1. Review of leadership retreat on Saturday, September 8
   a. The meeting began with a discussion of the leadership retreat. Members have concerns over the focus and direction the group currently has, and decided that this year there should be some concrete goal setting.

2. ISSP Reports to ISAB
   a. The International Student Working Group was created to identify and raise awareness of issues facing international students and how to resolve those. Members are from key academic and student affairs office, with annual appointments. Group meets twice a semester, and items of concern from ISAB can be included in the group’s agenda. At the first meeting, the international student working group focused on lack of ESL resources on campus, specifically speaking/oral communication training. Training for faculty—sensitivity training—was brought up. ISAB members agreed this was an important area to be addressed.
   b. New students — There were 250 new students this fall: 135 = graduate, 115 = undergraduate. Of the undergraduate freshmen, 84% are Chinese. Graduate students are 50% Chinese. 71% of new students live on campus. Steve has talked to admissions to look at admission process to include more diversity and how incoming students are evaluated, because some students are struggling once they arrive on campus. The students have good scores, are top of their class at home, but are unprepared once they arrive. Skype interviews with current students will happen this year.
   c. Orientation
      i. Undergraduate orientation worked well this year; more small groups were used and this was helpful. Most students arrived Tuesday, there were optional events Wednesday, and orientation workshops were held Thursday.
ii. The format and structure for graduate orientation will be revised next year. Each graduate program is different, so Reves is trying to figure out how to customize orientation a little for each program. The intent is to eliminate duplication from other orientations, and to make the experience more relaxed. A reception is also being considered to help students get to know each other better.

d. Student concerns –Students may want to approach Reves staff with issues, but they feel the staff are more part of the administration and less approachable. ISSP wants to determine the best way to be more approachable and get input from students. Members discussed using focus groups and surveys, but many members agreed these have drawbacks with low participation rates. Having personal conversations with a small number or group of students (about 5) was also discussed, and members agreed that this could be an effective way to reach out to students.

3. ISAB Updates
   a. Recruitment of VIMS students to ISAB—VIMS students have been e-mailed to see if a student will join ISAB. Will continue trying to recruit for this semester and next.
   b. Check in on student organizations
      i. The MBA International Student Association has Chinese and Japanese classes open to all, and an upcoming (in November) Diwali celebration open primarily to Mason students.
      ii. The LLM international group had Jeff Trammell speak about international issues. There are also weekly informal lunches and on-going outings to help mentees for the JD and LLM buddy system. These events have helped integrate LLM and JD students. Every 2 weeks they have a language corner with American students to learn a foreign language. They are also considering a symposium on an anti-bribery topic, and are working to have Law and MBA events.
   c. Ideas for ISAB sponsored or co-sponsored event—ISAB members discussed co-sponsoring the end of semester reception in December. They would like to have President Reveley attend and speak with students informally.

4. Summarization and Future Goals—Members will think of goals over the next few weeks and come prepared to discuss them at the next meetings. A collaboration with the ODU and/or VCU ISAB groups was discussed and will be revisited at a future meeting. The next meeting will be Sunday, October 21st.

Meeting was adjourned at 6:45 pm.