

Constitution of The College of William and Mary Inter-Sorority Association

ARTICLE I. NAME

The name of this organization shall be the Inter-Sorority Association.

ARTICLE II. OBJECT

The object of the Inter-Sorority Association shall be to develop and maintain fraternity life and inter-fraternity relations at the highest level and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior academic achievement.
3. Cooperate with member fraternities/sororities and the college administration in concern for and maintenance of high social and collegiate standards.
4. Act in accordance with National Panhellenic Conference UNANIMOUS AGREEMENTS and policies for NPC groups only.
5. Act in accordance with such rules established by the Inter-Sorority Association or Council as to not violate the sovereignty, rights and privileges of member fraternities.

ARTICLE III. MEMBERSHIP

There shall be two classes of membership: Regular and Associate.

1. The REGULAR membership of the Inter-Sorority Association shall be composed of all chapter members in good standing of recognized women's fraternities/sororities at the College of William & Mary.
2. The ASSOCIATE membership of the Inter-Sorority Association shall be composed of all members in good standing of recognized colonies or pledged chapters.

ARTICLE IV. OFFICERS

1. The officers of the Inter-Sorority Association shall be President, Vice-President, Vice-President Judicial, Vice-President Recruitment, Vice-President Development, Vice-President Programming, Vice-President Community Service, Vice-President Public Relations, Vice-President Scholarship, Secretary, and Treasurer.

2. The officers shall be members from organizations holding regular membership in the Inter-Sorority Association. Members from fraternities holding associate membership shall not be eligible to hold office.
3. The officers shall serve for a term of one year, the term of office to begin no later than four weeks after the start of the spring semester.
4. Any officer failing to perform her duties as outlined may be removed according to the ISC Bylaws Article III and a successor shall be appointed by the President with a simple majority approval of the Inter-Sorority Council.

ARTICLE V. MEETINGS

1. **REGULAR.** The Inter-Sorority Association shall hold at least one regular meeting annually.
2. **SPECIAL.** A special meeting of the College of William & Mary Inter-Sorority Association may be called by the President when necessary and shall be called by her upon the written request of any regular or associate member fraternity/sorority at The College of William & Mary.
3. The delegates from each regular or associate member fraternity/sorority shall be responsible for notifying chapter members of all regular and special meetings of the Inter-Sorority Association.

ARTICLE VI. THE INTERSORORITY COUNCIL

The administrative body of the Inter-Sorority Association shall be The College of William & Mary Inter-Sorority Council.

It shall be the duty of the Inter-Sorority Council to administer all business related to the overall welfare of the Inter-Sorority Association and to compile rules governing the Inter-Sorority Association, including membership recruitment and pledging, which do not violate the sovereignty, rights and privileges of member organizations.

1. **MEMBERSHIP.** The Inter-Sorority Council shall be composed of no less than one and no more than two delegates from each women's recognized chapter at the College of William & Mary and from such women's fraternity/sorority colonies at the College of William & Mary as the council may approve for membership.
2. **SELECTION OF DELEGATES.** Delegates to the Inter-Sorority Council shall be selected by their respective chapters to serve for a term of one year commencing no later than four weeks after the start of the spring semester.
3. **DELEGATE VACANCIES.** When a delegate vacancy occurs, it shall be the responsibility of the chapter concerned to select a replacement within three weeks and

to notify the Inter-Sorority Council President of her name and contact information. When a meeting of the Inter-Sorority Council occurs while a delegate vacancy exists, an appointed representative of the chapter concerned shall fulfill the duties of the delegate.

4. **OFFICERS.** The officers of Inter-Sorority Association shall serve as the officers of its Inter-Sorority Council. These officers shall serve as the Executive Board of the Inter-Sorority Council and shall have such powers and duties as are prescribed in the Bylaws of the College of William & Mary Inter-Sorority Council.
5. **OFFICER VACANCIES.** When an officer vacancy occurs, it shall be the responsibility of the President to appoint a replacement within three weeks with simple majority approval of the Inter-Sorority Council.
6. **MEETINGS.** Regular Meetings of the Inter-Sorority Council shall be held at a time and place established at the beginning of each college term or semester. Other circumstances may require Special Meetings of the Inter-Sorority Council. They may be called by the President when necessary and shall be called by her upon the written request of any member delegate of the Inter-Sorority Council.
7. **QUORUM.** Two-thirds of the member organizations shall constitute a quorum for the transaction of business.
8. **VOTING.**
 - a. The voting body of the Inter-Sorority Association shall be its Inter-Sorority Council.
 - b. The voting members of Inter-Sorority Council shall be the delegates of each chapter holding regular membership. There shall be one vote cast per organization. If both delegates are absent, the vote may be cast by a member of the chapter, providing her credentials have been presented in writing to the Council President prior to the meeting.
 - c. Two-thirds majority vote of the voting members of the Inter-Sorority Council shall be required to establish recruitment guidelines, to establish Total Chapter Size, amend the Constitution and Bylaws, the election or removal of officers, and/or to add a chapter. A simple majority vote shall be required to carry all other questions.
9. **VOICE.** The Executive Board, the Sorority Advisor, and alumnae advisors have voice, but may not cast a vote.

ARTICLE VII. SORORITY ADVISOR

1. The Sorority Advisor shall be appointed by the college administration.

2. He/she shall serve in advisory capacity to the William and Mary Inter-Sorority Association and the Inter-Sorority Council.

ARTICLE VIII. STANDING COMMITTEES

Such Standing Committees and special officers as may be necessary to carry out the work of the Inter-Sorority Association shall be appointed by its President to serve during the tenure in office of the President which appoints them.

ARTICLE IX. UNANIMOUS AGREEMENTS AND POLICIES

1. All NPC member organizations of the Inter-Sorority Association shall act in accordance with fundamental Panhellenic policies established by National Panhellenic Conference in the UNANIMOUS AGREEMENTS.
2. All Inter-Sorority Association rules and policies for NPC groups shall be in harmony with those currently established by National Panhellenic Conference.

ARTICLE X. VIOLATIONS

1. Violation of any regulations of this Constitution or its related Bylaws, of membership recruitment rules, of rules concerning matters other than membership recruitment, of the National Panhellenic Conference UNANIMOUS AGREEMENTS shall be the occasion for sanctions established by the Inter-Sorority Council.
2. Any dispute growing out of the violation of Inter-Sorority Association policies and regulations shall be adjusted through the appropriate judicial procedures.

ARTICLE XI. AMENDMENTS

This Constitution may be amended by two-thirds vote of the voting members of the Inter-Sorority Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

**** approved Sunday, November 15th, 2009****

BYLAWS OF THE WILLIAM & MARY INTER-SORORITY COUNCIL

The Inter-Sorority Council, referred to as the ISC, is William & Mary's governing body of all member fraternities/sororities at the College. The Council itself is comprised of up to two elected representatives from each member chapter and the Executive Board. However, every affiliated woman is a member of the Inter-Sorority Association. These Bylaws include the rules that dictate the operation of the Council, as well as those that govern each member chapter.

ARTICLE I. FINANCE

1. **FISCAL YEAR.** The fiscal year of the Inter-Sorority Association shall be from July 1 to June 30 inclusive.
2. **CHECKS.** When classes are in session all checks issued on behalf of the Inter-Sorority Council Organization shall be signed by two of the following three: President, Treasurer, and Sorority Advisor. When classes are not in session, the Sorority Advisor may sign on the behalf of the organization without the signature of the President or Treasurer.
3. **PAYMENTS.** All payments due to the Inter-Sorority Council shall be given to the Treasurer, who shall record them. Checks for payments shall be made payable to the Inter-Sorority Council.
4. **MEMBERSHIP DUES.**
 - a. **Amount.** The dues of each Inter-Sorority Association member chapter shall be an assessment of \$5 per initiated member, per semester.
 - b. **New Member Dues:** The new member dues for each chapter shall be an assessment of \$3 per new member during their pledging semester.
 - c. **Time of Payment.** The dues of each Inter-Sorority Association member chapter shall be payable two weeks from the date of invoice. If a chapter does not pay its dues on time, a five percent charge will be added each additional week they are late. Four weeks after the initial due date, additional action against the late chapter(s) can be approved by two-thirds majority vote of the executive board.
 - d. **Fee Waiver:** Chapters paying dues to College of William and Mary NPHC shall not be charged chapter or new member dues to the Inter-Sorority Council.

ARTICLE II. SELECTION OF OFFICERS

1. The office of the President of the Inter-Sorority Association shall be held in rotation by each member chapter in order by alphabetic name of organization. The President will have served on the Inter-Sorority Association the year preceding the term of the Presidency as the organization's Vice-President. If the delegate from the chapter in

order of rotation is not prepared to serve as President, that chapter shall relinquish its place to the next chapter in order of rotation. If they choose, the chapter so passed may resume its place only in the following year and normal rotation shall be resumed.

2. The office of the Vice-President also shall be held in rotation by Inter-Sorority Association chapters.
3. Should a vacancy arise in the position of the Presidency, the Vice-President shall assume the role of the President. The next chapter in rotation shall select a Vice-President.
4. If the Vice-President vacates her position prior to the conclusion of her first full semester in office, the Inter-Sorority Council may allow the current Vice-President's chapter (in rotation order) to reappoint that position. Any vacancy after the first full semester would move to the next chapter in rotation.
5. All other Executive Board positions will be determined through a slating process. All interested candidates will submit an application for the position they are interested in (timeframe determined by the Inter-Sorority Council). Individuals seeking a position on the Executive Board may submit an application and indicate interest in up to three positions.
6. A slate committee will review applications, hold interviews with all of the applicants, and determine a slate to be presented to the Inter-Sorority Council. The slating committee shall be composed of the incoming Vice-President, the Sorority Advisor(s), and one representative from each organization. Preference for the slating committee will be given to current Executive Board members. If an organization is not represented on the current Executive Board, an alternate representative may participate, preferably an Inter-Sorority Council Representative or chapter President. Any Executive Board member seeking re-election to the Board will be ineligible to participate on the slating committee. Any chapter not represented on the slating committee as identified above will be given the opportunity to send a delegate to participate in the slating committee if the chapter desires. The Sorority Advisor will serve the slating committee in an advisory capacity.
7. After slate has been announced, the slated applicants will present their candidacy to the Inter-Sorority Council and slate will be voted on and passed by a two-thirds majority.
8. Individuals not slated for a position on the Executive Board who wish to contest slate must notify the president of the Inter-Sorority Council within the time limit established by the Inter-Sorority Council. Individuals contesting slate will be allowed an opportunity to present their candidacy to the Inter-Sorority Council following the slated candidates' speech session. If slate is being contested, the non-contested positions will be voted on by the Inter-Sorority Council as a single slate, and individual run-offs will be held for any contested positions.

9. Individuals who are slated for a position for which they refuse to accept will be ineligible to contest the slate.
10. Individuals who serve as a chapter delegate to the Inter-Sorority Council will be ineligible for any Executive Board position.
11. Eligible candidates for the Inter-Sorority Council Executive Board shall be limited to those individuals who are currently registered and enrolled students.

ARTICLE III. OFFICER REMOVAL

An Executive Board officer shall be subject to removal of office:

1. If she assumes the office of President of her own organization.
2. If her cumulative or previous semester GPA falls below a 2.0.
3. If she fails to actively participate, attend ISC and/or Executive Board meetings, and/or support the welfare of the College's Panhellenic community.
 - a. An Executive Board officer may be permitted to take a leave of absence due to extenuating circumstances, and would, for that leave, be exempt from active participation and attendance at ISC meetings and/or Executive Board meetings. She must petition the members of the Executive Board, who will vote to accept or decline the proposed leave of absence. This leave is not to exceed six weeks.
4. If by a two-thirds majority vote the Inter-Sorority Council elects to remove the officer for failure to perform the duties of her office as specified in the ISC Constitution or Bylaws.

ARTICLE IV. OFFICER DUTIES

All officers shall support the welfare and well being of the Inter-Sorority Association, the Inter-Sorority Council, and the Inter-Sorority Executive Board as needed. All officers shall also perform all other duties usually pertaining to their office.

The President shall:

1. Have overall responsibility for the operation of the Inter-Sorority Association.
2. Call and preside at all regular and special meetings of the College of William and Mary Inter-Sorority Association, Inter-Sorority Council meetings, and Inter-Sorority Executive Board meetings.
3. Serve as a signer (if needed) on Inter-Sorority Association checks.
4. Serve as member ex-officio of all Inter-Sorority Association Committees.

5. Report to the NPC Area Advisor.
6. Maintain a complete and up-to-date President's file which will include a copy of the current Inter-Sorority Association Constitution, Bylaws; the current Inter-Sorority Association budget, the current NPC Manual of Information and related materials, current correspondence and materials received from her NPC Area Advisor, copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.
7. Serve as a member of the Recruitment Team and would be ineligible to serve as a member of the orientation staff.

The Vice President shall:

1. Perform the duties of the President in her absence, inability to serve, or at her call.
2. Serve as a member of the Recruitment Team responsible for overseeing the computer management process for Formal Recruitment and would be ineligible to serve as a member of the orientation staff. .
3. The Vice-President will be responsible for coordinating on behalf of the Inter-Sorority Council regular education initiatives including the Junior I.S.C. Program.
4. The Vice President will be responsible for organizing an effective transition process between incoming and outgoing Executive Council members and Executive Council members-elect.
5. The Vice President will serve as a liaison to the Council for Fraternity Affairs and will oversee any co-sponsored on-going initiatives.

The Vice-President Judicial shall:

1. Oversee the judicial structure for the Inter-Sorority Association.
2. Initiate arbitration among Inter-Sorority member chapters when necessary.
3. Work to establish and promote effective risk management policy and education for the fraternity/sorority community.
4. Oversee an annual review of the Inter-Sorority Constitution and Bylaws and all additional governing documents.
5. Serve as Chair of the Judiciary Committee.
6. Serve as a member of the Recruitment Team and would be ineligible to serve as a member of the orientation staff.

Vice-President Recruitment shall:

1. Supervise the Fall Formal Recruitment Process and promote yearlong recruitment endeavors for the chapters and the Inter-Sorority Council.
2. Oversee the biannual Recruitment Roundtable Meetings.
3. Promote well being of all member Inter-Sorority Association chapters during Fall Formal Recruitment and prior to such date by structuring the recruitment process to maximize potential member and chapter opportunities for success.
4. Serve as a member of the Recruitment Team. As a member of the Recruitment Team, the VP Recruitment is ineligible to serve as a member of the orientation staff.

The Vice-President Development shall:

1. Conduct Recruitment Counselor selection and training and supervise the RC program throughout Formal Recruitment.
2. Serve as a member of the Recruitment Team and would be ineligible to serve as a member of the orientation staff.

Vice-President Programming shall:

1. Oversee all social and organizational programming functions promoted by Inter-Sorority Association.
2. Co-Chair Greek-wide initiatives with the Programming Chairman from the Council for Fraternity Affairs.
3. Work with Vice-President to provide educational programs to campus.

Vice-President Community Service shall:

1. Coordinate, at minimum, one annual all-Greek service endeavor.
2. Serve as the ISC Liaison to the Arc of Greater Williamsburg regarding on-going collaborative service
3. Provide information about philanthropic and service projects available.

Vice-President Public Relations shall:

1. Be in charge of publicity and publication of *The Life*, the Greek newsletter.

2. Advertise all Inter-Sorority Association functions.
3. Develop promotional campaign for Fall Formal Recruitment.
4. Maintain Greek website and other technological endeavors.

Vice-President Scholarship shall:

1. Develop scholarship programs for the Inter-Sorority Association.
2. Promote positive relations between the sorority community, faculty, and administration.
3. Promote the opportunity for intellectual development of Inter-Sorority Association members.

The Secretary shall:

1. Keep an up-to-date roll of the members of Inter-Sorority Council and call it at all Council meetings.
2. Keep full minutes of all meetings of the Inter-Sorority Council and distribute them after the meeting has been adjourned and no later than the beginning of the next meeting.
3. Keep a record of all action taken by Executive Board.
4. Be responsible for the official correspondence of the Inter-Sorority Council unless provided for otherwise.
5. Serve as parliamentarian for the Inter-Sorority Council.
6. Plan and execute an annual fundraiser to benefit WhistleStop programming initiative.

The Treasurer shall:

1. Be responsible for the general supervision of the finances of the Inter-Sorority Council.
2. Be responsible for the preparation of the annual budget and invoices for chapters.
3. Receive all payments due to the Inter-Sorority Council, collect all dues, and give receipts.
4. Be responsible for the prompt payment of all bills of the Inter-Sorority Council.

5. Maintain up-to-date financial records and provide regular financial reports at to the Inter-Sorority Council.

ARTICLE V: EXECUTIVE BOARD

The Executive Board shall:

1. Appoint Standing and Special Committees and their Chairmen and, in making these appointments, recognize representation from all member fraternities.
2. Administer routine business between meetings of the Inter-Sorority Council when advisable and such other business as has been approved for action by Inter-Sorority Council vote.
3. Report all action taken by the Executive Board at the next regular meeting of the Inter-Sorority Council through the Secretary and record the action in the minutes of that meeting.

ARTICLE VI. COMMITTEES

.I.S.C. shall maintain an event/project based committee structure (with the exception of the Judicial Committee – see Article VII).

1. At the beginning of each semester, Executive Board members shall submit to the president requests for committee needs for the upcoming semester.
2. Within the first four weeks of each semester, the president shall assign I.S.C. members the event/project based committees deemed necessary for the upcoming semester. When necessary, the Executive Board may create any additional ad hoc committees that further the work of the Inter-Sorority Association.

ARTICLE VII. JUDICIAL COMMITTEE

The Judicial Committee shall serve for a term of one year; such term of office to begin no later than four weeks after the beginning of the spring semester.

1. Membership. The Judicial Committee shall be composed of the Inter-Sorority Council President, Vice President, Vice-President Judicial, Vice-President Recruitment, and two Inter-Sorority Council delegates appointed by the I.S.C. President.

2. Duties. It shall be the Judiciary Committee's duty to deal with violations of the NPC Unanimous Agreements, the ISC Constitution, Bylaws, Standing Rules, and membership Recruitment regulations of the Inter-Sorority Association not resolved through mediation.

3. Constitution/Bylaw Review. It shall be the responsibility of the VP

Judicial and the two I.S.C. delegates appointed to the Judicial Committee to undertake the annual review of any I.S.C. guidelines.

ARTICLE VIII. ADMINISTRATION OF MEMBERSHIP RECRUITMENT

1. A Fully structured Fall Formal Membership Recruitment shall be held for all NPC member groups.
2. The National Panhellenic Conference Quota-Total system shall be followed.
3. The preferential bidding system shall be used during Fall Formal Recruitment:
 - a. A Membership Recruitment Acceptance Agreement signed by a potential new member is binding. If she refuses a bid from a sorority listed on her preference card, she will be ineligible for one calendar year to accept a bid from any other sorority.
 - b. If a potential new member signs a preference card during Formal Recruitment and receives no bid, she shall be considered eligible for continuous open bidding.
 - c. The Sorority Advisor shall be in charge of preferential bidding and shall be required to safeguard all records and keep them for one year.
4. Except during the formal membership recruitment period, Continuous Open Bidding for sororities that have not filled Quota and/or reached Chapter Total shall be in effect throughout the academic year for all eligible undergraduate women.
5. Chapters which do not fill basic Quota during formal membership recruitment may continue to bid and pledge to Quota in Continuous Open Bidding even if reaching Quota puts them over Total.
6. Every regularly enrolled new member, initiate or affiliate of a chapter shall be counted in the Chapter Total.
 - a. Current chapter rosters shall be filed with the Sorority Advisor no later than four weeks following the start of each academic year.
 - b. Any de-pledging, termination, or other change in membership shall be reported to the Sorority Advisor no later than three weeks after it has occurred.
7. The Inter-Sorority Council shall contact incoming female students during the summer months and inform them of the upcoming fall membership recruitment.

8. Any woman who has broken her pledge to one sorority shall not be eligible to accept a bid from another sorority until one calendar year from the date of pledging. However, she may be re-pledged by the same sorority chapter at any time within the calendar year.
9. If a potential new member declines a bid during continuous open bidding, she remains eligible to accept a bid from another sorority.
10. Alumnae shall be bound by the guidelines set forth by the Inter-Sorority Council of the College of William and Mary.
11. Additional Recruitment policies shall be found in the Code of Ethics and Recruitment Guidelines.

ARTICLE IX. PLEDGING AND INITIATION

1. A woman must be an enrolled full-time student of the College of William and Mary in order to be eligible for ISC Formal Recruitment.
2. All women must meet the Inter-Sorority Association GPA requirement of 2.0 in order to participate in formal membership recruitment.
3. An Inter-Sorority Association member chapter may not issue an invitation to membership or formally pledge a woman during any school recess.
4. A new member may be initiated whenever she has met the requirements of the fraternity/sorority to which she is pledged.

ARTICLE X. HAZING

All forms of hazing shall be banned.

Hazing, as defined by National Panhellenic Conference includes:

Any action or situation with or without consent which recklessly, intentionally, or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule, or which willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in a chapter or colony of an NPC member fraternity.

Hazing also violates College policy and is defined by the Student Handbook as:

“...any action taken or situation created, intentionally, whether on or off campus, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.”

Any incidents of hazing that are reported to the Inter-Sorority Council are required to be reported to the administration.

ARTICLE XI. NPC EXTENSION

1. When all NPC chapters at the College of William and Mary are close to or over Total, the Inter-Sorority Council shall consider the feasibility of adding another chapter.
2. Such a chapter shall be organized through colonization by an NPC fraternity/sorority or through organization of a local fraternity/sorority, which may petition an NPC organization for a chapter.
3. Consideration should be given to NPC organizations that have previously had chapters on the campus and to those NPC organizations that have filed letters expressing an interest in the campus.

ARTICLE XII. VIOLATIONS

1. Any dispute arising out of the violation of Inter-Sorority Association rules and regulations shall be addressed through mediation by a conference of delegates of the sororities involved and chaired by the mediator appointed by the VP Judicial.
2. If an agreement is not reached through the mediation process, the matter shall be referred to the Judiciary Committee.
3. If the decision of the Judiciary Committee is not acceptable, the matter may be appealed within 24 hours to the Inter-Sorority Council for a decision. Notice of intention to appeal shall be given to the Inter-Sorority Council President. All requirements as stated in the NPC Manual of Instruction shall be met.
4. If the decision of the Inter-Sorority Council is not acceptable to either party, the matter may then be appealed to the NPC Area Advisor. In considering an appeal of the Council's decision, the Advisor will take into consideration information and recommendations of any national organization relevant to the case before issuing a decision that shall be final.

ARTICLE XIII. RULES OF ORDER

The Inter-Sorority Council of the College of William and Mary shall be governed by Robert's Rules of Order Newly Revised, except in matters specifically provided for in the Constitution and Bylaws.

ARTICLE XIV. COLLEGIATE AND NATIONAL PANHELLENIC REGULATIONS

1. All regulation and guidelines of the Inter-Sorority Council must be in harmony with the rules and policies of the College of William and Mary.
2. All NPC member groups of the Inter-Sorority Council shall abide by all resolutions set forth by the National Panhellenic Council.

ARTICLE XV. AMENDMENT

These Bylaws may be amended by two-thirds vote of the voting members of Inter-Sorority Council, provided notice of the proposed amendment has been given in writing at the preceding regular meeting.

******approved Sunday, November 15, 2009******

APPENDIX

In accordance with the NPC 2000 Resolution:

Whereas, The abuse of alcohol is an area of concern within our college community;

Whereas, The Inter-Sorority Council at the College of William and Mary advocates the legal and responsible use of alcohol;

Whereas, The Inter-Sorority Council at the College of William and Mary is supportive of fraternities that are establishing alcohol-free facilities in order to regain focus on founding principles; and

Whereas, Cooperation among all Greek organizations will provide a supportive environment focusing on the founding principles of our organizations, including scholarship, leadership, personal development, and philanthropy.

Resolved, That beginning in the spring semester of 2001, the collegiate chapters which compose the Inter-Sorority Association at the College of William and Mary will co-sponsor functions in men's fraternity facilities only if those functions are alcohol-free.

Resolved, That the NPC member fraternities on this campus will support one another in this resolution and will educate chapter members on its contents.