

MINUTES OF THE MEETING OF THE FACULTY OF ARTS AND SCIENCES
December 1, 1987

The meeting was called to order by Dean Lutzer at 3:35 p.m. Seventy-one faculty were present. The minutes of the November 3, 1987 meeting were approved without change.

ANNOUNCEMENTS

Dean Lutzer made the following announcements:

1. Joel Schwartz has been appointed as interim director of the Charles Center.
2. First semester grades are due no later than January 4th, however, the Registrar would appreciate receiving them as early as possible. The opscan grade reader has not yet arrived so grades will have to be entered by hand. The office will be officially closed between Christmas and New Years, however, the Registrar will be in much of that time so one can call ahead and arrange to turn in grades.
3. Beginning next semester the chairs of our three curricular committees (EPC, CHIS, and Int. Studies), the Charles Center Director, and the three deans will hold regular informal meetings in an effort to improve communication.
4. Student applications for rescheduling final exams were due on November 30th.
5. Summer budget will remain the same as last year. The salary per 3 hour course remains at \$2200.
6. There is no final news about our international studies applications but the grant officers continue to be encouraging. Up to 1/2 millions dollars in grants are pending.

REPORTS OF ADMINISTRATIVE OFFICERS

Mr. Schiavelli, Provost

Mr. Schiavelli made the following announcements:

1. Thirty-seven Summer Research Grants have been awarded this year. Semester Research Grants will be announced shortly.
2. The committee on Computer Policy and Planning, chaired by Steve Knudson, recommended the appointment of a telecommunications and computer "Tzar." Despite our desire to resist adding another administrator, both internal and external committees

which have looked into this area have recommended such. Accordingly Mr. Franklin (Bud) Robeson has been appointed as acting Vice-Provost for Computing and Telecommunications for one year. He will report to Mr. Merck and the Provost.

Mr. Palmer expressed his concern that faculty be involved in decisions regarding this general matter of computer technology use, its impact on teaching, and the directions the college is taking in these areas. The Provost assured him that such input was valued and being taken into account. Dean Lutzer noted that Modern Languages had proposed an extensive use of such technology. Student liaison, Kathy Blake, asked whether the number of terminals would be expanded. The Provost said that such were the plans, eventually there might be terminals in every student room. The demand on such is very high.

REPORTS OF COMMITTEES

Nominations and Elections, Mr. Dessler

Mr. Dessler conducted elections for one semester replacements for the International Studies Committee and the chair of EPC. John Oakley and Talbot Taylor were elected to fill the IS slots and Terry Meyers will serve as chair of EPC.

Faculty Affairs, Ms. Ventis

Ms. Ventis reported on the following items:

1. The Faculty Affairs committee has recommended to the Faculty Research Committee that the reporting requirements for those receiving support be reinstated.
2. The Personnel Policy Committee has sent a draft of the Faculty Handbook to all the Faculty Affairs committees for review. The Handbook will undergo various review processes including distribution to faculty.
3. Faculty Affairs has had meetings with the EPC and with the Faculty Assembly Committee regarding various joint concerns.
4. Three members of the Faculty Affairs committee attended the October meeting of the Board of Visitors as part of the Liaison Committee to the Board. Important issues for this year are developing a student assessment plan and evaluation of teacher education. Decision regarding the Day Care Center was deferred.

Graduate Studies, Mr. Scholnick

Mr. Scholnick noted the "Annual Report of the Committee on Graduate Studies to the Faculty of Arts and Sciences" (Oct. 21, 1987) which had been distributed for the previous meeting in November. He asked for questions or clarifications.

Mr. Meyers expressed concern over our increasingly inadequate library resources and how such affect our various graduate programs. Mr. Scholnick replied that the committee was well aware of such needs and took care to see that we had adequate resources to support new programs. Mr. Meyers asked whether the funding of library resources for new programs represented a one time infusion or increase or was it something ongoing. Mr. Scholnick explained that initially it was a one time infusion, but that a successful program would thereafter affect the state formula for library appropriations in a positive way, bringing in additional funds for subsequent years.

Mr. Alan Ward, who served as Acting Dean of Graduate Studies in the spring semester and through the summer, thanked the committee for its kind commendation but noted that the various departmental graduate chairs deserved praise.

Library Committee, Mr. Sheppard

Mr. Sheppard reported that there was no increase in the General Assembly library appropriation for 1987-88. Yet we face a cost increase of 14% in serials. We must either cut serials drastically or cut our book budget by 19% to cover serial increases. Temporary measures were taken to hold the line on serials for the Fall appropriations and to obtain extra funds to hold up the book budget. Such funds were sacrificed from other library accounts, from some private funds, and through the Provost. So this was merely a temporary, stopgap measure. \$5447 Supplemental Allocations were approved, including \$1500 to the Librarian, to make up for losses in this crunch. The figures on serials and books over the past few years are:

	<u>Serials</u>	<u>Books</u>
85-86	64.5%	35.5%
86-87	60	40
87-88	63	37

In response to this situation the Library Policy Advisory Committee has been forced to initiate a process of "deselection" of serials. This serial review project has the goal of cutting \$65,000 from the serial budget and will be under the direction of the Librarian. Departments will receive full information regarding their current serial subscriptions and the amount they are being asked to cut.

International Studies, Mr. Haulman

Mr. Haulman called attention to the "Report of the Committee on International Studies, 1986-87" which had been distributed prior to the meeting. He noted the following:

1. International Studies handles advising for approximately 140 students, beyond that done through our Freshman and departmental advising programs. We currently have approximately 120 concentrators in International Relations.
2. We will be terminating our relationship with UNC on the Junior Year in France program and continue this on our own.

He then opened the floor for questions and responses.

Kathy Blake asked who would be affected by the change in the language requirement for International Relations concentrators. Mr. Haulman referred her to items #2 and #3 of the report. Dean Lutzer pointed out that students were to follow the requirements stated in the particular catalogue in force at the time one declared such a concentration.

Mr. Tiefel noted the confusion that results by the use of the term "area" for "programs," suggesting that it would be good to keep our nomenclature clear in this regard.

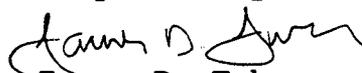
Mr. Funigiello asked about the approval of the cooperative exchange program with Cambridge University (p.3 of report). Mr. Ward explained that we had entered into an informal agreement with Cambridge University in which we would support a student of theirs and they one of ours. As it turned out we did support theirs but funds were not approved for ours. Mr. Hoak added that we were consulting further in this matter with the American Friends of Cambridge, who had originally proposed the exchange, and they want to work out this matter and continue the relationship. A meeting and reception is to be held next week.

NEW BUSINESS

Mr. Meyers, as the new chair of EPC, stressed that the committee wanted to go beyond mere course approval in working on curriculum planning and review. Various kinds of reviews with departmental chairs, deans, and others would be conducted. The newly planned regular meetings of the curricular committee chairs, the Charles Center director, and the deans would be a good step in this direction.

The meeting was adjourned at 4:20 p.m.

Respectfully submitted,


James D. Tabor