

MINUTES

Meeting of the Board of Visitors
The College of William and Mary in Virginia

November 18-20, 2009

The Board of Visitors of The College of William and Mary in Virginia met on the campus in Williamsburg on Wednesday, Thursday and Friday, November 18-20, 2009.

On Wednesday, November 18, the full Board convened at 6:45 p.m. for dinner at Plumeri House at 119 Chandler Court.

Those present were:

Charles A. Banks III	Suzann W. Matthews
Janet M. Brashear	Anita O. Poston
Colin G. Campbell	Robert E. Scott
Timothy P. Dunn	Michael Tang
Sarah I. Gore	John Charles Thomas
R. Philip Herget III	Jeffrey B. Trammell
Dennis H. Liberson	Henry C. Wolf, Rector

Absent: Thomas E. Capps
John W. Gerdelman
Kathy Y. Hornsby

Also present was William and Mary President W. Taylor Reveley III.

At 7:00 p.m., the Rector convened the full Board and moved that, pursuant to Section 2.2-3711.A.1., of the Code of Virginia, the meeting be closed in order to discuss personnel matters involving specific college employees. Motion was seconded by Ms. Brashear and approved by voice vote. The observers were asked to leave the room and the Board went into closed session at 7:00 p.m.

The Board reconvened in open session at 9:15 p.m. The Rector reviewed the topic discussed during closed session for the benefit of the observers, and then moved adoption of the **Resolution** certifying that the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Ms. Brashear and approved by roll call vote of the Committee members conducted by Secretary of the Board Janet Brashear. (Certification **Resolution** is appended).

There being no further business, the Board adjourned at 9:15 p.m.

On Thursday, November 19, the Executive Committee met in the Rector's Office, while the Committee on Development and Alumni Affairs, the Committee on Administration, the Committee on Athletics, the Committee on Buildings and Grounds, and the Committee on Student Affairs met in the Board Room, and the Richard Bland College Committee, the

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Committee on Audit and the Committee on Academic Affairs met in the Board Conference Room.

Those present on Thursday were:

Charles A. Banks III	Anita O. Poston
Janet M. Brashear	Robert E. Scott
Colin G. Campbell	Michael Tang
Timothy P. Dunn	John Charles Thomas
John W. Gerdelman	Jeffrey B. Trammell
Sarah I. Gore	Henry C. Wolf
R. Philip Herget III	Faculty representatives: Katherine M. Kulick
Kathy Y. Hornsby	Alexandra Duckworth
Dennis H. Liberson	Student representatives: Sarah D. Rojas
Suzann W. Matthews	D. Ryan Goodwin

Absent: Thomas E. Capps

Others present were:

W. Taylor Reveley III	Carolyn R. Cook
Michael R. Halleran	Karen R. Cottrell
Virginia M. Ambler	John E. Donaldson
James R. Golden	Edward C. Driscoll, Jr.
Samuel E. Jones	Michael J. Fox
Anna B. Martin	W. Fanchon Glover
Sean M. Pieri	Michael L. Stump
Kiersten L. Boyce	Brian W. Whitson
Michael J. Connolly	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Mary Molineux; Dean Virginia L. McLaughlin, Dean Carl Strikwerda, Dean/Director John T. Wells, Richard Bland College President James B. McNeer, Provost Vernon R. Lindquist, Director of Institutional Advancement LeAnn Binger and Dean of Administration and Finance Russell E. Whitaker, Jr., and members of the William and Mary Faculty and Student Liaison Committees.

At 10:00 a.m., Rector Henry C. Wolf convened the Board and welcomed new Board member Michael Tang to his first meeting. The Rector pointed out that two new portraits – Chancellor Margaret Thatcher and Chancellor Henry Kissinger – have been added to the Board Room. They replace the large painting of *William Landing at Torbay*, which has been moved to the new Business School building. Also, new energy efficient and brighter light bulbs have been installed in the Board Room ceiling.

The Board then moved to committee meetings.

At 11:40 a.m. the Board convened as a committee of the whole. Ms. Gore presided as chair of the **Committee on Athletics** and called on Director of Athletics Terry Driscoll. Mr. Driscoll reported on the teams and provided an update on the athletic mascot selection process currently underway. Mr. Driscoll introduced Sport Psychologist/Life Skills Coordinator Deirdre Connelly, who serves with Associate Athletic Director Steve Cole as advisors to the Student Athletic Advisory Council (SAAC). The Council serves as a communication link to the Athletic Department administration as well as a forum for education on department policies. Ms. Connelly introduced four members of the Council: President Katie Delaney, Vice-President Carmen Pop, Service Chair Max Sabert and Women's Track representative Dana Harvey. Ms. Connelly and the students briefly discussed with the Board members the SAAC mission and several of the recent community service initiatives undertaken by the student-athletes. Mr. Driscoll then presented a short quiz on athletic facts and commented briefly on the football program and upcoming playoff options. There being no further business, the Committee adjourned at 12:12 p.m.

At 2:45 p.m. the Board reconvened as a committee of the whole for the Provost Report and Faculty Presentation. Ms. Poston called on Provost Halleran, who advised that Dean of University Libraries Connie McCarthy will retire at the end of the year. The search is moving forward and he hopes to conclude it by the April meeting.

The Provost reported on the first liberal arts conversation, which was held on October 29, as part of the strategic planning process, noting that the second conversation would take place on December 2 and the topic would be the role of research on campus. Following brief discussion, the Provost introduced Associate Provost for Enrollment Earl Granger for the Fall enrollment and admission report, including data on first-time freshmen versus all degree-seeking undergraduates, fall enrollment by level and college, first-time freshmen applied/accepted/enrolled, enrollment by racial/ethnic category of first-time freshmen, Monroe Scholars, top ten out of state locations for first-time freshmen and enrolled first-time freshmen by country, as well as non-matriculant data for 2009 and 2008 along with early decision or early action percentages. A brief discussion ensued.

Faculty Assembly Vice President and chair of the Faculty Liaison Committee Professor Kate Slevin introduced two faculty members – Professor Lizabeth Allison, chair of the Biology Department, and Professor Philip Daileader, chair of the History Department – who discussed the impacts the budget cuts have had on their respective departments, on their programs and on morale. A brief discussion ensued.

At 4:00 p.m., Mr. Thomas presided as chair of the **Committee on Student Affairs** and called on Vice President for Student Affairs Virginia Ambler. Ms. Ambler updated the Board on the ongoing prevention and education efforts in response to H1N1, Career Center construction and exploration of short-term options for Greek housing. Ms. Ambler introduced Anne Arseneau, Associate Director of Student Activities, who introduced three students – Beau Blumberg, Jennifer Addison, and Tildi Sharp – who discussed their

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experience with various student leadership development programs and the opportunities those programs had provided.

Student Liaisons Sravya Yeleswarapu and Nataniel Montoya discussed student interest in several areas, including student involvement in local politics and an initiative that serves as a bridge for conversation on different topics. This year Conversations on Reconciliation and Equality (C.O.R.E.) addressed a variety of diversity-related issues as a monthly faculty and staff-facilitated discussion series. Following brief discussion and there being no further business, the Committee adjourned at 4:30 p.m. and the Board recessed until Friday morning.

On Friday, November 20, the Rector reconvened the Board at 8:30 a.m.

Those present were:

Charles A. Banks III	Anita O. Poston
Janet M. Brashear	Robert E. Scott
Timothy P. Dunn	Michael Tang
John W. Gerdelman	John Charles Thomas
Sarah I. Gore	Jeffrey B. Trammell
Kathy Y. Hornsby	Henry C. Wolf, Rector
Dennis H. Liberson	Faculty representative: Katherine M. Kulick
Suzann W. Matthews	Student representative: Sarah D. Rojas

Absent: Colin G. Campbell
Thomas E. Capps
R. Philip Herget III

Others present were:

W. Taylor Reveley III	Carolyn R. Cook
Michael R. Halleran	Karen R. Cottrell
Virginia M. Ambler	John E. Donaldson
James R. Golden	Edward C. Driscoll, Jr.
Samuel E. Jones	Michael J. Fox
Anna B. Martin	W. Fanchon Glover
Sean M. Pieri	Michael L. Stump
Kiersten L. Boyce	Brian W. Whitson
Michael J. Connolly	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Mary Molineux; Dean Virginia L. McLaughlin, Dean Carl Strikwerda, Dean/Director John T. Wells, and members of the William and Mary Faculty and Student Liaison Committees.

Following brief opening remarks, the Board moved to committee meetings.

At 10:10 a.m., the Board reconvened as a committee of the whole. Mr. Trammell presided as chair of the **Committee on Strategic Initiatives**, briefly reviewed the agenda, and then called on Vice Chair Janet Brashear.

In her role as chair of the Strategic Initiatives Committee, Ms. Brashear presented a brief overview of the work undertaken by the group since September, noting that progress is being made on the action steps and the metrics on the dashboard continue to be refined.

Vice President for Strategic Initiatives James Golden provided an overview of the strategic planning process, focusing on the implementation steps, and then Provost Halleran and Vice President Golden reviewed the evolving implementation framework and the draft dashboard, noting that updates to the process are available on the strategic planning web page. Ms. Brashear facilitated the general discussion that ensued, followed by outlining the next steps and requested that the draft dashboard be included in the agenda book for each subsequent meeting.

Mr. Golden discussed the ongoing communications review process and the main themes that have been identified. He advised that the Publications Office and the web team would be combining into a Creative Services department and would be reviewing the extent of out-sourcing. Various communications committees are exploring ways to improve both external and internal communications. A brief discussion ensued.

Associate Vice President for Government Relations Fran Bradford provided a Government Relations update, focusing on work with General Assembly legislators and the Virginia Business Higher Education Council (VBHEC) "Grow by Degrees" campaign that is a partnership of businesses and higher education aimed at ensuring continued and increased support for higher education. Ms. Bradford reviewed key dates for the upcoming legislative session and commented on the recent economic impact study conducted by the VBHEC and produced by the Weldon Cooper Center for Public Service at the University of Virginia. Following brief discussion, Mr. Trammell asked that the names of all Board members be added to the Grow by Degrees Coalition, which is comprised of business, community, education, and economic development leaders and organizations from throughout Virginia.

There being no further business, the Committee adjourned at 11:10 a.m.

Following a short break, the Rector convened the full Board meeting at 11:15 a.m.

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Those in attendance were:

Charles A. Banks III	Robert E. Scott
Janet M. Brashear	Michael Tang
Timothy P. Dunn	John Charles Thomas
John W. Gerdelman	Jeffrey B. Trammell
Sarah I. Gore	Henry C. Wolf, Rector
Kathy Y. Hornsby	Faculty representative: Katherine M. Kulick
Dennis H. Liberson	Alexandra Duckworth
Suzann W. Matthews	Student representative: Sarah D. Rojas
Anita O. Poston	D. Ryan Goodwin

Absent: Colin G. Campbell
Thomas E. Capps
R. Philip Herget III

Others present were:

W. Taylor Reveley III	Edward C. Driscoll, Jr.
James B. McNeer	Michael J. Fox
Michael R. Halleran	W. Fanchon Glover
Vernon R. Lindquist	James R. Golden
Virginia M. Ambler	Samuel E. Jones
LeAnn Binger	Anna B. Martin
Kiersten L. Boyce	Sean M. Pieri
Carolyn R. Cook	Michael L. Stump
Michael J. Connolly	Russell E. Whitaker, Jr.
Karen R. Cottrell	Brian W. Whitson
John E. Donaldson	Sandra J. Wilms

Also in attendance were Assistant Attorney General Deborah Love, Staff Liaison Mary Molineux; Dean/Director John T. Wells, and members of the William and Mary Faculty and Student Liaison Committees.

At 11:15 a.m. the Rector convened the meeting of the full Board. Recognizing that a quorum was present, the Rector asked for a motion to approve the minutes of the meeting of September 16-18, 2009. Motion was made by Ms. Brashear, seconded by Ms. Gore and approved by voice vote.

Following brief opening remarks, the Rector moved that the Board of Visitors convene in Closed Session for the purpose of discussing personnel actions involving identifiable college employees associated with meeting the state's budget reduction targets; discussing matters relating to the acquisition and development of real property in the City of Williamsburg for the benefit of the College; hearing a briefing from the Office of the Attorney General involving two lawsuits; and discussing matters pertaining to the

consideration of honorary degrees, as provided for in Section 2.2-3711.A.1., 3., 7., and 10. of the Code of Virginia. Motion was seconded by Mr. Thomas and approved by voice vote. The Board went into closed session at 11:17 a.m.

The Board reconvened in open session at 11:29 a.m. The Rector reviewed the topics discussed during closed session, and then moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Gerdelman and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox (Certification **Resolution** is appended).

Ms. Hornsby reported for the Richard Bland College Committee. President McNeer briefly reviewed the report given to the Committee, including an update on the budget, noting that financial issues will be addressed as needed. The President also reported that the capital campaign is within \$222,000 of reaching its goal and should be completed by the end of the year. Ms. Hornsby noted that a mid-year tuition increase was not an option at Richard Bland. Ms. Hornsby asked members of the Board to consider joining her in making a gift to the Richard Bland College Foundation in support of the campaign. The Rector echoed this request for support as a gesture of commitment and solidarity from the members of the Board.

Ms. Hornsby asked for a motion to adopt as a block **Resolution 1**, 2009-2010 Operating Budget Update, and **Resolution 12**, Receipt of the Consolidated Financial Report of the College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2009, which was jointly considered with William and Mary. Motion was made by Mr. Dunn, seconded by Ms. Gore and approved by voice vote.

In the absence of Mr. Herget, Mr. Dunn reported for the Committee on Development and Alumni Affairs. There were no action items.

Mr. Gerdelman reported for the Committee on Administration, noting that the Committee had heard an update on the new human resources policies proposed and under development.

Mr. Gerdelman asked for a motion to adopt **Resolution 2**, Resolution to Approve Policy for Appointments and Terminations for Professionals and Professional Faculty. Motion was made by Mr. Banks, seconded by Ms. Gore and approved by voice vote.

In the absence of Mr. Capps and Mr. Campbell, Mr. Dunn reported for the Committee on Audit, noting that the Committee had heard a preliminary report from the Office of the Auditor of Public Accounts, as well as a report from the Director of Internal Audit.

Mr. Dunn asked for a motion to adopt **Resolution 3**, Approval of 2010 Internal Audit Work Plan. Motion was made by Ms. Gore, seconded by Mr. Gerdelman and approved by voice vote.

Ms. Brashear reported for the Committee on Buildings and Grounds, noting that the Committee had discussed revisions to the capital outlay plan, which she briefly reviewed.

Ms. Brashear asked for a motion to adopt as a block **Resolution 4**, Virginia Institute of Marine Science Resolution to Demolish Pier House on Eastern Shore and the Sowers House at Gloucester Point; **Resolution 5**, College of William and Mary Demolition of Thiemes House and **Resolution 6**, College of William and Mary 2010-2016 Capital Outlay Plan Revised. Motion was made by Mr. Trammell, seconded by Ms. Gore and approved by voice vote.

Mr. Banks reported for the Committee on Financial Affairs and briefly reviewed the discussions relating to the budget reductions at William and Mary and VIMS, as well as the Wells Fargo investment report. Mr. Banks distributed **Resolution 15**, College of William and Mary Revised FY2010 Tuition, which was discussed during the Committee meeting, noting that it was being introduced by the President in accordance with the *Bylaws*.

Mr. Banks asked for a motion to adopt as a block **Resolution 11**, College of William and Mary Revised FY2009-10 Operating Budget for Educational and General Programs; **Resolution 12**, Receipt of the Consolidated Financial Report of the College of William and Mary in Virginia and Richard Bland College for the Fiscal Year Ended June 30, 2009; **Resolution 13**, Receipt of the Financial Report of the Intercollegiate Athletic Department for the Fiscal Year Ended June 30, 2009; **Resolution 14**, Virginia Institute of Marine Science Revised FY2009-10 Operating Budget; and **Resolution 15**, College of William and Mary Revised FY2010 Tuition. Motion was made by Mr. Scott, seconded by Ms. Gore and approved by voice vote (**Resolution 15** is appended).

Mr. Trammell reported for the Committee on Strategic Initiatives, noting that the Committee had heard an update on the Strategic Plan, received an overview on communications efforts and received an update on government relations and the challenges in Richmond for the next General Assembly session. There were no action items.

Ms. Poston reported for the Committee on Academic Affairs, noting that the Provost had provided an update on the first liberal arts conversation, and the faculty had discussed their perspective on the impact of the budget cuts on the academic program.

Ms. Poston moved adoption as a block of **Resolution 7**, Appointment to Fill Vacancies in the Instructional Faculty; **Resolution 8**, Appointments to Fill Vacancies in the Professionals and Professional Faculty; **Resolution 9**, Chancellor Professorship; and **Resolution 10**, Retirement of Eugene Bureson, School of Marine Science. Motion was seconded by Mr. Scott and approved by voice vote.

The report of the Executive Committee was given in closed session.

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There was no old business.

There was no new business.

The Rector moved that the Board of Visitors convene in Executive Session for the purpose of discussing the performance of specific executive employees of William and Mary and Richard Bland, as provided for in Section 2.2-3711.A.1., of the Code of Virginia. Motion was seconded by Mr. Gerdelman and approved by voice vote. The Board went into closed Executive Session at 11:47 a.m.

The Board reconvened in open session at 12:30 p.m. The Rector reviewed the topics discussed during closed session, and then moved adoption of the **Resolution** certifying the closed session was held in compliance with the Freedom of Information Act. Motion was seconded by Mr. Gerdelman and approved by roll call vote of the Board members conducted by Secretary to the Board Michael Fox (Certification **Resolution** is appended).

There being no further business, the Board adjourned at 12:30 p.m.

Board of Visitors

November 18, 2009

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

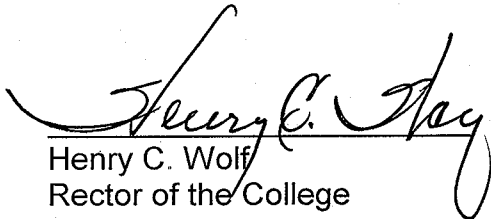
AYES:

14

NAYS:

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ABSENT DURING CLOSED SESSION:



Henry C. Wolf
Rector of the College

Board of Visitors

November 20, 2009

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

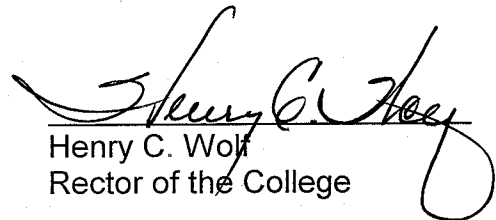
AYES:

14

NAYS:

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ABSENT DURING CLOSED SESSION:


Henry C. Wolf
Rector of the College

COLLEGE OF WILLIAM AND MARY**REVISED FY 2010 TUITION**

On April 17, 2009, the Board of Visitors of the College of William and Mary approved Resolution 4, FY2009-10 Operating Budget for Educational and General Programs and Resolution 5, FY2009-10 Tuition and Fee Structure for Full- and Part-time Students for the College, based on the Commonwealth of Virginia's revised 2008-10 operating budget as approved by the General Assembly and signed into law by the Governor. Subsequent to that action Governor Timothy M. Kaine determined that, due to the on-going effects of the current economic downturn, estimated general fund revenues of the Commonwealth would not support the Commonwealth's revised budget as approved.

As a result, on September 8, 2009, Governor Kaine released the FY 2010 Reduction Plan for the Commonwealth of Virginia. This plan responded to an estimated \$1.35 billion budget shortfall for the 2008-2010 biennium and was intended to bring the Commonwealth's general fund budget back into balance. This reduction plan marks the fourth time in two years that general fund reductions have occurred.

The Governor balances the budget through a series of base budget and one-time actions. In higher education, general fund support is reduced by 15% for four-year institutions and 13% for two-year institutions. To help mitigate the immediate impact of this mid-year reduction the Governor intends to provide higher education institutions with additional federal stimulus funds. The net effect will be that two-year and four-year institutions must address reductions of just over 6.9% and 8%, respectively.

For the College, a 15% reduction in state support totals \$6.2 million. At this point we expect to receive an additional \$2.8 million in federal stimulus funds and address the remaining \$3.4 million with a combination of increased revenue and budget reductions. Budget reductions identified to date total \$1.5 million. This amount includes \$800,000 through elimination of 18 positions, including 12 layoffs among our professional and classified staff effective January 2010. We will also cut an additional \$700,000 from the maintenance and operations budgets of our various schools, departments and programs.

The balance of the reduction will be supported by a base tuition increase of \$300 applicable to all full-time undergraduate, graduate business, and law students billable for the Spring 2010 semester. A summary of the tuition changes follows:

COLLEGE OF WILLIAM AND MARY**REVISED FY 2010 TUITION**

	<u>Current FY 2010 Tuition</u>	<u>Revised FY 2010 Tuition</u>	<u>Dollar Change</u>
Undergraduate			
In-state	\$ 6,388	\$ 6,688	\$300
Out-of-state	\$26,180	\$26,480	\$300
Graduate Business*			
In-state	\$17,386	\$17,686	\$300
Out-of-state	\$29,016	\$29,316	\$300
Law			
In-state	\$17,213	\$17,513	\$300
Out-of-state	\$27,043	\$27,343	\$300

*Applicable to MBA and Masters of Accountancy programs.

THEREFORE, BE IT RESOLVED, That the Board of Visitors of The College of William and Mary in Virginia approves a base tuition increase of \$300 applicable to all full-time undergraduate, graduate business, and law students as one component of the actions necessary to offset the mid-year loss of \$6.2 million in state support; and

THEREFORE, BE IT FURTHER RESOLVED, That the Board of Visitors approves the allocation of \$330,000 in private funds to offset the impact of this mid-year tuition increase on those students with demonstrated financial aid need.

Board of Visitors

November 20, 2009

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Board of Visitors of The College of William and Mary in Virginia has convened a closed session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712.D. of the Code of Virginia requires a certification by this Board of Visitors that such closed session was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, That the Board of Visitors, reconvening in open session, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed session to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed session were heard, discussed or considered by the Board of Visitors.

VOTE

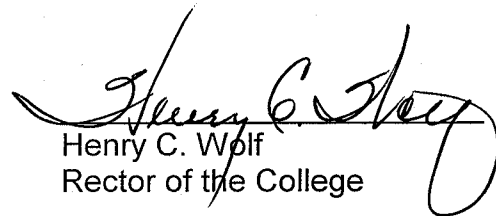
AYES:

14

NAYS:

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ABSENT DURING CLOSED SESSION:


Henry C. Wolf
Rector of the College