

## Minutes for the Faculty Affairs Committee Meeting, December 12, 2023

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Members attending: Suzanne Raitt (Dean), Elizabeth Barnes, Josh Burk, J.C. Poutsma, Marc Sher, Peter Vishton (scribe)

- 1) FAC minutes from the 11/28/2023 meeting were approved.
- 2) Updates from Suzanne:
  - a) Donor visits are ongoing. (Economy class airline seats and yule logless parties were briefly discussed.)
  - b) Administrative hiring processes are progressing.
  - c) Wanjiru held a successful mentor meeting with faculty from underrepresented groups.
  - d) Dean visits with A&S departments are continuing.
  - e) The committee discussed troubleshooting of online course evaluation processes.
  - f) Sue Peterson is working on a project considering strengths and weaknesses of how teaching is currently evaluated. Josh Burk will seek to coordinate with Sue in his Provost's office role. He will seek to connect with Pam Eddy as well in this process.
  - g) A new Marine Sciences major is being considered by EPC and will be brought to FAS in the near future.
  - h) The Committee on the Future of Arts & Sciences has been announced. The Dean will be meeting with the Chairs of that group and soon the whole Committee as they begin their work.
  - i) Sarah Day will replace Marc on FAC in the Spring, 2024 semester. The Committee warmly thanked Marc for his service in this and many other capacities.
- 3) Additions to the Merit Policies Guidelines were considered. FAC is working toward an updated policy document to bring to FAS in the near future that will describe the need for a timely appeal process in line with implicit bias concerns.
- 4) A study produced by Kennedy & Company on Revenue and Cost Allocation was discussed.
- 5) The committee discussed whether to have in-person, hybrid or Zoom meetings of FAS in the spring. Ideas for boosting participation and attendance were discussed. While no alternative is ideal, the group decided that hybrid meetings are the best option.
- 6) The next FAC meeting will take place on Tuesday, January 23.
- 7) Meeting adjourned at 3:24.