Professionals and Professional Faculty Assembly
MEETING MINUTES
Wednesday, August 6, 2014, 3:00 p.m.
VIMS – Andrews Hall, Dominion Classroom

1. Armstrong, Suzie ✓
2. Bengtson, Babs --absent
3. Campbell, Darlene --absent
4. Cartwright, Grace ✓
5. Costello, Carla ✓
6. Crispino, Matthew --absent
7. Fassanella, Terence --absent
8. Gatling, Sharron --absent
9. Hawthorne, Peel ✓
10. Leatherwood, Claire ✓
11. McBeth, Elaine ✓
12. Morse, Linda --absent
13. Noffsinger, Jay ✓
14. Pada, Maria Elena ✓
15. Sekula, Jennifer ✓
16. Summs, Julie ✓
17. Tomlinson, Carol ✓
18. Trichler, David --absent
19. Varnell, Lyle ✓
20. Zagursky, Erin ✓

I. Call to order. The meeting was called to order at 3:08 p.m.

II. Welcome by Carla Costello, PPFA President and John Wells, Director of VIMS.

III. Review, correction and acceptance of Minutes from July. (Correction: Elaine McBeth was in attendance in July.)

IV. Lyle Varnell:
   b. Professional Development Fund – created in 2010 – used for a wide range of development activities at VIMS.
      i. 25K in initial funding – now at 60K.
      ii. Many, diverse development activities – Application process and procedures – judged and awarded by PPFC. Must meet a 3 tiered system of scoring proposal
      iii. Operational/classified and PPFs may apply. About 400 total.
   c. Outstanding PPF Annual Award
      i. Mission – specific and rotational
         1. Research
         2. Administrative
         3. Advisory service
      ii. PPF Performance Advancement Model
1. Provides pathway and clarity to professional advancement
2. Modeled after faculty advancement model
3. Mission specific criteria
4. Currently being reviewed by VIMS Administration

d. Planned Activities
   I. Enhance Collaboration between W&M/VIMS Collaboration.
   II. Parking Flexibility
   III. Quantify PPF contributions to VIMS

V. Committee updates
   a. Matt Pohl has accepted a position elsewhere. We are not required to fill the position, however we can fill the spot with the next candidate. Agreed to have Carla contact the next candidate from the election to join PPFA

VI. PPF Tailgate – Mane Pada
   a. Great opportunity to support the Tribe and network with other PPF’s
   c. Secured a spot next to the stadium. The Pinegrove next to the Laycock Center.

VII. Bylaws – will be discussed at September meeting

VIII. PPFS in the news
   a. Congratulations to Sharon Gatling was named Board Secretary for the American Association for Access Equity & Diversity

IX. New HR Director will attend the September meeting and be available for questions.

X. Discussed the Development Fund – what are the possibilities for bringing it to main campus?

XI. Meeting adjourned at 4:03.

XII. Riverwalk social at 4:30!
Thanks to our friends at VIMS for hosting us!!

Respectfully submitted,

Peel Hawthorne
Secretary