Date: 8 April 2012  
Time: 6pm-7:30 pm  
Location: Reves Room

In attendance:  
Lopamudra Das  
Chang Liu (Chelsea)  
Ki Byung Chae  
Kacha Chotchaisatit  
Vibha Chokhani  
Adrian Vodislav  
Yuying Wang  
Sung Che Jo  
Eva Wong  
Wendy Couch  

1. ISPP Reports to ISAB  
   a. The Student Orientation and Activity Fee were approved by W&M. Steve will send out announcements to faculty, students and staff. The Reves Center will also create a webpage to provide information about the fee.  
   b. W&M will be conducting a campus wide survey and ISSP’s questions will be incorporated into the survey. Our questions will ask students about our programs, services, and quality of life at W&M. The board provided feedback on what questions to be included on the survey.  

2. ISAB Updates  
   a. Fall 2012 Meeting Dates  
      i. Sat, Sept 8th  
      ii. Sun, Sept 16th  
      iii. Sun, Oct 21st  
      iv. Sun, Nov 18th  
   b. Applications for new members are due on Mon, April 16th for one undergrad and one MBA student. New members will be asked to come to End-of-Semester reception if possible. Yuying, Lopa, Sung Che, Wendy, and Eva will serve on the selection committee.  
   c. Fall 2012 Retreat will be a leadership training workshop led by the TRAIN Leadership Team (Office of Student Activities).  
   d. ISSP End-of-Reception will be held on Friday, April 27th, 4-6 pm. Board members will attend to create visibility and outreach to students.  
   e. Review of ISAB sponsored event- Board Games Night  
      i. Attendance was low. The reason could be due to competing events that on campus. Since students are usually busier during the spring semester, the board will consider sponsoring an event during the fall.  
   f. Updates from Board Members  
      i. Ki – Looking into establishing an SOE international student organization.  
      ii. Vibha – parents will be here for the end of the semester reception.
iii. Eva –Lopa’s essay on the ISLC was published in the Office of Diversity and Community Initiatives’ newsletter VOICES.

3. Future of ISAB
   a. Overview and Reflection of Fall 2011/ Spring 2012
      i. Board members shared their reflections of serving on the board.
   b. Setting Goals for next year
      i. Continue to create visibility for ISAB.
      ii. Board members to work on reaching out to international students.

4. Closing Remarks
   a. Eva thanked board for their service and offered congratulations to graduating members.

Meeting was adjourned at 7:30pm.