

Educational Policy Committee Minutes, August 26, 2015

Present: Bill Hutton (chair), Chandos Brown, Ryan Corcoran, Martha Higgins, LuAnn Homza, Hiroshi Kitamura, Weizhen Mao, Sallie Marchello, Jack Martin, Alice Nie, Quynh Nhu Phan, Monika Potkay, Diane Shakes, Marc Sher, Cory Springer, Bill Stewart, Jeremy Stoddard, Jenny Taylor, Peter Vishton

Scribe: Hiroshi Kitamura

1. Member Introductions

2. Curriculog Training (by Cory Springer)

(a) General remarks

*The URL is: wm.curriculog.com

*Curriculog will communicate with Acalog (academic catalog) and will be used by other curriculum-related committees, such as the COLL 100 Committee and the Writing Committee

(b) How it works

*The “originator” submits a course proposal → the department/program chair receives it and will approve/reject → if approved, the proposal reaches EPC → EPC members vote online and post comments, questions, and concerns → the final vote will be taken at regular EPC meetings → notice of approval/rejection will go to the originator

*Departments/programs will be asked to designate an originator, who will be tasked to submit proposals from that department/program. A training session will be held for them shortly.

*The EPC chair, whose online vote supersedes that of other members, will usually vote last or at a timing that will enable the committee to process the proposals in an efficient manner.

*EPC members will receive a daily e-mail digest with updates on new submissions

*Discussions on Curriculog will complement but not replace the minutes (which must be recorded separately)

*Web conversations are not deemed confidential unless otherwise noted

3. Announcement of Ongoing and Upcoming Issues

*COLL 300. EPC will need to further discuss the on-campus option and the Center for Liberal Arts's proposal

*Requirements for transfer students

*How to handle AP credits

*The Active Learning Requirement

*Next EPC meeting will be held Wednesday, September 2, 3:30PM, at the James Room in the Sadler Center