Professionals and Professional Faculty Assembly
MEETING AGENDA
August 10, 2011 8:15-10:00am
Board of Visitors Board Room, Blow Memorial Hall

8:15-8:30am
I. Call to order and introduce guests.
II. Agenda: review and solicit new items.
III. Minutes: review and report on action points; approve previous meeting minutes.
IV. The year ahead: Molineux
V. PPFA engagement and meeting protocols.

8:30-8:45am
VI. Committees and their responsibilities: review Bylaws; discussion.
VII. Provost’s meeting report: Molineux and Mendez.

8:45-9:15am
VIII. PPFA’s goals and objectives: quick review; committees will work on these steps:
   A. Goals and objectives quick review (committees will review in detail when they meet and
      do the following steps)
   B. Where to add projects identified at the May 17 PPF General Meeting
   C. Linking PPFA goals and objectives to the W&M Strategic Plan
   D. Prioritizing: what can we reasonably achieve this year?
   E. Assigning teams, primarily through committee structure but could cross committees
   F. Recruiting other PPFs to help

9:15-9:50am
IX. Immediate high priority projects to consider:
   A. PPF survey: a short survey (perhaps a dozen questions at most) to replace last
      summer’s Employee Survey
   B. PPF General Meeting for the fall and/or informational sessions about policies
   C. Performance Planning & Evaluation training
   D. Leadership development within the PPFA:
      (1) identify possible future officers within PPFA and develop leadership skills
      (2) identity PPFs with potential; get them involved this year; nominate them next
           spring if they are interested.
   E. Partnership Program: Mongold

9:50-10:00am
X. New business
XI. Next PPFA Meeting:  September 28, 2011 8:15-9:45am, BOV Board Room, Blow Hall
XII. Adjournment