**2019 Local Government Summer Institute**

**Department of Government**

**College of William & Mary**

Applications are invited for the 2019 Local Government Summer Institute. The institute consists of a two week intensive introduction to local government management, followed by a five week internship with a local government agency. The institute carries three credits of Government 498 (Internship) credit, which must be taken in the summer session.

The purposes of the institute is to introduce students to the practice of local government, to provide an overview of the variety of functions performed by these governments and to allow the student to have a substantial experience in addressing one or more local government issue(s).

The two-week class will be led by Sanford B. Wanner, former county administrator of James City County and will include a series of guest speakers drawn from various aspects of local government. Class will meet from 9 am to 3 pm Monday, June 3 to Friday, July 26. Class will not meet on Memorial Day. Mr. Wanner will also help to place students in internships and provide oversight of the internship experiences.

Admission to the institute is by application, which will include the following:

1. Completion of the application form below
2. A one-page double-spaced statement of what you hope to achieve through the internship

Applications are due by **5 pm on Friday, March 15, 2019** to the Department of Government office on the 3rd floor of Tyler Hall or by email to [jjmcgl@wm.edu](mailto:jjmcgl@wm.edu). For questions, please contact Professor McGlennon, who will provide an answer directly or ask Mr. Wanner to address it.

Practical considerations: Some students have or may wish to have their intern experience outside of the local area. Some have a particular issue area in which they may wish to focus their attention. We will try to work with these preferences, but cannot guarantee that they will be possible.

Some local internships may require transportation to the job site. It is important to know whether you have such transportation or will need an assignment either within walking distance of campus or accessible by public transit.

Some support for travel costs or expenses may be made available for interns.

**Application Form, 2019 Local Government Summer Institute:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Graduation date/major\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relevant course work completed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have a preferred locality for assignment?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have transportation?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are there any particular offices or services that you would prefer if

available?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete a one-page, double-spaced statement indicating your objectives in undertaking this internship and attach to this application.

**Applications must be submitted by Friday, March 15, 2019. Students will be notified by April 5.**

**Return applications to Government Department, Tyler Hall 318 or electronically to jjmcgl@wm.edu**