

## **eVA EXCLUSIONS**

WHEN ENTERING ORDERS IN eVA FOR THESE EXCLUSIONS, BE SURE TO CHANGE THE PURCHASE ORDER CATEGORY FROM "RO1" TO "RO2".

Contact the Office of Procurement if you need clarification.

Exclusions, regardless of dollar value, include the procurement types listed below:

1. Real estate leases
2. Advertisements (newspapers, magazines, journals, radio, television, etc.)
3. Professional organizational membership dues
4. Conference registrations
5. Petty cash purchases
6. Honoraria and entertainment (speakers, lecturers, musicians, performing artists)
7. Accreditation fees and academic testing services
8. Exhibition rental fees for exhibitions of historical artifacts or original works of art (may include transportation costs)
9. Insurance or electric utility services if purchased through an association of which the College is a member
10. Services purchased under the Comprehensive Services Act for At-Risk Youth and Families or the Virginia Juvenile Community Crime Control Act for goods or personal services if made for an individual recipient.
11. Award of grants by agencies to public bodies or tax exempt non-profit charitable organizations. This exception does not apply to the expenditure of grant funds by agencies for the purchase of goods and/or services.
12. Medical services provided by a hospital or a licensed health care provider. Services from temporary service providers or independent laboratory testing companies are not exempt.
13. Public utilities (electric, natural gas, water, sewer)
14. Purchases made via closed-loop systems or automated inventory control systems for items for resale, e.g., ABC, drugs (only POS drugs).
15. Purchases made using the DPS-authorized multi-state drug contract.
16. Purchases made using DPS Contract #91026, Express Delivery Services.
17. Over the counter charge card purchases that are made at the site of the sale and picked up by the individual card holder (i.e., AMEX, Voyager-the Commonwealth

fleet gas card

18. Revenue contracts, e.g., scrap, recycling or contracts with \$0 payment made by the Commonwealth, e.g., contracted out Bookstore, Food service operations.
19. Government-to-government purchases, other than purchases from mandatory sources. (Va. Correctional Enterprises and Va. Industries for the Blind are not exempt.)
20. Purchases from public auctions (non-electronic)
21. Surplus property
22. Contracts with commercial fishermen for replenishment, research and stock assessment activities.
23. Individual travel and lodging
24. Financing when goods/services procured from one source are being financed by another (i.e., third party) source. The financing exclusion does not apply to lease purchases.
25. Business and/or financial transactions to which public procurement regulations do not apply. Examples include debt service payments, Medicare and Medicaid payments, child support payments.
26. Conference facilities or meeting space. Hotels or other meeting space including lodging may be treated as short term rental of real estate which is not subject to use of eVA. This exemption does not include food, audio visual rental or any other conference planning expenses. Additionally, if the food and other expenses exceed \$5000 and must be competitively procured, the entire conference package including facilities and lodging must be included in the solicitation. Call the Office of Procurement for assistance with any conference planning.