CLINICAL SERVICE
1. **Initial Assessments:** Provide 1 to 2 half-hour initial assessment appointments per week.
   a. This occurs after initial assessment training. See “Initial Assessment Training Sequence” in manual for details.
   b. There may be weeks throughout the year that practicum students do not conduct initial assessments due to caseload being full.
2. **Individual/Couples Therapy:** Provide ongoing individual/couples therapy for a total of either eight (8) clinical hours per week (if participating in group) or eleven (11) clinical hours per week (if opt out of group). These numbers do not include initial assessments.
3. **(OPTIONAL) Group Therapy:** Participating in a group will depend on your interest, prior training experiences, and group availability. If you are process observing or co-leading a group, you will be paired with a senior staff member who will provide the supervision for your group work. You will also be required to attend group therapy supervision meetings for all staff that are held weekly for 1 hour. Group resources are available to Advanced Practicum students as part of the training experience.
   **Note:** If a group experience is not of interest, practicum students will add 3 individual client hours per week.

OUTREACH
1. **Screening programs:** Participate in at least one (1) screening program per semester.
2. **Didactic/interactive outreach (OPTIONAL):** You are encouraged and invited to pair with a senior staff member, an intern, or other practicum student to facilitate a didactic/interactive outreach program during the training year. If paired with a senior staff member or intern, they will provide informal feedback following the outreach program. If two advanced practicum students facilitate together, a senior staff member will observe the outreach and provide informal feedback.
   **Note:** Outreach programs are not always during M-F office hours, which is the nature of working in a college counseling center. There may be times when outreach opportunities are during evening or weekend hours.

ASSESSMENT:
1. **Case Presentation**
   The assessment requirement is folded into the two case presentations required during the year. You are required to utilize at least 2 assessment measures with a client as it relates to the presenting concern(s) for the fall and spring case presentations. Score the instrument(s) and review the results with your supervisor. Your supervisor will also guide you regarding sharing feedback with the client about the results and explore ways to integrate the findings into your therapy work.
   **Note:** All assessment (outside of screening instruments) must be approved by the supervisor who is supervising the case prior to conducting the assessment.

SUPERVISION AND TRAINING:
1. **Individual Supervision:** Receive two (2) hours per week of individual supervision. Missed supervision sessions are required to be made up. Supervision is provided by one (1) senior staff member during the
fall semester and two (2) interns during the spring semester. Interns receive supervision of their supervision of an advanced practicum student and the intern is responsible for digitally recording the supervision sessions.

2. **Triad Supervision Model for Supervision:** These meetings take place approximately **once (1) per month during the spring semester ONLY.** All members of the umbrella supervision triad (advanced practicum student, intern, supervisor of supervision) are to be present at those times. Interns, advanced practicum students, or the supervisor of supervision can request additional meetings based on specific goals or needs.

   **For further details, see Supervision section in the Advanced Practicum Training Manual.**

3. **Group therapy supervision:** If you are co-leading a group, you will receive **up to one and a half-hour (1.5) per week of** group therapy supervision.

4. **Advanced Practicum Training Seminar:** Attend the weekly, 1 hour training seminar with focus on didactic material and informal clinical case consultation.

5. **Training meetings with the Advanced Practicum Coordinator:** The Advance Practicum Coordinator meets with the advanced practicum trainees throughout the fall and spring semesters individually and as a group. This is a time to clarify questions, address concerns, and discuss ongoing issues. It provides an important opportunity to keep lines of communication open between trainees and the Advanced Practicum Coordinator.

6. **Case presentations:** Two case presentations as follows:
   a. **FALL:** Prepare one (1) case presentation to present during the Advanced Practicum Seminar. This case presentation will be a 30-minute presentation that is meant to be a pre-cursor to the more formal case presentation in the spring semester. As such, the both the video clip and the write-up will be shorter. **Feedback will be provided by the Advanced Practicum Coordinator.**
   b. **SPRING:** Prepare one (1) formal case presentation to be presented in the spring semester to your case consultation small group **by the first week of April** (specific date TBD). **Feedback will be provided by members of your small group, supervisors, and the Advanced Practicum.**

   For both presentations you are to **provide a segment of a video-recording** of your work with the client and a write-up (no more than 2-pages) that includes:
   - Demographic data
   - Presenting concerns
   - Summary of treatment
   - Assessment(s) utilized and results
   - Recommendations for treatment/therapy goals based on the findings
   - Conceptualization
   - Theoretical understanding of the case and/or theory behind your treatment approach.
   - Integration of diversity issues with regard to case conceptualization, treatment planning, and intervention
   - Integration of research- Utilization of research findings to understand certain clinical issues and/or utilization of research that support current treatment approach.
   - Diagnosis (use V axial diagnosis)
   - Questions (specific issues you want input on)

   **The write-ups should be distributed one week prior to the presentation.**

**Administrative Activities:**

1. **Training Log.** The training log records all practicum hours and training requirements. The log should be **updated weekly** on the G: drive. A copy of this log should be **printed once a month** for the Advanced
Practicum Coordinator and your supervisors as they use this form as a way to stay aware of your training experiences during the year.

2. **Staff Meetings:** Attend the first staff meeting in the fall and spring semesters.
3. **Student Affairs Meeting:** Attend the first and final Student Affairs Division meeting of the year.
4. **Staff Development:** Attend **at least one** staff development session **per academic year**.
5. **Networking [OPTIONAL]:** Attend a networking event if interested. This is encouraged, but not required.