International Student Advisory Board
The Reves Center for International Studies

Date: March 16, 2014
Time: 2-4pm
Location: Reves Room

In attendance
Lopamudra Das
Ma Hua
Melody Qingmei Li
Kate Yifan Lv
Ji Hoon Lee
Eva Wong

1. ISSP Reports to ISAB
   a. Hua Ma, Lopa Das and Melody Li will be attending the International Student Leadership Conference on Friday, March 28. Five W&M business students received Proctor and Gamble scholarships to attend the conference.
   b. U of Richmond will form an ISAB based on feedback from W&M and ODU. Plans to organize meeting for both groups in Fall.
   c. Updates from February ISAB meeting
      - Honor code:
         i. Working with Dean of Students Office and graduate programs to educate intl. students about the honor code and the immigration implications of honor code violations.
         ii. Helping the Writing Resources Center to identify honor code violations that are associated with writing, assignments, etc.
      - Insurance:
         i. Encouraging students to have dental and optometry work done in home country (e.g., bring extra pair of glasses). Included in pre-arrival information.
         ii. Working with the Student Health Center to come up with clear and consistent health insurance requirements for international students studying abroad.
      - VIMS:
         i. Plans to offer workshops on VIMS campus. Adela is securing feedback from students.
         ii. Advocating Associate Dean to create a permanent writing tutor position at VIMS. Writing Resources Center will provide support.

2. ISAB Updates
   a. Fall 2014 meeting dates
      - Saturday, September 6, TBA (Half day leadership retreat)
      - Sunday, September 21 at 2pm
      - Sunday, October 19 at 2pm
      - Sunday, November 16 at 2pm
   b. Recruitment of new members for Fall 2014. Lopa and Jihoon volunteered to serve on the selection committee.
- Monday, March 17: Announcement and start accepting applications
- Wed, March 26, 5pm: Deadline to apply
- Thurs, March 27-Sun, March 30: Review of applications
- Mon, March 31 by 10am: Send nominations to Eva
- Mon, March 31/Tues, April 1: Send out invitations to join ISAB
- Sun, April 13: New members invited to attend last ISAB meeting for the semester

c. Summary of Fall 2013 outreach interviews
- Eva provided a summary of the interviews and an explanation of how ISSP plans to address the concerns raised by the students. Members provided additional suggestions:
  
  **Transportation**
  - Establishing carpool or rideshare message board.
  - Establishing a zip car program at VIMS.

  **Career**
  - Establishing a linkedin group for W&M Intl. students.
  - Creating Intl. alumni database.

  **Social life**
  - Group activities tend to work better than one-on-one meetings in most cases.
  - Reach out to various cultural/international student groups on campus. Explore the possibility of establishing an international student or umbrella organization.

  **Academic**
  - Emphasize time management.
  - Encourage students to meet with their professors.

  **Plans for next year outreach interviews**
  - One-on-one meetings allow members to engage with peers at a very personal level.
  - Consider doing group interviews (e.g., with CUSA, KASA, etc.).
  - Only do the interviews during the Fall semester for Spring tends to be a busier semester for everyone.
  - It takes time to arrange the interviews with students, therefore, begin the process at the beginning of the semester.
  - ISSP should send an email to the students who will be interviewed, so they won’t be surprised when they are contacted by ISAB members.

d. ESL initiative presentation by Steve Sechrist

3. Summarization and Future Goals
   Sunday, April 13, 2pm
   a. Feedback on tax software and tax information
      - Members were asked to take notes about the tax software and tax information that our office provides.