PRESCRIPTION REIMBURSEMENT REQUEST FORM

Use this form to request reimbursement for covered medications purchased at retail cost. Complete one form per member. Please print clearly. Additional information and instructions on back, please read carefully.

1. **Member Information**

   RxGroup (see ID card)  
   Member ID (see ID card)  

   Last Name  
   First Name  
   MI  

   Mailing Street Address  
   Apt. #  

   City  
   State  
   ZIP

   Prescription is for  
   O Self  
   O Spouse  
   O Dependent  
   Gender  
   O M  
   O F

   Date of Birth (mm/dd/yyyy)  

2. **Physician and Pharmacy Information**

   Prescribing Physician Name  
   Dispensing Pharmacy Name

   Prescribing Physician Phone Number with Area Code  
   Dispensing Pharmacy Phone Number with Area Code

3. **Reason For Request**

   Select appropriate options for your request:

   O I did not use my Prescription Drug ID card
   O I used a non-participating pharmacy (please explain)  
   O I filled a compound prescription (your pharmacist must complete section B on the back of this form)  
   O I purchased medication outside of the United States  
   Country  
   Currency used

   O I was waiting for a drug approval
   O I was retroactively enrolled with the plan
   O My pharmacy billed the wrong plan
   O Other (please explain)  

4. **Acknowledgement**

   I certify that the medication(s) for which reimbursement is requested were received for use by the patient above, and that I (or the patient, if not myself) am eligible for prescription drug benefits. I also certify that the medications received were not for treatment of an on-the-job injury. I recognize reimbursement will be paid directly to me and assignment of these benefits to a pharmacy or any other party is void.

   Signature:  
   Date:  

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Instructions for Submitting Form

1. Include the original pharmacy receipt for each medication (not the register receipt). Pharmacy receipts must contain the information in Section A (below). If you do not have pharmacy receipts, ask your pharmacy to provide them to you.

2. Read the Acknowledgement (section 4) on the front of this form carefully. Then sign and date.

   Print page 2 of this form on the back of page 1.

3. Send completed form with pharmacy receipt(s) to: OptumRx Claims Department, P.O. Box 29044, Hot Springs, AR 71903

   Note: Cash and credit card receipts are not proof of purchase. Incomplete forms may be returned and delay reimbursement. Reimbursement is not guaranteed. Claims are subject to your plan’s limits, exclusions and provisions.

Section A – Pharmacy Receipts for Reimbursement

Use the following checklist to ensure your receipts have all information required for your reimbursement request:

- Date prescription filled
- National Drug Code (NDC) number
- Name and address of pharmacy
- Name of drug and strength
- Quantity
- Prescribing physician name or ID number
- Prescription number (Rx number)

Section B – Pharmacy Information (for compound prescriptions ONLY)

(Pharmacist must complete and sign)

- List VALID 11 digit NDC number (highest to lowest cost) in the box at right. Include EACH ingredient used in the compound prescription.

- For each NDC number, indicate the metric quantity expressed in the number of tablets, grams, milliliters, creams, ointments, injectables, etc.

- Indicate the TOTAL amount paid by the patient.

- Receipt(s) must be provided with this claim form.

  * Individual quantities must equal the total quantity.
  † Individual ingredient costs plus compounding fees must be equal to the total ingredient costs.

  X
  Signature of Pharmacist

Any person who knowingly and with intent to defraud, injure, or deceive any insurance company, submits a claim or application containing any materially false, deceptive, incomplete or misleading information pertaining to such claim may be committing a fraudulent insurance act which is a crime and may subject such person to criminal or civil penalties, including fines and/or imprisonment, or denial of benefits.*

*Arizona: For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment or a loss is subject to criminal and civil penalties.

*California: For your protection, California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.