

## Non-Graduate Credit Permission Form

- For Arts and Sciences graduate students who wish to take an undergraduate course.
- For Arts and Sciences graduate students who wish to take a course outside of their department/ program or in the Schools of Business, Education, Marine Science and Law.
- For unclassified students who wish to take a graduate course in Arts and Sciences. Employees of the College should complete the Employee Tuition Waiver form located on the University Registrar’s website.

DATE: \_\_\_\_\_ SEMESTER:      Fall                      Spring                      Summer      YEAR: \_\_\_\_\_  
(mm/dd/yyyy)

STUDENT’S NAME: \_\_\_\_\_ BANNER ID #: \_\_\_\_\_

STUDENT’S CLASSIFICATION:                      Unclassified    Grad, Arts & Sciences

STUDENT’S DEPT/PROGRAM (if applicable): \_\_\_\_\_ COURSE CRN #: \_\_\_\_\_

COURSE ID (Department/Program, Number, Section): \_\_\_\_\_

COURSE TITLE: \_\_\_\_\_ CREDIT HOURS: \_\_\_\_\_

The student requests enrollment in the course listed and will be responsible for following the guidelines to drop this course if necessary.

Student’s signature: \_\_\_\_\_

### APPROVALS

[Required signatures for graduate degree seeking and unclassified students.]

Student’s Graduate Director:

\_\_\_\_\_ (Print Name)                      \_\_\_\_\_ (Signature/Date)

Instructor’s Name: \_\_\_\_\_ (Print Name)                      \_\_\_\_\_ (Signature/ Date)

### ADDITIONAL APPROVAL if course is in one of the Schools below.

[Signatures required for graduate degree seeking students in Arts & Sciences.]

Dean of the School of Education or the School of Marine Science:

\_\_\_\_\_ (Print Name)                      \_\_\_\_\_ (Signature/Date)

Registrar of the School of Law or the School of Business Administration:

\_\_\_\_\_ (Print Name)                      \_\_\_\_\_ (Signature/Date)

- Graduate degree seeking students in Arts & Sciences should return this form to the Office of the Dean of Graduate Studies and Research.
- Unclassified (non-degree) students who wish to take graduate courses in Arts & Sciences must submit this form to the Office of Undergraduate Admission when making application to the College.