11/7/2012

Professionals and Professional Faculty Assembly
MEETING MINUTES
Wednesday, November 7, 2012  8:15-9:45 a.m.
Board of Visitors Board Room, Blow Hall

Attendance:

1. Atkinson, Lesley
2. Boy, Wayne -- absent
3. Coleman, Tina
4. Costello, Carla
5. Crispino, Matthew--absent
6. Gatling, Sharron
7. Hawthorne, Peel
8. Jennings, Karlene
9. McBeth, Elaine
10. Molineux, Mary
11. Morse, Linda
12. Neff, Dean
13. Pada, Maria Elena
14. Pittman-Hampton, Carlane -- absent
15. Pohl, Matthew--absent
16. Reis, Robert--absent
17. Rosier, Tiffanie
18. Sekula, Jennifer
19. Varnell, Lyle
20. Webb-Rober, Wendy
21. Zagursky, Erin

8:20-8:30 a.m.
I. Call to order:
   • Gatling called the meeting to order at 8:20 a.m.

II. Agenda: Review and Solicit New Items
The agenda was approved.

III. Minutes:  Minutes for the PPFA’s October 2012, meeting were reviewed and approved.

8:30
IV. Guest
Kiersten Boyce, Chief Compliance Officer, was unable to attend the meeting today.

8:40-9:30
V. General Meeting, November 13, 2012  8:30-10:00, Chesapeake A, Sadler Center
8:30-8:45 a.m. Introductions of Assembly Members and Committee Members and Chairs (Sharron)
8:45-9:10 a.m. Guest speaker, Ron Price, AVP, Human Resources
9:10-9:30 Roundtable Discussion I *Option to switch to another table after 20 minutes
9:30-9:50 Roundtable Discussion II
9:50-10:00 Wrap-up (Jennifer)

Topics:
Benefits  (Table 1 facilitator, Mary; note-taker, Carla) (Table 2 facilitator, Tina; note-taker, Jennifer)
Concerns & Issues  (Table 1 facilitator, Erin; note-taker, Dean) (Table 2 facilitator, Lyle; note-taker, Mane)
Performance Planning & Review  (facilitator, Lesley; note-taker, Peel)
Academic Issues  (facilitator, Linda; note-taker, Elaine)
Collaboration and Best Practices  (facilitator, Tiffanie; note-taker, Wendy)
ACTIONS:
Mane will make signs for each table session.
Mary will provide sign-in sheet and bring pens and notepads for the note-takers
Carla will bring name tags.
Following the meeting, note-takers should email notes to Sharron.

VIII. **Next PPFA Meeting:** Thursday, December 6, 2012, 8:15-9:45am, Board of Visitors Board Room, Blow Hall.

IX. **Adjournment:** The meeting was adjourned at 9:30 a.m.

Respectfully submitted,
*Carla Costello, Secretary*
*11/8/2012*