

**DRAFT Minutes of the Faculty Assembly
Regular Meeting
14 May 2002**

Name	Department	Present	Absent
Robert Archibald	Economics	X	
Jonathan Aries	Modern Languages		X
David Armstrong	Physics	X	
Lan Cao	Law		X
Bob Diaz	Marine Science	X	
Dorothy Finnegan	Education	X	
Alan Fuchs	Philosophy	X	
Keith Griffioen	Physics	X	
William Hausman	Economics	X	
Colleen Kennedy	English	X	
Katherine Kulick	Modern Languages	X	
John Lee	Law	X	
Bill O'Connell	Business	X	
John Olney	Marine Science	X	
Roger Reis	Education		X
Margaret Saha	Biology	X	
Laurie Sanderson	Biology		X
Bill Stewart	Business	X	
Larry Ventis	Psychology	X	
Alan Ward	Government	X	

In addition, alternate Bill Hawthorne was in attendance.

The meeting was called to order at 3:40 p.m. The minutes of the meeting of 23 April 2002 were approved as presented.

Administrative Report: Provost Cell distributed a summary of the status of instructional and research faculty and annual trends in the numbers of part-time and specified-term faculty since 1997. A brief discussion followed.

Standing Committee Reports: Committee chairs summarized the year's activities. Bill Stewart (Academic Affairs Committee) recommended the formation of an ad hoc committee that would draft a policy on internet and computer policy as it applies to the faculty. Discussion ensued on state policies on computer use. Additional discussion concerned the status of committees (Admissions Policy Advisory Committee, Career Advisory Committee, Library Committee and Affirmative Action Committee) that do not hold regular meetings and do not know their respective charges.

Colleen Kennedy (Executive Committee) offered changes to the bylaws (see Attachment 1) as a motion for approval by the Assembly. The motion required a 2/3 majority vote. The motion passed unanimously.

Alan Ward (Faculty Affairs Committee) discussed the report on Faculty Development prepared by David Lutzer and described changes to the report prepared by the committee (see Attachment 2). A motion to accept the amended report was approved unanimously. Considerable discussion ensued concerning the concept of re-tooling and the Faculty Research Committee (FRC). It was the sense of the Assembly that the FRC should not reject proposals from faculty in the sciences who wish to apply new techniques to their research.

Bob Archibald (Liaison Committee) introduced Susan Grover, the new Vice President who will serve as the next chair of the committee. Alan Fuchs (Committee on Planning and Resources) expressed gratitude to the committee members for their hard work this year.

Old Business: Katherine Kulick presented a brief report on the results of the Assembly survey.

Bob Archibald presented Colleen Kennedy with a gift in appreciation for her important work as President of the Assembly and Colleen thanked the members.

The meeting was adjourned at 5:05 p.m.

Respectfully Submitted,
John Olney, Secretary

Attachment 1:

**Proposed changes to the BYLAWS
OF THE FACULTY ASSEMBLY
OF THE COLLEGE OF WILLIAM AND MARY**

Text in italics are added to the document

ARTICLE I -- no changes

ARTICLE II

Section 3. ~~Nominations shall be from the floor. Elections are by ballot, and a majority of all votes cast is necessary for election.~~ In the event that more than two candidates are nominated for a position and none receives a majority of the votes cast on the first ballot, balloting continues with the name of the candidate receiving the fewest votes being dropped from the ballot, after each vote. In the event that there is no one candidate with the fewest votes, balloting continues with all names included until such time as a candidate receives a majority of votes cast (in which case he or she is declared elected) or until a candidate receives the fewest votes (in which case his or her name is dropped from the ballot and the balloting continues).

ARTICLE III --no changes

ARTICLE IV --no changes

ARTICLE V

Governing Assembly Committees

Section 5. The standing governing committees of the Assembly shall include:

b. The Committee on Faculty Affairs. The Committee on Faculty Affairs shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly during the Annual meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Faculty Affairs shall report to the Assembly on personnel matters, broadly conceived, including personnel policies, recruitment policies, ~~faculty benefits and compensation, and~~ *faculty research and development programs, and the policy aspects of faculty compensation and benefits.* It shall receive reports from the Faculty Research Committee ~~and the Faculty Compensation Board. The Committee will maintain liaison with BPAC and other long-range planning committees.~~

c. The Committee on Planning and Resources. The Committee on Planning and Resources shall consist of ten members, two from each of the Areas of Arts & Sciences and one from each School. Members of the Committee shall be elected by the Assembly

during the Annual Meeting by means of the procedures described in Article II, Section 3. Members shall serve one year terms and shall assume their duties on July 1.

The Committee on Planning and Resources shall report to the Assembly on matters concerning ~~resource allocation~~ *the development and allocation of resources*, broadly conceived, including *budgeting*, fund-raising and development, ~~efforts and priorities for~~ the renovation or development of the physical plant of the College, *and financial aspects of faculty compensation and benefits*. The Committee will maintain liaison *with the Faculty Compensation Board, the Development Office, and with BPAC the Budget Policy Advisory Committee* and other long-range planning committees.

Section 6. Membership of the standing governing committees. The three standing governing committees shall draw their members from the Executive Committee and from the rest of the Assembly membership.

~~a. The President of the Assembly shall be a member of the Committee on Planning and Resources. The Vice President shall be a member of the Committee on Academic Affairs. The Secretary shall be a member of the Committee on Faculty Affairs. As officers of the Executive Committee, President, Vice President and Secretary of the Assembly are ineligible to serve as chair of the standing governing committees, and each must serve on a different standing governing committee .~~

b. Each ~~member of the Assembly of the twelve Arts & Sciences representatives~~ shall serve either on two of the standing governing committees, or on the Executive Committee and one of the standing governing committees. ~~These members shall be distributed among these committees so that no four individuals from Arts & Sciences serve on two committees together.~~

~~c. Each of the eight School representatives shall serve either on two of the standing governing committees, or on the Executive Committee and one of the standing governing committees. These members shall be distributed among these committees so that no three individuals from the Schools serve on two committees together.~~

ARTICLE VI

Other Committees Reporting to the Assembly

Section 1. Standing committees of the Assembly, which are established by the Assembly and whose members are appointed by the Assembly, shall include:

b. Faculty Compensation Board - works *with the Committee on Planning and Resources* to improve compensation for all faculty of the College. It informs itself of evolving statutes and regulations that deal with matters of faculty compensation and discusses with the administration ways to present faculty concerns to state agencies including the General Assembly, Governor's Office, State Council for Higher Education, and ~~Department of Planning and Office of the~~ Budget. The Board reports annually to the Assembly.

~~f. University Development Advisory Committee—consults with the Vice President for Development and other members of the administration to communicate faculty~~

perspectives on goals for development, and to receive timely reports on fund-raising projects and priorities.