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# DID YOU KNOW THAT?

## SPECIAL SUMER 2011 EDITION

### A Newsletter for Graduate Students in Arts & Sciences

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To be sure that your E-bills are correct, **you must register** for the Fall 2011 semester **no later than July 1**. For example, if a continuing student who's eligible for an out-of-state tuition waiver is not registered by July 1, the Financial Aid office cannot apply the tuition waiver to the student's account in a timely manner and the student's next E-bill may charge out-of-state tuition. Neither the Financial Aid office nor the Office of Graduate Studies & Research will be able to correct the charges until a subsequent E-bill cycle. Please contact your department/program ASAP if you have questions.

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## FROM THE A&S GRADUATE STUDENT ASSOCIATION (GSA)

### Stay Updated on Facebook

Become a fan of "William and Mary GSA" to get information on events, grants, news and graduate life. Click here <http://tinyurl.com/5rrldtk> or search for "William and Mary GSA" on Facebook.

### Summer Social Events

June: Bowling at AMF Williamsburg Lanes Need a break from summer research? Come join other Arts and Sciences graduate students for some bowling at AMF Williamsburg Lanes on Friday, June 24 from 7:30 p.m. to 10:30 p.m. Bowling and food will be discounted! Invite your friends, and please respond to the Facebook invitation to let us if you're coming: <http://tinyurl.com/3snr8d8>

July: Happy Hour!

Don't let the dog days of summer get you down--come and join other graduate students at this Friday happy hour. It's at Paul's Deli on July 22 from 5:30 to 7:30 p.m. Appetizers and other food will be discounted 10% or more. Drinks will also be discounted. Check out the Facebook invitation to get details and RSVP:

<http://tinyurl.com/43p8sdt>

For more information, contact GSA President Chris Martin at [ccmartin@wm.edu](mailto:ccmartin@wm.edu) or 404-304-4546

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## IMPORTANT INFORMATION ON W&M HEALTH CARE AND INSURANCE ELIGIBILITY FOR 2011-2012

(A) The 2011-12 Waiver Request is now available at <http://www.wm.edu/offices/healthcenter/studentinsurance/waiverinfo/index.php> and is due by July 1. Full-time or Research Graduate students who already have adequate health insurance coverage for next year should submit the online Waiver Request now to avoid being enrolled in and billed for the W&M-sponsored Student Insurance Plan.

(B) Rates for the 2011-12 Student Insurance Plan are now available at <http://www.wm.edu/offices/healthcenter/studentinsurance/plan/rates/index.php>

(C) The 2011-2012 insurance policy documents are expected to be available approximately June 15 or later when the '11-'12 policy brochure and other policy documents become available. The benefits for the new policy year are the same as before with the exception of one negotiated change, which is that the \$200 deductible will be waived for Outpatient Physician's Visits so the insured student will only be responsible for the \$30 copayment unless other medical services are performed during that office visit. Students/parents who want more information can contact the Student Insurance Coordinator ([trsike@wm.edu](mailto:trsike@wm.edu)) after reviewing the information provided at <http://www.wm.edu/offices/healthcenter/studentinsurance/plan/index.php>

**(D) Important information on W&M health insurance eligibility for 2011-2012, reprinted from the April 25, 2011 edition of DYKT.**

**Students who want to be eligible for the College's Student Insurance Plan in 2011-2012 should be sure to understand this information prior to July 1, 2011.**

All students who were admitted to the College for Fall 2006 or later and who register with full-time or Research Graduate statuses are required to have insurance throughout the school year as a condition of enrollment.

- These students will be enrolled in the College's Student Insurance Plan and the cost will be billed to your student account in two installments (fall and spring semesters) **UNLESS proof of other adequate health insurance coverage is furnished.**
- This requirement also applies to students who receive a W&M degree and are then admitted to a different W&M degree program (i.e. Bachelor's to Masters or Masters to PhD).

Students who already have health insurance coverage for the entire academic year must submit a waiver request by July 1, 2011 and the waiver request must be approved to avoid being enrolled in and billed for the Student Insurance Plan.

- Students must file a waiver request by the posted deadline each academic year to avoid being enrolled in and billed for the College's Student Insurance Plan.
- Information about the Waiver Request and a link to the online form is available on the Waiver Information page on the Student Health Center-Insurance site <http://www.wm.edu/offices/healthcenter/studentinsurance/waiverinfo/index.php>

**Please read the points below carefully to determine how you may wish to be enrolled in and billed for the College's Insurance Policy to maintain your insurance eligibility. It is the student's responsibility to verify that your student account is billed correctly for the Insurance Policy. If there are any billing errors, please notify the Student Insurance Coordinator immediately ([trsike@wm.edu](mailto:trsike@wm.edu)).**

#### STUDENTS WHO WILL BE ENROLLED WITH FULL-TIME/GRADUATE RESEARCH STATUS BOTH SEMESTERS

1. If you don't submit a waiver request by the deadline, you will have the College's Insurance Policy billed to your student account in two installments (fall and spring semester). You **MUST** be enrolled at the College with either full-time or Graduate Research statuses **BOTH** semesters (Fall 2011 & Spring 2012) to maintain your insurance eligibility for the entire policy year (08/01/2011-07/31/2012). There is no option to change or convert your coverage later, so if you think there is a chance you may not be enrolled with full-time or Graduate Research status for the Spring 2012, read the appropriate section below.
2. If you wish to pay by credit card and avoid the credit card convenience fee, you must enroll directly with the Insurance Company at [www.uhcsr.com/wm](http://www.uhcsr.com/wm). You should not also be enrolled by the College and have the insurance policy billed to your student account. Notify the Student Insurance Coordinator ([trsike@wm.edu](mailto:trsike@wm.edu)) if you enroll directly with the Insurance Company to ensure that you are not double billed.
3. Full-time or Research Graduate students who are enrolled in either the Annual, Annual in Installments or Spring/Summer coverage will continue to be eligible for the Student Insurance Plan during the Summer 2012 terms(s) even if you graduate in May and/or are not registered during the summer.

#### STUDENTS WHO MAY NOT BE ENROLLED WITH FULL-TIME/GRADUATE RESEARCH STATUS BOTH SEMESTERS.

1. If you think you will become a part-time or continuous enrollment student in the Spring 2012 semester and you wish to maintain your insurance eligibility for the entire policy year (08/01/2011-07/31/2012), you **MUST** actively enroll in the Annual coverage (not Annual in Installments) in the Fall 2011 semester. If

you enroll in the Annual in Installments or you enroll in the Fall coverage only, you will NOT be eligible for the Student Insurance Plan in the Spring 2012 semester when you become a part-time or continuous enrollment student. There is no option to change or convert your coverage later so you should plan ahead.

2. If you must actively enroll in the Annual coverage (not Annual in Installments), you may do so either by completing the College Enrollment Request form at <https://forms.wm.edu/2047>, which authorizes W&M to process your annual enrollment and bill your student account accordingly, OR you may enroll directly with the Insurance Company at [www.uhcsr.com/wm](http://www.uhcsr.com/wm). You MUST select the Annual coverage period only, not any other coverage period.
3. Either way you choose to enroll in the Annual coverage (college or direct), you will have to pay the entire annual premium in the Fall 2011 semester or at the time of your direct enrollment. You will not have the option to pay your insurance premium in installments unless you utilize the Tuition Management Systems (TMS), the College's partner for tuition payment plans.
4. Part-time or continuous enrollment students who enrolled in the Annual coverage in the Fall 2011 semester will continue to be eligible for the Student Insurance Plan during the Spring 2012 semester and the Summer 2012 term(s) even if you graduate in May and/or are not registered for the summer.

### **Important information on W&M Student Health Center eligibility for 2011-2012**

All full-time or Research Graduate students are eligible for services at the W&M Student Health Center (SHC). Services offered at the SHC include a variety of primary care medical services (including laboratory testing) and pharmacy services.

1. Full-time students are assessed a Student Health Center fee as part of their tuition and fees during the fall and spring semesters.
2. Research Graduate students will need to make arrangements for the payment of the Student Health Center fee before accessing services during the fall and spring semesters.
3. Full-time or Research Graduate statuses in the spring semester qualifies students for use of the Student Health Center in the summer, with payment of the summer Student Health Center fee, unless the student graduates in May.
4. Part-time or continuous enrollment students are not eligible for services at the Student Health Center.
5. Students who have the College's Student Insurance Plan but who are no longer eligible to use the services of the Student Health Center due to a change in student status (part-time, continuous enrollment or graduation), may still use the pharmacy services but may not use the medical services at the SHC.

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## **DATES TO REMEMBER**

### **Last day to submit theses and dissertations for August 2011 conferral of degrees is July 22, 2011!**

Students are greatly encouraged to bring a complete draft copy of the thesis or dissertation to the Office of Graduate Studies by **June 24** for review of format, etc., in advance of printing the required three copies. If the final thesis or dissertation copies are submitted to the Office of Graduate Studies with formatting problems (e.g., missing page numbers, missing required template pages, incorrect margins for binding) students will be required to make the necessary corrections and reprint all three copies. Therefore, it is highly recommended that a preliminary copy be submitted for review. Students should follow the "Physical Standards for Theses and Dissertations" and MUST use its templates for formatting certain portions of the thesis or dissertation. This document is on the web and can be found at <http://www.wm.edu/as/graduate/studentresources/physicalstandards/index.php>

### **PLEASE NOTE JULY 8, 2011 IS THE LAST DAY TO FILE NOTICE OF CANDIDACY WITH THE UNIVERSITY REGISTRAR FOR JANUARY 2012 GRADUATION.**

The Notice of Candidacy form can be obtained from the Registrar's website. <http://www.wm.edu/about/administration/deptsandoffices/registrar/graduation/index.php>. If you're not certain whether you'll complete the degree requirements in time for this graduation date, you should still file for candidacy now and then file again for a later date if you won't graduate in January 2012. Please contact Wendy Urbano [wdurba@wm.edu](mailto:wdurba@wm.edu) with questions.

**Please note that a one-time, non-refundable Graduation Fee (per degree) of \$75.00 will be charged by the college to all students after they have filed their 'Notice of Candidacy for Graduation'.** [http://www.wm.edu/offices/registrar/documents/degree/Notice\\_of\\_Candidacy.pdf](http://www.wm.edu/offices/registrar/documents/degree/Notice_of_Candidacy.pdf)