ARTS & SCIENCES

**Dean of Undergraduate Studies**
757-221-2466 | Ewell Hall

# Undergraduate Enrollment in Graduate Level Course for Undergraduate Credit

## To the Registrar's Office, Records Maintenance:

**Date:** _____

Undergraduate students at The College of William and Mary who have a grade point average of at least 3.0 overall may take for graduate credit in their senior year up to six hours of courses normally offered for graduate credit, provided that these hours are in excess of all requirements for the bachelor's degree. At the time of registration, students must obtain, in the following order, the written consent of:

1. The course instructor;
2. For courses in Arts & Sciences, the chair/director of the department/program in which the course is offered;
3. For courses in the School of Business Administration, School of Education, or School of Law, the signature of the appropriate dean or designated representative.

Such students will be considered the equivalent of unclassified (post baccalaureate) students as far as the application of credit for these courses toward an advanced degree at the College is concerned

**THE ABOVE CRITERIA HAVE BEEN MET:**

**Student**: _____ **Student ID No.:** _____
*(Please Print)*

Local Address: _____ C.S. Box: _____

_____ Telephone: _____

Dept./Course/Section: _____Semester: _____

**APPROVALS:**

1. _____ _____
Signature of Course Instructor Print Name

2. For Courses in Arts & Sciences:

_____ _____
Signature of Department Chair/Program Chair Print Name

3. For courses in School of Business Administration, School of Education, or School of Law:

_____ _____
Dean of School Print Name

FOR OFFICE USE ONLY

For Courses Taught in Arts & Sciences

4. _____ 5. _____
Dean of Graduate Studies & Research Dean of Undergraduate Studies