Summary

Change in ID# for business rentals using the College’s SPCC or Travel Card with Enterprise Rent-a-Car.

Full Description

The College of William & Mary has a contract with Enterprise Rent-A-Car that includes nationwide pricing. All departments that currently have a direct bill relationship with Enterprise Rent-A-Car should have a unique billing number provided by William and Mary’s Enterprise account representative. This memo only applies to College business vehicle rentals that are not direct billed where rentals are set up using a small purchase charge card or travel card.

If you are not already aware of the College’s account with Enterprise Rent-A-Car, please contact the Procurement Office for the ID# and PIN#. If you are making reservations online, please feel free to use this number at the Enterprise website. You will be prompted for the PIN# online.

Use of a personal charge card for business rentals is strongly discouraged by the College. For additional information on this policy you may contact the following people at the College:

Sherrene Moore, Office of Procurement at 757-221-3958 or svmoor@wm.edu
Kristen Fagan, Office of Risk Management at 757-221-2742 kdfaga@wm.edu
For information on how to acquire a travel card, contact Ruth Gilliam at 221-4573 or email her at rgilliam@wm.edu

As a reminder, this customer ID# is valid at over 6000 Enterprise Rent-A-Car and National Car Rental locations across the US. If you wish to enroll into the ePlus program for Enterprise Rent-A-Car, you can do so at the Enterprise website.

Some of the benefits of the ePlus program include:

- Faster Reservations
- Member Discounts
- Special Member Lines (at select major airports)
- Faster Rentals

Please contact Chris Pennant with Enterprise Rent-A-Car at 757-873-4736 or email him at Christopher.V.Pennant@erac.com, or Sherrene Moore in W&M’s Office of Procurement at 757-221-3958 or email her at svmoor@wm.edu with any additional questions