**INSTRUCTIONS FOR COMPLETING THESIS/DISSERTATION TITLE PAGE**

**WORD.DOC TEMPLATE FORM**

1. Save this document to your computer.

Once you begin typing the form field shading box should disappear on your tool bar.

1. Enter data where indicated on the form. To navigate the form, move your mouse to the next field. Your text should overwrite the information text.
2. Provide the full title of your thesis using the format for upper and lower case as indicated.
3. Provide your hometown and state in the following format [e.g. St. Louis, Missouri]. International students should enter their hometown, state/province, and country [e.g. Montreal, Quebec, Canada].
4. List all previous degrees with the most recent degree first, [e.g. Master of Arts, University of Colorado-Boulder, 1987]. You can delete any lines you do not need by clicking in the field once and hitting the delete key.
5. Enter your department name, [Lyon G. Tyler Department of History].
6. Enter the expected conferment month and year of your degree, [e.g. January, May, August 2016]. Check with the Office of Graduate Studies and Research to verify the actual graduation month and year.
7. When you have completed the form save and print.

**FORM ON NEXT PAGE**

Enter either the blended title of both papers OR the Abreviated Title of Your First Paper Here; separated by a forward slash (/) followed by the the Second Abreviated title - with a STRICT 240 charactor limit (which includes spaces)

Enter Your name as it appears in Banner Here

Enter Your Hometown, State [Or Hometown, State/Province, Country] Here

Enter Previous Degree, University, Year Here

Enter Previous Degree, University, Year Here

Enter Previous Degree, University, Year Here

A Thesis presented to the Graduate Faculty

of The College of William & Mary in Candidacy for the Degree of

Enter Master of Arts here

Enter Department/Program Name Here

College of William & Mary

Enter Month of Graduation, Year of Degree Conferment Here, i.e. January or May or August 2016