Professionals and Professional Faculty Assembly
MEETING MINUTES
Wednesday, March 5, 2014 8:15-9:45 a.m.
Board of Visitors Board Room, Blow Hall

Attendance:

1. Atkinson, Lesley -- absent
2. Bengtson, Babs
3. Cartwright, Grace -- absent
4. Coleman, Tina -- absent
5. Costello, Carla -- absent
6. Crispino, Matthew -- absent
7. Fassanella, Terence -- absent
8. Gatling, Sharron -- absent
9. Hawthorne, Peel
10. Jennings, Karlene
11. Leatherwood, Claire
12. McBeth, Elaine -- absent
13. Molineux, Mary
14. Morse, Linda
15. Pada, Maria Elena
16. Pohl, Matthew -- absent
17. Sekula, Jennifer
18. Trichler, David
19. Varnell, Lyle
20. Webb-Robers, Wendy
21. Zagursky, Erin

I. Sekula called the meeting to order at 8:21.

II. Guest Speaker: Iyabo Osiapem, President Non-Tenure Eligible (NTE) Faculty Association. Osiapem discussed the break-downs of NTE’s and faculty members and reported that the Faculty Assembly seems to recognize the need for NTE’s to be represented. The NTE meetings are on the Third Thursday of each month from 3:30-5:00 in Tucker Theatre, room 127; all PPF’s are welcome to attend.

III. Agenda. Agenda was reviewed and one new item, Bengtson’s Report from the Adhoc Events/Professional Development Committee, was added under the Committee Reports to the Agenda.

IV. Minutes. January’s minutes were approved with corrections. February’s minutes will be reviewed at the April meeting.

V. Performance Planning & Evaluation Policy Update:

a. Molineux, Varnell, and Atkinson met with Michael Halleran, Provost, and Kiersten Boyce, Chief Compliance Officer, on March 4, 2014. The group went through the policy and
discussed the PPFA’s suggested changes and revised the document. Halleran seemed to be in agreement with the majority of PPFA’s suggestions and indicated that he needed to discuss these changes with Human Resources. After Halleran discusses this with HR, he will send a revised copy of the policy back to the PPFA.

i. ACTION: Sekula will send a follow-up email to Halleran asking for a date on which we can expect the document to be returned with the revisions.

VI. Long-Term Professional Development. There was general discussion of the PPFA taking on long-term professional development planning, perhaps in a PPFA committee form and possible creation of focus groups. There was also discussion of how to fund long-term professional development, whether or not we need to have funding in place prior to soliciting input, how departments across campus fund long-term development, and how that compares to VIMS process. This will be further discussed at the next meeting.

a. Molineux and Pada joined Bengtson’s Adhoc Committee on Events/Professional Development.

VII. Due to a lack of time, Sekula asked anyone with Committee Reports, other updates and new business to discuss to send out the information via the PPFA listserv, if feasible.

a. ACTION: Those with updates should send them out to the listserv.

VIII. No other new business was discussed.

IX. Meeting adjourned at 9:48 a.m.

Respectfully submitted,

Claire Leatherwood, Secretary
April 4, 2014