International Student Advisory Board  
The Reves Center for International Studies

Date: November 17, 2013  
Time: 2:00pm-3:30 pm  
Location: Reves Room

In attendance:  
Lopamudra Das  
Ji Hoon Lee  
Melody Qingmei Li  
Kate Yifan Lv  
Adela Roa-Voran  
Angel Junnan Zhang  
Eva Wong

1. ISSP Reports to ISAB
   a. Intl. Student and the Job Search  
      - About 40 students attended the event.  
      - Evaluations were positive.  
      - Staff members from Law School participated in the event and helped students to practice their networking skills.  
   b. W&M Ambassadors for Home for the Holidays Program  
      - Ji Hoon, Melody and Eva met with Rebecca Avison (Asst. Dean of Admissions) to discuss strategies to recruit undergraduate international students to participate in the “Home for the Holidays Program.” Angel was not able to attend the meeting but emailed her suggestions to Eva.  
   d. Mark your calendars! International Student Leadership Conference 2014 will take place on Friday, March 28 evening and Saturday, March 29 all day & evening. Hosted and sponsored each year by James Madison University and Eastern Mennonite University  
      - ISSP will cover the cost of sending interested ISAB members to the conference.  
      - ISSP Graduate Assistant will provide transportation and attend the conference with the students.

2. ISAB Updates
   a. Outreach interviews  
      - Updates and feedback  
      - Members who conducted the interviews said they enjoyed doing the interviews. They particularly enjoyed talking to students who were not part of their “social circles” (e.g., undergraduate students interviewing graduate students, etc.).  
      - Some members conducted additional interviews with friends.
- Challenges: Students not responding to requests for meetings and the time it took to set up meetings.
- All members concurred that the outreach interviews should be continued.
- Members were asked to email their interview summaries to Azmeh Amer (globe@wm.edu) by **Monday, November 25**.
- Once the interviews are analyzed, Eva will present a summary to the board in the spring. ISAB will then provide feedback on how to address issues, if changes need to be made to the interview questions, etc.

**b. Tax resources**
- ISSP is considering a different tax software for next year. In the interest of time, this topic will be discussed during a spring meeting

**c. Feedback on updated mission and goals**
- Members provided feedback on the updated mission and goals.

3. **Summarization and Future Goals**

   **a. Spring 2014 meetings**
   - Sunday, February 2, 2pm
   - Sunday, March 16, 2pm
   - Sunday, April 13, 2pm

   **b. Thank you, reflection, and future goals**
   - Eva thanked all the members for their service.
   - During the first meeting in the Spring semester, ISAB will set priorities on issues to focus on.

The meeting was adjourned at 3:30pm.