How To: Booking an Appointment with the W&M TutorZone!

1. Visit tutorme.wm.edu



2. Click "Booking" tab at top of screen



3. Group tutoring session info is shown, scroll down until search bar is visible



W&M TutorZone Offering appointments in Swem Library! Email us at tutorzone@wm.edu with any questions

Sign up for individual sessions in Swem below or check out our group tutoring options starting September 11 (no sign up required for group tutoring):



4. Search by class code or name

(i.e. CHEM 207 or Organic Chemistry II for Life Sciences, HISP 203 or Intermediate Spanish)



Note: two "products" are shown because appointments can be made for 60 or 90 minutes. The first (left) product is for 60 minutes while the second (right) is for 90 minutes.

5. View available times and tutors by day with the calendar tool, choose "Login" if you already have an account. First time users will be prompted to make an account

CHEM 207: Organic Chemistry II for Life Sciences



Octobe	r 2023	3				< >
М	Т	W	т	F	S	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
(GMT-	4:00) E	astern T	ïme			~

Available Tutor #1	^
Available Tutor #2	\sim
10:00 AM	
10:30 AM	
11:00 AM	
Available Tutor #3	\sim
02:00 PM	
02:30 PM	
03:00 PM	
03:30 PM	

Schedule for October 24, 2023

6. Once a time is selected, fill out the prompts to describe what you would like to cover in the session and your student ID number, then confirm the appointment

IEW USERS	RETURNING USERS
CHEM 207: Organic Chemistry II for Life Sciences	CHEM 207: Organic Chemistry II for Life Sciences
Booking with: Tutor McTutee	Booking with: Tutor McTutee
SELECTED TIME SLOT	SELECTED TIME SLOT
Friday, October 27, 2023 11:00 AM	Friday, November 3, 2023 11:00 AM
DURATION	DURATION
60 minutes	60 minutes
First Name *	Please describe in detail what you would like covered in this appointment. Details are required for tutors to plan the session, do not skip. *
Last Name *	Student ID/93 # *
Email *	Confirm
Please describe in detail what you would like covered in this appointment. Deta required for tutors to plan the session, do not skip. *	ails are
Student ID/93 # *	
Confirm	

Registered - CHEM 207: Organic Chemistry II for Life Sciences A booking confirmation will be sent to (your W&M email) @wm.edu Registered on Wednesday, October 18, 2023 3:10 PM

7. You will receive an email with the details of your appointment

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То: (уа	ur W&M email) @v	vm.edu											We	d 10/18,	2023 3:	11
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Hello Your nam	ne ©,															
Thank you for b is confirmed.	ooking an appointme	ent with the	FutorZone	e. Your CHI	EM 207:	: Organic	Chemistr	y II for L	ife Scier	ces tuto	ring app	ointn	nent v	vith Tut	or Mc	Tu
You can manage appointment tim	e your appointment c e, otherwise you wil	licking the l l be charged	nk below for the ap	. Please not pointment.	te that all . If you d	l cancelati lo not atte	ons must nd your s	be repor essions v	ted in the vithout c	e system ancellin	at least g, you w	2 hou ill als	irs pr to be	ior to y charge	our 1.	
All appointment tutor individuall	s are presumed to be y.	in person ir	the Tutor	rZone on th	ne main fl	floor of Sv	vem Libra	ary. If yo	u need ai	n appoir	tment to	be vi	irtual	, please	talk to)
Date: 27-Oct-20	23 11:00 AM															
Duration: 60 mi	nutes															
Log in to manag	e your session.															
Best,																

8. When your appointment comes, you will meet your tutor in the TutorZone in Swem, to the right of the computers on the first floor

Happy Tutoring and Good Luck! 🙂