

LOCKER ASSIGNMENT AGREEMENT

The College of William and Mary
Department of Music

Only students who will be enrolled in applied music courses, an ensemble, and/or other music courses that require the use of their instruments are eligible to use a departmental locker. Lockers are available on a first-come, first-served basis. Take possession of your locker by placing your own lock on it. Please use the smallest locker possible for your instrument. If you use one of the largest lockers, be prepared to share it with another student. There is no charge for locker rental space. Students may not keep a locker for more than one academic year without reassignment.

As soon as you take possession of this locker, you must fill in the following information, and deliver this completed form to the Director of Applied Music in room 268.

Name of student (print): _____

Campus address: _____

Campus telephone: _____ Email address: _____

I am enrolled in MUSIC Course No. _____ this academic year: _____

Name of instructor: _____

What instrument and/or musical scores will be stored in this locker? _____

Locker No.: _____

Located in the (circle one): basement, first floor, second floor.

AGREEMENT POLICY

PLEASE READ CAREFULLY BEFORE SIGNING

I, the undersigned, agree to empty the contents of this locker not later than the 30th day of May of the current academic year and understand that beyond that date, the lock may be broken by campus police and the contents confiscated and held by the Department of Music. If for any reason I wish to retain this locker during the months June-August, I will obtain permission from the Department of Music.

Accountability statement: I fully understand that the Commonwealth of Virginia Risk Management Policy only covers property of the Commonwealth. Personal property must be self-insured; personal belongings are not in the custody or control of the Commonwealth. I have completed this form accurately and in compliance with the Honor Code of the College of William and Mary.

Signature of student: _____ Date: _____

Revised 8/25/09