stories produced and expanded use of social media.

Associate Vice President for Government Relations Fran Bradford provided an update on evolving legislation in the General Assembly and commented briefly on the Governor's higher education bill. A brief discussion ensued.

There being no further business, the Committee adjourned at 3:32 p.m.

Following a short break, the joint meeting of the Board of Visitors Committee on Development and Alumni Affairs and the William and Mary Foundation Development Committee met from 3:45 to 5:08 p.m., at which time the Board recessed until Friday morning.

Board of Visitors
MINUTES
Page 5

On Friday, February 4, the Executive Committee met in the Rector's Office, while the Committee on Financial Affairs and the Committee on Athletics met in the Board Room, prior to the full Board meeting.

Those present on Friday were:

Charles A. Banks III
Janet M. Brashear
Colin G. Campbell
Timothy P. Dunn
Edward L. Flippen
Laura L. Flippin
John W. Gerdelman
R. Philip Herget III
Kathy Y. Hornsby
Dennis H. Liberson

Anita O. Poston
L. Clifford Schroeder, Sr.
Robert E. Scott
Michael Tang
John C. Thomas
Jeffrey B. Trammell
Henry C. Wolf, Rector
Faculty representatives: Alan J. Meese
Steven E. Martin
Student representatives: Christina E. Scott
Johnathan R. Malbon

Others present were:

W. Taylor Reveley III
Michael R. Halleran
Virginia M. Ambler
James R. Golden
Samuel E. Jones
Anna B. Martin
Kiersten L. Boyce

John E. Donaldson
Edward C. Driscoll, Jr.
Michael J. Fox
W. Fanchon Glover
Michael L. Stump
Brian W. Whitson
Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Interim Dean Beatriz Hardy, VIMS Dean/Director John T. Wells; Richard Bland President James B. McNeer, Provost LeAnn Binger and Vice President for Administration and Finance Russell E. Whitaker, Jr.

The Executive Committee met from 8:05 a.m. to 9:05 a.m.

The Committee on Financial Affairs met from 9:07 to 10:07 a.m.

At 10:10 a.m. the Board reconvened as a committee of the whole. Chair Timothy Dunn called the **Committee on Athletics** to order and presided. Briefly commenting on the report on Rec Sports given by Vice President Ambler on Thursday, Mr. Dunn noted the broad range of student-athletes on campus. Director of Athletics Terry Driscoll provided an update on the winter/spring season and then discussed institutional athletic support data, with an analysis of athletic expenses between our athletic peers. A brief discussion ensued. Mr. Driscoll then presented a short quiz on athletic facts and reviewed upcoming special events. There being no further business, the Committee adjourned at 10:35 a.m.

Following a short break, the Rector convened the full Board meeting at 10:50 a.m. Recognizing that a quorum was present, the Rector asked for a motion to approve the minutes of the meeting of December 1-3, 2010. Motion was made by Mr. Scott, seconded by Ms. Brashear and approved by voice vote.

In his brief opening remarks, the Rector reported on the joint meeting with the William and Mary Foundation Board of Trustees and the Alumni Association Executive Committee held on Thursday, and expressed the hope that this dialogue and interaction would continue to the maximum benefit for the College.

The Rector then moved that the Board of Visitors convene in Closed Session for the purpose of discussing and/or approving personnel actions pertaining to the appointments, promotion and tenure of instructional and professional faculty at William and Mary; discussing matters relating to the acquisition and development of real property in the City of Williamsburg for a public purpose pertaining to efforts to increase student housing and related services; discussing matters relating to a prospective business or industry where no announcement has been made to locate or expand pertaining to Tribe Square; for consultation with legal counsel pertaining to actual litigation for an update on pending litigation and legal matters requiring legal advice; and discussing matters pertaining to the consideration of honorary degrees for Charter Day and Commencement 2011, as provided for in Section 2.2-3711.A.1., 3., 5., 7., and 10. of the Code of Virginia. Motion was seconded by Mr. Flippen and approved by voice vote. The Board went into closed session at 10:53 a.m.

The Board reconvened in open session at 11:07 a.m. The Rector reviewed the topics discussed during closed session, then moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Scott and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox. (Certification **Resolution** is appended.)

Ms. Brashear reported for the **Committee on Buildings and Grounds**, noting that the Committee had discussed the six-year Capital Plan in draft and had asked for an assessment of campus housing for the April meeting. There were no action items.

Ms. Hornsby reported for the **Richard Bland College Committee**.

President McNeer reported that work continues on a potential lease agreement with Southside Regional Medical Center but in the meantime, a committee has been appointed to look at a contingency plan for use of the building with a deadline of September. The President advised that Commencement will be held on Friday, May 13, and Virginia Delegate Roslyn Dance will be the speaker.

Ms. Hornsby moved adoption of **Resolution 1**, Lease of Ernst Hall. Motion was seconded by Mr. Trammell and approved by voice vote.

Mr. Liberson reported for the **Committee on Administration**, noting that the Committee had heard the annual report on safety and security, reviewed the results of the employee survey and heard a report from the Provost on an employment policy for executives.

Mr. Liberson moved adoption of **Resolution 2**, Resolution to Approve Employment Policy for Executives. Motion was seconded by Mr. Gerdelman and approved by voice vote.

Mr. Schroeder reported for the **Committee on Audit** and advised that the Committee had reviewed revisions to the Internal Audit Charter to bring it up to date.

Mr. Schroeder moved adoption of **Resolution 3(R)**, Revision of the Office of Internal Audit Charter. Motion was seconded by Mr. Scott and approved by voice vote (**Resolution 3(R)** is appended).

Mr. Banks reported for the **Committee on Financial Affairs**, and heard reports from Vice President Jones, Dean/Director Wells and the investment advisors from Wells Fargo. There were no action items.

Ms. Poston reported for the **Committee on Academic Affairs**, noting that the Committee had heard a report from the Dean of the Law School and would like to hear additional reports from the other graduate schools. The Provost reviewed the procedures followed on tenure and promotions. A resolution on the appointment of the Interim Dean of Arts and Sciences was distributed and discussed at the request of the President.

Ms. Poston moved adoption as a block **Resolution 4**, Appointments to Fill Vacancies in the Instructional Faculty; **Resolution 5**, Appointments to Fill Vacancies in the Professionals and Professional Faculty, and **Resolution 6(R)**, Faculty Promotions, **Resolution 7(R)**, Award of Academic Tenure, and handout **Resolution 8**, Appointment to Fill a Vacancy in the Professionals and Professional Faculty – Interim Dean of Arts and Sciences. Motion was seconded by Mr. Scott and approved by voice vote (**Resolution 6(R)**, **Resolution 7(R)** and **Resolution 8** are appended).

Mr. Wolf reported for the Executive Committee, noting that the report was given in closed session. Mr. Wolf moved adoption of the honorary degrees to be conferred at Charter Day, namely:

Eric I. Cantor – Doctor of Laws
J. Edward Grimsley – Doctor of Humane Letters
Thaddeus W. Tate, Jr. – Doctor of Humane Letters

Motion was seconded by Mr. Thomas and approved by voice vote.

There was no old business.

There was no new business.

The Rector moved that the Board of Visitors convene in Executive Session for the purpose of discussing personnel matters involving identifiable college employees pertaining to annual performance evaluations, as provided for in Section 2.2-3711.A.1., of the Code of Virginia. Motion was seconded by Ms. Brashear and approved by voice vote. The Board went into executive session at 11:30 a.m.

The Board reconvened in open session at 12:10 p.m. The Rector reviewed the topic discussed during closed session for benefit of observers, and then moved adoption of **Resolution** certifying closed session was held in compliance with Freedom of Information Act. Motion was seconded by Ms. Brashear and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox (**Certification Resolution** is appended).

There being no further business, the Board adjourned at 12:10 p.m.

Board of Visitors

February 2, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

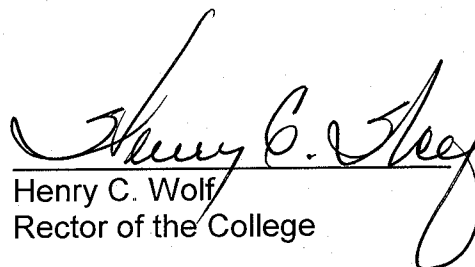
NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE 13

AYES: 13

NAYS: 0

ABSENT DURING CLOSED SESSION:


Henry C. Wolf
Rector of the College

Board of Visitors

February 4, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

AYES:

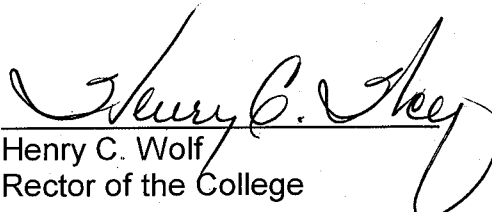
16

NAYS:

0

ABSENT DURING CLOSED SESSION:

LAURA FLIPPIN


Henry C. Wolf
Rector of the College

REVISION OF THE OFFICE OF INTERNAL AUDIT CHARTER

The Office of Internal Audit Charter was last revised at the February, 2008 meeting of the Board of Visitors. It is appropriate to review such documents periodically.

The revised Office of Internal Audit Charter (attached) has been reviewed by the Chair of the Audit Committee, the President and Vice President for Finance of the College of William and Mary, the President of Richard Bland College, and the Director of Internal Audit. The revisions address changes in the Board of Visitors *Bylaws* and various auditing standards.

Proposed additions to the existing text are shown in ***bold italics***. Revisions are shown on the bottom of page 3 and top of page 4 in ***underlined bold italics***.

BE IT RESOLVED, That the Office of Internal Audit Charter is approved by the Board of Visitors as revised.

***The College of William and Mary in Virginia
Richard Bland College
Office of Internal Audit Charter***

Article 1, section 14 of the Board of Visitor Bylaws states: ***The Committee on Audit shall oversee the Office of Internal Audit, which is charged with the responsibility of auditing the College of William and Mary and Richard Bland College.*** The Director of Internal Audit shall be directly responsible to the Committee on Audit in the formation of an annual Audit Plan. The President of the College and the President of Richard Bland College may advise and consult with the Committee on any matter pertaining to internal auditing. The Committee shall perform an annual evaluation of the Director of Internal Audit during the Board's annual meeting for recommendation to the full Board.

Article II, section 10 of the Board of Visitors Bylaws states: The Board of Visitors shall, on recommendation of the President of the College and the President of Richard Bland College, appoint a Director of Internal Audit. The Director of Internal Audit shall report directly to the Committee on Audit and shall be responsible to the Committee for the administration and operation in the Office of Internal Audit and for the formation of an annual Audit Plan. The budget for and authorization of positions in the Office of Internal Audit shall be reviewed and approved by the Committee on Audit. The Director of Internal Audit shall consult with the President of the College and the President of Richard Bland College in the administration and operation of the Office of Internal Audit. The Director of Internal Audit shall be evaluated annually by the Committee on Audit during the Board's annual meeting for recommendation to the full Board.

Mission

The mission of the Office of Internal Audit is to support the respective missions of the College of William and Mary and Richard Bland College by providing auditing services to the Board of Visitors and the colleges. The mission statements follow:

The College of William and Mary, a public university in Williamsburg, Virginia, is the second-oldest institution of higher learning in the United States. Established in 1693 by British royal charter, William and Mary is proud of its role as the Alma Mater of generations of American patriots, leaders and public servants. Now, in its fourth century, it continues this tradition of excellence by combining the best features of an undergraduate college with the opportunities offered by a modern research university. Its moderate size, dedicated faculty, and distinctive history give William and

Mary a unique character among public institutions, and create a learning environment that fosters close interaction among students and teachers.

The university's predominantly residential undergraduate program provides a broad liberal education in a stimulating academic environment enhanced by a talented and diverse student body. This nationally acclaimed undergraduate program is integrated with selected graduate and professional programs in five faculties — Arts and Sciences, Business, Education, Law, and Marine Science. Masters and doctoral programs in the humanities, the sciences, the social sciences, business, education, and law provide a wide variety of intellectual opportunities for students at both graduate and undergraduate levels.

At William and Mary, teaching, research, and public service are linked through programs designed to preserve, transmit, and expand knowledge. Effective teaching imparts knowledge and encourages the intellectual development of both student and teacher. Quality research supports the educational program by introducing students to the challenge and excitement of original discovery, and is a source of the knowledge and understanding needed for a better society. The university recognizes its special responsibility to the citizens of Virginia through public and community service to the Commonwealth as well as to national and international communities. Teaching, research, and public service are all integral parts of the mission of William and Mary.

Richard Bland College, of The College of William and Mary in Virginia was founded in 1960. It is The Junior College of the Commonwealth of Virginia. The College offers a traditional curriculum in the liberal arts and sciences leading to the associate degree, and other programs appropriate to a junior college. The curriculum is intended to allow students to acquire junior status upon transferring to a four-year college, or to pursue expanded career opportunities. The College also recognizes its responsibility to serve the public by providing educational and cultural opportunities for the community at large.

Background

Audit and advisory reports are addressed to the Chair of the Committee on Audit with copies to members of the Committee, the appropriate college president, and others directly impacted by audit findings. All reports are reviewed and signed by the Director. The Director also provides summarized reports to the Committee on Audit. ~~Any matter deemed significant by the Director, such as fraud, waste, or abuse of Commonwealth or~~

private resources must be promptly communicated to the Committee on Audit, presidents, and when appropriate, the Auditor of Public Accounts (APA), William and Mary Police and the State Police. **Whenever the Director learns of any manner of fraud, waste, or abuse of Commonwealth or private resources, and any other matter deemed significant by the Director, he must promptly report such information to the Committee on Audit, presidents, and when appropriate, the Auditor of Public Accounts (APA), William and Mary Police, and the State Police.** The Director regularly consults with the presidents, provosts, deans, and vice presidents of the colleges. The Office shall have unrestricted access to all activities, properties, personnel, and records of the colleges ~~unless prevented by law~~ **to the fullest extent of the law. The Office retains and releases records in compliance with the Commonwealth's laws.** Should the Director leave employment for any reason, the Committee on Audit of the Board of Visitors will interview the departing Director.

Professional Auditing Standards and Statements

Internal auditing is an advisory function. We objectively analyze, review, and evaluate existing procedures and activities; report on conditions found; and recommend actions for consideration. ***This includes an objective examination of evidence for the purpose of providing an independent assessment on governance, risk management, and control processes for the colleges.*** Our work is completed with care, prudence, and professionalism. We report weak or missing controls, inefficiencies, fraud, illegal activities, or impediments to our work in accordance with the following:

American Institute of Certified Public Accountants (AICPA)

Commonwealth of Virginia (COV)

Governmental Accounting Standards Board (GASB) statements

Financial Accounting Standards Board (FASB) statements

Generally Accepted Auditing Standards (GAAS) including Statements of Auditing Standards (SAS) and the Government Accountability Office's (GAO) Governmental Auditing Standards (Yellow Book).

Institute of Internal Auditors

Audit and Advisory Services

Consulting: Provide consulting and advisory services as requested by the Board of Visitors, presidents, provosts, deans, and vice presidents of the colleges. ***Such services should improve the colleges' governance, risk management, and control processes - without the Office of Internal Audit assuming management responsibility.***

Compliance: Determine compliance with policies, procedures, laws and regulations established by the colleges, the Commonwealth, the Federal Government and certain external bodies, such as the National Collegiate Athletic Association (NCAA).

Financial: Audit internal control systems and financial transactions of the colleges, including capital projects.

Operational: Provide an evaluation of operational efficiency and effectiveness in accordance with the goals and policies established by the colleges, Commonwealth or the Federal Government.

Technology: Evaluate the design, development, implementation, and internal controls of information technology systems.

Responsibilities of the Director

- The Director represents the Office, the colleges, the Commonwealth, and the auditing profession at all times. Consequently, the Director must always be mindful of his/her actions.
- The Director must maintain a high level of professionalism within the Office. Accordingly, the Director is responsible for providing continuing professional education required by professional standards.
- The Director should prepare a report of Office activities for the Committee on Audit on a regular basis. This report may be sent to presidents, provosts, vice presidents, and, at the discretion of the Director, others directly impacted by audit findings. The report should be concise with supporting detail available upon request.
- The Director prepares a comprehensive annual work plan based upon judgment and a risk assessment model. This should be discussed with the presidents, provosts, vice presidents, and anyone else the Director deems necessary before the plans are presented to the Committee on Audit for approval.
- The Director is responsible for the work of all auditors in the Office.
- The Director is responsible for the efficient and effective use of Internal Audit

resources.

- The Director is the primary liaison to all external audit entities including the Federal Government and the Commonwealth.
- The Director is responsible for periodic external reviews of the Office, if funds are available. These reviews should be performed in accordance with professional auditing standards. A written report should be provided to the Committee on Audit and the presidents.

Adopted by the Board of Visitors February 4, 2011

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for promotion in academic rank by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the academic promotions of the following members of the Faculty of the College, effective with the beginning of the 2011-2012 academic year:

Assistant Professor to Associate Professor

DOROTHEA LACHON ABRAHAM, Mason School of Business

VLADIMIR ATANASOV, Mason School of Business

ANGELA M. BANKS, Marshall-Wythe School of Law

SARAH L. DAY, Department of Mathematics

RAVI M. GUPTA, Department of Religious Studies

ANNE C. HUDLEY, Department of English

KYUNG HEE KIM, School of Education

BETSY O. KONEFAL, Department of History

KONSTANTINOS ORGINOS, Department of Physics

BRETT H. RUSHFORTH, Department of History

JEREMY D. STODDARD, School of Education

MATTHEW J. WAWERSIK, Department of Biology

KELLY J. WHALON, School of Education

Board of Visitors

Resolution 6 (R)

February 3-4, 2011

Page 1 of 2

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

Research Assistant Professor to Research Associate Professor

RYAN B. CARNEGIE, School of Marine Science

Associate Professor to Professor

LAURA A. HEYMANN, Marshall-Wythe School of Law

MARK R. PATTERSON, School of Marine Science

COLLEGE OF WILLIAM AND MARY
AWARD OF ACADEMIC TENURE

The following members of the Instructional Faculty at the College of William and Mary have been recommended for the award of academic tenure by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the following members of the Faculty be awarded academic tenure, effective with the beginning of the 2011-2012 academic year:

DOROTHEA LACHON ABRAHAM, Mason School of Business

VLADIMIR ATANASOV, Mason School of Business

SARAH L. DAY, Department of Mathematics

RAVI M. GUPTA, Department of Religious Studies

LAURA A. HEYMANN, Marshall-Wythe School of Law

ANNE C. HUDLEY, Department of English

KYUNG HEE KIM, School of Education

BETSY O. KONEFAL, Department of History

KONSTANTINOS ORGINOS, Department of Physics

BRETT H. RUSHFORTH, Department of History

JEREMY D. STODDARD, School of Education

MATTHEW J. WAWERSIK, Department of Biology

KELLY J. WHALON, School of Education

COLLEGE OF WILLIAM AND MARY
APPOINTMENT TO FILL A VACANCY IN THE
PROFESSIONALS AND PROFESSIONAL FACULTY

A vacancy in the Faculty of the College of William and Mary has resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointment of the following individual to fill this position:

EUGENE R. TRACY, Interim Dean, Faculty of Arts and Sciences, effective July 1, 2011

B.S., Johns Hopkins University, 1980
M.S.; Ph.D., (1984) University of Maryland

College of William and Mary
Professor, 1997-Present
Interim Dean of Research and Graduate Studies, 2001-2002
Director, Graduate Center Programs, 1998-2002
Associate Professor, 1990-1996
Director of the Graduate Program, Physics Department, 1990-1992
Assistant Professor, 1985-1990
Instructor, 1984-1985

Board of Visitors

February 4, 2011

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

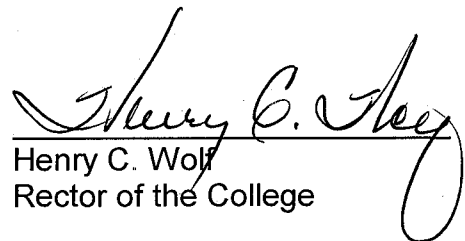
AYES:

17

NAYS:

0

ABSENT DURING CLOSED SESSION:


Henry C. Wolf
Rector of the College

AGENDA ITEMS
Board of Visitors Meeting
The College of William and Mary in Virginia

April 14 - 15, 2011
Board Room - Blow Memorial Hall

RICHARD BLAND COLLEGE

Resolution 1, <i>tab #1</i>	Faculty Promotion – Mary Gurnick
Resolution 2, <i>tab #2</i>	Faculty Promotion and Tenure – Patricia Crocker
Resolution 3, <i>tab #3</i>	Faculty Promotion and Tenure – Richard Love
Resolution 4, <i>tab #4</i>	Faculty Promotion and Tenure – Barbara Morgan
Resolution 5, <i>tab #5</i>	Appointment of Public Services/Reference Librarian
Resolution 6, <i>tab #6</i>	2011-12 Tuition and Fees
Resolution 7, <i>tab #7</i>	Proposed Six-Year Capital Outlay Plan – 2012-2018 Biennia
Resolution 8, <i>tab #8</i>	2011-12 Operating Budget Proposal

COLLEGE OF WILLIAM AND MARY

Resolution 9, <i>tab #9</i>	Virginia Institute of Marine Science Resolution to Approve the 2012-2018 Capital Outlay Plan
Resolution 10, <i>tab #10</i>	College of William and Mary Resolution to Approve the 2012-2018 Capital Outlay Plan
Resolution 11, <i>tab #11</i>	Resolution to Approve Utility Easement for Martin Family Stadium
Resolution 12, <i>tab #12</i>	Appointments to Fill Vacancies in the Instructional Faculty
Resolution 13, <i>tab #13</i>	Appointments to Fill Vacancies in the Professional Faculty

Board of Visitors
AGENDA ITEMS
April 14-15, 2011

Resolution 14, <i>tab #14</i>	Faculty Promotions
Resolution 15, <i>tab #15</i>	Designated Professorships
Resolution 16, <i>tab #16</i>	Distinguished Professorships for Associate Professors
Resolution 17, <i>tab #17</i>	Appointments to University Professorships for Teaching Excellence
Resolution 18, <i>tab #18</i>	Faculty Leave of Absence
Resolution 19, <i>tab #19</i>	Amendments to the Bylaws of the Faculty Assembly
Resolution 20, <i>tab #20</i>	Retirement of George W. Gilchrist Department of Biology
Resolution 21, <i>tab #21</i>	Retirement of Evelyn G. Hall Department of Kinesiology and Health Sciences
Resolution 22, <i>tab #22</i>	Retirement of Clyde A. Haulman Department of Economics
Resolution 23, <i>tab #23</i>	Retirement of David L. Holmes, Jr. Department of Religious Studies
Resolution 24, <i>tab #24</i>	Retirement of Marlene K. Jack Department of Art and Art History
Resolution 25, <i>tab #25</i>	Retirement of Mariann Jelinek Mason School of Business
Resolution 26, <i>tab #26</i>	Retirement of David L. Lutzer Department of Mathematics
Resolution 27, <i>tab #27</i>	Retirement of Henry E. Mallue, Jr. Mason School of Business
Resolution 28, <i>tab #28</i>	Retirement of Richard S. Price Department of Anthropology

Board of Visitors
AGENDA ITEMS
April 14-15, 2011

Resolution 29, *tab #29*

Retirement of Sally H. Price
Department of Anthropology

Resolution 30, *tab #30*

Retirement of Abdul-Karim Rafeq
Department of History

Resolution 31, *tab #31*

Retirement of Alemante Gebre-Selassie
Marshall-Wythe School of Law

Resolution 32, *tab #32*

Retirement of Mary M. Voigt
Department of Anthropology

Resolution 33, *tab #33*

Retirement of Alan Wallach
Department of Art and Art History

Resolution 34, *tab #34*

Establishment of the Terry Glenn Memorial
Scholarship Endowment

Resolution 35, *tab #35*

Establishment of the First Lieutenant Todd W.
Weaver Memorial Endowment

RICHARD BLAND COLLEGE
RESOLUTIONS

**RICHARD BLAND COLLEGE
FACULTY PROMOTION – MARY GURNICK**

The following member of the instructional faculty of Richard Bland College has been recommended for promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the promotion of the following faculty member.

MARY GURNICK, Associate Professor of Chemistry to Professor of Chemistry,
effective August 10, 2011

Dr. Mary Gurnick came to Richard Bland College in 2002 as Assistant Professor of Chemistry. She holds a B.A. in Chemistry from Marist College and the Ph.D. in Chemistry from the University of Illinois. She came to Richard Bland College with eight years of teaching experience at Florence-Darling Technical College in South Carolina, and served as Research Associate at the University of Illinois.

**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – PATRICIA CROCKER**

The following member of the instructional faculty of Richard Bland College has been recommended for tenure and promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

- PATRICIA CROCKER, Assistant Professor of Mathematics to Associate Professor of Mathematics, effective August 10, 2011

B.S., University of Wisconsin, Madison, 1972
M.A., Northern Illinois University, 1978
M.S., Virginia Commonwealth University, 1995

Pat came to Richard Bland College with experience in teaching mathematics in the public school systems of Illinois and Virginia, and served as an adjunct at John Tyler Community College and Virginia Commonwealth University.

April 14-15, 2011

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**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – RICHARD LOVE**

The following member of the instructional faculty of Richard Bland College has been recommended for promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

RICHARD LOVE, Associate Professor of History to Professor of History
effective August 10, 2011

A member of the Richard Bland College faculty since 1999, Dr. Love holds a B.A. and M.A. from the University of Maryland. He received his Ph.D. from the University of Virginia.

Richard has served on the Faculty at Howard Community College and also at Virginia Commonwealth University. In addition, he has served as project historian and curator at museums and foundations in Washington, D.C., Johnstown, PA, and Charlotte, NC.

April 14-15, 2011

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**RICHARD BLAND COLLEGE
FACULTY PROMOTION AND TENURE – BARBARA MORGAN**

The following member of the instructional faculty of Richard Bland College has been recommended for tenure and promotion in rank by the Peer Review Committee and the Provost.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of The College of William and Mary approves the promotion and tenure of the following faculty member.

BARBARA MORGAN, Assistant Professor of English to Associate Professor of Psychology,
effective August 10, 2011

B.S., Psychology, Virginia Commonwealth University, 1984

M.Ed., The College of William and Mary, 1995

Ed.S., The College of William and Mary, 1996

Ph.D., Counselor Education, The College of William and Mary, 1998

Adjunct Instructor, The College of William and Mary, 1998

Virginia Commonwealth University, 1997-2003

Richard Bland College, 1997-2007

Assistant Professor of Psychology, Richard Bland College, 2007-present

Private Practice Licensed Professional Counselor and Marriage and Family Therapist

April 14-15, 2011

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RICHARD BLAND COLLEGE
APPOINTMENT OF
PUBLIC SERVICES/REFERENCE LIBRARIAN

Following a national search to fill the full-time position of Public Services/Reference Librarian at Richard Bland College, we present the following resolution:

BE IT RESOLVED, That upon recommendation of the President and Provost, the Board of Visitors of The College of William and Mary approves the appointment of Jacqueline R. Carrell, as Public Services/Reference Librarian, effective April 1, 2011.

Ms. Carrell earned the Master's in Library Science in 2010 from the University of Maryland, College Park, Maryland and the B.A. in History and French in 2007 from Messiah College in Grantham, Pennsylvania. She has worked in the academic libraries of Messiah College and the University of Maryland's main campus, McKeldin Library. Her experience includes the areas of reference/public services, circulation, and technical services. Ms. Carrell has designed and provided technological support for websites (including the redesign of the Maryland Map Collection website), intranets, Flash/textual tutorials, digitization of videos, library blogs and managed over 100 electronic databases.

RICHARD BLAND COLLEGE

2011-12 TUITION AND FEES

Tuition and fee recommendations which follow are those the administration has agreed will meet the 2011-12 funding requirements for academic programs, residence hall operations and related support programs. The College has factored the impact of ARRA allocations and the requirement to "mitigate" tuition and fee allocations as a result of this allocation. Tuition and fees will increase an average of 5.72% for Virginia commuter students and 6.08% for Virginia residential students. Charges for out-of-state students will increase 5.80% for commuter students and 5.98% for residential students.

RESOLVED, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves tuition, fee and rent charges for Richard Bland College for 2011-12.

Tuition and Academic Fees (Per Semester)

Virginia StudentsFull Time

	<u>10-11</u>	<u>11-12</u>	
Tuition	1385.00	1468.00	(5.99%)
Comprehensive Fee	13.00	14.00	
Technology Fee	<u>26.00</u>	<u>27.00</u>	
	1424.00	1509.00	(5.96%)

Part Time Per Credit

	<u>10-11</u>	<u>11-12</u>	
Tuition	109.00	115.00	(5.50%)
Comprehensive Fee	1.00	2.00	
Technology Fee	4.00	4.00	
Parking	5.00	5.00	
Auxiliary Ent. Fee	<u>2.00</u>	<u>2.00</u>	
	121.00	128.00	(5.78%)

Total Cost of Attendance (Per Semester)

Virginia StudentsResidential

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	1424.00	1509.00	(5.96%)
Auxiliary Fees	530.00	570.00	(9.43%)
Housing	<u>4375.00</u>	<u>4635.00</u>	(5.94%)
	6329.00	6714.00	(6.08%)

Commuters

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	1424.00	1509.00	(5.96%)
Auxiliary Fees	<u>218.00</u>	<u>227.00</u>	(4.12%)
	1642.00	1736.00	(5.72%)

Tuition & Academic Fees (Per Semester)

Out of State StudentsFull-Time

	<u>10-11</u>	<u>11-12</u>	
Tuition	5815.00	6164.00	(6.00%)
Comprehensive Fee	13.00	14.00	
Technology Fee	26.00	27.00	
Capital Fee	<u>125.00</u>	<u>125.00</u>	
	5979.00	6330.00	(5.87%)

Part Time Per Credit

	<u>10-11</u>	<u>11-12</u>	
Tuition	488.00	517.00	(5.94%)
Comprehensive Fee	1.00	2.00	
Technology Fee	4.00	4.00	
Capital Fee	15.00	15.00	
Parking	5.00	5.00	
Auxiliary Ent. Fee	<u>2.00</u>	<u>2.00</u>	
	515.00	545.00	(5.82%)

Total Cost of Attendance (Per Semester)

Out of State StudentsResidential

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	5979.00	6330.00	(5.87%)
Auxiliary Fees	530.00	570.00	(9.43%)
Housing	<u>4375.00</u>	<u>4635.00</u>	(5.94%)
	10884.00	11535.00	(5.98%)

Commuters

	<u>10-11</u>	<u>11-12</u>	
Tuition & Academic Fees	5979.00	6330.00	(5.87%)
Auxiliary Fees	<u>218.00</u>	<u>227.00</u>	(4.12%)
	6197.00	6557.00	5.80%

Per Semester

Auxiliary Fee - Full Time - Residential (Per Semester)

	<u>10-11</u>	<u>11-12</u>
Parking	50.00	50.00
Auxiliary Ent. Fee	125.00	125.00
Student Activities	85.00	90.00
Intramural Athletics	20.00	25.00
Health Services	75.00	75.00
Technology	150.00	175.00
Food Services	25.00	30.00
Room Change	25.00	25.00

Auxiliary Fee - Full Time - Commuters

Parking	50.00	50.00
Auxiliary Ent. Fee	15.00	15.00
Student Activities	43.00	45.00
Intramural Athletics	10.00	12.00
Health Services	75.00	75.00
Food Services	25.00	30.00

Auxiliary Fee - Part Time - Students (Per Credit)

Student Parking	5.00	5.00
Auxiliary Ent. Fee	2.00	2.00

Other

Faculty/Staff Parking	35.00	35.00
Parking Tickets	30.00	30.00
Application Fee	20.00	25.00

RICHARD BLAND COLLEGE
PROPOSED SIX YEAR CAPITAL OUTLAY PLAN

2012 – 2018 BIENNIA

The attached information details the following Capital Outlay Proposals for Richard Bland College for the 2012-2018 Biennia.

2012-14 Biennium

- Priority 1 – Ernst Hall Renovation
\$7,185,000 General Funds
- Priority 2 – Phase II Student Housing
\$23,975,000 Nongeneral Funds
- Priority 3 – Umbrella Maintenance Project
\$1,375,000 General Funds
- Total Funding
\$8,560,000 General Funds
\$23,975,000 Nongeneral Funds

2014-16 Biennium

- Priority 1 – Renovate HHS Building
\$7,250,000 General Funds
- Priority 2 – Police Department/Technology Services Building
\$8,450,000 General Funds
- Total Funding
\$15,700,000 General Funds

Board of Visitors

Resolution 7

April 14-15, 2011

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2016-18 Biennium

- Priority 1 – Renovate Maze Hall
\$4,500,000 General Funds
- Priority 2 – Renovate Barn Theater
\$1,750,000 General Funds
- Total Funding
\$6,250,000 General Funds

RESOLVED, That, upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the Six Year Capital Outlay Plan for Richard Bland College for the 2012 – 2018 Biennia.

Proposed Six Year Capital Outlay Plan

2012-2014 Biennium

Renovation of Ernst Hall

Ernst Hall was opened in 1967 and has not had any major renovations. It contains 47,200 square feet and is currently empty, since the opening of the Science and Technology Center. The building has reached its maximum capacity from an electrical standpoint. Plumbing fixtures and piping are 40+ years old. While the boiler is new, the chiller must be replaced and all hvac distribution must be replaced throughout the building. The building does not contain a sprinkler system or monitored fire alarm system. Egress lighting is lacking, which is a code requirement. Due to onsite housing, enrollment continues to increase. Academic space is needed to continue to meet the academic needs. Once renovated, Ernst Hall will provide general classroom space, a music room, faculty office space, an art suite and lecture hall. The roof must be replaced and building access needs to be upgraded to card key access to increase safety. Handicap accessibility will be improved. Windows will be replaced to increase energy efficiency.

Budget for this Project:

Construction	\$5,000,000
Architect	800,000
FF&E	1,000,000
Contingency	100,000
Project Inspection	30,000
W&M Review	50,000
Project Management	30,000
Commissioning	30,000
Other Costs	145,000
Total	\$7,185,00

Proposed Six Year Capital Outlay Plan

Biennium 2012-2014

Construct Phase II Student Housing

Student Housing, Phase II will consist of approximately 120,000 square feet in four stories. This phase will differ from the original two buildings in several areas. It will be constructed of the same exterior materials, however, will be one continuous building, in a horseshoe configuration. Students will be housed in suites with two students per bedroom; 4 student and 8 student suites for a total of 400 beds. Suites will contain kitchenettes. Laundry facilities will be provided on the first floor. The building will include common spaces on each floor for both study and recreation, as well as a project room for art students to work in. There will be a large multi-purpose room to be used for group meetings. RA apartments will be located on all floors. A second egress will be constructed for vehicle egress as well as increased parking and a courtyard between Freedom Hall and Phase II. A generator will be added for emergency backup power.

Proposed Budget:

Construction	\$17,000,000
Architect	\$ 1,000,000
Landscape	\$ 500,000
Project Inspection	\$ 50,000
W&M Review	\$ 250,000
Construction Testing	\$ 175,000
Signage	\$ 25,000
Security	\$ 500,000
FF&E	\$ 1,500,000
Utilities	\$ 175,000
Telecommunications	\$ 500,000
Project Contingency	\$ 1,000,000
Project Management	\$ 250,000
Misc. Soft Costs	\$ 1,000,000
Commissioning	\$ 50,000
Total	\$23,975,000

Proposed Six Year Capital Outlay Plan

Biennium 2012-2014

Umbrella Maintenance Project

Richard Bland College has several projects to include in an umbrella project. Those include replacement of the chiller at Statesman Hall, converting the key system at the Center for Student Affairs to achieve better safety, the addition of sprinkler and monitored fire alarm systems to the Maintenance Building, as well as a generator to provide emergency power. This would include an upgrade in electrical service.

With the addition of residential students on campus in 2008, the need for storage of maintenance and custodial supplies and materials has grown. The current maintenance facility is 7,200 square feet and houses nine (9) offices, a mail room, a supply room, custodial supply area, and cage areas for various maintenance operations. Storage space is needed to enable both the custodial and maintenance departments to stock needed supplies and materials, have storage space for equipment, and work shop space for maintenance.

Proposed is a 60'x80' metal storage facility to be located on the old tennis court, adjacent to the maintenance facility. This location would allow for the least amount of site work, is in close proximity to electric service and is away from main campus activity.

Budget for this Project:

Construction of storage facility	\$250,000
Site Work	50,000
Built in Equipment (Shelving)	25,000
Rekey Center for Student Affairs	\$ 50,000
Chiller for Statesman Hall	\$ 500,000
Maintenance Building Work	\$ 500,000
 Total Umbrella Project	 \$1,375,000

Proposed Six Year Capital Outlay Plan
Biennium 2014-2016

Renovation of Humanities and Social Sciences Building

This 20,000 square foot building was built in the 1920s and last renovated in 1992; with a roof replacement in 2011. It currently houses classrooms, faculty offices, faculty and student lounge space and computer labs. As technology has advanced and some classes were relocated to the newly renovated Ernst Hall, Humanities and Social Sciences Building (HSS) needs to be brought up to current code as well as improved to allow faculty to take advantage of current technology.

Safety is of utmost concern on college campuses today. With this in mind, this renovation would retrofit all doors with card key access. Sprinkler systems and monitored fire alarm systems would be added. Emergency egress lighting would be added and all lead based paint plaster walls would be removed and replaced with high impact, mold resistant sheet rock. This would also entail lead based paint abatement. These walls are found in all classrooms, as well as office areas. Windows would be replaced for energy efficiency. Bathrooms would be reworked to allow for current ADA requirements. A generator would be added for emergency backup power. The data center for this building is currently housed in an unconditioned basement space. A data center room would be designed. The exterior of the brick building, built in the 1920's, would have rework of the brick, including repointing, and wood would be replaced with a more rot resistant product. Structurally, the foundation wall in the front would be reworked.

Budget for this project:

Construction	\$5,000,000
Architect	500,000
FF&E	500,000
Project Management	50,000
Construction Testing	50,000
Project Inspection	50,000
W&M Review Costs	50,000
Data	500,000
Project Contingency	250,000
Other Costs	300,000
Total	\$7,250,000

Proposed Six Year Capital Outlay Plan

Biennium 2014-2016

Construct Police Department/Technology Services Building

Richard Bland College formed a full time Police Department in 2008. An existing storage building was retrofitted for their use. This building has rapidly become too small and does not meet the needs of the department. Additionally, the Department of Technology Services is located on the second floor of Statesman Hall (Gymnasium). With increased enrollment, the space they currently occupy is needed for academic programs. Due to security needs of both departments, one building is being proposed. This is reflected on the updated Master Plan.

This 10,000 square foot, single story brick building would house an evidence room, squad room, office space, protected central dispatch space, receptionist, bathrooms with showers, and a training room for the police department. Attached will be unconditioned garage space.

Housed within this building will also be the campus administrative technology services department. Included in this space will be offices, bathrooms, equipment receiving/work area, meeting rooms, and a secured data center. This building will be located on the north side of campus, as indicated on the Master Plan. Parking and road access will be part of this project. A generator sufficient to power the entire operation of the building is a requirement.

Budget for this Project:

Construction	\$5,000,000
Site	\$ 500,000
Infrastructure	\$ 750,000
Architect	\$ 750,000
Project Inspection	\$ 50,000
W&M Review	\$ 50,000
Other Costs	\$ 50,000
Project Management	\$ 50,000
Construction Testing	\$ 100,000
FF&E	\$ 300,000
Data/Telecommunications	\$ 500,000
Project Contingency	\$ 300,000
Commissioning	\$ 50,000
Total	\$8,450,000

Proposed Six Year Capital Outlay Plan

Biennium 2016-2018

Renovate Maze Hall

Maze Hall, constructed in 1935, was last renovated in 1992. No upgrades have been performed since that time. It houses administrative offices of the President, Provost, Vice President of Administration and Finance, Cashier's Office, Registrar, Purchasing and support staff.

With safety in mind, this renovation will include the additional sprinkler systems, monitored fire alarm systems and egress lighting, which will bring it into current code compliance. Windows would be replaced to achieve energy efficiency. The roof would be evaluated and either repaired or replaced. All wood trim on the exterior would be replaced with rot resistant materials and the building would be re-pointed and painted.

Budget for this Project:

Construction	\$4,000,000 (including roof)
Architect	\$ 400,000
Project Management	\$ 25,000
Project Inspection	\$ 20,000
W&M Review	\$ 35,000
Other Costs	\$ 20,000
Total	\$4,500,000

Proposed Six Year Capital Outlay Plan

2016-2018 Biennium

Renovate Barn Theater

The Barn Theater is a converted dairy barn. It is used as a "black box" theatre and classroom space, housing the theatre arts department. To bring this building up to code and provide maximum safety, this renovation will add sprinkler systems, monitored fire alarm system, and egress lighting. The building needs new electrical wiring as well as updated data. The "back of house" currently is not conditioned. This space would be totally renovated to include heating, air conditioning, office space, costume storage, makeup areas, and dressing rooms. The main theatre would be painted. Sound systems and theatrical lighting will be updated and a sound/light board booth would be constructed. Currently the existing windows are boarded up. With this renovation, windows would be removed and permanently blocked up. The ceiling would be insulated and treated for acoustics. The exterior of the building, which is concrete block with steel supports, would be painted and gutters would be added. Sidewalks would be upgraded to ensure ADA compliance.

Budget for this Project:

Construction	\$1,500,000
Architect	150,000
Project Management	15,000
Project Inspection	20,000
W&M Review	25,000
Other Costs	25,000
Data/Telecommunications	15,000
Total	\$1,750,000

**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

Anticipated fees, appropriations and transfers are projected to generate the following amounts to meet the operating needs of the College for 2011-12:

Educational & General Programs	\$ 9,324,895
Scholarships & Loan Assistance	441,736
Auxiliary Enterprises	2,554,000
Financial Assistance for E&G Services	25,000
Private Funds (Scholarships)	<u>22,000</u>
 TOTAL	 \$12,367,631

This budget has been approved by the 2011 General Assembly and is awaiting the Governor's review and signature. Any adjustments or revisions required or permitted by final action of the Governor and General Assembly will be reported in the 2012 operating budget reports. The following factors should be noted:

1. The Educational & General budget is approximately level funded from 2010-11 when general funds and tuition and fees are considered for both years.
2. Additional general funds are included as follows:
 - \$247,655 for Access, Affordability and New Degrees
 - 57,197 for Base Adequacy
 - 67,917 for Undergraduate Financial Aid
3. This budget includes a 5.96% increase in tuition and fees for in-state students and 5.87% for out-of-state students.
4. While no salary increases have been appropriated by the Commonwealth, the College will use savings from retirements and other budget adjustments to make targeted salary adjustments for workload and equity reasons.
5. The Educational & General budget includes funding for two additional faculty positions.
6. State employees will be required to pay 5% of their gross salary to VRS for retirement. These employees are scheduled to receive a 5% salary increase as an offset to the VRS payment.

Board of Visitors

Resolution 8

April 14-15, 2011

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RESOLVED, That, upon recommendation of the President, the Board of Visitors of the College of William & Mary in Virginia approves the operating budget for Richard Bland College for the 2011-12 fiscal year.

**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

EDUCATIONAL & GENERAL

<u>REVENUE</u>	<u>Actual 2007-08</u>	<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Approved 2010-11</u>	<u>Proposed 2011-12</u>
General Funds	\$ 5,947,972	\$ 6,119,777	\$ 6,062,200	\$ 5,234,621	\$ 4,908,736
Nongeneral	2,719,406	3,282,470	3,509,190	3,522,927	3,820,000
Central Appropriations	205,153	(35,083)	(148,222)	-	96,159
Prior Year Reappropriations	152,807	101,997	112	-	-
ARRA	-	-	155,539	701,736	500,000
General Fund Reversion	(291,936)	(295,397)	(819,526)	-	-
TOTAL REVENUE	\$ 8,733,402	\$ 9,173,764	\$ 8,759,293	\$ 9,459,284	\$ 9,324,895

EXPENDITURES

Instruction	\$ 3,436,449	\$ 3,478,496	\$ 3,238,234	\$ 3,700,000	\$ 3,830,000
Public Service	-	-	-	1,000	1,000
Academic Support	335,742	339,316	329,583	430,000	430,000
Student Services	962,433	971,741	984,503	1,130,000	1,160,000
Institutional Support	2,488,697	2,888,116	2,766,213	2,548,000	2,650,000
Operation of Plant	1,506,606	1,544,941	1,415,317	1,250,000	1,150,000
Contingency	-	-	-	400,284	103,895
TOTAL EXPENDITURES	\$ 8,729,927	\$ 9,222,610	\$ 8,733,850	\$ 9,459,284	\$ 9,324,895

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**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

SCHOLARSHIPS AND LOAN ASSISTANCE

FINANCIAL AID

	<u>Actual</u> <u>2007-08</u>	<u>Actual</u> <u>2008-09</u>	<u>Actual</u> <u>2009-10</u>	<u>Approved</u> <u>2010-11</u>	<u>Proposed</u> <u>2011-12</u>
General Funds	\$ 277,856	\$ 308,417	\$ 313,819	\$ 313,819	\$ 381,736
Nongeneral Funds	-	-	40,000	40,000	60,000
<u>TOTAL REVENUE</u>	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 441,736
<u>EXPENDITURES</u>					
Scholarships	\$ 277,856	\$ 308,417	\$ 353,819	\$ 353,819	\$ 441,736

FINANCIAL ASSISTANCE FOR E & G PROGRAMS

SPONSORED PROGRAMS

<u>REVENUE</u>					
General Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Nongeneral Funds	7,638	35,869	10,364	25,000	25,000
<u>TOTAL REVENUE</u>	\$ 7,638	\$ 35,869	\$ 10,364	\$ 25,000	\$ 25,000
<u>EXPENDITURES</u>					
Sponsored Programs	\$ 7,638	\$ 34,633	\$ 10,364	\$ 25,000	\$ 25,000

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**RICHARD BLAND COLLEGE
2011-12 OPERATING BUDGET PROPOSAL**

AUXILIARY ENTERPRISES

	Actual 2007-08	Actual 2008-09	Actual 2009-10	Approved 2010-11	Proposed 2011-12
REVENUE					
Fund Balance	\$ 287,654	\$ 358,885	\$ 1,704,628	\$ 1,291,000	\$ 1,291,000
Residences	74,500	1,477,489	1,832,350	1,900,000	2,000,000
Special Funds	33,123	9,480	9,480	35,000	35,000
General Auxiliary Income	16,848	155,299	159,304	150,000	150,000
Parking	44,600	135,294	147,640	135,000	135,000
Intramural Athletics	4,212	22,130	22,100	19,000	24,000
Health Services	-	142,147	151,503	150,000	150,000
Food Services	-	85,280	79,275	55,000	60,000
TOTAL REVENUE	\$ 460,937	\$ 2,386,004	\$ 4,106,280	\$ 3,735,000	\$ 3,845,000

EXPENDITURES

Residences	\$ 18	\$ 212,807	\$ 1,981,918	\$ 2,300,000	\$ 2,200,000
General Operating	20,846	67,028	138,660	100,000	100,000
Parking	7,896	43,047	9,000	50,000	50,000
Intramural Athletics	5,034	14,805	12,640	18,000	24,000
Health Services	-	16,028	14,142	150,000	135,000
Food Services	-	83,345	98,726	60,000	60,000
Indirect Costs	12,000	244,317	194,317	150,000	200,000
Renewal/Replacement	56,257	-	-	50,000	70,000
TOTAL EXPENDITURES	\$ 102,051	\$ 681,377	\$ 2,449,403	\$ 2,878,000	\$ 2,839,000

PRIVATE FUNDS

REVENUE					
Private Funds	\$ 15,157	\$ 21,329	\$ 22,000	\$ 22,000	\$ 22,000
EXPENDITURES					
Scholarships	\$ 11,600	\$ 12,800	\$ 22,000	\$ 22,000	\$ 22,000

COLLEGE OF WILLIAM AND MARY
RESOLUTIONS

**VIRGINIA INSTITUTE OF MARINE SCIENCE
RESOLUTION TO APPROVE
THE 2012-2018 CAPITAL OUTLAY PLAN**

Whereas, in the late spring of each odd numbered year, the Governor, through the Department of Planning and budget, requests higher education institutions develop the next (rolling) six year capital outlay plans; and

Whereas, VIMS has developed its proposed capital outlay six year plan for the biennia 2012-2018 based on the Governor's historical guidance on previous six year capital plans; and

Whereas, the plan reflects the capital outlay needs as identified in the comprehensive master plan which was completed in March 2011. The bulk of the plan is to construct modernized replacement buildings for substandard/outdated facilities, move buildings out of the floodplain, and purchase properties contiguous to the campus. And

RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves the 2012-2018 Capital Outlay Plan as recommended; and

BE IT FURTHER RESOLVED, That the Board authorizes the Dean and Director of the Virginia Institute of Marine Science to take the actions necessary to fulfill VIMS' response to the Governor and supporting agencies with respect to the 2012-2018 Capital Outlay Plan.

**VIRGINIA INSTITUTE OF MARINE SCIENCE
2012-2018 CAPITAL OUTLAY PLAN**

2012-2014 BIENNIUM

<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>FUNDING</u>
1a	Major Repairs and Maintenance Reserve Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs.	\$700,000 GF
2	Construct Facilities Management Maintenance Facility Provides for a modern replacement building to house administrative offices, maintenance trades shops, automotive and equipment repair garage, grounds keeping, housekeeping, storage, and shipping and receiving. The new 15,000 square-foot facility would be relocated and out of the flood plain.	\$6,299,000 GF
3	Construct Marine Advisory, Research, & Support Facility Provides 32,000 square-feet of research, study, and technology space for Marine Advisory Services, the Center for Coastal Resources, the Communications Center and Computer Center in a single facility. These programs are currently housed in inadequate single family dwellings, temporary modular buildings, and unrenovated office space throughout the campus.	\$13,035,000 GF
4	Construct New Oyster Hatchery Supports the construction of a new 22,000 square-foot Hatchery Complex to replace the 40 year old VIMS Oyster Hatchery and will include office and laboratory space for oyster restoration, industry and economic development, marine finfish culture and educational space.	\$11,611,000 GF
5	Purchase New Research Vessel - Equipment Supports the design and construction of a 75-100 foot aluminum hull vessel that will provide the necessary platform to support the Institute's research mission.	\$8,050,000 GF
6	Property Acquisition, Gloucester Point Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction.	\$750,000 GF
7	Property Acquisition, Wachapreague Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction.	\$550,000 GF
2012-2014 BIENNIUM TOTAL:		\$40,995,000 GF

2014-2016 BIENNIUM

- 1b Major Repairs and Maintenance Reserve \$700,000 GF**
Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs.
- 8 Construct Eastern Shore Admin. & Education Complex \$2,996,000 GF**
Supports the design and construction of three new buildings that total 10,200 square-feet to replace outdated buildings vulnerable to flooding on the Wachapreague campus. The complex includes administrative offices, an educational conference center with classrooms, convertible meeting rooms, a distance learning classroom, and a maintenance shop to support buildings, grounds, and vessel repairs.
- 9 Construct Addition to the Fisheries Science Building \$8,569,000 GF**
Supports a 13,900 square-foot addition to the Fisheries Science Building to expand the laboratory and office requirements of the Department of Fisheries Science.
- 10 Expand and Renovate Watermen's Hall \$16,870,000 GF**
Funds the renovation and expansion of Watermen's Hall that is critical to meeting the programmatic, technological, and instructional needs of graduate marine education at VIMS. The project includes renovation of existing laboratories, classrooms, a renovation/expansion of the research library, and a 10,000 square-foot addition for an educational center with classrooms, conference rooms, convertible meeting rooms, and an informal lounge. The research library addition includes increased book and journal shelf space, rare book and chart space, expanded study/reading area, and computer study areas.
- 11 Property Acquisition, Gloucester Point \$750,000 GF**
Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction.
- 12 Property Acquisition, Wachapreague \$550,000 GF**
Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction.

2014-2016 BIENNIUM TOTAL:**\$30,435,000 GF**

2016-2018 BIENNIUM

- 1c Major Repairs and Maintenance Reserve \$700,000 GF**
Provides continued funding of major repair and replacement projects in facilities across campus including roof repairs and building systems repairs.
- 13 Construct Visiting Investigators Center \$3,548,000 GF**
Provides 18,000 square-feet of adequate and necessary space for visiting scientists and student groups on the Institute campus. This would support active collaboration with scientists from other institutions in the U.S. and abroad, and allow for small meetings on-site.
- 14 Construct Field Support Administration Building \$4,205,000 GF**
Supports the construction of a new 10,000 square-foot administration building for vessel and field research operations.
- 15 Construct Field Maintenance Shop & Storage Facilities \$3,569,000 GF**
Supports the construction of a 4,300 square-foot vessel maintenance shop and a 4,000 square-foot storage facility located next to the Field Support Center. This project also includes the construction of a new 6,000 square-foot storage facility located on the north side of campus.
- 16 Construct Education and Research Building \$9,533,000 GF**
Supports the construction of a 24,000 square-foot building to support the education, research and advisory service missions of the Institute.
- 17 Property Acquisition, Gloucester Point \$750,000 GF**
Supports the purchase of property adjacent to the VIMS main campus as it becomes available to allow for future campus expansion and construction.
- 18 Property Acquisition, Wachapreague \$550,000 GF**
Supports the purchase of property adjacent to the Eastern Shore Laboratory at Wachapreague as it becomes available to allow for future campus expansion and construction.

2016-2018 BIENNIUM TOTAL:**\$22,855,000 GF****2012-2018 CAPITAL PLAN TOTAL:****\$94,285,000 Total**

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Virginia Institute of Marine Science
2012-2018 Six-Year Capital Plan

Priority	2012-2014 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1a	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
2	Construct Facilities Management Maintenance Facility	0100	\$ 6,299,000		\$ 6,299,000	
3	Construct Marine Advisory, Research & Support Facility	0100	\$ 13,035,000		\$ 13,035,000	
4	Construct New Oyster Hatchery	0100	\$ 11,611,000		\$ 11,611,000	
5	Purchase New Research Vessel - Equipment	0100	\$ 8,050,000		\$ 8,050,000	
6	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
7	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2012 - 2014 Bienium Totals			\$ 40,995,000		\$ 40,995,000	

Priority	2014-2016 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1b	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
8	Construct Eastern Shore Administration & Education Cplx	0100	\$ 2,996,000		\$ 2,996,000	
9	Construct Addition to the Fisheries Science Building	0100	\$ 8,569,000		\$ 8,569,000	
10	Expand & Renovate Watermen's Hall	0100	\$ 16,870,000		\$ 16,870,000	
11	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
12	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2014 - 2016 Bienium Totals			\$ 30,435,000		\$ 30,435,000	

Priority	2016-2018 Capital Program Request Project	Fund	General Funds	Non-General Funds	Total Project Request	Prior Appropriations
1c	Maintenance Reserve	0100	\$ 700,000		\$ 700,000	
13	Construct Visiting Investigators Center	0100	\$ 3,548,000		\$ 3,548,000	
14	Construct Field Support Administration Building	0100	\$ 4,205,000		\$ 4,205,000	
15	Construct Field Maintenance Shop and Storage Facilities	0100	\$ 3,569,000		\$ 3,569,000	
16	Construct Education and Research Building	0100	\$ 9,533,000		\$ 9,533,000	
17	Property Acquisition, Gloucester Point	0100	\$ 750,000		\$ 750,000	
18	Property Acquisition, Wachapreague	0100	\$ 550,000		\$ 550,000	
2016 - 2018 Bienium Totals			\$ 22,855,000		\$ 22,855,000	

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**COLLEGE OF WILLIAM & MARY
RESOLUTION TO APPROVE
THE 2012-2018 CAPITAL OUTLAY PLAN**

Whereas, in the late spring of each odd numbered year, the Governor, through the Department of Planning and Budget, requests that higher education institutions develop their next (rolling) six-year capital outlay plan; and

Whereas, the College has developed its proposed capital outlay six year plan for the biennia 2012-2018 based on the Governor's historical guidance regarding previous six-year capital plans; and

Whereas, the first biennium, which will be the focus of potential action by the 2012 legislature, reflects a continued focus on infrastructure, including safety and environmental projects for the campus; and

Whereas, renovation projects make up the bulk of the plan over the 2012-2018 timeframe, with the major exceptions being the appropriated but (still) unfunded projects, Tucker Hall and ISC 3, and a new Arts Complex; and

Whereas, the College expects to make several submittals to the Department of Planning and Budget between April 2011, and September 2011; and in the course of that process, staff will develop, refine and adjust project budgets, which may change the estimates reflected in this resolution;

THEREFORE, BE IT RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves the 2012-2018 Capital Outlay Plan as recommended; and

BE IT FURTHER RESOLVED, That the Board authorizes the Vice President for Administration to take the actions necessary to fulfill the College's response to the Governor and supporting agencies with respect to the 2012-2018 Capital Plan.

2012-2014 BIENNIUM

<u>PRIORITY</u>	<u>PROJECT TITLE</u>	<u>FUNDING</u>
1a	Major Repairs and Maintenance Reserve (MR) Always the first capital priority in any institution's biennial plan, the MR request funds <u>only</u> newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, electrical, plumbing and mechanical, etc.	\$3,740,000 GF
2	Construct: Thermal Storage Facility Supports continued fit-out of the new cooling addition to the central plant with installation of an ice plant, which will enable the College to reduce power consumption during the peak cooling season, as well as provide emergency cooling in the event of power outages.	\$3,500,000 GF
3	Improve: Lake Matoaka Dam Spillway In the wake of Hurricane Isabel and other 100-year rain events, the Commonwealth began working more closely with localities to permit use of existing earthen dams. The College owns Lake Matoaka Dam, but the City of Williamsburg owns the road and the utilities that run across and through it. This project responds to new requirements by the Commonwealth to increase the dam's capacity for release of emergency outflow.	\$4,500,000 GF
4	Renovate: Tucker Hall (26,883 GSF) Supports renovation of the existing facility, originally constructed in 1909 and last renovated in 1980. Home to the Department of English, the project will replace all major building systems, upgrade classrooms, address ADA access, improve fire safety, and reconfigure space. In 2008, the College received \$563,500 for completion of design development (35% working drawings).	\$12,121,000 GF
5	Construct: Integrated Science Center 3 (112,716 GSF) Provides funds to design and construct the third phase of the Integrated Science Center. The facility will provide research and teaching space for interdisciplinary collaboration, using the William and Mary Research Institute to foster public/private partnerships. ISC 3 will also house programs such as mathematical biology, biomedical imaging, neuroscience, and proteomics.	\$85,000,000 GF
6	Improve: Campus Stormwater Infrastructure This project will update the College's Storm Water Master Plan to comply with new state regulations, and to improve storm water infrastructure for any	\$2,000,000 GF

increases to runoff. An improved central system will create cost avoidance for other capital construction projects in the range of \$50,000 - \$300,000 per project depending on scope.

- 7 Renovate: Tyler Hall (38,017 + attic) \$16,364,000 GF**
Supports the design and renovation of Tyler Hall, built in 1921 and most recently updated in 1981. Proposed renovation work will include replacement of major building systems, modernization of classrooms, and installation of the newest teaching technologies.
- 8 Design: Arts Complex, Phase 1 \$250,000 GF**
Supports a preplanning study for a multi-phased, integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. A programming study and conceptual cost estimate were completed in 2009.
- 9 Design: IT Data Center (TBD GSF) \$250,000 GF**
Supports a preplanning study that will determine site, size, scope and program for the construction of a new computer center. The existing space in Jones Hall is undersized, underpowered and inflexible. IT requires a facility which can accommodate and respond to continuous technological innovation in the areas of academic (instruction & research) and administrative computing.
- 10 Construct: Monticello/Compton Pedestrian Pathway \$1,950,000 GF**
Supports construction of a pedestrian path down Compton drive and parallel to Monticello in order to link the campus with NewTown, and provide students with safe access.
- 11 Renovate: Brafferton & Brafferton Kitchen (6,711 GSF) \$2,900,000 GF
\$1,600,000 NGF**
Supports renovation of the historic Brafferton, circa 1723. The project includes improvements to security, fire suppression, roof, drainage, HVAC, electrical and plumbing. A preplanning study was completed in 2010.
- 12 Improve: Auxiliary Facilities \$12,000,000 NGF**
Supports umbrella projects for various auxiliary (NGF) facilities to address equipment replacement and building system upgrades, including food service.
- 13 Renovate: Dormitories \$5,000,000 NGF**
Continues the College's dorm renovation program by funding major replacement and improvement projects.

2014-2016 BIENNIUM

- | | | |
|----|--|---|
| 1b | Maintenance Reserve | \$3,830,000 GF |
| | Always the first capital priority in any institution's biennial plan, the MR request funds <u>only</u> newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, cooling towers, electrical, plumbing and mechanical, etc. | |
| 14 | Construct: Landrum Drive Pump Station | \$8,000,000 GF |
| | Expansion and replacement project to improve sewage pumping capacity due to increased demand created by decade-long construction growth throughout New Campus and Jamestown Road corridor. | |
| 15 | Design/Construct: Arts Complex, Phase 2 (TBD GSF) | \$50,000,000 GF
\$45,000,000 NGF |
| | Supports the next phase of design and multi-phased construction of an integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. A preplanning study was completed during 2012-14. | |
| 16 | Design/Construct: IT Data Center (TBD GSF) | \$42,000,000 GF |
| | Supports the construction of a new computer center, based on the preplanning study completed during 2012-14 biennium. The existing space in Jones Hall is undersized, underpowered and inflexible. IT requires a facility which can accommodate and respond to continuous technological innovation in the areas of academic (instruction & research) and administrative computing. | |
| 17 | Improve: Ewell Hall Infrastructure | \$5,300,000 GF |
| | Supports building envelope work and HVAC replacement. Ewell Hall was originally built in 1926 and last renovated in 1986. Home to the department of Music and the Dean of Arts and Sciences, Ewell has had major HVAC issues since its last renovation. | |
| 18 | Improve: Blow Hall Roof & Windows | \$8,200,000 GF |
| | Supports replacement of roof and windows, the scope and cost of which exceed Maintenance Reserve standards. | |
| 19 | Construct: ADA Infrastructure | \$3,000,000 GF |
| | Provides pathways, elevators, ramps, according to a plan developed by the office of Student Affairs. | |

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- 20 Renovate/Expand: Facilities Maintenance Shops \$16,900,000 GF**
Supports the design, renovation (14,120 GSF) and expansion (28,100 GSF) of the FM shops area, to include new space for the code review team and administrative functions; new housing for vehicles and warehousing for equipment; and new roadway/circulation and security.
- 21 Construct: Campus Fire Safety Water System \$4,000,000 GF**
Improves capacity and flow of on-campus fire suppression water system within the New Campus, and allows the College to detach from the City's domestic water system.
- 22 Renovate: Dormitories \$3,500,000 NGF**
Continues the College's dormitory renovation program, which funds major replacement and improvement projects.

2016-2018 BIENNIUM

- 1c Maintenance Reserve \$5,178,000 GF**
Always the first capital priority in any institution's biennial plan, the MR request funds only newly identified major repair and replacement projects, and does not represent the College's deferred maintenance backlog. Projects include building systems, equipment and components, such as roofs, HVAC, windows, cooling towers, electrical, plumbing and mechanical, etc.
- 23 Construct: Arts Complex, Phase 3 (TBD GSF) \$40,000,000 GF**
Supports the next phase of the multi-phased construction of the new integrated arts complex, which will co-locate the Muscarelle Museum, Music, Dance, Theater, Visual Arts and Art History. The design and first phase of construction were completed in 2014-16.
- 24 Renovate: Jones Hall (58,066 GSF) \$31,617,000 GF**
Supports replacement of major building systems, modernization of teaching and research spaces, and select improvements necessary to meet current code requirements.
- 25 Construct: Population Lab (8,620 GSF) \$5,762,000 GF**
Supports reconstruction of an expanded animal lab, currently located adjacent to the Tennis Center. Will upgrade and improve facilities to meet national standards. This facility supports primarily biology and psychology curriculum and research.

- 26 **Improve: Adair Hall (42,175+ GSF)** **\$8,435,000 GF**
Supports improvements to building systems and the reconfiguration of space to better support the kinesiology program. Supports modest expansion for out-patient cardiac rehab program.
- 27 **Renovate: Morton Hall (57,304 GSF)** **\$33,200,000 GF**
Supports renovation of the College's largest classroom building. Over 20 classrooms, from seminar to fixed seating, occupy the building, and receive intensive use throughout the academic year.
- 28 **Renovate: Washington Hall (41,903 GSF)** **\$22,700,000 GF**
Supports complete renovation of building systems, modernization of instructional and research space, improvements to accessibility and fire safety/suppression, as well as reconfiguration of support space.
- 29 **Improve: Lake Matoaka** **\$5,850,000 GF**
Supports the dredging and rehabilitation of this 18th century, man-made lake, which receives significant runoff from developed areas around it.
- 30 **Renovate: William & Mary Hall (190,700 GSF)** **\$28,022,000 NGF**
Supports a comprehensive renovation of the existing facility, including replacement of primary HVAC systems, roof areas, storefront windows and doors, lighting, technology, and restroom/locker room facilities; as well as improvements to fire safety/suppression and accessibility.
- 31 **Improve: Athletic Facilities** **\$8,202,000 NGF**
Supports the design and renovation of Zable Stadium's east stands, as well as construction of a press box and elevator.
- 32 **Renovate: Dormitories** **\$3,500,000 NGF**
Continues the College's dormitory renovation program, which funds major replacement and improvement projects.
- 33 **Renovate/Expand Student Health Center** **\$9,400,000 NGF**
In 2006, the College received \$900K in NGF authority to design the renovation (9,500 GSF) and expansion (4,500 GSF) of the student health center, which has not been renovated since its construction in the 1970's. The expansion will allow accommodation of mental health services, depending on program requirements.

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The College of William and Mary 2012-2018 Six-Year Capital Plan						
	2012 - 2014 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1a	Maintenance Reserve	0100	\$3,740,000	\$0	\$3,740,000	
2	Construct: Thermal Storage Facility	0100	\$3,500,000	\$0	\$3,500,000	
3	Improve: Lake Matoaka Dam Spillway	0100	\$4,500,000	\$0	\$4,500,000	
4	Renovate: Tucker Hall	0100	\$12,121,000	\$0	\$12,121,000	\$563,500
5	Construct: Integrated Science Center, Phase 3	0100	\$85,000,000	\$0	\$85,000,000	\$2,300,000
6	Improve: Campus Storm Water Infrastructure	0100	\$2,000,000	\$0	\$2,000,000	
7	Renovate: Tyler Hall	0100	\$16,364,000	\$0	\$16,364,000	
8	Design: Arts Complex, Phase 1	0100	\$250,000	\$0	\$250,000	\$11,380,000
9	Design: IT Data Center	0100	\$250,000	\$0	\$250,000	
10	Construct: Monticello/Compton Pedestrian Pathways	0100	\$1,950,000	\$0	\$1,950,000	
11	Renovate: Brafferton & Brafferton Kitchen	0100/0302	\$2,900,000	\$1,600,000	\$4,500,000	
12	Improve: Auxiliary Facilities	0815	\$0	\$12,000,000	\$12,000,000	
13	Renovate: Dormitories	0813	\$0	\$5,000,000	\$5,000,000	
	2012-2014 Biennium Totals		\$132,575,000	\$18,600,000	\$151,175,000	\$14,243,500
	2014 - 2016 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1b	Maintenance Reserve	0100	\$3,830,000	\$0	\$3,830,000	
14	Construct: Landrum Drive Pump Station	0100	\$8,000,000	\$0	\$8,000,000	
15	Design & Construct: Arts Complex, Phase 2	0100/0302	\$50,000,000	\$45,000,000	\$95,000,000	
16	Design & Construct: IT Data Center	0100	TBD	\$0	TBD	
17	Improve: Ewell Hall Infrastructure	0100	\$5,300,000	\$0	\$5,300,000	
18	Improve: Blow Hall Roof & Windows	0100	\$8,200,000	\$0	\$8,200,000	
19	Improve: Accessibility Infrastructure	0100	\$3,000,000	\$0	\$3,000,000	
20	Renovate: Facilities Maintenance Shops	0100	\$16,900,000	\$0	\$16,900,000	
21	Construct: Campus Fire Safety Water System	0100	\$4,000,000	\$0	\$4,000,000	
22	Renovate: Dormitories	0813	\$0	\$3,500,000	\$3,500,000	
	2014-2016 Biennium Totals		\$99,230,000	\$48,500,000	\$147,730,000	
	2016 - 2018 Capital Program Request		General	Non-General	TOTAL	Prior
Priority	Project	Fund	Funds	Funds	Project Request	Appropriations
1c	Maintenance Reserve	0100	\$5,178,000	\$0	\$5,178,000	
23	Construct: Arts Complex, Phase 3	0100	\$40,000,000	\$0	\$40,000,000	
24	Renovate: Jones Hall	0100	\$31,617,000	\$0	\$31,617,000	
25	Construct: Population Lab	0100	\$5,762,000	\$0	\$5,762,000	
26	Improve: Adair Hall	0100	TBD	\$0	\$0	
27	Renovate: Morton Hall	0100	\$33,200,000	\$0	\$33,200,000	
28	Renovate: Washington Hall	0100	\$22,700,000	\$0	\$22,700,000	
29	Improve: Lake Matoaka	0100	\$5,850,000	\$0	\$5,850,000	
30	Renovate: William and Mary Hall Infrastructure	0815	\$0	\$28,022,000	\$28,022,000	
31	Improve: Athletic Facilities	0815	\$0	\$8,202,000	\$8,202,000	
32	Renovate: Dormitories	0813	\$0	\$3,500,000	\$3,500,000	
33	Renovate and Construct: Student Health Center	0815	\$0	\$9,400,000	\$9,400,000	\$900,000
	2016-2018 Biennium Totals		\$144,307,000	\$49,124,000	\$193,431,000	\$900,000
	TOTAL ALL BIENNIA:		\$376,112,000	\$116,224,000	\$492,336,000	

**COLLEGE OF WILLIAM AND MARY
RESOLUTION TO APPROVE
UTILITY EASEMENT FOR MARTIN FAMILY STADIUM**

WHEREAS, the College requests Board of Visitors' approval of the following utility easement for Dominion Virginia Power to provide electrical service to the new capital project, Martin Family Stadium:

WHEREAS, the College and the Commonwealth entered into a 2006 Management Agreement (the "Agreement"), governed by the restructured Higher Education Financial and Administrative Operations Act of 2005, Chapter 4.10 of the Title 23 of the *Code of Virginia*; and

WHEREAS, the Agreement was renewed in 2009; and

WHEREAS, the Agreement authorizes the College's Board of Visitors to approve easements locally; and

WHEREAS, Dominion Virginia Power has requested an easement to locate electrical service serving the new capital project, Martin Family Stadium; and

WHEREAS, timely execution of easements is critical to capital project progress and milestones, including certification for occupancy, which will occur for this project on April 1, 2011; and

WHEREAS, there is no transfer of property involved which would require action by the General Assembly (per Chapter 774, 1995 Acts of Assembly); thus

THEREFORE, BE IT RESOLVED, by the Rector and the Board of Visitors of The College of William and Mary in Virginia, that approval is given for the easement named, in accordance with all authorities, policies, and procedures in force and necessary to accomplish same; and

FURTHER RESOLVED, That the Vice President for Administration, the Associate Vice President for Facilities Management, and the College Building Official are authorized to execute any and all documents pertaining to the approval and recordation of such easements in the College's name.

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

Vacancies in the Instructional Faculty of the College of William and Mary have resulted because of resignations, terminations and the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the 2011-2012 academic year:

ALEXANDER B. ANGELOV, Assistant Professor of Religious Studies

B.A., Roberts Wesleyan College, 2004

M.A. (2006); (2009), Ph.D. (Candidate) University of Michigan, Ann Arbor

MELANIE V. DAWSON, Assistant Professor of English

B.A., University of Richmond, 1989

M.A., College of William and Mary, 1990

Ph.D., University of Pittsburgh, 1997

College of William and Mary

Visiting Assistant Professor, 2001-2011

Adjunct Assistant Professor, 2000-2001

University of Pittsburgh

Visiting Lecturer, 1999-2000

Visiting Assistant Professor, 1997-1998

University of Kentucky

Visiting Assistant Professor, 1998-1999

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

MONIKA GOSIN, Assistant Professor of Sociology

B.A., University of California-Irvine, 1995
M.A., Arizona State University, 1998
M.A. (2004); Ph.D. (2009), University of California-San Diego

Duke University
Postdoctoral Fellow, 2009-2011

University of California, San Diego
Lecturer, 2009

TARA LEIGH GROVE, Assistant Professor of Law

B.A., Duke University, 1998
J.D., Harvard Law School, 2002

Florida State University College of Law
Assistant Professor of Law, 2009-2011

Harvard Law School
Climenko Fellow and Lecturer, 2007-2009

Yoto Junior High School, Japan
English Teacher, 1998-1999

CULLEN S. HENDRIX, Assistant Professor of Government

B.A., Kalamazoo College, 2000
M.A. (2003); Ph.D. (2008), University of California-San Diego

University of North Texas
Assistant Professor, 2008-2011

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

SCOTT B. ICKES, Assistant Professor of Kinesiology and Health
Sciences

B.S., College of William and Mary, 2004
Ph.D., University of North Carolina at Chapel Hill, 2010

Cornell University Division of Nutritional Sciences
Postdoctoral Trainee, 2010-2011

AYFER KARAKAYA-STUMP, Assistant Professor of History

B.A., Bilkent University, 1993
M.A., Ohio State University, 1996
Ph.D., Harvard University, 2008

Cornell University
Postdoctoral Fellow, 2009-2011

Harvard University
Postdoctoral Fellow, 2008-2009

MICHAEL DREW LAMAR, Assistant Professor of Biology

B.S., University of Texas at San Antonio, 1997
Ph.D., University of Texas at Austin, 2005

College of William and Mary
Research Assistant Professor, 2010-2011
Visiting Assistant Professor, 2009-2010
Postdoctoral Associate, 2007-2009

Cornell University
Postdoctoral Associate, 2005-2007

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

JOHN M. PARMAN, Assistant Professor of Economics

B.A., Williams College, 2002
Ph.D., Northwestern University, 2008

University of California-Davis
Instructor, 2008-2010

PHILIP G. ROESSLER, Assistant Professor of Government

B.A., Indiana University, 2001
Ph.D., University of Maryland, College Park, 2007

Oxford University
Senior Research Fellow, 2010-2011
Research Associate, 2007-2011

JOANNA SCHUG, Instructor of Psychology

B.A., San Francisco State University, 2004
M.A. (2008); Ph.D. (2011), Hokkaido University, Japan

ROBERT A. ST. CLAIR, Assistant Professor of Modern Languages
and Literatures

B.A., Knox College, 2003
M.A., Université de Franche-Comté, 2006
Ph.D. (Candidate), University of Minnesota

University of Minnesota
Graduate Instructor, 2006-2011

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
INSTRUCTIONAL FACULTY

KARA T. THOMPSON, Assistant Professor of English

B.A., Santa Clara University, 2001

Ph.D., University of California, Davis-2009

Oberlin College

Visiting Assistant Professor, 2009-2011

NAARA TOURGEMAN, Assistant Professor of Military Science

B.S., Florida Southern College, 2004

Fort Hood, Texas

OPN Training Staff Officer, 2004-2010

XIN WU, Assistant Professor of Art and Art History

B.S. (1992); M.S. (1996), Tongji University, China

M.Arch., McGill University, 2001

Ph.D., University of Bristol, United Kingdom, 2008

Southwestern University

Visiting Assistant Professor, 2010-2011

American University

Adjunct Lecturer, 2009-2010

Dumbarton Oaks, Harvard University, Washington, DC

Historian and Coordinator of Asian Programs, 2002-2009

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

Vacancies in the Professional Faculty of the College of William and Mary have resulted because of resignations, terminations or the approval of additional authorized positions.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the appointments of the following individuals to fill these positions effective with the dates listed below:

CARLA L. BOYD, Assistant Director for Legal Technology and Consulting, Marshall-Wythe School of Law, effective March 25, 2011

B.A., College of Notre Dame of Maryland, 1995

J.D., College of William and Mary, Marshall-Wythe School of Law, 2000

Murphy and McGonigle, P.C.
Contract Attorney, 2010-2011

College of William and Mary, Marshall-Wythe School of Law
Acting Assistant to the Deputy Director for Courtroom
Design and Technology, 2010-2011

High Street Tappo Restaurant Group, LLC
Owner, 2008-2010

Franklin & Prokopik, P.C.
Litigation Associate, 2006-2008

Cornblatt, Bennett, Penhallegon & Roberson, P.A.
Medical Malpractice/Litigation Associate, 2004-2006

The Honorable Karen H. Abrams, Circuit Court for St. Mary's
County, Maryland
Law Clerk, 2002-2004

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

ELIZABETH CAVALLARI, Assistant Dean for Admission, Marshall-Wythe School of Law, effective September 10, 2011

B.A., Bucknell University, 2008

Bucknell University
Assistant Director of Admissions, 2008-2011

CARRIE LYNN COOPER, Dean of University Libraries, effective August 1, 2011

B.S., The Florida State University, 1992
M.L.I.S., The University of Southern Mississippi, 1997

Eastern Kentucky University, John Grant Crabbe Library
Dean of Libraries, 2006-2011
Interim Dean of Libraries, 2005-2006
Coordinator of Research & Instruction Services, 2002-2005
Learning Resources Center, Team Leader, 1998-2001

St. Johns County Schools, St. Augustine, Florida
High School Librarian and Media Department Chair, 1997-1998

KATHLEEN DELAURENTI, Arts Librarian, Earl Gregg Swem Library, effective June 16, 2011

B.F.A., Carnegie Mellon University, 1999
M.L.I.S., University of Washington Information School, 2008

University of Washington, Bothell and Cascadia Community College
Reference and Instruction Librarian, 2008-2011

University of Washington, Seattle
Grants and Funding Information Manager, 2006-2008
Project Assistant, 2008
Digital Library Developer, 2008

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

STEPHEN E. HANSON, Vice Provost for International Affairs, effective
August 1, 2011

B.A., Harvard University, 1985
M.A. (1986); Ph.D. (1991), University of California, Berkeley

University of Washington
Professor, 2005-2011
Associate Professor, 1998-2005
Assistant Professor, 1990-1998
Director, Henry M. Jackson School of International Studies, 1999-2008

LAURA EDGE KOTTKAMP, Director of Employment Relations, Mason
School of Business, effective March 10, 2011

B.A., College of William and Mary, 1996
M.B.A., Duke University, 2003

College of William and Mary, Mason School of Business
Consultant, 2010-2011

Dominion Resources, Inc.
Director of Supplier Diversity, 2009-2010
Director of Investor Relations, 2006-2009
Six Sigma Black Belt, Human Resources, 2004-2005
Manager, Investor Relations, 2003-2004

DARRELL K. MCDONALD, JR., Assistant Football Coach, Athletics,
effective March 7, 2011

B.A., Edinboro University, 2001

Indiana University of Pennsylvania
Assistant Football Coach, 2006-2011

Edinboro University of Pennsylvania
Assistant Football Coach, 2003-2006

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

THOMAS P. RIDEOUT, Senior Associate Director of Career Services
and Advancement for Accounting Programs, Mason School of Business,
effective February 25, 2011

B.A. Washington & Lee University, 1963

College of William and Mary, Mason School of Business
Director of Corporate and Alumni Relations, 2008-2011
Associate Director, Individual and Corporate Gifts, 2006-2008

Rideout & Associates
Principal, 1998-2006

SEDOA Systems, Inc.
Senior Vice President, 2002-2006

ANDREW TABER, Regional Director of Major Gifts, University
Development, effective February 25, 2011

B.S., Rensselaer Polytechnic Institute, 2006

Lenox Advisors, Inc.
Relationship Manager, 2009-2011

The Russo Financial Group, Northwestern Mutual Financial Network
Financial Representative, 2008-2009

Merrill Lynch Investment Managers
Senior Specialist, Server Engineer, 2002-2006

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

DANA MICHELLE TORIELLO, Assistant Director, Direct Marketing-
Special Projects, University Development, effective March 25, 2011

B.B.A., Radford University, 2003

Occasionally Made
Sales & Marketing Account Manager, 2010

Virginia Linen Service, Inc.
Textile Rental B2B Sales Consultant, 2008-2010

National Restaurant Association
Marketing Consultant, 2009-2010
Assistant Marketing Manager, 2004-2008

VIZEL L.TOWNSEND, Director, Business Services, Facilities
Management, effective March 16, 2011

B.S., Hampton University, 1981
M.B.A., College of William and Mary, 1993

Norfolk Public Schools
Senior Director, Accounting, 1998-2010

Tidewater Community College
Accounting Manager, Receivables, 1993-1998

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO FILL VACANCIES IN THE
PROFESSIONAL FACULTY

ROBERT WAGGONER, Regional Director of Major Gifts, University
Development, effective March 10, 2011

B.A., University of Colorado, 2002

Union First Market Bank
Branch Manager-Assistant Vice President, 2008-2011

RBC Bank
Branch Manager, 2003-2008

Archon Advertising Group
Team Leader, 2003

BRIAN WALL, Assistant Dean for Admissions, Marshall-Wythe School
of Law, effective May 25, 2011

B.A. (2006); M.A. (2008), Brigham Young University
J.D. (Candidate), College of William and Mary, Marshall-Wythe School
of Law

COLLEGE OF WILLIAM AND MARY
FACULTY PROMOTIONS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for promotion in rank by the appropriate departmental committees and chairs, the appropriate deans, and by the Provost and President.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the promotions of the following members of the Faculty of the College, effective with the beginning of the 2011-2012 academic year:

Associate Professor to Professor

ELIZABETH L. BARNES, Department of English and American Studies

G. SCOTT GIBSON, Mason School of Business

JOHN D. GRIFFIN, Department of Biology

HECTOR H. GUERRERO, Mason School of Business

ROBERT J. HINKLE, Department of Chemistry

C. DENISE JOHNSON, School of Education

SIMON P. JOYCE, Department of English

LEE A. KIRKPATRICK, Department of Psychology

LISA M. LANDINO, Department of Chemistry

ROSA A. LUKASZEW, Department of Applied Science and Physics

JACK B. MARTIN, Department of English and Linguistics

TODD A. MOORADIAN, Mason School of Business

SOPHIA SERGHI, Department of Music

MEGAN TSCHANNEN-MORAN, School of Education

PATRICIA M. WESP, Department of Theatre, Speech and Dance

Board of Visitors

Resolution 15

April 14-15, 2011

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COLLEGE OF WILLIAM AND MARY
DESIGNATED PROFESSORSHIPS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for designated professorships.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the designated professorships for the following members of the Faculty of the College, effective with the 2011-2012 academic year:

MARYSE FAUVEL, Margaret L. Hamilton Professor of Modern Languages and Literatures, for a three-year term.

JENNIFER M. MELLOR, Margaret L. Hamilton Professor of Economics, for a three-year term.

COLLEGE OF WILLIAM AND MARY
DISTINGUISHED PROFESSORSHIPS
FOR ASSOCIATE PROFESSORS

The following members of the Instructional Faculty of the College of William and Mary have been recommended for distinguished professorships for tenured associate professors which recognizes outstanding mid-career faculty members.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves the distinguished professorships for the following members of the Faculty of the College, effective with the 2011-2012 academic year:

KVETA E. BENES, Weingartner Professor, Associate Professor of History for a two-year term.

MARY C. FABRIZIO, Moses D. Nunnally Term Distinguished Associate Professor of Marine Science for a three-year term.

VASSILIKI PANOUSI, Robert and Sara Boyd Term Distinguished Associate Professor of Classical Studies for a three-year term.

DIANE C. SHAKES, Class of 1964 Term Distinguished Associate Professor of Biology for a three-year term.

JEREMY D. STODDARD, Sallie Gertrude Smoot Spears Term Distinguished Associate Professor of Education for a three-year term.

HAINING WANG, William and Martha Stephens Term Distinguished Associate Professor of Computer Science for a three-year term.

COLLEGE OF WILLIAM AND MARY
APPOINTMENTS TO UNIVERSITY PROFESSORSHIPS
FOR TEACHING EXCELLENCE

The following members of the Instructional Faculty of the College of William and Mary have been recommended for excellence in teaching, and to encourage them to be leaders in faculty development.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary approves three-year appointments as University Professors for Teaching Excellence for the following members of the Faculty of the College, effective with the 2011-2012 academic year.

SUSAN S. GROVER, University Professor for Teaching Excellence of Law, for a three-year term.

ELIZABETH J. HARBRON, University Professor for Teaching Excellence of Chemistry, for a three-year term.

ROBERT T. VINSON, University Professor for Teaching Excellence of History and Africana Studies, for a three-year term.

Board of Visitors

Resolution 18

April 14-15, 2011

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COLLEGE OF WILLIAM AND MARY
FACULTY LEAVE OF ABSENCE

The following faculty member has requested a leave of absence without pay or partial pay during the 2011-2012 academic year for the reason given.

BE IT RESOLVED, That upon recommendation of the President, the Board of Visitors of the College of William and Mary hereby approves this leave of absence:

JACK B. MARTIN, Associate Professor of English, to accept a distinguished professorship in the Anthropology Department at the University of Florida.

COLLEGE OF WILLIAM AND MARY
AMENDMENTS TO THE BYLAWS
OF THE FACULTY ASSEMBLY

At its June 24, 1988 meeting, the Board of Visitors adopted Resolution R-10 which established the Faculty Assembly and approved its Constitution and Bylaws. Amendments to the Assembly's Constitution and its Bylaws were approved by the Board of Visitors at its June 23, 1989, February 4, 1994, February 4, 2000 and April 21, 2005, meetings with the adoption of Resolution 18, Resolution 6, Resolution 11, and Resolution 18, respectively.

Amendments to the Faculty Assembly Constitution and Bylaws require review and approval at many levels, including a two-thirds vote of the Assembly membership, approval by votes in at least five of the seven faculty constituencies of the Assembly (Humanities, Social Sciences, Natural Sciences, Business, Education, Law and Marine Science), and approval by the Board of Visitors. On November 16, 2010, the Faculty Assembly voted to approve the attached changes and additions to the Bylaws; there were no amendments to the Constitution. Deletions are shown in strikethrough. Changes and additions are indicated in the margin.

The proposed amendments to the Bylaws reflect changes in the technology of distributing notices (electronic versus paper), allow for the replacement of a President-elect and other officers if one is not able to take office or complete a term, allow for the more effective appointment of an alternate member when a member cannot attend a meeting, add undergraduate enrollment policy to the responsibilities of the Committee on Planning and Resources, and clarify representation on the Committee on Planning and Resources.

BE IT RESOLVED, That upon the recommendation of the President, the Board of Visitors approves the revisions to the Faculty Assembly Bylaws, as described on the following pages.

COLLEGE OF WILLIAM AND MARY

AMENDMENTS TO THE BYLAWS
OF THE FACULTY ASSEMBLY

ARTICLE I

Elections of Representatives and Alternates

Regular elections for Assembly representatives and alternates shall be held by March 1 of each year, with elected members assuming their duties at the first regular meeting of the ensuing academic year. However, newly elected members shall attend the Annual Meeting (See Article II, Section 2)

ARTICLE II

Election of Officers and Committees, and Duties of Officers

Section 1. The Officers of the Assembly shall be the President of the Assembly (hereafter, "the President"); the Vice-President and President-Elect (hereafter, "the Vice-President"), who shall succeed to the Office of President the July following his or her assumption of the Vice-Presidential duties; and the Secretary. Each of the officers shall represent a different constituency.

Section 2. Each spring, after the election of the new members of the Assembly and prior to Commencement, the incumbent officers shall convene the following year's Assembly for the Annual Meeting. The purpose of the Annual Meeting shall be to elect the Executive Committee, the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources (See Article IV and Article V, Section 5). Elections shall proceed in the

following sequence: President (if necessary), Vice- President, Secretary, the remaining members of the Executive Committee, the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources. The incumbent Officers shall officiate at this meeting and shall distribute notices of the meeting and minutes as for regular meetings. Only the members of the following year's Assembly are eligible to vote in this meeting.

Section 3. In the event that more than two candidates are nominated for a position and none receives a majority of the votes cast on the first ballot, balloting continues with the name of the candidate receiving the fewest votes being dropped from the ballot, after each vote. In the event that there is no one candidate with the fewest votes, balloting continues with all names included until such time as a candidate receives a majority of votes cast (in which case he or she is declared elected) or until a candidate receives the fewest votes (in which case his or her name is dropped from the ballot and the balloting continues).

Section 4. Officers shall serve one-year terms and shall assume their duties on July 1.

Section 5. Officers shall perform the duties prescribed by these bylaws and by the parliamentary authority adopted by the Assembly.

Section 6. The President shall preside over meetings of the Assembly and shall appoint a Parliamentarian. The Parliamentarian shall attend all Assembly meetings and advise the Chair on parliamentary procedure. The President shall serve on all long-range planning or long-range advisory committees of the university.

Section 7. The Vice-President shall perform the duties of the President during his or her absence and shall serve on all long-range planning or long-range advisory committees of the university.

Section 8. The Secretary shall: maintain the membership roster; prepare and distribute to each member of the faculty the agenda for regular meetings at least tenseven calendar days prior to the meetings; prepare and distribute the minutes of meetings of the Assembly, except for those of executive sessions, to members of the Assembly, to the President of the university, to the Provost and other concerned parties, and to the university Archivist; and shall have published in an appropriate publication a report to the faculty of the business conducted in each meeting.

Comment [w1]: Due to technical changes, it is unnecessary to have such a long lag.

Section 9. When either the elected President, Vice-President, or the Secretary is unable to take office, or is unable to complete a term of office, a replacement shall be elected, by the means described in Article II, Section 3, to complete the term.

Comment [w2]: This covers what happened last summer.

Section 10. The faculty representative to the Board of Visitors shall not serve as an Officer of the Assembly nor as a member on the Committee on Academic Affairs, the Committee on Faculty Affairs, and the Committee on Planning and Resources.

ARTICLE III

Meetings

Section 1. The regular meetings of the Assembly shall be held at least once per semester, and not more often than once per month. Regular meeting dates shall be published in advance in an appropriate university publication.

Section 2. Items may be placed on agendas for regular meetings by the President, by the Executive Committee, by any committee of the Assembly, or by any two members of the Assembly. Items to be placed

on the agenda shall be submitted to the Secretary at least ~~fifteen~~^{ten} days prior to the next regular meeting.

Comment [w3]: Again, technology makes shorter notification possible.

Section 3. Special meetings of the Assembly may be called by the President of the Assembly or by the Executive Committee and may be called upon the written request of ten members of the Assembly. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least ten days notice shall be given.

Section 4. A majority of all voting members of the Assembly shall constitute a quorum.

Section 5. Meetings of the Assembly are open to attendance by all members of the university community. However, the Assembly may move into executive session by a majority vote of the Assembly members present.

Section 6. The Assembly may invite persons who are not members of the Assembly to speak. Non-members may also be granted the privilege of the floor by the presiding officer.

Section 7. Voting on motions shall normally be viva voce or by show of hands, but five members may require a roll call vote upon any motion.

There shall be no proxy votes. ~~Individual constituencies shall elect one or more~~^{A faculty member who will be absent from a meeting may appoint as an alternate member for that meeting any person from his or her constituency who recently has served on the Assembly.} ~~alternate members. An assembly member who is unable to attend a general meeting of the Assembly shall arrange to have an alternate member attend in his or her place.~~ Such alternate members shall have the same debating and voting privileges as the regular members they replace.

Comment [w4]: Few constituencies actually elect alternate members. This is a better procedure.

ARTICLE IV

Executive Committee

Section 1. The Executive Committee shall consist of eleven members, two each from the Areas of Arts & Sciences, one from each School, and the faculty representative to the Board of Visitors. It shall be chaired by the President of the Assembly. The Officers of the Assembly shall be members of the Executive Committee. Members shall serve one year terms and shall assume their duties on July 1.

Section 2. Except for the faculty representative to the Board of Visitors, the Executive Committee shall be nominated and elected by means of the procedures in Article II, Section 3.

Section 3. The Executive Committee shall administer the affairs of the Assembly between its meetings, fix the hour and place of meetings, make recommendations to the Assembly, and shall perform such other duties as are specified in these bylaws. The Committee shall be subject to the orders of the Assembly, and none of its acts shall conflict with action taken by the Assembly.

Section 4. The Executive Committee shall be the Faculty Liaison Committee to the Board of Visitors, to the President, and to the Provost and shall provide representation on such other policy committees of the university as the Assembly shall approve.

Section 5. The Executive Committee shall monitor all Assembly committees to assess their continuing usefulness; at least once every four years, review the jurisdiction, composition, and activities of University-wide committees to assess whether the committees, individually and collectively, meet the needs of the university; and present recommendations to the Assembly for modifying the University-wide

committee structure. In addition, the Executive Committee shall recommend to the Assembly the members of its standing and special committees, and faculty members of campus-wide committees, except as provided in Article VII, Section 3.

Section 6. During the summer recess, the Executive Committee may act on behalf of the Assembly and shall report all such actions to the Assembly at its next meeting. During the summer recess the Executive Committee shall normally follow the operating procedures set forth in the bylaws and Assembly rules as to establishing Assembly Committees and nominating representatives.

ARTICLE V

Governing Assembly Committees

Section 1. Committees, standing or special, may be established as the Assembly deems necessary. The purpose and charges for new Assembly Committees shall be determined by the Assembly upon recommendation from the Executive Committee.

Section 2. Committee members may be drawn from the faculty, faculty emeriti, administration, professional staff, alumni, and student bodies of schools and such other constituencies as may be required or appropriate.

Section 3. Each committee shall formulate its own operating procedures, which shall include: the election of a chair from among the faculty members of the committee; provision for liaison with all appropriate councils and committees; and provision for sub-committees of the committee, if appropriate. Rules and operating procedures shall be filed with the Assembly secretary for distribution to new members of the Assembly along with the Constitution and Bylaws.

Section 4. The chair of each Assembly committee shall: hold open hearings on issues when appropriate; file minutes of all committee meetings and hearings, and annual reports with the Assembly Secretary; submit to the Assembly Secretary committee recommendations to be placed on the Assembly's agenda; and arrange for the distribution of a copy of committee reports to each representative in advance of the Assembly meeting at which action on its recommendations is to take place.

Section 5. The standing governing committees of the Assembly shall include:

a. The Committee on Academic Affairs. The Committee on Academic Affairs shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual Meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1. The Committee on Academic Affairs shall report to the Assembly on matters concerning educational policy, admissions policy, and student affairs, including athletic policy, within the University. It shall receive reports from the Admissions Policy Committee and the Library Policy Committee. The Committee will maintain liaison with FUPC and other long-range planning committees.

b. The Committee on Faculty Affairs. The Committee on Faculty Affairs shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Faculty Affairs shall report to the Assembly on personnel matters, broadly conceived, including personnel policies, recruitment policies, faculty research and development programs, and the policy aspects of faculty compensation and benefits. It shall receive reports from the Faculty Research Committee.

c. The Committee on Planning and Resources. The Committee on Planning and Resources shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual Meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Planning and Resources shall report to the Assembly on matters concerning the development and allocation of resources, broadly conceived, including budgeting, [undergraduate enrollment policies](#), fund-raising and development, the development or renovation of the physical plant of the College, and financial aspects of faculty compensation and benefits. The Committee will maintain liaison with the Faculty Compensation Board [and](#), the Development Office, [The members of the Committee on Planning and Resources serve as the faculty members on and](#) FUPC [and its successors](#), and [on](#) other long-range planning [committees](#).

Comment [w5]: This makes explicit that COPAR has responsibility for monitoring and advising on policies relating to the size of undergraduate enrollment.

Comment [w6]: This reflects current practice.

Section 6. Membership of the standing governing committees. The three standing governing committees shall draw their members from the Executive Committee and from the rest of the Assembly membership.

a. As officers of the Executive Committee, the President, Vice President and Secretary of the Assembly are ineligible to serve as chair of the standing governing committees, ~~and each must serve on a different standing governing committee.~~ [The President and Vice President also serve on the Committee on Planning and Resources.](#)

Comment [w7]: The existing policy doesn't work because the Pres. and VP have to serve on FUPC and thus must be on COPAR.

b. Each member of the Assembly shall serve either on two of the standing governing committees, or on the Executive Committee and one of the standing governing committees.

ARTICLE VI

Other Committees Reporting to the Assembly

Section 1. Standing committees of the Assembly, which are established by the Assembly and whose members are appointed by the Assembly, shall include:

- a. The Admissions Policy Committee - helps to develop undergraduate admissions policy. The Committee advises the Admissions Office and acts as a review committee in special cases. The Committee submits to the Assembly an annual report that includes freshman profile developed by the Admissions Office.
- b. Faculty Compensation Board - works with the Committee on Planning and Resources to improve compensation for all faculty of the College. It informs itself of evolving statutes and regulations that deal with matters of faculty compensation and discusses with the administration ways to present faculty concerns to state agencies including the General Assembly, Governor's Office, State Council for Higher Education, and the Department of Planning and Budget. The Board reports annually to the Assembly.
- c. Faculty Liaison to the Board of Visitors - meets with the Academic Affairs Committee of the Board of Visitors or with the full Board, at its request, to discuss matters of interest to the Faculties. This Committee is composed of the Executive Committee of the Assembly and reports regularly to the Assembly.

d. Faculty Research Committee - fosters and promotes research activity at the College. It administers a program of subsidized faculty research, establishes procedures governing the program, solicits applications, reviews them, and selects grant recipients for recommendation to the Provost. The Committee reports annually to the Assembly.

e. The Library Policy Advisory Committee - in consultation with the Librarian advises the Assembly, the President, and Provost on policy consistent with standards of accrediting agencies. It reports in writing at least once a year to the Assembly.

ARTICLE VII

University-wide Advisory Committees

Section 1. University-wide committees may be established as the Provost or other appropriate person deems necessary upon consultation with the Executive Committee. A University-wide committee is a committee which affects more than one faculty or school or significantly affects the University's resource allocation or education mission. Purposes and charges for such University-wide committees shall be determined by the Provost or other appropriate persons upon consultation with the Executive Committee.

Section 2. On the advice of the Executive Committee, the Assembly shall recommend to the appropriate appointing authority, in a timely manner, the individuals who represent the faculty on search committees for University-wide administrative positions including President, Provost, Vice Presidents, and University Librarian, and on all university-wide standing and ad hoc committees other than long-range planning and long-range advisory committees. Terms of office shall be recommended by the Assembly. Except as specified in Article VII, section 3 of these Bylaws, each constituency has the right of

representation on every university-wide committee. Each constituency may recommend faculty, administrators, or professional staff to represent it on University-wide committees if appropriate.

Section 3. Long-range planning or long-range advisory committees of the university shall include the President, Vice-President and most recent past President of the Assembly. On the advice of the Executive Committee, other faculty members of any such committees shall be approved by the Assembly. (See Article IV, Section 4 of these Bylaws.)

ARTICLE VIII

Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Assembly in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Assembly may adopt.

ARTICLE IX

Amendment of Bylaws

These bylaws may be amended by a two-thirds vote of the full Assembly membership and approval by the Board of Visitors.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF GEORGE W. GILCHRIST
DEPARTMENT OF BIOLOGY

George W. Gilchrist joined the faculty of the College of William and Mary in 2002 as an Assistant Professor of Biology. He was promoted to Associate Professor 2006. His many accomplishments at the College were recognized in 2008 when he was appointed as the Marjorie S. Curtis Term Distinguished Associate Professor of Biology. Professor Gilchrist received his B.S. from Arizona State University with a major in Zoology, a M.S. from Brown University in Ecology and Evolution, and his Ph.D. in Zoology from the University of Washington in 1993. Prior to joining the faculty at William and Mary, he served as an Assistant Professor at Clarkson University from 1998 to 2002.

Professor Gilchrist served ably as the Director of Graduate Studies for the Department of Biology from 2006 to 2008. He has served on a number Arts & Sciences Committees, including the Darwin Day Planning Committee, the College Writing Committee, the Committee on Graduate Studies, and the Protection of Human Subjects Committee. Professor Gilchrist has also been an effective member of numerous important committees within the Department of Biology.

Professor Gilchrist's research interests and publications have focused on fundamental questions on the mechanisms, rates, and genetic basis of adaptation in changing environments, using field and laboratory populations of *Drosophila* (fruit flies). With more than 33 papers published or submitted, and with more than 59 invited talks or presentations at professional meetings, Professor Gilchrist has had a highly significant impact on his research field. Notably, two of his publications were in the journal *Science*, an accomplishment that only a very small percentage of scientists achieve in their career. His research has been supported by over \$420,000 in extramural funding from the National Science Foundation and other agencies. In addition to his great impact as a researcher in his field, Professor Gilchrist has held many professional service roles, including as a reviewer and editor.

Professor Gilchrist has been very effective in blending his research with undergraduate and graduate student mentoring and teaching. In his classroom teaching, Professor Gilchrist is known for his expertise, rigor and passion for biology. He has taught Evolutionary Genetics, Biostatistics, Principles of Biology: Organisms, Ecology, and Evolution, and was the coordinator of our Introduction to Graduate Studies course for two years. In addition, he has taught other small seminar courses and was co-chair of the Cohen Lecture Series on Evolution. Professor Gilchrist has been an exceptionally committed advisor and mentor for our graduate students, and he is still in contact with many of them.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of George W. Gilchrist; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his eight years of devoted service to the university, a change in status from Associate Professor of Biology to Associate Professor of Biology, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor George W. Gilchrist with best wishes for continuing and creative work in the years ahead as he serves as a Program Director for the National Science Foundation.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF EVELYN G. HALL
DEPARTMENT OF KINESIOLOGY AND HEALTH SCIENCES

Evelyn G. Hall joined the Faculty of Arts & Sciences at the College of William and Mary in 1999 as Assistant Professor of Kinesiology. In 2000 she was promoted to Associate Professor. Having earned an academic scholarship to William and Mary, Professor Hall graduated with a B.S. in 1970. While a student at William and Mary, Professor Hall received academic achievement awards in Biology, Chemistry, Physics and Government. Professor Hall received her M.S. in 1974 in Physical Education from James Madison University and her Ph.D. with a specialization in Sport Psychology in 1977 from the University of Virginia.

Prior to joining the faculty at William and Mary, Professor Hall served as Associate Professor at Louisiana State University where she was jointly appointed in the departments of Health, Physical Education, Recreation & Dance and the department of Psychology. While at LSU, she also coached Men's Lacrosse. Subsequent to her appointment at LSU, she went on to serve as Associate Professor at Temple University and then as Associate Professor of Exercise and Sport Science at the University of Utah where she also served as Associate Dean of the College of Health.

Professor Hall is well known for her work in sport psychology. She has published over 20 peer reviewed articles, numerous abstracts, and has made many peer reviewed and invited presentations at professional meetings. Professor Hall has served as Associate Editor of several journals in her field as well as President of the Sport Psychology Academy. Her area of specialty is gender differences in sport performance and psychological performance enhancement techniques that focus on mental imagery. During her career at William and Mary, Professor Hall taught Sport and Gender and Sport Psychology. She is highly regarded as an advocate for fairness and equality, as well as a mentor to her students.

Professor Hall remains active in professional organizations and continues to work as a consultant to professional and amateur elite athletes and teams.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Evelyn G. Hall; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her twelve years of devoted service, a change in status from Associate Professor of Kinesiology & Health Sciences to Associate Professor of Kinesiology & Health Sciences, Emerita.

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BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Evelyn G. Hall with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF CLYDE A. HAULMAN
DEPARTMENT OF ECONOMICS

Clyde A. Haulman joined the faculty of the College of William and Mary as an Assistant Professor of Economics in 1969. Professor Haulman received his B.A. (1965), M.S. (1967), and Ph.D. (1969) from Florida State University. During his career at the College, Professor Haulman has served as Dean of Undergraduate Studies, Acting Chair of the Department of Music, Assistant to the President, Director of the Marshall-Wythe Institute for Social Research, and Chair of the Department of Economics. Those versed in the academic history of the College will recognize from this list and the multitude of committees he has chaired the fact he was present at the creation of much that we highly value. The Reves Center, the American Studies Program, the Sharpe Community Partnership Program, the general education reform of the early 1990s – all these and more bear his graceful imprint. Recipient of the College's prestigious Thomas Jefferson Award in 2002, Professor Haulman has also received the President's Award for Service to the Community.

As the last award suggests, the impact of his energy and ability has not stopped at the campus walls. As a member of the Williamsburg-James City County School Board, Williamsburg City Council, and now as Mayor of the City of Williamsburg, Professor Haulman has served this community with distinction and is a community leader who has earned the abiding respect of his neighbors.

As a scholar, Professor Haulman has published his research in a wide range of professional journals. His book, *Virginia and The Panic of 1819*, was published in 2008, and he has been honored as a Fulbright Senior Lecturer to the People's Republic of China, as a Distinguished Fulbright Scholar at the Hong Kong – America Center, the Chinese University of Hong Kong, as Scholar in Residence at the Virginia Center for the Humanities, and at the Commonwealth Center for the Study of American Culture. In 2004 he was elected a member of Alpha Chapter of Phi Beta Kappa.

Generations of William and Mary students have benefited from Professor Haulman's excellence in the classroom. The excitement and creativity he brought to teaching introductory economics and his senior seminars made them among the College's most popular courses. His former students populate the ranks of academia, business, and the public sector, a testament to a lifetime of teaching.

Professor Haulman is a person who modestly and deftly prepares the documents, builds the consensus, and sees that fundamental change and reform occur. His fingerprints are all over the College and the community. He has been a catalyst for change, our voice of conscience, our best friend and mentor at every turn. His colleagues spare little praise when they describe his impact on this university and this community, but also always note the greater value they place on his friendship, his even-handed and calm judgment, and his willingness to listen.

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BE IT RESOLVED, That the Board of Visitors acknowledge the retirement of Clyde A. Haulman; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his forty-two years of devoted service, a change in status from Professor of Economics to Professor of Economics, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Clyde A. Haulman with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF DAVID L. HOLMES, JR.
DEPARTMENT OF RELIGIOUS STUDIES

The son of a legendary Midwestern coach who regularly produced national champions out of a nineteenth-century gymnasium, David L. Holmes, Jr. has always wanted William and Mary graduates to compete with the best in the nation. In forty-six years at the College, he has achieved a distinguished record. He has viewed teaching as a calling, and he has given his enduring support to America's second oldest college.

David Holmes received a B.A. in English from Michigan State University, an M.A. in English from Columbia University, and a M.A. and Ph.D. in Religion from Princeton University. He also studied for two-and-a-half years at Duke University Divinity School. During service in the United States Army, he rose from draftee to lieutenant. Joining William and Mary's English Department in 1965, he transferred in 1968 to the newly-established Department of Religion. He has also taught at Carnegie-Mellon University and at the University of Virginia.

A significant feature of his years at William and Mary has been his impressive record as a teacher and mentor. Every semester Professor Holmes has spent extraordinary time both in and out of the classroom advising students, counseling them on academic and vocational matters, writing recommendations that have opened doors, and keeping in touch with alumni.

Professor Holmes's students have sensed his deep interest in them. His skills as a teacher are acknowledged by his receipt of the Society of the Alumni Teaching Award twice, the Graves Award for Sustained Excellence in Teaching, the Outstanding Faculty Award of the Commonwealth of Virginia, the Outstanding Freshman/Sophomore Advisor Award, the Alumni Service Award, and – most recently – the College's highest honor, the Thomas Jefferson Award. Two liberal-arts colleges have awarded him honorary degrees.

But Professor Holmes' service to the College extends far beyond the classroom. He has served on a wide variety of departmental and College-wide committees. He has initiated and guided several student clubs, including the Bishop Madison Society. He has given generously of his time to the Admissions and Alumni offices. In his anonymous role as "the Wizard" on the College's Virtual Visits, he advised undecided students about whether to choose William and Mary or another option. During those years, he gained a following among high school seniors for his humor and for his remarkable knowledge of other colleges.

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Professor Holmes has done all of this while engaging actively in scholarship. He has held offices and editorships in professional societies. When he has delivered papers at sessions of the American Society of Church History, attendance has picked up. He has published over fifty scholarly articles and chapters in books. Of the six books he has written or edited, his highly regarded A Brief History of the Episcopal Church has educated thousands in seminaries and churches across the country. His The Faiths of the Founding Fathers, published by Oxford University Press, became an academic best-seller. He has just completed a sequel entitled Religious, But Not Too Religious. It focuses on the faiths of the post-World War II American Presidents.

In short, David Holmes has been – in the words of a William and Mary alumna and staff member – “a gift to this institution.”

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of David L. Holmes, Jr.; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his forty-six years of service, a change from Walter G. Mason Professor of Religious Studies to Walter G. Mason Professor of Religious Studies, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor David L. Holmes, Jr. with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARLENE K. JACK
DEPARTMENT OF ART AND ART HISTORY

Professor Marlene K. Jack joined the faculty of the College of William and Mary as an Instructor in Fine Arts in 1974. She was promoted to Assistant Professor in 1977, to Associate Professor in 1981 and to Professor in 1992. She received her B.A. in Studio Art cum laude from Knox College in 1970 and her M.F.A. in Ceramics from the University of Minnesota in 1974.

Professor Jack has had a long and distinguished career as a ceramist exploring both functional and sculpture ceramics. She is a tireless explorer of form, a first-rate technician, and an artist for whom clay has become an extension of herself. In short, she is a "ceramist's ceramist."

Over the last nearly four decades she has participated in over 100 exhibitions in national and regional venues. The high quality and originality of her work have earned her many awards, including the coveted Virginia Museum Professional Fellowship (Virginia Museum of Fine Arts, 1982) and what must be a record twelve summer research grants from the College. Examples of her work were included in two recent books on contemporary ceramics. In December 2005, her work appeared on the cover of *Ceramics Monthly*, which is widely regarded as the most prestigious ceramics publication in the nation.

Professor Jack has been the sole head of Ceramics since 1974, and was in fact, the first tenure-eligible faculty member in that role at the College. Over the years, Professor Jack has built a first rate ceramics concentration from the ground up. Her complete involvement with teaching and advising of both studio art majors *and* non-majors has made her a sought after teacher and mentor.

On a national level, Professor Jack has been heavily involved with the National Council on Education in the Ceramic Arts (NCECA). In 1989, Professor Jack was awarded NCECA's highest award - "Fellow of the Council, Lifetime Award" in recognition of her outstanding contribution to the Council and her notable commitment to education in the ceramic arts.

Professor Jack served as Department Chair from 1985 to 1987 and from 1993 to 1994. She has served on a multitude of committees including: Nominations and Elections Committee; Retention, Promotion, Tenure Committee; Assessment Steering Committee; Search Committee, Dean, Faculty of Arts & Sciences; Faculty Research Committee; Educational Policy Committee; Affirmative Action Committee; and Nominations Committee. From this list of key committees at large, it is clear that Professor Jack has had a direct hand in shaping not only her own department but the College as well.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Marlene K. Jack; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her thirty-seven years of devoted service, a change in status from Professor of Art and Art History to Professor of Art and Art History, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Marlene K. Jack with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARIANN JELINEK
MASON SCHOOL OF BUSINESS

Mariann Jelinek joined the faculty of the School of Business at the College of William and Mary as Richard C. Kraemer Professor of Business in 1989. From 1999 to 2001, she served as Director of the Innovation and Organizational Change Program at the National Science Foundation, on leave from her regular duties at the College of William and Mary. Her career interests include innovation, technology, and their strategic implications; organizational learning; and administrative systems and organization design - topics on which she has written extensively and is considered a leading expert.

Professor Jelinek earned a Ph.D. in English from the University of California at Berkeley in 1973. After teaching literature and rhetoric briefly in Canada, she discovered her interests in management, organizations and strategy, and received a Doctorate in Business Administration (DBA) from Harvard University in 1977. Her first teaching position was at the Tuck School at Dartmouth College, where she was their first woman in a tenure-track position. At Dartmouth she published her initial two books and the first of what would become more than fifty scholarly articles. She subsequently taught at McGill University, the State University of New York at Albany, and the Weatherhead School of Management at Case Western Reserve University before coming to William and Mary as the Kraemer Professor.

Professor Jelinek's teaching and research have focused on organizational theory, strategy, manufacturing, and innovation. Most recently, she has been teaching courses in entrepreneurship and small business and in innovation management. The most recent of her five books is *Innovation Marathon*. Her last paper with her late husband, Professor Joseph Litterer, won the 1995 Best Paper Award in the journal *Entrepreneurship: Theory and Practice*. Professor Jelinek remains active in the Academy of Management and the Eastern Academy of Management, where she is Fellow and Past President.

Professor Jelinek credits her two years at the National Science Foundation as being transformational in her career. There she managed the Innovation and Organization Science Program, oversaw \$4 million in research expenditures, helped to improve the FastLane electronic submission, and influenced hundreds of researchers. Upon her return to William and Mary in 2001, she re-engaged in research and established a visiting association with the Technical University of Eindhoven in the Netherlands, where she continues to advise doctoral students. In the Mason School of Business she has taught undergraduate, MBA, and Executive MBA students.

Throughout her career, she has encouraged her students to look for evidence to test their thoughts as theories about the world and not to be intimidated by technical matters. After all, she began her career as a Professor of English.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Mariann Jelinek; expresses its appreciation to her for her many contributions to the College of William and Mary; and approves, with deep gratitude for her twenty-two years of devoted service, a change in status from Richard C. Kraemer Professor of Business to Richard C. Kraemer Professor of Business, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Mariann Jelinek with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF DAVID J. LUTZER
DEPARTMENT OF MATHEMATICS

David J. Lutzer, Chancellor Professor of Mathematics, received his B.S. in 1964 from Creighton University and his Ph.D. in 1970 from the University of Washington in Seattle. After holding tenured positions at several other universities, he came to William and Mary in 1987 as Dean of the Faculty of Arts & Sciences, a position that he held until June 1995. At that time he returned to the faculty as a member of the Mathematics Department where he was a popular teacher of a wide spectrum of courses, ranging from Business Calculus to upper division courses for mathematics majors. He had five undergraduate honors students during his time in the Mathematics Department and was project director of the College's NSF-funded summer undergraduate research program in mathematics for four years. In addition, Professor Lutzer worked with faculty in the School of Education on mathematics education activities and taught frequently in the College's summer programs for in-service middle school mathematics teachers.

Professor Lutzer was able to re-launch his research career after his time in the administration, publishing more than forty refereed articles and two books in the remaining sixteen years of his William and Mary career, and receiving almost half a million dollars in NSF support for national studies of undergraduate mathematics in the United States in 2000 and in 2005.

Professor Lutzer was elected President of William and Mary's Faculty Assembly in 1999. In later years he served on many College and professional society committees, and chaired the committee of his professional society that focuses on congressional relations. From 2007 to 2010, he served as Chair of the Mathematics Department.

In 1995, Professor Lutzer received the College's Jefferson Award, an annual award presented to a faculty member who has demonstrated a deep devotion and outstanding service to the College. In recognition of his excellence in teaching, research and service, Professor Lutzer was selected in 2006 to receive a Virginia Outstanding Faculty Award administered by the State Council of Higher Education for Virginia.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of David J. Lutzer; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his twenty-four years of devoted service to the university, a change in status from Chancellor Professor of Mathematics to Chancellor Professor of Mathematics, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor David J. Lutzer with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF HENRY E. MALLUE, JR.
MASON SCHOOL OF BUSINESS

Henry E. Mallue, Jr. joined the faculty of the William and Mary School of Business in 1975 as Assistant Professor of Business. Professor Mallue earned his B.S.B.A. in 1966 and his J.D. in 1969 from the University of Florida, and in 1972 he received his M.B.A. from the University of Central Florida. In 1973 he earned an Ed.D. in business education from Oklahoma State University.

Professor Mallue's research has focused on business law and has been published in numerous scholarly and academic publications. Most recently, he has written about his experiences teaching law to Executive M.B.A. students. Prior to coming to William and Mary in 1975, Professor Mallue served on the faculties of both the University of Central Florida and Oklahoma State University. He is a highly-regarded teacher whose courses include the legal environment of business at both the graduate and undergraduate levels, as well as courses in antitrust law and real estate in the resident and evening M.B.A. programs. He was the first member of the Business School faculty to offer a freshman seminar. Professor Mallue is renowned among students and faculty alike for his dry sense of humor his quick wit. A member of the Florida Bar and the bars of the United States District Court for the Middle District of Florida and the United States Court of Appeals for the Eleventh Circuit, Professor Mallue has been a highly successful political consultant for candidates and members of the Florida legislature and the United States Congress.

Professor Mallue's career has been distinguished by extraordinary administrative and faculty leadership and service. He served as associate dean, first for undergraduate studies and then for administration and external affairs, from July 1979 through June 1989. As associate dean, he established the policy of ensuring that all authorized faculty lines in the School of Business would remain filled—either by tenure-track or visiting professors—so that the College's students always had a full contingent of faculty members in place to serve them. Another hallmark of Associate Dean Mallue's administrative service was a very large expansion of the number and scope of electives available to B.B.A. students. Perhaps his most important contribution as associate dean was his effort to diversify the business school faculty. He hired the first woman and the first two African-Americans to hold full-time faculty positions in the business school.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Henry E. Mallue, Jr.; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his thirty-six years of devoted service, a change in status from Professor of Business to Professor of Business, Emeritus.

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BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Henry E. Mallue, Jr. with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF RICHARD S. PRICE
DEPARTMENT OF ANTHROPOLOGY

Richard S. Price, Duane A. and Virginia S. Dittman Professor of Anthropology, American Studies and History, earned his A.B. in 1963 and his Ph.D. in 1970 from Harvard University. Before coming to William and Mary as the Dittman Professor in 1994, he taught at Yale, Johns Hopkins, where he was founding chair of the Department of Anthropology, the University of Paris, and the University of Minnesota.

Professor Price has been awarded several prestigious grants and fellowships, including several NSF and NEH Research Grants, Rockefeller, Fulbright, and Guggenheim Fellowships, and Residential Fellowships at the Stanford Humanities Center and Netherlands Institute of Advanced Study. He is the author of numerous books, including *First Time* (1983 – winner of the Elsie Clews Parsons Prize of the American Folklore Society); *Alabi's World* (1990 – winner of the Albert J. Beveridge Award in American History, given by the American Historical Association; the Gordon K. Lewis Memorial Award for Caribbean Scholarship, given by the Caribbean Studies Association; and the J. I. Staley Prize in Anthropology, given by the School of American Research); *The Convict and the Colonel*, and *Travels with Tooy* (2008 - winner of the Victor Turner Prize in Ethnographic Writing, the Gordon K. and Sybil Lewis Memorial Award for Caribbean Scholarship, and the Clifford Geertz Prize in the Anthropology of Religion). He has written several books in collaboration with his wife, Sally Price, including *Two Evenings in Saramaka*, *Equatoria*, *Enigma Variations: A Novel*, *Maroon Arts*, and *Romare Bearden: The Caribbean Dimension*. His most recent book is *Rainforest Warriors: Human Rights on Trial*.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Richard S. Price; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his seventeen years of devoted service to the university, a change in status from Duane A. and Virginia S. Dittman Professor of Anthropology to Duane A. and Virginia S. Dittman Professor of Anthropology, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Richard S. Price with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF SALLY H. PRICE
DEPARTMENT OF ANTHROPOLOGY

Sally H. Price joined the faculty of the College of William and Mary in 1994 as the Duane A. and Virginia S. Dittman Professor of Anthropology and American Studies. Professor Price earned her A.B. in French Literature from Harvard University in 1965 and her Ph.D. in Social Anthropology from Johns Hopkins in 1982.

Professor Price has written books in the fields of gender, art criticism, museum studies, folklore, and Caribbean studies. Her book on a polygynous society in Suriname, *Co-Wives and Calabashes*, won the Alice and Edith Hamilton Prize in Women's Studies. Her critique of the concept of "primitive art," *Primitive Art in Civilized Places*, has been published in English, Dutch, French, German, Italian, Spanish, and Portuguese, and is widely used in courses. In the realm of museum studies, her *Paris Primitive: Jacques Chirac's Museum on the Quai Branly* is published in English and French. And *Caribbean Contours* (edited with Sidney W. Mintz) reflects her role as a Caribbeanist. She has also co-authored a number of books, including a novel on art forgery, with her husband, Richard Price.

Before coming to William and Mary, and in periods when she was on leave from the College, she has taught at Stanford, Princeton, the University of Minnesota, the Federal University of Bahia (Brazil), and the École des Hautes Études en Sciences Sociales in Paris. She has had multiple grants and fellowships, including the Fulbright Foundation, the National Endowment for the Humanities, NATO, the American Council of Learned Societies, and the John Simon Guggenheim Foundation. She is one of only three foreign anthropologists elected to membership in the prestigious Royal Dutch Academy of Arts and Sciences.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Sally S. Price; expresses its appreciation to her for the many contributions she has made to the College of William and Mary; and approves, with deep gratitude for her seventeen years of devoted service to the university, a change in status from Duane A. and Virginia S. Dittman Professor of Anthropology to Duane A. and Virginia S. Dittman Professor of Anthropology, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Sally H. Price with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ABDUL-KARIM RAFEQ
DEPARTMENT OF HISTORY

Professor Abdul-Karim Rafeq, a historian of the Modern Middle East, joined the Department of History in 1990 as the William and Annie Bickers Professor in Arab Middle Eastern Studies. He received his bachelor's degree from the University of Damascus in 1955, and his doctorate from the University of London's School of Oriental and African Studies in 1963.

The list of professional prizes and awards presented to Professor Rafeq makes for astounding and lengthy reading. The Syrian Studies Association named him its first honorary member in 2002; the Toyo Bunko, widely regarded as Japan's most prestigious research center, named him an Honorary Research Fellow in 2006; and the Middle Eastern Studies Association of North America named him an Honorary Fellow in 2009. There are no more than ten Honorary Fellows at any one time. An international symposium was convened in Professor Rafeq's honor at the German Orient Institute in Beirut and at the French Institute in Damascus in 2004. In 2005, William and Mary's own "Seven Society," one of several secret societies that operate (stealthily) around campus, publicly recognized Professor Rafeq for his contributions to the College community. A massive Festschrift titled "Syria and Bilad al-Sham under Ottoman Rule: Essays in Honor of Abdul-Karim Rafeq" was published by Brill in Leiden in the summer of 2010. Thirty international scholars contributed to the Festschrift. This recognition—local, national, and international—reflects more than four decades of service, teaching and scholarship. Between 1966 and the present, Professor Rafeq published approximately a dozen books. His works in English, Arabic and French cover nine pages in the Festschrift. In 2002, the American Council of Learned Societies reissued Professor Rafeq's very first book, *The Province of Damascus, 1723-1783*, as an electronic book. This testifies to the continuing significance of Professor Rafeq's work. Much of what we know about Syrian history and about the history of the Ottoman Empire's eastern Arab provinces, we know thanks to Professor Rafeq.

Professor Rafeq is a scholar's scholar. Tireless archival research, virtuoso technical skills, and the utmost rigor are his hallmarks. Professor Rafeq's arrival at William and Mary in 1990 had a transformative effect. Before that time, the Department of History had no faculty member who specialized in the history of the Middle East. Professor Rafeq's arrival signaled the College's commitment to Middle Eastern Studies, and to providing its students with the highest-quality education in global history more generally. Today, Middle Eastern Studies at William and Mary is strong and growing stronger. For those of us who arrived at William and Mary to find the field already thriving, it is salutary to remember that it has not always been so, and to recognize how much we owe to Professor Rafeq and his pioneering labors.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Abdul-Karim Rafeq; expresses its appreciation to him for the many contributions he has made to the College of William and Mary; and approves, with deep gratitude for his twenty-one years of devoted service, a change in status from William and Annie Bickers Professor in Arab Middle Eastern Studies to William and Annie Bickers Professor in Arab Middle Eastern Studies, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy of the same be delivered to Professor Abdul-Karim Rafeq with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ALEMANTE GEBRE-SELASSIE
MARSHALL-WYTHE SCHOOL OF LAW

Alemante Gebre-Selassie came to Williamsburg and the College of William and Mary by a route far more circuitous than most of his colleagues. Born and raised in Ethiopia, Professor Selassie earned an L.L.B. from Addis Ababa University (formerly Haile Selassie I University), in Addis Ababa, Ethiopia in 1969. After working for twelve years in the Ethiopian Ministry of Land Reform, Professor Selassie fled for his life in the midst of civil strife in his homeland during the 1970s and eventually found his way to Madison, Wisconsin.

At the University of Wisconsin, Professor Selassie earned his M.L.I. (1972) and J.D. (1984) degrees with honors, serving as an editor on the *Wisconsin Law Review*. After working for three years at the Milwaukee law offices of Foley and Lardner, the largest law firm in Wisconsin, he joined the Marshall-Wythe law faculty in 1987.

Professor Selassie has been a teacher of extraordinary range. He has taught courses in commercial law, contracts, debtor-creditor law, secured transactions, comparative law, law and development, remedies, and public international law. He has long been a student favorite. The Law School Class of 2003 selected Professor Selassie as their favorite professor, bestowing on him the Walter L. Williams, Jr. Teaching Award at their graduation ceremonies.

Professor Selassie's scholarship has covered quite a range of topics. His first piece of scholarship addressed a cutting-edge issue on the outer limits of permissible land use regulation. He subsequently published impressive work on commercial law and international law. Throughout his academic career, Professor Selassie has maintained a scholarly interest in developments in Ethiopia, his nation of birth. His work on democracy and constitutionalism in Ethiopia, and in Africa as a whole, is uniquely nuanced, perceptive, and thought-provoking.

Professor Selassie's interest in his mother country has been more than academic. He is a very active member of the Ethiopian ex-patriot community in the United States, and led delegations of leading parties pushing for democratic reform to high-profile discussions in Congress and elsewhere in the mid-1990s.

Professor Selassie's colleagues will remember him for many things. Perhaps first and foremost, he has always been a calm, measured voice for reason and compromise. On more than one occasion, his natural skills as a mediator helped the faculty resolve difficult questions. He has always been exceedingly kind and solicitous of the feelings of others. Finally, Professor Selassie has been a man of unquestioned integrity, a man who unfailingly acted in accordance with the dictates of his conscience.

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BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Alemante Gebre-Selassie; expresses its appreciation to him for the many contributions he has made to the School of Law and the College of William and Mary; and approves, with deep gratitude for his twenty-four years of devoted service, a change in status from Associate Professor of Law to Professor of Law, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and a copy delivered to Professor Alemante Gebre-Selassie with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF MARY M. VOIGT
DEPARTMENT OF ANTHROPOLOGY

Mary M. Voigt began her career as an archaeologist while a graduate student at the University of Pennsylvania. In 1968 she directed the excavation of Hajji Firuz Tepe in Northwest Iran, which became the basis of her dissertation and first book entitled *Hasanlu I: Hajji Firuz Tepe, Iran: The Neolithic Settlement* (1983). Her research on the prehistory of Iran was interrupted by the Iranian revolution, and in 1981 she began fieldwork in Turkey, working on archaeological salvage projects on the Euphrates River.

In 1988, Professor Voigt assumed the direction of archaeological excavations at Gordion, the administrative center of the Phrygian Kings, including the semi-mythical King Midas. Her publications on Gordion range in time from the period when the Phrygian state was formed (circa 900 BCE) to the arrival of Galatian settlers at Gordion, a Celtic group whose presence marked the expansion of that people into the Near East during Hellenistic times. Research at Gordion is sponsored by the University of Pennsylvania Museum of Anthropology and Archaeology where Professor Voigt served as editor of *Expedition Magazine* from 1986 to 1990. Her long collaborative relationship with the museum and its director Robert Dyson resulted in numerous publications, including a chapter on Iran in *Chronologies in Old World Archaeology* (1992), co-authored with Dyson. This chapter has been translated into Persian and published as a book in Iran, as has her monograph on Hajji Firuz.

Joining the Faculty at the College of William and Mary in 1990 as Professor of Anthropology, Professor Voigt served as Department Chair from 1996 to 2002, and Director of Graduate Studies from 2002 to 2008. Professor Voigt offered courses in the archaeology of complex societies and cities, the ancient Near East, and the Celts in Europe. She was named Chancellor Professor of Anthropology in 2000.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Mary M. Voigt; expresses its appreciation to her for her many contributions to the College of William and Mary; and approves, with deep gratitude for her twenty-one years of devoted service, a change in status from Chancellor Professor of Anthropology to Chancellor Professor of Anthropology, Emerita.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Mary M. Voigt with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
RETIREMENT OF ALAN WALLACH
DEPARTMENT OF ART AND ART HISTORY

Professor Alan Wallach joined the faculty of the College of William and Mary as the Ralph H. Wark Professor of Art and Art History with a joint appointment in American Studies in 1989. Professor Wallach received his B.A. (1963), his M.A. (1965), and his Ph.D. (1973) from Columbia University. He was promoted to full professor of Art and Art History in 1997.

Professor Wallach is widely considered a leading scholar in the field of American art history and a pioneer in the field of American Studies. A specialist in the art of Thomas Cole and the Hudson River School, he is co-editor and principal author of *Thomas Cole: Landscape into History* (Yale University Press, 1994) and the author of *Exhibiting Contradiction: Essays on the Art Museum in the United States* (University of Massachusetts Press, 1998). He has written over one hundred essays and articles on American art museums and on American art of the nineteenth and twentieth centuries. Professor Wallach is a frequent speaker, commentator, and chair of scholarly panels nationally and internationally.

During the fall of 2008 he was the Robert Sterling Clark Distinguished Visiting Professor in the Williams College Graduate Program in the History of Art. In the fall of 2010 he was the Terra Visiting Professor of American Art at the John F. Kennedy Institut für Nordamerikastudien and Kunsthistorisches Institut, Freie Universität, Berlin.

In 2007, Professor Wallach was the recipient of the College Art Association's Distinguished Teaching of Art History Award. This is the highest award for teaching given by the definitive U.S. organization for artists and art historians. In the conclusion of its citation, the CAA committee noted that "Wanda Corn (co-recipient) and Alan Wallach revolutionized the teaching of American art and museum studies as they have opened these fields to new areas of inquiry through dazzling blends of social history, anthropology, and formal visual analysis. Their contributions in the classroom and through scholarship are everything our profession values in the best of welcoming, advanced, probing, and influential pedagogy."

Professor Wallach served as chair of the Department of Art and Art History from 1997 to 2000, acting chair of the American Studies program from 1993 to 1995, and in what must clearly be a department record, chair of the department's personnel committee nine times during his twenty-two year career. Unsurprisingly, he has been an

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active supporter of the Muscarelle Museum. He was a member of the Muscarelle Museum Director Search (2004 - 2005 and 1995 - 1996), Chair of the Administrative Evaluation Committee for the Director, Faculty Representative for the Museum Task Force, and a member of both the Exhibition and Acquisitions Advisory Committees.

BE IT RESOLVED, That the Board of Visitors acknowledges the retirement of Alan Wallach; expresses its appreciation to him for his many contributions to the College of William and Mary; and approves, with deep gratitude for his twenty-two years of devoted service, a change in status from Professor of Art and Art History to Professor of Art and Art History, Emeritus.

BE IT FURTHER RESOLVED, That this resolution be spread upon the minutes of the Board and that a copy of the same be delivered to Professor Alan Wallach with best wishes for continuing and creative work in the years ahead.

COLLEGE OF WILLIAM AND MARY
ESTABLISHMENT OF THE
TERRY GLENN MEMORIAL
SCHOLARSHIP ENDOWMENT

The Eileen Glenn Charitable Lead Annuity Trust made a generous gift to the College of William and Mary to establish the Terry Glenn Memorial Scholarship Endowment, the income from which shall be used to provide for merit-based scholarships for students who are academically distinguished with a concentration in Economics.

Terry Glenn graduated from the College of William and Mary in the Class of 1963 with a degree in economics. He went on to earn a J.D. from the University of Pennsylvania. An army veteran, Mr. Glenn became president and chief executive officer of the Carnegie Capital Management Company. In 1983, he accepted a position as an executive vice president for Merrill Lynch, where he would spend the rest of his career.

Mr. Glenn held fond memories of William and Mary, speaking often of how the rigorous academics and inspiring professors helped to shape him as a person. He served as a trustee for the College of William and Mary Foundation from 1995 to 2005. In this role, he sought to maximize return on the Foundation's investments as part of the Investments Committee.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary hereby acknowledges this generous gift and establishes the Terry Glenn Memorial Scholarship Endowment, the income from which shall be used at the discretion of the Chair of the Economics Department; and

BE IT FURTHER RESOLVED, That the Board of Visitors directs the Secretary to inform Eileen Glenn of this action.

COLLEGE OF WILLIAM AND MARY
ESTABLISHMENT OF THE
FIRST LIEUTENANT TODD W. WEAVER
MEMORIAL ENDOWMENT

The family and friends of First Lieutenant Todd A. Weaver made a generous gift to the College of William and Mary to establish the First Lieutenant Todd W. Weaver Memorial Endowment, the income from which shall be used to provide support to an academic or research study abroad experience for a current student with an emphasis on government or international relations.

Lieutenant Weaver graduated Phi Beta Kappa and summa cum laude from the College of William and Mary in the Class of 2008. As a student, he served as the ROTC cadet battalion commander while majoring in government with a minor in psychology. He was remembered as “one of the very best” by Professor John McGlennon of the Government Department. Lieutenant Colonel Barbara Streater remembered him as “the best of the best.”

Lieutenant Weaver was already a veteran when he enrolled at the College. Motivated by the terrorist attack of September 11, 2001, he enlisted in the National Guard upon graduating from Bruton Parish High School. He was deployed as a combat engineer in 2004 as part of Operation Iraqi Freedom.

Lieutenant Weaver was killed in action on September 9, 2010, in Kandahar, Afghanistan as a result of wounds suffered while leading a reconnaissance team. The American flag at the College of William and Mary was flown at half-mast in honor and memory of Todd Weaver and presented to his wife at a memorial service in Williamsburg.

BE IT RESOLVED, That the Board of Visitors of the College of William and Mary hereby acknowledges this generous gift and establishes the First Lieutenant Todd W. Weaver Memorial Endowment, the income from which shall be used at the discretion of the Chancellor Professor of Physics and Applied Science; and

BE IT FURTHER RESOLVED, That the Board of Visitors expresses its appreciation to the family and friends of Lieutenant Weaver for their thoughtful and generous gift.

CLOSED MEETINGS

The Board of Visitors may consider in closed session certain matters, including those listed below. The Code is very specific as to how these matters will be described in public session and in closing the meeting the motion must be specific as to the matters to be considered in closed session. There may be no discussion in closed session of matters not identified in the original motion.

I move that the _____ Committee convene in Closed Session for the purpose of discussing _____, as provided for in Section 2.2-3711.A., ____.

<u>Code Section</u>	<u>Topic</u>
2.2-3711.A.1.	Personnel matters involving identifiable college employees (i.e., appointments, performance evaluations, leaves, etc.) or discussion of candidates for employment.
2.2-3711.A.2.	Matters concerning any identifiable student
2.2-3711.A.3.	Acquisition of real property for a public purpose or disposition of publicly held real property
2.2-3711.A.4.	Protection of individual privacy in personal matters not related to public business
2.2-3711.A.6.	Investment of public funds where bargaining or competition is involved
2.2-3711.A.7.	Consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation or consultation with legal counsel regarding specific legal matters requiring legal advice
2.2-3711.A.8.	Gifts, bequests and fund-raising activities, or grants and contracts for services or work to be performed by the College
2.2-3711.A.10.	Honorary degrees
2.2-3711.A.19.	Reports or plans related to security of any College facility, building or structure, or safety of persons using such facility, building or structure
2.2-3711.A.29.	Public contracts involving the expenditure of public funds

§2.2-3712.D. - At the conclusion of any closed meeting, the Board of Visitors shall immediately reconvene in open meeting and shall take a roll call or other recorded vote to be included in the minutes, certifying that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body. Any member of the public body who believes that there was a departure from the requirements of subdivisions (i) and (ii), shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement shall be recorded in the minutes.

BOARD OF VISITORS MEETING DATES

2011

April 13-15 (Commencement weekend May 13-15)

September 21-23

December 7-9

APRIL 2011