

Minutes for the Faculty Affairs Committee Meeting, October 10, 2023

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Members attending: Suzanne Raitt (Dean), Elizabeth Barnes, Marc Sher, Peter Vishton (scribe), Joshua Burk

- 1) Consideration of the FAC minutes from 10/3/2023 meeting were deferred to the 10/17/2023 meeting.
- 2) Dean's Updates:
  - a) Ongoing Assistant Dean searches are progressing.
  - b) The Dean's office is working with administrative staff on the implementation of the new Courseleaf course scheduling software. It is important that Chairs and Program Directors submit Fall/2024 course scheduling information ASAP.
  - c) Upcoming homecoming event planning and implementation are ongoing. An exciting weekend is emerging. All are encouraged to participate in as many events as is practical: <https://homecoming.wm.edu/events/>
  - d) The Dean's office is addressing a range of challenges with the new music and arts buildings.
  - e) Megan Sanbury has been hired as the new Director of the Office of Undergraduate Academic Affairs.
  - f) The Dean's office is beginning the annual process of identifying new Chairs and Program Directors where the current Chair/PD term is expiring.
  - g) Policy work is ongoing for addressing policies regarding grant submissions by emeritus faculty as well as a general A&S policies regarding Family Medical Leave issues.
- 3) The committee briefly discussed the use of remote asynchronous courses during the summer term. Ben Boone and the Dean are working on recommendations that will be further considered in the near future.
- 4) The committee briefly discussed a bylaws change that will be brought to faculty at the November FAS meeting.
- 5) The format for FAS meetings was discussed. Hybrid in-person and Zoom meetings have been problematic in the past. But removing remote access options could be problematic as well.
- 6) The Rector will meet with FAC on or about October 23, likely along with another committee.
- 7) Plans for the November FAS meeting were discussed. The potential schedule will include reports from the Committee on Graduate Studies, the Committee for Faculty Awards Fellowships and Prizes, FAC, and Retention Promotion and Tenure. The new Merit guidelines will be considered as well.

Respectfully submitted,  
Peter M. Vishton