

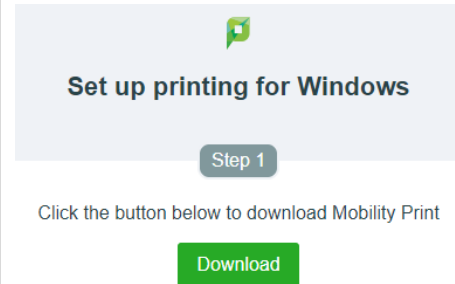
W&M Lab Print Queue and Usage

You **MUST** have funds available in your W&M Express account to print.

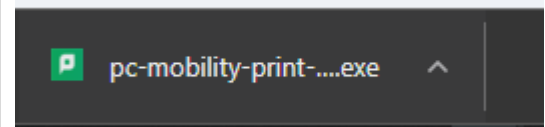
Installing Print Queue

These instructions are for Windows Computers

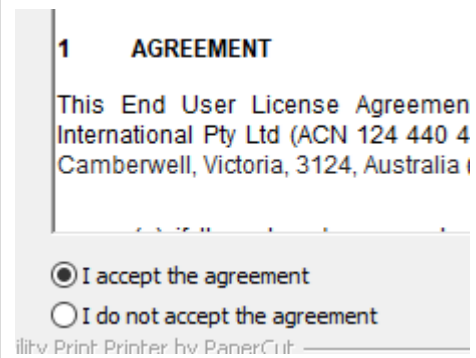
Ensure your computer is connected to the W&M network (Eduroam), then navigate to **printsetup.wm.edu** and click Download.



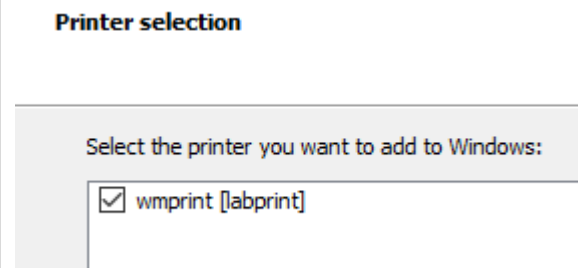
- Once downloaded, open the *pc-mobility-print-printer-setup* file from the Downloads directory.
- Double-click the installer to run.



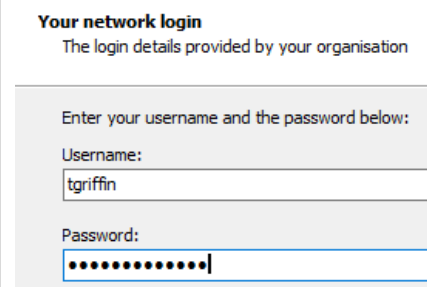
- Select your language, click next.
- Accept the License agreement and click Next.



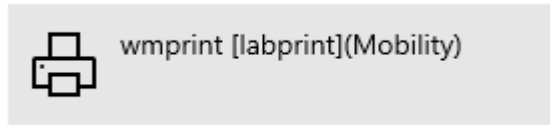
The installer will display several prompts. You can leave the default settings and continue through these steps.



- Once the installer prompts for your network login, use your WMUsername and Password. Then click Next.
- Click Finish to exit setup.

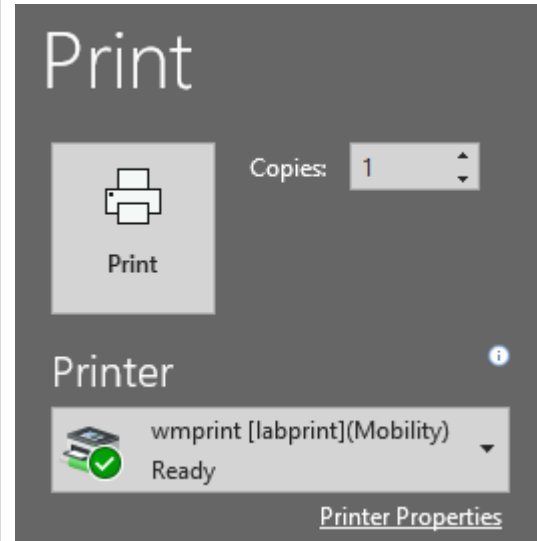


When the installation completes, the printer *wmprint* will appear in your list of available printers. You can verify this by going to *start > settings > Devices > printers & scanners*.



Printing to the Print Queue (wmprint)

- When printing a document, select *wmprint* from the list of available printers.
- If you are prompted for credentials, enter your WMUsername and Password.



- You are now ready to visit any Lab Print station around campus to print your document.
- You can release your print by swiping your Tribe Card and choosing the needed document. You can also scan the QR code on the printer

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