



WILLIAM & MARY

Graduate Arts & Sciences

Courtesy Pre-doctoral Affiliate Scholar Appointment Form

Use this form to request a courtesy affiliate scholar appointment in Arts & Sciences for a non-W&M graduate student. This form can be used for both international and domestic graduate student scholars who are non-matriculated student visitors.

- Departments/programs seeking a courtesy affiliation for an *international* graduate student scholar (non-matriculated) should do so in cooperation with the Reves Center. Submit this form along with the scholar's current C.V. to the Vice Dean for Research and Graduate Studies to request approval.
- Departments/programs seeking a courtesy affiliation for a *domestic* graduate student scholar (non-matriculated) should submit this form along with the scholar's current C.V. to the Vice Dean for Research and Graduate Studies to request approval.
- Following review by the Vice Dean for Research and Graduate Studies, if approved, the form will be forwarded to the Vice Dean for Student Success & Senior Associate Dean of Students for activation of requested W&M accounts and services. There may be fees associated with certain services (e.g., the ID card) that will be the responsibility of the scholar or sponsoring program.

Instructions

Signatures required before returning the form:

- The scholar's sponsor at W&M;
- Chair or Program Director of the sponsoring department or program.

Deadline: The Office of Graduate Studies and Research will accept this form at any time during the calendar year.

Return the scholar's current C.V. along with this form by email to Office of Graduate Studies and Research (dean-gsr@wm.edu). Use your W&M email account when submitting forms to the OGSR.



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OFFICE OF GRADUATE STUDIES AND RESEARCH
Stetson House, 232 Jamestown Road
757-221-2467 | dean-gsr@wm.edu

Courtesy Pre-doctoral Affiliate Scholar Appointment Form

Scholar's Full Name: _____

Home Address: _____

Non-W&M Email: _____ Nationality: _____

Preferred Phone: _____ Date of Birth (mm/dd/yyyy): _____

Campus Information

Sponsoring Dept/Program: _____ Campus Location: _____

Sponsor's Name: _____ Sponsor's Email: _____

Reason for granting affiliation with W&M:

Start Date: _____ End Date: _____ (May not exceed a one-year period; may be renewed.)

Is this a renewal? No Yes; Indicate Banner ID (93#) _____

The following will be granted automatically, upon approval: network access; W&M ID Card; W&M Library privileges.
Please check the boxes for any additional services the scholar should be granted access to, upon approval:

Blackboard Box (File Sharing) Email

Sponsor's Signature Date

Chair/Program Director: Print Name | Signature Date

Vice Dean for Research and Graduate Studies Signature Date

Assigned Banner ID: _____ Assigned W&M Email: _____

Distribution: Department/Program Reves Center Dean of Students File