

W&M Libraries Professional Assembly (LPA) Minutes

Monday, November 18, 2019 11:00 – 12:00pm

Swem Library, Ford Classroom

Present:

Kristy Borda (co-chair), Laura Morales (co-chair), Sara Belmont (secretary), James Glosson (member-at-large), Michael Umberger (member-at-large), Katherine McKenzie, Kate McAllister, Candice Benjes-Small, David Morales, Natasha McFarland, Jean Sibley, Rebecca Beasley, Alex Flores, Paul Showalter, Morgan Davis, Liz Bellamy, Georgia Donovan, Tami Back, Ali Zawoyski, Fred Dingley

Kristy Borda called the meeting to order at 11:05am.

I. Update on community service days

- The Executive Committee identified several opportunities and worked with the W&M Office of Community Engagement to set up the following activities:
 - **Habitat for Humanity:** Dec 12, 2-5pm
 - **Heritage Humane Society:** Dec 3 and Dec 10, 8:30am-11am
- Sign-up sheets will be available in the LPA Box folder
- Georgie Donovan mentioned there are also opportunities for volunteers for the master garden in the Grove community, which the LPA could organize for the next volunteer day.

II. Professional Development Committee update

- The committee held its second #randomcoffee event which had even more signups than the previous
- The Management Mentorship group will be sending out an announcement soon for interested people to join
- There will also be a tour of a campus building coming up in the spring semester
- The committee is organizing a Library Carpentry event, where staff can learn more about data and data methods. The specific topics the Committee is looking at are an intro course to data, OpenRefine, and Git. Tentative dates for training are April 26-27.
 - Questions? Ask Kristy Borda, Mary Oberlies, Debbie Cornell or Laura Morales

III. PPFA update

- The last PPFA meeting had a guest speaker from Wesley Campus Ministry. They run a food pantry for W&M students, faculty and staff. They are looking for volunteers, and also take donations of food or money.
- Elections for new members are coming up – nominations will open on Feb. 24 and go through March 6. David's term ends next year, so the LPA should consider who might be interested in running.
 - This is David Morales' last year on the PPFA. We should encourage library professionals to consider running in the next election in the spring, 2020
 - Most recent work of the PPFA was looking at the performance review evaluation system with administration and suggesting changes. While no changes were made this year, it is still a work in progress

- Meetings are mostly informational and anyone can attend. It's a good way to keep informed on what's going on around campus – building plans, searches, etc. Meetings are monthly and more information can be found at <https://www.wm.edu/sites/proffaculty/>
- Members are required to serve on one of the committees, and generally meet twice a month
- Other current projects include a working climate task force, risk management group for drone policy, and bringing representatives for the Virginia RealID program on campus to facilitate upgrading driver's licenses

Meeting adjourned at 9:25.

Respectfully submitted,
Sara Belmont, secretary