



WILLIAM & MARY

STAFF ASSEMBLY

Wednesday, December 11, 2019 | 10:00 AM
Swem Library, Ford Classroom, Ground Floor

AGENDA

- | | |
|------------------|--|
| 10:00 – 10:05 AM | Call to Order and Roll Call |
| 10:05 – 10:10 AM | Approval of Meeting Minutes – November 2019 |
| 10:10 – 11:30 AM | Staff Assembly Mission and Vision Brainstorming Session Co - Facilitators: Lindsay Blount , Assistant to the Dean of Libraries Tami Back , Director of Communications & Strategic Planning, Swem Library |

Adjourn

Reminder: No January Meeting
Attend the Employee Resource Expo on January 8, 2020 between 10:00 AM – 1:30 PM



WILLIAM & MARY

STAFF ASSEMBLY

Current Staff Assembly Purpose:

The Staff Assembly will serve as a forum to facilitate communication among all staff. The Staff Assembly will support a diverse, multi-campus university in accordance with university policy and the Statement of Rights and Responsibilities.

The Staff Assembly will function in an advisory capacity to the administration, promoting staff interests in university governance by encouraging actions that address the current and future needs of the entire W&M community.

The Staff Assembly will promote honest and open communication between the administration and staff and refer staff concerns to the appropriate university officials. The Staff Assembly will not serve as a substitute for the formal grievance procedures of the university.

The Staff Assembly will work with the administration, faculty and students in all efforts to attain the goals of the university, while fostering a spirit of respect, dignity, unity and cooperation among the staff. The Staff Assembly will recommend staff representatives to university committees, as appropriate and permitted.

Executive Board Mission Suggestions:

- Staff Assembly is dedicated to being an authentic and thoughtful venue, for operational, classified and hourly staff, to openly and safely share ideas, suggestions, concerns and finding creative methods and solutions for the betterment of the William & Mary community.
- To develop ways to best represent the staff of W&M, and to engage in constructive conversation on topics of importance to the W&M community.
- To facilitate meaningful dialogues and connections to engage staff members addressing the current and future needs of the W&M community.
- Be a resource to, staff, persons who supervise staff, senior management, and university constituents.
- To provide resources to Staff by listening and synthesizing thoughts, ideas, grievances, etc. from Staff

Executive Board Vision Suggestions:

- To be a university-known and consistently productive group for policy awareness and reform on W&M's campus.
- To be a trusted organization supporting the needs of Staff and promoting a positive campus culture.

William & Mary's mission, vision and values statements ([click here](#))

<https://www.wm.edu/about/administration/vision-mission-values/index.php>