WILLIAM & MARY
CHARTERED 1693

OFFICE OF COMPLIANCE AND EQUITY

SAMPLE: STAFF DIRECTORY

Note: Change format and/or add additional information to fit your program if needed.

STAFF OR VOLUNTEER NAME	POSITION TITLE	Cell Phone Number	Emergency Contact for Staff Member (Name/Number/Relationship)	Staff or Volunteer	Background Check Date Results Received	Result (Cleared or Criminal Conviction Reviewed and Certified)