Professionals and Professional Faculty Assembly
MEETING MINUTES
Wednesday, June 4, 2014 8:15-9:45am
Board of Visitors Board Room, Blow Hall

Attendance:

1. Atkinson, Lesley
2. Bengtson, Babs
3. Cartwright, Grace
4. Coleman, Tina
5. Costello, Carla
6. Crispino, Matthew
7. Fassanella, Terence
8. Gatling, Sharron --*absent*
9. Hawthorne, Peel --*absent*
10. Jennings, Karlene
11. Leatherwood, Claire
12. McBeth, Elaine --*absent*
13. Molineux, Mary
14. Morse, Linda --*absent*
15. Pada, Maria Elena --*absent*
16. Pohl, Matthew
17. Sekula, Jennifer
18. Trichler, David
19. Varnell, Lyle
20. Webb-Robers, Wendy --*absent*
21. Zagursky, Erin --*absent*

I. Call to order. Sekula called the meeting to order 8:15 a.m.

II. Guest Speaker: Lu Ann Homza, Dean for Educational Policy, Arts & Sciences. Homza discussed the changing W&M undergraduate curriculum.

a. The goals of this curriculum are for it to be 1) integrated and 2) to last the entire 4 years of a student's career.
b. Homza discussed the specific changes to curriculum: 1) Coll 100 classes were added – "big idea" classes, emphasizing oral and non-written communication skills; 2) Coll 200 classes were added – all students must take at least 3 classes - a class is set in one of the "knowledge domains" while the class for part of the semester will "look outward" toward another knowledge domain; rooted in 1 discipline but looking outward to others 3) Coll 300 - Require all undergrads to do a cross-cultural and/or global/international experience – has an option for those students who cannot leave campus to fulfill this obligation while remaining on-campus; 4) Coll 400 capstone class – all students required to do this in senior year; designed to produce new knowledge.
c. Limiting where the AP/IB credits can be applied – to electives generally and to some courses in the major, as allowed by the major – the goal is to make sure their degree is very much a W&M degree.

d. Piloting the Coll courses in Fall 2014, but the students will not know they're in experimental class. Fall 2015 entering class will be subject to the new curriculum. There will eventually be 12 fellows working full-time to constantly evaluate the General Education experience.
e. Can still double major, can still graduate in 3.5 years, can still use AP/IB credits. Still working on how this will apply to transfer students.
f. Discussed potential sizes of classes and time of day the classes are offered.

III. Agenda. No new business was added.

IV. Minutes. May's minutes were approved with no changes.

V. Committee Reports

a. Policies & Administrative Issues: Discussed the Campus Committee Membership report – six campus wide committees did not have any PPFs on them.
    i. ACTION: Sekula and Atkinson will send the report with a cover letter email to the Provost recommending that PPFs be added to those committees on which there is no representation.
b. Academic Affairs
c. Membership
    i. Elections: there's still 1 week left of voting; the committee has sent out several emails and publicized the voting on our Facebook page.
d. Communications
    i. Coleman has updated the goals and objectives on the website and also added the election announcement under the Hot Topics section.
e. Professional Development
    i. Committee proposal: Bengtson discussed the proposal as its being sent out to the membership. There was a discussion about the charge and how it should be worded in the bylaws.

VI. Old business

a. Bylaws change
    i. Add the Professional Development Committee
        1. ACTION: tabled until Article V of the Bylaws is amended.
    ii. Changing Policies and Administrative Issues name
        1. ACTION: tabled until Article V of the Bylaws is amended.
    iii. Modifying the Bylaws to make them more concise
        1. Discussion of amending Article V, the Amendment to Bylaws procedure and Constitution; goal: make it less cumbersome and more efficient. Sekula reported on a comparison between the Faculty and Staff assemblies' amendment procedures: the Provost is not involved in this; rather, it goes straight to the BoV. This seems like it must be taken care of prior to the other changes.
            a. ACTION: The PPFA will follow the current bylaws to amend Article V of Procedures and Constitution. Pada, Costello and Sekula will develop an amended Bylaws and Constitution to present for the PPFA's review at the July meeting.

b. FY13 & FY14 goals have been posted online.

VII. New business

a. Faculty resolution on campus climate: Discussion about potentially creating a similar resolution to the PPFA policies, to ensure no discrimination or harassment based on gender and sexual orientation and that respect is given to all people. Education and Violence Prevention Committee was initially created to address threat management and then to address concerning behaviors education.
    i. ACTION: Bengtson will research different policies regarding what we might contain in our resolution and will present at July meeting.
b. Other new business:
    i. Grievance Process: There was a brief discussion of the grievance process as it related to the request last week that there were a couple PPFA members to serve on the grievance panel. There was also a discussion about whether or not we should a) let people know that it'd be a possibility they'd have to serve on this as a PPFA member and b) develop policies and procedures as it relates to the PPFA body being a part of this grievance process.
        1. ACTION: Policy and Administration committee to review these policies and procedures in the coming year.
    ii. ACTION: Sekula will invite the two people who are not on PPFA but who expressed interest to attend the July Meeting.

VIII. Next PPFA Meeting: Wednesday, July 2, 2014 at 8:15 a.m. (BOV room)

IX. Sekula adjourned at 9:35 a.m.

Respectfully submitted,

Claire Leatherwood, Secretary
June 4, 2014