

Minutes for the Faculty Affairs Committee Meeting, January 23, 2024

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Members attending: Suzanne Raitt (Dean), JC Poutsma (Chair), Elizabeth Barnes, Joshua Burk, Sarah Day, Cristina Stancioiu, Peter Vishton (Scribe)

1. The meeting minutes from the 12/12/2023 meeting were approved.
2. Updates from Suzanne
  - a. Several new employees are transitioning into W&M: Trey Mayo, Dean of Undergraduate Studies; Eric Despard, Executive Director for the W&M Arts Quarter; Tarikul Islam, A&S Senior Associate Dean of Finance & Administration
  - b. Ben Boone is working on SACSCOC Decennial Recertification, which calls for academic transcripts (not diplomas) for every faculty member. The Dean's office is seeking clarification of whether this is truly required, as it would require a great deal of effort to collect this data for all faculty.
  - c. The Faculty Success Initiative is ongoing. Dean's office staff are gathering data on research output for all faculty for the last 10 years. They plan to ask faculty to confirm the accuracy of this data once it is available.
  - d. The Dean team has begun a project to assess the number of Teaching Assistants allocated for various programs and courses, exploring current practices and considering ways to potentially improve.
  - e. Registration for the upcoming Fall/2024 semester will be done through CourseLeaf. Final implementation of that system is underway.
  - f. External reviews are taking place for several College units.
  - g. The Office of Internal Audit has been tasked with improving College business practices. That group has been meeting with the Dean's office to enhance this effort.
  - h. The Dean met with the Future of Arts and Sciences Coordinating Committee to discuss their work. Preliminary results from that group are expected in the spring.
  - i. Wanjiru Mbure has continued working on inclusive excellence events for this semester. They are currently scheduled for the evenings of Feb 23 & 24.
3. The FAC discussed recruitment for a replacement Teaching Faculty Committee.
4. The FAC discussed how to recruit a new Chair for the Educational Policy Committee.
5. The committee discussed revisions to the Merit Evaluation framework related to Diversity, Equity, and Inclusion. There was agreement about the details of the appeals process guidance. A final version will be brought to the next FAS meeting for discussion and a vote.
6. Plans for the February FAS meeting were discussed and will be finalized at the next FAC meeting.

Respectfully submitted,  
Peter M. Vishton