International Student Advisory Board  
The Reves Center for International Studies

Date: April 17, 2015
Time: 3-4:30pm
Location: Reves Room

In attendance
Lopa Das
Ashley Deng
Melody Li
Yi Hua
David Ji
Adela Roa-Voran
Vivek Patil
Eva Wong

1. ISSP Reports to ISAB
   a. End-of-the semester reception, **Friday May 1, 4-6pm** in the Reves Room
   b. International student scholarship applications are being reviewed
      - Scholarship recipients for the nominated category will be acknowledged at the reception
      - President Reveley will present the scholarships
   c. International Student Fee increase approved
   d. Steve’s meeting with Undergraduate Honor Council
      - The Reves Center has regular meetings with Undergraduate Honor Council, working
together to support the needs of international students
   e. Tax workshops
      - Very well attended. 25-30 for first session. 40 for second session

2. ISAB Updates
   a. Lopa provided a brief report of her attendance at the annual Intl. Student Leadership Conference
      - This is the 3rd year that Lopa attended the conference and she felt that the conference has continued to improve every year. The speaker was very inspirational and she enjoyed networking with international students from all over the country. She encouraged other ISAB members to attend the conference.
   b. Member updates
      - Sprintax Tax Software
        * Students who filed their taxes using the software felt that it was fairly easy to use.
The response using the chat support wasn’t very quick but this could be due to the busy period during the week taxes were due.

Many students did not realize that they had to print out their tax returns and mail the returns to IRS. Asked that Reves Center provide reminders to the students.

Students found the tax workshops to be very helpful.

- Graduating students renewing their driver’s licenses
  - DMV changed their list of accepted documents this year which made it harder for graduating students to renew their licenses. We have been working with the DMV and the Registrar’s Office to finalize the instructions
  - The Reves Center understands that this creates a burden on graduating international students and we are working with the Richmond DMV office to advocate for the students.

- English Language Program
  - The Reves Center will once again offer two ELP programs this summer – the Freshmen Advantage Program and the Graduate Business English and Culture Program.
  - The MBA program provided a consultant who would meet with international students one-on-one during the weekends to look through writing assignments, etc. Could be a helpful model for other schools.

- Review committee for ISAB applications
  - The board will be looking for 1 MBA student, 2 undergraduates and 1 law student.
  - Lopa, Melody and David volunteered to be on the committee.

3. Summarization and future goals
   a. ISAB Fall 2015 Meeting Dates
      Saturday, September 5, 8-11am (tentative) – Leadership retreat
      Friday, September 18, 3pm
      Friday, October 16, 3pm
      Friday, November 13, 3pm

      Meetings will be held in the **Reves Conference Room**, 2nd floor of Reves

   b. ISAB goals and priorities for 2015-2016
      - Increase profile of ISAB and have members do more outreach and advocacy for students.
      - Members can interview more students during the outreach interviews and offer “office hours”, making themselves available to students.
      - Career support and alumni networks continue to be priorities for international students.
      - Provide support to connect VIMS and W&M students. For example, Reves can help to promote VIMS events on the W&M campus.

   c. Thank you and reflections
- Eva thanked members for their service and congratulated the graduating members.
- Members shared their reflections of serving on the board.